

**State of Maine  
Master Score Sheet**

RFA# 202305111						
Comprehensive Electronic Health Record Pilot						
<b>Bidder Name:</b>		<b>Madawaska</b>	<b>MSAD 46 Dexter Regional High School</b>	<b>MSAD #13/ RSU #83</b>	<b>MSAD #27</b>	
<b>Proposed Cost:</b>		<b>\$6000.00</b>	<b>\$2199.00</b>	<b>\$4300.00</b>	<b>\$6000.00</b>	
<b>Scoring Sections</b>		<b>Points Available</b>				
Criteria I: Eligibility to Apply		Pass/Fail	Pass	Pass	Pass	Pass
Criteria II: EHR System Requirement		Pass/Fail	Pass	Pass	Pass	Pass
Criteria III: Prioritization Points		10	5	10	5	5
Criteria IV: EHR Selection		65	60	62	30	62
Criteria V: Budget & Budget Narrative		25	25	25	20	25
<b>TOTAL</b>		<b><u>100</u></b>	<b><u>90</u></b>	<b><u>97</u></b>	<b><u>55</u></b>	<b><u>92</u></b>
<b>Bidder Name:</b>		<b>MSAD #35</b>	<b>MSAD #74</b>	<b>RSU #68</b>	<b>RSU #87</b>	
<b>Proposed Cost:</b>		<b>\$6000.00</b>	<b>\$5775.00</b>	<b>\$5893.00</b>	<b>\$5300.00</b>	
<b>Scoring Sections</b>		<b>Points Available</b>				
Criteria I: Eligibility to Apply		Pass/Fail	Pass	Pass	Pass	Pass
Criteria II: EHR System Requirement		Pass/Fail	Pass	Pass	Pass	Pass
Criteria III: Prioritization Points		10	5	0	10	10
Criteria IV: EHR Selection		65	55	60	62	57
Criteria V: Budget & Budget Narrative		25	25	25	25	25
<b>TOTAL</b>		<b><u>100</u></b>	<b><u>85</u></b>	<b><u>85</u></b>	<b><u>97</u></b>	<b><u>92</u></b>

**State of Maine**  
**Master Score Sheet**

RFA# 202305111					
Comprehensive Electronic Health Record Pilot					
Bidder Name:		RSU #9	Wells Ogunquit CSD #18		
Proposed Cost:		\$6000.00	\$6000.00		
Scoring Sections	Points Available				
Criteria I: Eligibility to Apply	Pass/Fail	Pass	Pass		
Criteria II: EHR System Requirement	Pass/Fail	Pass	Pass		
Criteria III: Prioritization Points	10	10	5		
Criteria IV: EHR Selection	65	62	50		
Criteria V: Budget & Budget Narrative	25	25	20		
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>97</u></b>	<b><u>75</u></b>		
Bidder Name:					
Proposed Cost:					
Scoring Sections	Points Available				
Criteria I: Eligibility to Apply	Pass/Fail				
Criteria II: EHR System Requirement	Pass/Fail				
Criteria III: Prioritization Points	10				
Criteria IV: EHR Selection	65				
Criteria V: Budget & Budget Narrative	25				
<b>TOTAL</b>	<b><u>100</u></b>				



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Christian Arnold, Principal  
Madawaska School District  
353 11<sup>th</sup> Avenue  
Madawaska, ME 04756  
chrarn@madawaskaschools.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Mr. Arnold,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #35
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #68
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  C3233348CFF7483...

Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Marcy Melcher, District Clinical Social Worker  
RSU #13  
110 Meadow St  
Bingham, ME 04920  
marcy.melcher@sad13.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Ms. Melcher,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Maine School Administrative District #13
- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #27
- Maine School Administrative District #35
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #68
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  C3233348CFF7483...

Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Ben Sirois, Superintendent  
Monique Michaud, RN  
MSAD #27  
84 Pleasant Street  
Fort Kent, ME 04743  
[moniquemichaud@sad27.org](mailto:moniquemichaud@sad27.org); [bsirois@vuesc.org](mailto:bsirois@vuesc.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Mr. Sirois and Ms. Michaud,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Maine School Administrative District #27
- Maine School Administrative District #13
- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #35
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #68
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

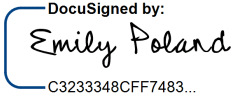
As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,   
Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).





