

State of Maine
Master Score Sheet

RFA# 202211180					
Restorative Practices for System Involved Youth in Maine Schools					
Bidder Name:		Lewiston Public Schools	Portland Public Schools	Washington Academy	Sanford School Department
Proposed Cost:		\$1,122,000	\$144,000	\$168,750	\$95,000
Scoring Sections	Points Available				
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Project Narrative	30	20	5	22	25
Section III: Needs Assessment	25	25	10	8	21
Section IV: Measurement of Outcomes	10	4	2	3	10
Section V: Budget & Budget Narrative					
<ul style="list-style-type: none"> • Budget is reasonable & justifiable for accomplishing set goals 	25	5	5	16	25
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	2	2	2	0
TOTAL	<u>100</u>	<u>56</u>	<u>24</u>	<u>51</u>	<u>81</u>

Bidder Name:		RSU 89 Katahdin Schools	Biddeford School Department or SMAC	Lawrence High School/MSAD 49	RSU 19
Proposed Cost:		\$322,796	\$447,582	\$182,000	\$1,000,000
Scoring Sections	Points Available				
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Project Narrative	30	22	30	30	5
Section III: Needs Assessment	25	25	25	22	0
Section IV: Measurement of Outcomes	10	10	9	7	1
Section V: Budget & Budget Narrative					
Budget is reasonable & justifiable for accomplishing set goals	25	10	19	20	0
Project represents using funds to establish or expand a sustainable program	10	1	4	5	0
TOTAL	<u>100</u>	<u>68</u>	<u>87</u>	<u>84</u>	<u>6</u>

Bidder Name:		Saco Middle School	RSU 13		
Proposed Cost:		\$111,040	\$450,000		
Scoring Sections	Points Available				
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass		
Section II: Project Narrative	30	12	30		
Section III: Needs Assessment	25	7	25		
Section IV: Measurement of Outcomes	10	9	10		
Section V: Budget & Budget Narrative					
Budget is reasonable & justifiable for accomplishing set goals	25	12	25		
Project represents using funds to establish or expand a sustainable program	10	4	5		
TOTAL	<u>100</u>	<u>44</u>	<u>95</u>		



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

January 26, 2023

Dan Bowers
Lawrence High School
9 School Street
Fairfield, ME 04937

Dan.bowers@msad49.org
rhersom@msad49.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Dan Bowers:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School Department or SMAC
- Lawrence High School
- RSU #13
- Sanford School Department

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Julie Smyth

Julie.A.Smyth@maine.gov

Director, Office of School & Student Supports

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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AWARD NOTIFICATION LETTER

January 26, 2023

Christine Morris
Washington Academy
66 Cutler Rd
East Machias, ME 04630

c.morris@raider4life.org
headmaster@washingtonacademy.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Christine Morris:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

Julie Smyth
Julie.A.Smyth@maine.gov
Director, Office of School & Student Supports

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AWARD NOTIFICATION LETTER

January 26, 2023

Steffany Tribou
28 Lincoln St
Rockland, ME 04841

stribou@rsu13.org
jmcdonald@rsu13.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Steffany Tribou:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

Julie Smyth
Julie.A.Smyth@maine.gov
Director, Office of School & Student Supports

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AWARD NOTIFICATION LETTER

January 26, 2023

Emelie Morton
Somerset Elementary School
45 Blake St
Heartland, ME 04943

emorton@rsu19.net

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Emelie Morton:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

Julie Smyth
Julie.A.Smyth@maine.gov
Director, Office of School & Student Supports

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AWARD NOTIFICATION LETTER

January 26, 2023

Margaret Parkhurst
90 Beach Street
Saco, ME 04072

mparkhurst@sacoschools.org
jray@sacoschools.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Margaret Parkhurst:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Julie Smyth
Julie.A.Smyth@maine.gov
Director, Office of School & Student Supports

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AWARD NOTIFICATION LETTER

January 26, 2023

Steve Bussiere
Sanford School Department
917 Main Street, Suite 200
Sanford, ME 04073

sbussiere@sanford.org
mnelson@sanford.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Steve Bussiere:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Director, Office of School & Student Supports

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AWARD NOTIFICATION LETTER

January 26, 2023

Heather Mitchell
RSU 89 Katahdin Schools
805 Station Road
Stacyville, ME 04777

hmittchell@rsu89.org
marierobinson@rsu89.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Heather Mitchell:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Julie Smyth
Julie.A.Smyth@maine.gov
Director, Office of School & Student Supports

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AWARD NOTIFICATION LETTER

January 26, 2023

Chris Indorf
Biddeford School Department
18 Maplewood Ave
Biddeford, ME 04005

cindorf@biddefordschools.me
jray@biddefordschools.me

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Chris Indorf:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

Julie Smyth
Julie.A.Smyth@maine.gov
Director, Office of School & Student Supports

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**STATE OF MAINE
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Commissioner**

AWARD NOTIFICATION LETTER

January 26, 2023

Chris Reiger
Portland Public Schools
353 Cumberland Avenue
Portland, ME 04101

reigec@portlandschools.org
botanx@portlandschools.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear Chris Reiger:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Commissioner**

AWARD NOTIFICATION LETTER

January 26, 2023

K. Jake Langlais
Lewiston Public School
36 Oak St
Lewiston, ME 04240

jlanguais@lewistonpublicschools.org

SUBJECT: Notice of Conditional Contract Awards under RFA # 202211180,
Restorative Practices for System Involved Youth in Maine Schools

Dear K. Jake Langlais:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for Restorative Practices for System Involved Youth in Maine Schools. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Biddeford School Department or SMAC

DATE: January 6, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	30
Section III. Needs Assessment	25	25
Section IV. Measurement of Outcomes	10	9
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	19
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	4
<u>Total Points</u>	<u>100</u>	<u>87</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Biddeford School Department or SMAC

DATE: January 6, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Biddeford School Department or SMAC

DATE: January 6, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	30

Evaluation Team Comments:

- Touched on all 3 points of the RFA well
- Multiple programs looking to expand and clear, detailed outline of proposal
- Covers all things asked of the RFA
- Research done on community stakeholder support and services
- Have a presence in the school already to continue supporting
- Clear the narrative speaks to addressing system-involved youth

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Biddeford School Department or SMAC

DATE: January 6, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	25

Evaluation Team Comments:

- I. Supporting Data
 - Need is well defined
 - Asylum seeking and immigrant population represented
 - Clear data, matches the narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Biddeford School Department or SMAC

DATE: January 6, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	9

Evaluation Team Comments:

- Collaboration with police department and JCCOs is positive and reflective of objectives of RFA
- Goals are clear
- Some items are more specific to goals than measurement of outcomes
- No question there is intent to track outcomes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Biddeford School Department or SMAC

DATE: January 6, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	19
<ul style="list-style-type: none"> • The project represents using funds to establish or expand a sustainable program 	10	4

Evaluation Team Comments:

- Questions around professional development for RJI – not enough detail on what that PD involves and consists of, what kind of training is provided. RJI is not known to be an academically accredited program, RJI is not trainers. Would like to know what percentage of those services is dedicated to RJI
- These are programs already in place so contracts seem understood
- Understand the need and practical use of the van, cost seems high and doesn't seem reasonable to accomplishing set goals
- Addresses training specific roles
- Despite questions around professional development and van, it's clear as to why they would be helpful to the application request
- Addressed building salaried positions into the school budget