**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Angie Buker, School Nurse  
MSAD 46, Dexter Regional High School  
12 Abbott Hill Rd  
Dexter, ME 04930  
abuker@aos94.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Ms. Buker,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Maine School Administrative District #46
- Madawaska School District
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #35
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #68
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  C3233348CFF7483...

Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Laurie Hanson-Hiscock, School Nurse  
MSAD #74  
56 North Main St.  
North Anson, ME 04958  
Lhanson-hiscock@carrabec.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Ms. Hanson-Hiscock,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Maine School Administrative District #74
- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #35
- Regional School Unit #68
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

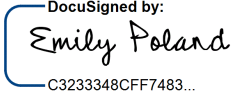
As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,   
C3233348CFF7483...  
Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

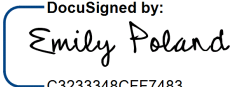
As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,   
C3233348CFF7483...  
Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

~~DATE~~ 28, 2023

Stacy Shorey, Superintendent  
RSU #68  
572 Bangor Rd.  
Dover-Foxcroft, ME 04426  
sshorey@sedomocha.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Ms. Shorey,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Regional School Unit #68
- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #35
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

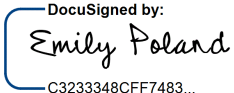
As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,   
C3233348CFF7483...  
Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Mark Turner, Superintendent  
Regional School Unit #87  
44 Plymouth Rd.  
Carmel ME 04419  
[mturner@rsu87.org](mailto:mturner@rsu87.org)

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Mr. Turner,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Regional School Unit #87
- Maine School Administrative District #35
- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #68
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.



The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  DocuSigned by:  
Emily Poland

C3233348CFF7483...  
Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Janneke Strickland, BSN, RN, NCSN  
Regional School Unit #9  
129 Seamon Rd., Suite 2  
Farmington, ME 04938  
Jstrickland@mtbluersd.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Ms. Strickland,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Regional School Unit #9
- Madawaska School District
- Maine School Administrative District #46
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #35
- Maine School Administrative District #74
- Regional School Unit #68
- Regional School Unit #87
- Wells-Ogunquit Consolidated School District

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  C3233348CF7483...

Emily Poland, MPH, RN, NCSN  
Maine Department of Education

8/28/2023

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

August 28, 2023

Patricia Endsley, RN  
Wells Ogunquit CSD #18  
1460 Post Rd  
Wells, ME 04090  
pendsley@wocsd.org

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202305111,  
Comprehensive Electronic Health Record Pilot

Dear Dr. Endsley,

This letter is regarding the Request for Application (RFA), issued by the State of Maine Department of Education for Comprehensive Electronic Health Record Pilot. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Wells-Ogunquit Consolidated School District
- Madawaska School District
- Maine School Administrative District #35
- Maine School Administrative District #46
- Maine School Administrative District #13
- Maine School Administrative District #27
- Maine School Administrative District #74
- Regional School Unit #9
- Regional School Unit #68
- Regional School Unit #87

The applicants listed above met the requirements listed within RFA #202305111. All organizations are highly encouraged to review the feedback to their application. To do this, please view the Selection Package associated with RFA #202305111 on the State of Maine's Division of Procurement Services website, <https://www.maine.gov/dafs/bbm/procurementservices/vendors/grants>.

The Department will be contacting the aforementioned applicants soon. Contract negotiations will include, but not be limited to:

- the total award dollar amount
- appropriate usage of federal funding for purchasing food, supplies and materials
- identification of the Electronic Health Record Champion

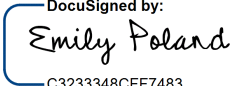
As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,   
C3233348CFF7483...  
Emily Poland, MPH, RN, NCSN  
Maine Department of Education

### STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** Madawaska

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Criteria 3: Prioritization Points	<b>10</b>	<b>5</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>60</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>90</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** Madawaska

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass – Public School District and plan for all the schools to participate. Staci noted that the application was not signed.

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** Madawaska

**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- 5 Points in criteria 3, didn't check off that they were economically disadvantaged.

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>60</b>

**Evaluation Team Comments:**

- Seems like it meets all criteria points, has a plan for sustainability
- Team agrees
- They have a good plan with description of acting plan
- Score of 60 agreed on the team

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Budget is appropriate and in line with the requirements



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 46 Dexter Regional High School

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>10</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>62</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>97</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 46 Dexter Regional High School

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass – Public School District and plan for all the schools to participate.