- Sustainability relies on institutional support for program fees, uncertainty with what a school board is willing to finance
- Van not justifiable expense per requirements of RFA
- Can fund only one year with requirements of RFA funding, reduce amount to reflect 1 year of funding services
- Remove RJI due to not academically accredited programming

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lawrence High School/MSAD49

DATE: January 6, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	30
Section III. Needs Assessment	25	22
Section IV. Measurement of Outcomes	10	7
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	20
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	5
<u>Total Points</u>	<u>100</u>	<u>84</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lawrence High School/MSAD49

DATE: January 6, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lawrence High School/MSAD49

DATE: January 6, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	30

Evaluation Team Comments:

- Appreciate reaching out to publicly funded community organizations
- SRO is already district funded
- Bringing stakeholders onto the same page to support system-involved youth
- Not reliant on outside agencies
- Would like to understand the alternative education program better
- Clear and realistic, community-based, collaborative
- Potential for large impact
- Includes law enforcement as a supportive element
- Addresses most vulnerable students

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lawrence High School/MSAD49

DATE: January 6, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	22

Evaluation Team Comments:

- I. Supporting Data
 - Good supporting data provided
 - Evidence of need and clear need for support
 - Wide-ranging picture, case is made for need

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lawrence High School/MSAD49

DATE: January 6, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	7

Evaluation Team Comments:

- Straight to the point, easy to track
- Already tracking, shouldn't need additional support
- Clear line on what is being tracked and process
- Not as specific as it could be, doesn't commit any particular outcome
- Would like to see a percentage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lawrence High School/MSAD49

DATE: January 6, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	20
<ul style="list-style-type: none"> • The project represents using funds to establish or expand a sustainable program 	10	5

Evaluation Team Comments:

- Area is rural and transportation is a need to get to community services and after school programs
- Per-diem pay for SRO and LHS staff, and contracted services for training is confusing
- Transportation can include mentoring or alternative to suspension, not both
- Each item connects to plan and budget seems reasonable
- Have addressed culture building
- Adding in SRO, social worker, staff into trainings which can align with sustainability

- Uncertain about what will happen to the alternative suspension program once the funding runs out
- No detail regarding sustainability plan
- Not clear on ongoing trainings to support sustainability
- No mention of resources to support sustainability
- Removal of one transportation line item
- Removal of RJ Training (State can provide this training at no cost)
- Reduce per-diem request by ½

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 13

DATE: January 6, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	30
Section III. Needs Assessment	25	25
Section IV. Measurement of Outcomes	10	10
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	25
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	5
<u>Total Points</u>	<u>100</u>	<u>95</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 13

DATE: January 6, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 13

DATE: January 6, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	30

Evaluation Team Comments:

- Touches all three aspects of RFA
- Clearly outlined, efforts clearly defined
- Community collaboration and support alongside school district support
- Good utilization of free resources and maximize support
- Community support at every level provides confidence of success

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 13

DATE: January 6, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	25

Evaluation Team Comments:

- I. Supporting Data
 - Graphs difficult to read
 - Clear on highlighting youth who are system involved
 - Data is appropriate to support narrative
 - Broken down by schools and programs, identifying specific population of at-risk and system involved

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 13

DATE: January 6, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	10

Evaluation Team Comments:

- Easy to determine what they're looking to accomplish
- Easy to track, including community supported programs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 13

DATE: January 6, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none">Budget is reasonable and justifiable for accomplishing set goals	25	25
<ul style="list-style-type: none">The project represents using funds to establish or expand a sustainable program	10	5

Evaluation Team Comments:

- Training is combined with personnel, making it confusing
 - Train the trainer model is positive
 - Everything makes sense, thoughtful, made initial contacts and utilizing free services and resources
 - Community support, law enforcement is sustainable
-
- Concern about coordinator role that is not sustainable, no plan on who will take over that role or who will become point person, suggest reducing overall budget to focus on sustainable roles and services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Washington Academy

DATE: January 4, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	22
Section III. Needs Assessment	25	8
Section IV. Measurement of Outcomes	10	3
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	16
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	2
<u>Total Points</u>	<u>100</u>	<u>51</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Washington Academy

DATE: January 4, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Washington Academy

DATE: January 4, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	22

Evaluation Team Comments:

- I. Overview of proposed efforts or initiative
 - Thoughtfully written and includes buy-in from faculty and stakeholders
 - Would like to see more specifics about which community stakeholders
 - Identifies students in need of support
 - Well planned approach to prevention
 - Lack of explanation of implementation in narrative
 - Would like to see more information about system-involved youth population
 - Use of academically accredited training
 - Restorative Practices centerpiece to narrative
 - Outline steps of plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Washington Academy

DATE: January 4, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	8

Evaluation Team Comments:

- I. Supporting Data
 - Would like to see more data beyond underage drinking
 - No mention of school response to alcohol use
 - Data doesn't directly correlate to the narrative funding request
 - Data supports there is a problem, not clear how restorative practices will be utilized to address the problem
 - Data doesn't support what is being asked for
 - Didn't connect the need to the narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Washington Academy

DATE: January 4, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	3

Evaluation Team Comments:

- Not a concrete plan to determine outcomes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Washington Academy

DATE: January 4, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none">Budget is reasonable and justifiable for accomplishing set goals	25	16
<ul style="list-style-type: none">The project represents using funds to establish or expand a sustainable program	10	2

Evaluation Team Comments:

- Reasonable estimate for salary and benefits
- Training is reasonable estimate
- Unclear how many at-risk or system-involved youth population impacted by funds
- Unclear on role of Restorative Practice Coordinator role

- Designated RP role is positive but doesn't address how this role creates sustainability
- Would like to see more information regarding sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Saco School Department

DATE: January 6, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	12
Section III. Needs Assessment	25	7
Section IV. Measurement of Outcomes	10	9
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	12
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	4
<u>Total Points</u>	<u>100</u>	<u>44</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Saco School Department

DATE: January 6, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Saco School Department

DATE: January 6, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	12

Evaluation Team Comments:

- Only aspect of narrative that fits RFA requirements is PD opportunities for restorative circles and restorative justice practices
- No detail provided on APEX programming, would like to better understand that program
- Focus on substance use in middle school and connecting that to at-risk youth, not tying into the correlation of system involvement.
- Recognize defining at risk youth as a priority and desiring a prevention program
- Majority of narrative is not in alignment with RFA requirements
- Mention of middle school program for alternative program, tightly targeted to small group of students, would like to understand if this population is at risk at the high school level

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Saco School Department

DATE: January 6, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	7

Evaluation Team Comments:

- I. Supporting Data
 - The data supports what is being requested, but what is being requested doesn't meet RFA requirements
 - Uncertain about data and specifics of which student age groups are disproportionately being referred to justice system
 - No mention of staff who will take on restorative justice practitioner role, there is mention of 1 person to run the program
 - Very confused by what was presented
 - Included preK to 8 with information and didn't break out middle school population only (age group specified in RFA)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Saco School Department

DATE: January 6, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	9

Evaluation Team Comments:

- Outcomes are specific, feasible and measurable
- Wish for more clarity on previous sections and focus on the age group specific to the RFA requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Saco School Department

DATE: January 6, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	12
<ul style="list-style-type: none"> • The project represents using funds to establish or expand a sustainable program 	10	4

Evaluation Team Comments:

- Questions regarding overnight excursions and field trips
- No clarification of specific staff trainings
- High expense for van for transportation
- Focus of program is on in school, alternative programming – not understanding the need for transportation line item in budget
- How often is at-risk population capable of attending excursions or field trips
- Staff training is sustainable
- Who are the staff and what are their roles within the program would be important to know in terms of sustainability
- Challenging to retain staff for alternative education programs
- Training for whole school, not just alternative ed staff would provide more sustainability
- Only aspect of budget that seems justifiable is the RP training

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 89 Katahdin Schools

DATE: January 4, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	22
Section III. Needs Assessment	25	25
Section IV. Measurement of Outcomes	10	10
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	10
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	1
<u>Total Points</u>	<u>100</u>	<u>68</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 89 Katahdin Schools

DATE: January 4, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 89 Katahdin Schools

DATE: January 4, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	22

Evaluation Team Comments:

- Straight forward narrative
- They've seen positive results with younger students and need funds to move from punitive responses to restorative practices
- Clear intention stated
- Intention to expand Restorative Practices to high school

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 89 Katahdin Schools

DATE: January 4, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	25

Evaluation Team Comments:

- I. Supporting Data
 - High truancy, upward trending office referrals and recordable number of students receiving mental health services
 - Data supports the narrative they have at-risk student population

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 89 Katahdin Schools

DATE: January 4, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	10

Evaluation Team Comments:

- Standard data that's already being collected and reasonable to achieve measurement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 89 Katahdin Schools

DATE: January 4, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	10
<ul style="list-style-type: none"> • The project represents using funds to establish or expand a sustainable program 	10	1

Evaluation Team Comments:

- 3 years of salary and consultant support is not in line with funding availability
- Unclear why RP Consultant is needed with full time RP Coordinator
- School staff can achieve train the trainer training in RP without need for consultant
- Contracted services are not necessary and not mentioned in the narrative
- Other services - Unclear other staff to receive CPI training
- Identifies expansion of program but unclear on sustainability
- Would like clarity on 2 staff members to receive CPI training to better understand sustainability
- Budget is not reasonable nor justifiable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Portland Public Schools

DATE: January 4, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	5
Section III. Needs Assessment	25	10
Section IV. Measurement of Outcomes	10	2
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	5
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	2
<u>Total Points</u>	<u>100</u>	<u>24</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Portland Public Schools

DATE: January 4, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Portland Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	5

Evaluation Team Comments:

- Taking arts-based program without providing supporting consideration to deliver services to system involved youth
- No defined information as to how arts-based program supports system involved youth
- Haven't presented a case for how it's a preventative program for system involved youth population in Portland
- Did not specify percentage or proportion of funds to be attributed to system-involved youth
- How are restorative practices linked to this programming
- Does not meet requirements of the RFA that provide Restorative Practices, Mentoring or Workforce/Vocational development

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Portland Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	10

Evaluation Team Comments:

- I. Supporting Data
 - Data shows need for intervention and alternatives
 - Suspensions alone reveal at-risk population but seem to have ignored system-involved youth population
 - Addresses need but not student population that's in need
 - Data reflects decrease in suspensions and school climate survey is showing improvement
 - Lack of specific data to statements regarding reasons for most suspensions
 - Would like to see numbers relating to totals of system-involved youth

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Portland Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	2

Evaluation Team Comments:

- No concrete description of how outcomes will be measured
- Don't see what is going to happen with students and how it will be measured
- Who is providing the assessments
- Not clear on what will be specifically measured

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Portland Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	5
<ul style="list-style-type: none"> • The project represents using funds to establish or expand a sustainable program 	10	2

Evaluation Team Comments:

- Haven't made a case for spending funds to benefit system-involved youth
- Lack of clarity on number of at-risk and/or system involved youth impacted by funding
- Does not meet set goals of RFA
- Would be helpful to know if there's more being done outside of work with MIO

- Does not represent using funds to establish sustainability
- Reliant on outside providers and no plan for sustainability within the school staff or personnel
- Unclear how this is connecting to the school in a meaningful, sustainable way
- Application does not meet the requirements of the RFA – doesn't connect to system-involved youth nor was that population directly addressed within the application

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Sanford School Department

DATE: January 6, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	25
Section III. Needs Assessment	25	21
Section IV. Measurement of Outcomes	10	10
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	25
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	0
<u>Total Points</u>	<u>100</u>	<u>81</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Sanford School Department

DATE: January 6, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Sanford School Department

DATE: January 6, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	25

Evaluation Team Comments:

- Explains goal to decrease students involved in substance abuse and reduce suspensions
- Looking to expand a restorative approach to a more punitive response that is currently utilized
- Clear they want to address a school-based restorative approach
- Screening process aligned with Restorative Practices
- Touch on aspects of wrap-around services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Sanford School Department

DATE: January 6, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	21

Evaluation Team Comments:

- I. Supporting Data
 - Clear data to support suspension rates for specific tobacco, drug and alcohol incidents

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Sanford School Department

DATE: January 6, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	10

Evaluation Team Comments:

- Clear, related and concise measurement plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Sanford School Department

DATE: January 6, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none">Budget is reasonable and justifiable for accomplishing set goals	25	25
<ul style="list-style-type: none">The project represents using funds to establish or expand a sustainable program	10	0

Evaluation Team Comments:

- No focus on sustainability
- Budget is reasonable and justifiable to accomplish set goals

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 19

DATE: January 6, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	5
Section III. Needs Assessment	25	0
Section IV. Measurement of Outcomes	10	1
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	0
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	0
<u>Total Points</u>	<u>100</u>	<u>6</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 19

DATE: January 6, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 19

DATE: January 6, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	5

Evaluation Team Comments:

- I. Overview of proposed efforts or initiative
 - Including cover letter as part of narrative
 - Specific focus on elementary schools which is not aligned with RFA requirements for Middle and High School students only
 - Need to exclude all references and requests for elementary school programming as not aligned with RFA requirements
 - No specific mention of restorative programming, mentoring or workforce development
 - Elementary focus with only mention of middle and high school students, middle and high school is not a center focus of programming
 - Good idea for programming but not hitting the target of the RFA requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 19

DATE: January 6, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	0

Evaluation Team Comments:

- I. Supporting Data
 - Provided list of references but no additional supporting data
 - No information on at-risk or system involved youth data
 - No data in statement of need to support programming for at-risk or system involved youth

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 19

DATE: January 6, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	1

Evaluation Team Comments:

- No information provided other than vague references to juvenile delinquency.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: RSU 19

DATE: January 6, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	0
<ul style="list-style-type: none"> • The project represents using funds to establish or expand a sustainable program 	10	0

Evaluation Team Comments:

- There is no detail provided regarding what \$1 million will be attributed to
- No cost breakdown or detail on expenditures offered
- No budget provided
- Budget is neither reasonable nor present
- No mention to sustainability
- Referenced a multi-year effort but nothing specific on duration

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lewiston Public Schools

DATE: January 4, 2023

SUMMARY PAGE

Department Name: Department of Education

Name of RFP Coordinator: Bethany Cunningham

Names of Evaluators: Stacey Barlow, Jonathan Monroe, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<input type="checkbox"/> A SAU as defined under <u>20-A MRSA §1, 26</u> <input type="checkbox"/> A Private school approved by the Department under <u>20-A M.R.S. Chapter 117</u> <input type="checkbox"/> A CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u> <input type="checkbox"/> The Education in the Unorganized Territory (EUT) AND <input type="checkbox"/> Currently operates a school with middle and/or high-school aged students and works with At-Risk and/or System Involved Youth	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	20
Section III. Needs Assessment	25	25
Section IV. Measurement of Outcomes	10	4
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> • Budget is reasonable and justifiable for accomplishing set goals 	25	5
<ul style="list-style-type: none"> • Project represents using funds to establish or expand a sustainable program 	10	2
<u>Total Points</u>	<u>100</u>	<u>56</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lewiston Public Schools

DATE: January 4, 2023

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lewiston Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	30	20

Evaluation Team Comments:

- Detailed narrative
- Lack of concise or clear plan
- Confusing to understand
- Clear on identifying and addressing at-risk and system involved youth
- Uncertain about what portion of the grant will apply to system involved youth

- Expanding RULER program would support their Restorative Practice and Mentoring efforts
- Narrative doesn't provide information regarding what proportion of RULER programming applies to Restorative Practice, Mentoring or Workforce/Vocational programs
- Established community-based programs is positive

- Wanting to implement and support multiple programs
- No defined lead
- Seeking district-wide programming
- Oversight and management of programming is not defined
- Unclear about role of restorative leads

- Too much in the narrative to have clarity around meeting requirements of RFA
- Community based programming is lacking in some aspects to address which of the three elements of the RFA requirements are addressed to support funding
- Addressed elements of RFA in a satisfactory way
- Lack of clarity on how resources will be utilized with the specific at-risk and/or system involved youth.
- Narrative begins strong and programs are understood. Confusion around lack of clarity of programs and how they would sustain them. Why haven't already established programs been expanded on their own. Not enough information on how programming directly impacts at-risk and system involved youth.
- RULER program pertains to youth through 6th grade but doesn't address Middle and High School populations
- Workforce development is not specifically focused on system involved youth
- RFA does not apply to elementary school aged youth
- Concern about focusing on entire population rather than specific to at-risk and system involved youth
- Will this be efficient and executable. All proposed programs are good but don't all necessarily meet requirements of RFA

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lewiston Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION III
Identification of Need**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Identification of Need	25	25

Evaluation Team Comments:

- I. Supporting Data
 - Shared incident data and narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lewiston Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION IV
Measurement of Outcomes**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Measurement of Outcomes	10	4

Evaluation Team Comments:

- No statement of how things will be measured
- Measurement plan, rather than measurement goal
- Research is not measurement
- Not specific about how data would be gathered
- One person tracking all data seems unreasonable
- Would like to see more specific data gathering plan for each aspect of narrative request

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA # 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER: Lewiston Public Schools

DATE: January 4, 2023

**EVALUATION OF SECTION V
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section V. Budget & Budget Narrative		
<ul style="list-style-type: none"> Budget is reasonable and justifiable for accomplishing set goals 	25	5
<ul style="list-style-type: none"> The project represents using funds to establish or expand a sustainable program 	10	2

Evaluation Team Comments:

- Budget is excessive and unreasonable due to lack of information on what proportion of funds applies to this grant, specifically
 - What proportion of time for RULER leads applies to RP, Mentoring or Workforce/Vocational programming
 - No details regarding Consultation
 - Funds are not available to be applied to elementary aged students
 - Concerns around grade-levels that funds are requested for and the percentage of time that align with the goals of the RFA
 - Not all programs in the narrative are mentioned specifically in the budget
 - What is the purpose of a stipend and who will manage
 - No clarification and doesn't justify the set goals
 - Can't make sense of this as a budget
-
- Haven't addressed sustainability and how programming will be continued
 - Don't know if these are startup expenses or ongoing
 - No mention of how training will be passed on
 - RULER is a pre-K through grade 6 program
 - If funding for Tree Street Youth already exists why is it mentioned in budget narrative
 - Work readiness program is only budgeted for 16 students
 - Don't see how budget addresses sustainability beyond use of these funds
 - Need to see what specific resources will provide sustainability
 - Not enough information to determine award amount

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Biddeford Schools

DATE: 12/28/2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Question, & Interesting

I - 1% of the City's budget goes to the schools

N - 111 out of school suspensions from the High School in 4 months

I - In 2022 141 youth were referred to a law enforcement agency or a correctional facility in York County, and 114 of those youth were from Biddeford.

Q – Professional Development with RJIM \$10,000?

P- Very clear data.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: RSU #89 Katahdin Schools Stacyville, Maine

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

P- Already have an RP coordinator PK-5.

Q- Who is the RP consultant they are looking at?

I- Very small school district 300 students between Elementary School, Middle School and High School.

N- Increase in office referrals from 95-125 in High School although they are currently using a Restorative/Punitive Model.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Lawrence High School Fairfield, Maine

DATE: 12-29-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

I – Chronic absenteeism rate went from 9.16% in 2018/2019 to 19.93% during 2020/2021. Current rate as of December 2022 is 13.26%.

N- No in school suspension program.

N- During 2021-22 school year 70 students served 127 out-of-school suspension missing a total of 255 days of school.

P- Tier 1 training for ALL school staff.

Q- What RJ/RP training do they want to attend?

Q- Transportation cost for Alternate Suspension program?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Lewiston Schools

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

I- 67% of Lewiston students graduated on time in 2020-21 compared to 86.1% in Maine as a whole.

Q- 10 full time staff for RULER/RP leadership program. & An additional 6 part-time positions?

P- Lots of great ideas to engage community members into school culture with programs.

I- Over 5,300 students!

N- 821 skipping class incidents as of 12/14/22.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Portland Public Schools

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

I- Only partner that is mentioned is Maine Inside Out.

Q- Are Maine Inside Out staff trained facilitators?

Q- What about the students who are not interested in theater/performing arts?

P- Primarily starting in the middle schools.

P- Empowerment of youth voice at the center.

N- Dramatic increase of suspensions inside and outside of school in 2022.

I- FPPS – non profit that will help seek private funding for work as needed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: RSU #13 Rockland, Maine

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

P- Local law enforcement in support and active members of conversation regarding working with at-risk youth.

I- 7 identified juvenile justice involved youth.

N- Increase in out of school suspensions in Middle School.

I – 175 juvenile related complaints since the beginning of 2022, 113 of those from June 2022 until now.

Q- What kind of training has RJP provided to the schools already?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Saco Middle School Saco, Maine

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

I- Over 600 students in just the middle school.

I- 37.5% of suspension incidents have been involving substance use.

P- Secured Day One counseling and support twice a week.

Q- What will the training from IIRP consist of?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Sanford School Department Sanford, Maine

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

N- Data suggests school has a very punitive discipline process around drug & tobacco related offenses, and no data shows alternatives to out of school suspensions.

N- 5 students expelled for drug and alcohol incidents.

P- A substance use counselor for the schools would be a great first step into utilizing a more restorative approach to these incidents.

Q- Are there no other incidents that the school would like to use a more restorative approach for?

I- Only data provided for drug & alcohol related offenses.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: RSU#19 Heartland, Maine

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

P- Thinking upstream with targeting elementary school to follow progress and support further then just 4 years in High School.

I- Emphasis on Substance Abuse support in High School.

N- Not very clear on exact plans to implement restorative culture.

Q- What kind of training do staff in this district currently receive in regards to TIC, SEL or RP?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: RESTORATIVE PRACTICES FOR SYSTEM INVOLVED YOUTH IN MAINE SCHOOLS

BIDDER NAME: Washington Academy East Machias, Maine

DATE: 12-30-2022

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Positive, Negative, Questioning, Interesting

N- Chronic Absenteeism rate pre-pandemic and post-pandemic 52%.

N- Not very clear as to programming they would start in the school with the social worker/counselor position.

P- Clear plan to have the social worker/cou designated RP person.

I- Only included data around underage drinking.

Q- How will restorative practices implementation help with the underage drinking problem they are experiencing?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Sanford Schools

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 - A. *Overview of Organization*
 - *Sanford Middle/High School*

- II. *Proposed Services*
 - A. *Services to be Provided*
 - *Hiring of school-based drug and alcohol counselor to reduce suspensions/expulsions and offer options for restorative practices for violators of school drug/alcohol/tobacco policy P – aligns with RFA*

Concerns – sustainability, modifications of existing code-of-conduct

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Washington Academy

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 - A. *Overview of Organization*
 - *Private school with 83% public tuition students*
 - *Large tribal population*
 - *Economically diverse with many at risk students*
 - *Terrible absenteeism >57%*
 - B. *Subcontractors*
 - *Clinical Mental Health Services P*
 - *UMaine RP Training P*

- II. *Proposed Services*
 - A. *Services to be Provided*
 - *Hire full time RP coordinator/counselor P*
 - *Subcontract additional 10 hours per week mental health support Q – target students?*
 - *Train administrators in RP P*
 - *Work/Career curriculum and testing P*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 89 - Katahdin

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

A. Overview of Organization

- *Katahdin Middle/High School – 150 students*
- *Restorative Practices already being used in elementary school*

B. Subcontractors

- *Full time RP Coordinator for middle/high school through June 2026 P, but can only be for one year, thru June, 2024*
- *3 years of 18-25 \$50 per hour RP Consultant 37 weeks per year N – Can only be one year, seems very costly. Q What services are they providing? Who is the provider and what are their qualifications?*
- *CPI Nonviolent crisis intervention training N – A good program, but not in the RFA*
- *Classroom Culture Training N – A good program, but not in the RFA*
- *Self-paced RP training – Restorativejustice.com P*

II. Proposed Services

A. Services to be Provided

- *Full time RP coordinator – 3 years*
- *RP consultant – 18-25 hours 3 years*
- *CPI Training*
- *RP Training*
- *Classroom Culture Training*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Saco

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 - A. *Overview of Organization*
 - *Saco Middle School – high law enforcement contact and suspension rates*
 - B. *Subcontractors*
 - *IIRP*
 - *Day One Counseling services – drug and alcohol counseling*

- II. *Proposed Services*
 - A. *Services to be Provided*
 - *Creation of an alternative program for middle schoolers – Q – RP, Mentoring or jobs?*
 - *RP Training through IIRP - P – accredited organization*
 - *Expand drug and alcohol counseling*
 - *CStag – Free, refer to Karen Barnes*
 - *Van N – Not in alignment with RFA*

STATE OF MAINE

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Lewiston School Department

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

INDIVIDUAL EVALUATION NOTES

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

A. Overview of Organization

- 95% of district is low income
- 85% BIPOC
- 65% immigrant families
- 67% 4 year graduation rate
- 41% Chronic absenteeism
- Violence in and out of school
- Some training in RP and RULER
- Increased suspensions and expulsions
- Fights, weapons
- Mental Health issues
- At least 60 system involved youth

B. Subcontractors

- Americorp
- RULER Instructor Q – link to grant
- Youth Led Justice Q – rates? Qualifications?
- Work experience Staff P
- Student Stipends Q – Who is training and supervising students?
- Store Next Door Q – organization details
- Root Ed teachers – Q Organization Details
- Consultation - N What is this for?
- Guest Presenters N not part of RFA
- Tree Street Youth

II. Proposed Services

A. Services to be Provided

- Build a community coalition for problem solving
- Train middle and high school leaders in RULER and RP
- Create a train the trainer model for RULER
- Wrap around space in Middle and High school to be staffed by Americorp volunteers
- 30 Paid student mentors
- Paid high school mentor advisor
- 10 Staff as RULER/RP leaders

STATE OF MAINE

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Lewiston School Department

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

INDIVIDUAL EVALUATION NOTES

- *Develop a youth employment plan*
- *6 part time youth employment staff*
- *Collaborate with Lewiston for community-based reparation to harm*
- *Work with MSSC RP coordinator to work with student groups*
- *Create Store Next door for food, hygiene, laundry and adult support*
- *Develop a curriculum/experience to be submitted for approval with a local university/college For an academically accredited professional development for school personnel to heighten their understanding of the needs of at-risk and System Involved Youth*

This is a very ambitious grant request. Concerns are the following:

- *Many distinct programs*
- *Who will coordinate efforts – superintendent already has a very large workload*
- *Application of RULER to the grant*
- *No real plan for sustainability. What is described is very unclear.*
- *Plan seems to attempt to address all social and behavioral concerns in Lewiston. While these gaps are legitimate and should be addressed, connections to RFA are not strong.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Portland School Department

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

A. Overview of Organization

- *Portland Middle School - Students and Staff over 3 years. 1 school per year*

B. Subcontractors

- *Maine Inside Out*

II. Proposed Services

A. Services to be Provided

- *Create Original Piece of Theatre with Middle School Students N not in alignment with the RFA Q – How will it target system involved youth?*
- *Diversion, mentorship and re-integration for at-risk students at the MIO center?*
- *Train teachers in play based collaboration and connection, minimal restorative practices Q – What is the background training of providers in RP?*
- *Policy consultation – culture, identify and shift systemic barriers, SEL, alternatives to suspension N – necessary work, but not in alignment with the RFA*

B. Implementation – Work Plan

- *One school per year over 3 years - N this is a one year grant with availability for encumbrance up to 6/30/24*
- *Mixed –method analysis conducted by Mindbridge*

Q – what is the cost breakdown for MIO? The request seems excessive for what is being provided. How many hours, specific services are being provided?

Q – Specifics of mentoring services, RP philosophy, job development for middle schoolers?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 13 - Rockland

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 - A. *Overview of Organization P – excellent community collaboration – process already started*
 - *RSU 13 – Middle and High School*
 - *Rockland Police Department*
 - *Knox County Sherrif*
 - *Home Health Help*
 - B. *Subcontractors*
 - *Community /School liaison to help with services and supports for at risk students*
 - *P*
 - *DOE/MSSC P*
 - *Training for staff for helping at-risk students P*

- II. *Proposed Services*
 - A. *Services to be Provided*
 - *Full time staff to help at risk students access supports and services*
 - *School wide trainings in RP*
 - *Change in Code of Conduct*
 - *Mentoring for at risk youth, training for staff*
 - *Work force development/ELO's*

This plan hits all the marks for our RFA. Budget may need to be trimmed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 19

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 - A. *Overview of Organization*
 - *Large rural district that struggles with access to services*
 - B. *Subcontractors*
 - *Drug and alcohol counselor – Q – link to RP, mentoring or jobs?*
- II. *Proposed Services*
 - A. *Services to be Provided*
 - *Trauma informed classrooms district wide N – Not in line with RFA*
 - *Support and implement sensory rooms N – Not in line with RFA*
 - B. *Implementation – Work Plan*
 - *Improve sensory room starting at middle school N – Not in line with RFA*
 - *Staff sensory room N – Not in line with RFA*
 - *Hire drug and alcohol counselor Q – link to RP, mentoring or jobs?*
 - *Train staff in trauma informed practices N – Not in line with RFA*

Budget? No real connection to the intention of the RFA

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Biddeford School Department

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

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Individual Evaluator Comments:

I. Biddeford Alternative Pathways Center

A. Overview of Organization P – Offering comprehensive services and thoughtful analysis of additional components required to best meet student and community needs

- *Off-site program servicing system involved, paroled, and significantly at risk youth*
- *Students can attain a diploma or equivalent, workforce development and mentoring on site*
- *Underfunded by the city*
- *Non-restorative code of conduct*
- *Excessive suspensions and punitive behavioral responses*

B. Subcontractors

- *Restorative Justice Institute of Maine Q – curriculum of 2 day training, philosophy w/ regards to collaboration with law enforcement*
- *JCCO P*
- *Be the Change P*
- *APEX Youth Connections P*

II. Proposed Services

A. Services to be Provided

- *Develop an alternative to suspension model with social worker (to be hired), RJJ of Maine, JCCO and Resiliency Coordinator P – in alignment with grant requirement*
- *Expand relationship with Be the Change: self-management, social awareness, self awareness, relationship skills, and responsible decision making*
- *Purchase a van N – the need is understood, but not in alignment with the grant*
- *Hire social worker – P – from a case-management/service referral perspective*
- *Contract with APEX Youth Connections to expand after school programming and workforce development to 10-12 graders P – very much in alignment with the RFA*
- *Expand or strengthen relationships with RJJ, JCCO's, Biddeford PD and APEX P*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Fairfield School Department

DATE: 12/27/22

EVALUATOR NAME: Stacey Barlow

EVALUATOR DEPARTMENT: Maine School Safety Center/DOE

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Fairfield Schools – MSAD 49 P - Good candidate based on demographics and system involvement*
 - A. *Overview of Organization*
 - *Lawrence High School*
 - *Lawrence Education Alternative Model*
 - *Mid-High Poverty*
 - *20% at mid-high risk for not graduating*
 - *!3.26% Chronic absenteeism*
 - *High oss rate, no ISS (150 days this school year)*
 - *High JCCO referrals (30 since June)*
 - B. *Subcontractors*
 - *ELO Coordinator - to be hired Q – likelihood of being added to school budget*
 - *ED tech to be hired to manage Alternative to Suspension Program Q – sustainability?*
 - *RP/RJ training P*

- II. *Proposed Services*
 - A. *Services to be Provided*
 - *Train all HS staff in RP – 2 days prior to start of school year P*
 - *Year long PD of “Hacking School Discipline” - purchase books P*
 - *Stipend position to build community mentoring and ELO program P*
 - *Create and Alternative to Suspension Program – full time Ed tech staff to be hired. P*
 - B. *Implementation – Work Plan*
 - *Activities to happen concurrently in school year 23-24?*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Portland Public Schools

DATE: 12/28/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

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Individual Evaluator Comments:

<p>Part I – Eligibility (A)</p> <p>○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p>	<p>Program is an arts-based (Maine Inside Out). “Phase 1” project activities build student’s social-emotional skills, peer and adult support networks, and youth leadership to prevent or de-escalate initial crises while connecting youth to community resources. Student misconduct is often a response to personal crisis or difficulty navigating a challenging life situation. The play creation process develops students' social-emotional skills and builds a natural peer group through trust building exercises, personal story sharing, group agreements, artistic collaboration, and support to work through healthy disagreement and conflict.” An obvious question to ask is whether this program is appropriate to the population of students at-risk for system involvement. Implementation will initially be one MS. The program appears strong on the mentoring side</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Portland Public Schools

DATE: 12/28/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>The response must be no longer than two (2) pages in length.</p>	<p>and there is no doubt that many students would respond well to this opportunity but I am not certain how this addresses the goals of this grant to serve system-involved youth, specifically. No mention of qualifications of MIO staff in this respect. Since this is effectively a preventive program operating at the MS level, identification of at-risk youth should be more directly addressed in the narrative(see comments in next section also). Benefits are credible, but are the methods targeted to the beneficiary group and will they be participants?</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>Suspensions disproportionately affect BIPOC. Approx. 89% statewide are white, as against approx. 93% of population. No information specific to system-involved, however.</p> <p>Since this is apparently a preventive program at the MS level, it would help to see this addressed in the needs and narrative more intentionally. I can see benefits, but it isn't clear to me that this is the most direct route to serving the system-involved youth or at-risk youth in middle schools. How can we be sure that the program is designed to identify and serve the population that is actually at risk of system-involvement?</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>This section outlines in broad strokes a strategy of outcome measurement but doesn't clearly state what will be measured or why the strategies are appropriate in this context. For example, it may be consistent with MIO to use story-telling, but it is not clear in the context of a program of providing concrete support to system-involved/at-risk youth what the goal of this strategy is. Very theoretical description of outcomes. No specific indicators. Mentions a mixed-methods assessment with</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Portland Public Schools

DATE: 12/28/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

	quantitative assessment of psychological outcomes and qualitative assessment of program outcomes. Have to assume that the quant part is the survey and the qual part is storytelling? I don't see a rationale for this division of measures.
Part V – Budget & Budget Narrative (E)	
Budget is reasonable and justifiable for accomplishing set goals	Based on their narrative and goals, the budget is reasonable. Not clear yet to me if the program is designed to deliver outcomes in line with grant goals.
The project represents using funds to establish or expand a sustainable program	Seems appropriate.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Sanford Public Schools

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

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Individual Evaluator Comments:

<p>Part I – Eligibility (A) ○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B)</p>	<p>Proposal to expand current RP program, specifically for the purpose of reducing substance use and related disciplinary actions.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>Program is focused on reducing substance use. Need is identified as an upward trend in behavior incidents related to violation of substance policy. No mention of SI youth or SI prevention or at-risk youth.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine</p>	<p>Substance use office referrals and OOS suspensions.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Sanford Public Schools

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

outcomes.	
Part V – Budget & Budget Narrative (E)	
Budget is reasonable and justifiable for accomplishing set goals	Budget is for a full-time substance use counselor. Budget only reasonable if the goal is reasonable.
The project represents using funds to establish or expand a sustainable program	No training mentioned. Assuming the salary budgets for one year of salary I would not regard this as sustainable.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Washington Academy

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A) ○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer than two (2) pages in length.</p>	<p>Three phase plan to hire RP coordinator and conduct outreach, identify at-risk students and create individual plans, and review progress.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and</p>	<p>Substance use is higher than state average. Somewhat lower scores on caring adult at school question (MIYHS). Current approach to student behavior is disciplinary</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Washington Academy

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>and it has not worked. So part of the need is for institutional change. No reference to SI youth.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>Change in disciplinary incidents, change in MIYHS scores (2023)</p>
<p>Part V – Budget & Budget Narrative (E)</p>	
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>144k is for staff expenses, including contracting for mental health supports and a RP coordinator position. Total budget of 168750</p>
<p>The project represents using funds to establish or expand a sustainable program</p>	

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 19

DATE:

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A)</p> <p>○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer than two (2) pages in length.</p>	<p style="text-align: center;">A unified trauma-informed approach, supported by comprehensive prof. dev. Scale up sensory room capacity in the elementary and middle grades. Focus at the HS level is on continuity of positive school experience in all the grades leading up. HS outcomes are a reflection of early grade experiences. Specific programs for system involved youth are not prominent relative to the focus placed on early grade programs.</p> <p style="text-align: center;">In effect, they are taking a Whole Student, School, and Community approach.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide</p>	<p style="text-align: center;">The needs statement focuses on the rural character of the district and the difficulties this imposes on families to access resources and the schools to deliver them.</p> <p style="text-align: center;">Because they need to take the lead to provide the services rather than relying on coordination with scarce partners they</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 19

DATE:

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>need to develop a wraparound approach that begins early and is reinforced in every grade. Truancy, behavioral issues, system involvement and student outcomes (academic and vocational) are all mentioned as key metrics of need but the application does not include the specific numbers. No truancy or system-involved numbers offered.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>“rates of juvenile delinquency, and levels of truancy at the high school and middle school levels. Interventions that occur in the elementary levels would be documented in order to assess the effectiveness of the early interventions as the students reach high school.” Once again the focus is on evaluation of the effects of programs not specifically directed to system-involved youth. A reference to this being a condition related to at-risk status in earlier grades is offered but there is no discussion of how these would be identified or if “at-risk” for system involvement can be identified.</p>
<p>Part V – Budget & Budget Narrative (E)</p>	
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>It is hard to judge the cost of providing services to either system-involved or at-risk student populations without some indications of the size of those populations. The budget request is at the high end, which is consistent with the scale of the program, but it has not been made clear how much of the program addresses the needs of the populations specified in the RFA. There is no itemized budget.</p>
<p>The project represents using funds to establish or expand a sustainable program</p>	<p>Cannot judge sustainability without knowing what the money is being spent for. The overall approach does create an</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 19

DATE:

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

	environment conducive to reinforcing and maintaining focus on trauma-informed practices, etc..., so that part does speak to sustainability. However, this is an inference and doesn't speak to the intentions or strategy of the applicant.
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Saco School Department

DATE: 12/28/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A)</p> <p>○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer</p>	<p>“SMS to start an alternative education program for a small team of qualifying students in grades seven and eight.” Triggering this was realization that suspensions were closely related to substance abuse behavior. Funds intended to support a sustainable alt ed program, specifically: Professional Development opportunities around restorative circles as well as restorative justice practices</p> <ul style="list-style-type: none"> - Compensation for staff to participate in summer work to include planning teams and collaborative curriculum-building - Entry cost fees for field trips to leverage local organizations (ie, The Ecology School, Camp Kieve, Portland Museum of Art) - A dedicated van for the program to ensure easy access to community resources and an

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Saco School Department

DATE: 12/28/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>than two (2) pages in length.</p>	<p>ability to transport students outside school hours, if needed</p> <p>Builds on actions already taken by the district, including allotting classroom space for 24 students and tier 1 support.</p> <p>Not much focus on work programs or mentoring evident. This looks very Tier 1/universal. Need to see how this would impact system-involved/at-risk population at the HS level.</p> <p>They are making an effort to identify at-risk youth.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>“Saco ranks... third in York County for Juvenile Division Youth Referrals². Saco represents a disproportionate number of referrals given the size of their police force and the size of the PK-8 school population.”</p> <p>Program however targets the MS, not the HS where most of these referrals would occur.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>Looking for decrease in OS suspensions and absenteeism.</p>
<p>Part V – Budget & Budget Narrative (E)</p>	
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>Most of the 111k is taken up in 64k for a van. Next is 42k for training.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Saco School Department

DATE: 12/28/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>The project represents using funds to establish or expand a sustainable program</p>	<p>The cost of the van appears to be for attendance at extended learning opportunities. This seems a little unbalanced relative to the goal of correcting paths of an at-risk group. Would like to see the rationale for assigning so much importance to these learning opportunities and the necessity of the van for attendance. Wouldn't it be cheaper to pay the extra cost of the bus to attend occasional events?</p>
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 89 Katahdin Schools

DATE: 12/21/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A) Is either a</p> <ul style="list-style-type: none"> ○ A SAU as defined under <u>20-A MRSA §1, 26</u>; ○ Private school approved by the Department, under <u>20-A M.R.S. Chapter 117</u>; ○ CTE Region as defined under <u>20-A MRSA Chapter 313, Subchapter 4</u>; or ○ Schools in the Education in the Unorganized Territory (EUT) <p>AND</p> <ul style="list-style-type: none"> ○ Currently operates a school with Middle and/or High-School aged students that works with At-Risk and/or System Involved Youth. 	<p>Pass/Fail</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the</p>	<p>Focused on expanding restorative practices at the MS and HS levels. Mentions positive result from RP program currently operating in ES. No mention of system-involved youth programs.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 89 Katahdin Schools

DATE: 12/21/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer than two (2) pages in length.</p>	
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>Indicators of need include high truancy (11% versus pandemic highs of 9.4% statewide) and upward trending office referrals at MS/HS levels where restorative practices have not been fully implemented. 27% of students receiving MH services.</p> <p style="text-align: center;">No mention of SI youth.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and</p>	<p>Referrals and attendance as well as unspecified MIYHS indicators (next will be 2025).</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 89 Katahdin Schools

DATE: 12/21/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

evaluated to determine outcomes.	
Part V – Budget & Budget Narrative (E)	
Budget is reasonable and justifiable for accomplishing set goals	No mention of funds specifically for SI youth. Does provide for mentoring and extended learning opportunity. Will need to be sure the 3-year commitments to contractors and the RJ coordinator is consistent with the grant conditions. \$322k. Student population about 150. At risk population is approx.. 30% (45) and the cost per student \$7150.
The project represents using funds to establish or expand a sustainable program	It could be argued that this expands on the ES program. The scope of the program is consistent with sustainability.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Lewiston Schools

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

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Individual Evaluator Comments:

<p>Part I – Eligibility (A)</p>	<p>Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer than two (2) pages in length.</p>	<p>A detailed proposal that outlines a community-based approach to identifying youth and training potential care providers to use restorative practices. Addresses needs for activity/work. Provides a peer support component. Very collaborative with respect to community organizations. Addresses basic needs. Extends identification network beyond the school. High level of detail. All very thoughtful and directed to the goals.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Lewiston Schools

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>Identifies 60 SI youth (for comparison, 148 in Andro county as a whole in 2020-21). Evidence of high behavioral incident rates and recent increases in violent incidents, absenteeism and substance use. Includes a compelling description of operational challenges and need for change within the service network.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>Seems to be a work in progress. Aware of the need for tracking and review within the network of providers.</p>
<p>Part V – Budget & Budget Narrative (E)</p>	
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>The cost is high but the scope of the project is very broad. The target population could be anywhere from 60 to 600 (roughly speaking, since there are no definitive metrics for measuring the at-risk population; approx.. 18k to 1.8k per student from a budget of 1.12 million).</p>
<p>The project represents using funds to establish or expand a sustainable program</p>	<p>The use of coordinators is justified. The positions funded would play a role in creating the desired within-network changes.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Lewiston Schools

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 13

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A)</p> <p>○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer than two (2) pages in length.</p>	<p>The narrative presents a community response to an alarm sounded by the local police leadership and recognized within the school system. The proposal outlines four initiatives that include workforce and mentoring responses, training in RP, and focuses on reinforcing a successful community resource (Landing Place). Shows substantial evidence of community stakeholder involvement and support.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any</p>	<p>Identifies the SI population (7 kids). Shows an increase in behavior incidents since 16/17 and a substantial population of kids in alternative learning</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: RSU 13

DATE: 12/30/2022

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>settings who are potential beneficiaries (about 33).</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>Outcomes are measurable and relevant. Includes tracking incidents and implements an holistic student assessment measure (PEAR) to assess progress on the core goal of increasing attachment to school/peers.</p>
<p>Part V – Budget & Budget Narrative (E)</p>	
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>450k seems to put it on the high end.</p>
<p>The project represents using funds to establish or expand a sustainable program</p>	<p>No objections.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: MSAD 49

DATE:

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A) ○</p>	<p style="text-align: center;">Pass. Impressive partner network encompassing local criminal justice organizations, community center, work program, and a health center.</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of educational or vocational programs in their school(s).</p>	<p style="text-align: center;">Three-tiered approach. Provides additional training for staff. Second tier funding focuses on supporting the community mentoring function with a coordinator charged with developing the service network. Third-tier funding supports a new program specifically targeting alternatives to justice system referral.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need.</p>	<p style="text-align: center;">FRL is well above state level (57.1 vs 37.3). Reports CA of 2019: 9.2 2021: 19.9 Currently about 13. Statewide CA during this period:</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: MSAD 49

DATE:

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>Include any available supporting data and details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data,</p>	<table style="width: 100%; text-align: center;"> <tr> <td>2018:</td> <td>2019</td> <td>2020</td> <td>2021</td> </tr> <tr> <td>16.56%</td> <td>16.77%</td> <td>18.27%</td> <td>21.02%</td> </tr> </table> <p>Notes about 20% of students at moderate to high risk of not graduating. About 2/3 of this population is in the moderate category. No benchmarks available. Clearer indication given by the rise in the district in both chronic absenteeism and the drop in the graduation rate. 127 out of school suspensions in 2021-22. On pace to exceed that in current SY. Neo shows a much smaller number of incidents however (26 out of school suspensions 2021-22, 12 and 31 in the previous two years). 30 referrals to JCCO during current year. No comparable figure for past year. Did not state the number of youth receiving referrals.</p>	2018:	2019	2020	2021	16.56%	16.77%	18.27%	21.02%
2018:	2019	2020	2021						
16.56%	16.77%	18.27%	21.02%						
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>Measurement plan includes staff behavior change, CA and graduation, as well as change in behaviors and resolutions.</p>								
<p>Part V – Budget & Budget Narrative (E)</p>									
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>Seems to imply about \$5000 per student based on current referrals assuming each is a distinct person. If the number comes to 60 then the cost will be about \$2500/student. Real value of the proposal seems to be in deepening and sustaining the program in place. Would like to have known whether the Ed Tech is intended to be permanent and, if so, how to sustain.</p>								
<p>The project represents using funds to establish</p>	<p>Would like to have known whether the Ed Tech is intended to be permanent and, if so, how to sustain.</p>								

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: MSAD 49

DATE:

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

or expand a sustainable program	
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Biddeford School Department

DATE: 12/20/22

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<p>Part I – Eligibility (A) ○</p>	<p style="text-align: center;">Pass</p>
<p>Part II – Project Narrative (B) Describe the proposed effort(s) which the Applicant is applying for. Ensure the narrative addresses the need and details listed below in B. Identification of Need and describe the Applicant's intention to establish or expand restorative justice and practice initiatives, mentoring, and/or workforce development and educational or vocational programs in their school(s). The Narrative should describe how Applicant will create consistency programming for system involved students.</p> <p>The response must be no longer than two (2) pages in length.</p>	<p style="text-align: center;">Supporting a link between JCCO, Restorative Justice of Maine and the district Resiliency Coordinator. Expanding Be the Change program. Address transportation of students of Alternative Pathways Center to provide transportation to mentoring and workforce development programs. Contract with APEX to expand after school programming. Hire a half-time social worker for the APC.</p>
<p>Part III – Needs Assessment (C) Identify the characteristics and level of need. Include any available supporting data and</p>	<p style="text-align: center;">“Students ages 11-18 who live in the City of Biddeford are 400% more likely to be involved with the Juvenile Justice system than their peers in York County.”</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

BIDDER NAME: Biddeford School Department

DATE: 12/20/22

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Maine Department of Education

<p>details regarding number of students impacted by funds and utilization of school resources and any community stakeholders. Provide supporting data, if available, of need for funds (for example: rate of in-school and out of school suspensions, removal from classes, frequency or number of behavioral interventions, detention rates, number of MTSS Tier 3 identified students).</p>	<p>High proportion of students with behavior referrals and OSS resolution. Convincing picture of deteriorating situation for disadvantaged youth in the area and obvious connection to CJ referrals and other behavioral outcomes.</p>
<p>Part IV – Measurement of Outcomes (D) Explain how the plan will be measured and evaluated to determine outcomes.</p>	<p>Reduce out of school discipline and CJ referrals. Reach parity with York County. Increase utilization of services with at-risk youth. Increase awareness and utilization of RJ programs.</p>
<p>Part V – Budget & Budget Narrative (E)</p>	
<p>Budget is reasonable and justifiable for accomplishing set goals</p>	<p>Scope of problem justifies a large investment. Funds are appropriately targeted. Addresses access issues for at-risk.</p>
<p>The project represents using funds to establish or expand a sustainable program</p>	<p>Not clear how use of funds for salary of LCSW can be made a sustainable investment.</p>



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

I, Jonathan Monroe _____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Jonathan Monroe
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Signature

12/16/2022

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP 202211180

RFP TITLE: Restorative Practices for System Involved Youth in Maine Schools

I, Stacey Barlow, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

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	DocuSigned by: <i>Stacey Barlow Stacey Barlow</i>	12/16/2022
Signature	<small>68285498B98A4E3...</small>	Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202211180
RFP TITLE: Restorative Practices for System
Involved Youth in Maine Schools

I, Vic Viera accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Vic Viera 12-19-2022
Signature _____ Date _____
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