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 46 Dexter Regional High School

**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- Economically disadvantaged and don't use EHR

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>62</b>

**Evaluation Team Comments:**

- They already used EHR but are going to expand to mental health and take advantage of direct billing to mainecare which they couldn't previously do
- Liked how they will work with social workers and how it will integrate the comprehensive school records
- They want to include the entire district

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Budget is appropriate and in line with the RFA
- Budget was less because of buying add ons, could we give them more than they requested? Or is it what they are requesting?
- It would have to be shown how they're spending it and what it will be used for

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 13 RSU 83

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>5</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>30</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>20</b>
<u>Total Points</u>	<u>100</u>	<u>55</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 13 RSU 83

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 13 RSU 83

**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- They did respond to all of the questions
- Didn't get the sense that they were going to utilize keeping notes separate
- They do not use an EHR thus awarding 5 pts

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>30</b>

**Evaluation Team Comments:**

- Concern with integration outcomes
- Sustainability plan is weak
- No stipend for person doing the work
- No training mentioned
- They use an app (Therap) for mental health and unsure if this will integrate

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>20</b>

**Evaluation Team Comments:**

- No stipend for the person doing the work

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 27

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>5</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>62</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>92</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** MSAD 27  
**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** PAss



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** MSAD 27  
**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- Doesn't use an EHR

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>62</b>

**Evaluation Team Comments:**

- EHR champion
- Software training, development, and a stipend listed
- Thoroughly completed

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Appropriate and in line

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 35

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>5</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>55</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>85</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 35

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** MSAD 35  
**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- They don't use an EHR in a comprehensive manner

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>55</b>

**Evaluation Team Comments:**

- Infinite campus for medical billing and social workers only currently
- Are they going to integrate with social services or stay separate
- Theyre using SNAP for nursing so should be integrating
  - Expanding to social work
- Just listed items, wasn't in a narrative form, no benefits listed
- 

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Budget is appropriate and in line with the RFA

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 74

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>0</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>60</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>85</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** MSAD 74  
**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass – didn't check the boxes but are a public school district. Could've been system error

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** MSAD 74

**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>0</b>

**Evaluation Team Comments:**

- Didn't check off any of the boxes so not answered

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>60</b>

**Evaluation Team Comments:**

- Counting on billing to offset cost to continue
- Liked that the school nurse would be the EHR person

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- In line and appropriate with the RFA

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** RSU 9  
**DATE:** 8/7/2023

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Emily Poland  
**FACILITATOR:** Jennifer Tarr  
**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>10</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>62</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>97</u>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 9

**DATE:** 8/7/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 9

**DATE:** 8/7/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- They meet both areas of criteria, using PowerSchool and selected SNAP

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>62</b>

**Evaluation Team Comments:**

- SNAP melds with PowerSchool
- SNAP said they were waiving the service fee, this is okay on our end

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Budget is more than allowable cost, can we give them more money
- Budget is appropriate and in line with the RFA

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 68

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>10</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>62</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>97</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 68

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** RSU 68  
**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- Looking to integrate social services and nursing

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>62</b>

**Evaluation Team Comments:**

- Thorough with the responses
- Use web to school and it will integrate with SNAP
- Will support the health services in the future of the budget as well for sustainability plan

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- In line with the RFA
- Would they be allowed to buy a new laptop? If it would be utilized in line with the RFA or system then we think yes?

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 68

**DATE:** 8/2/2023

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 87

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>10</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>57</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>92</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** RSU 87

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER:** RSU 87  
**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- Economically disadvantaged and don't use EHR currently for full 10 pts

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>57</b>

**Evaluation Team Comments:**

- They don't have a sustainability plan
- They did respond to the question

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Interesting to see how they came up with the fee amounts and the breakdown, had more detail
- Including future cost as part of the budget

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** Wells-Ogunquit

**DATE:** 8/2/2023

**SUMMARY PAGE**

**Department Name:** Education

**Name of RFP Coordinator:** Emily Poland

**FACILITATOR:** Jennifer Tarr

**Names of Evaluators:** Staci Warren, Bear Shea, Emily Poland

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria 1: Eligibility to Apply	<b>Pass</b>	
Criteria 2: EHR System Requirement	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria 3: Prioritization Points	<b>10</b>	<b>5</b>
Criteria 4 -EHR Selection	<b>65</b>	<b>50</b>
Criteria 5 -Budget & Budget Narrative	<b>25</b>	<b>20</b>
<u>Total Points</u>	<u>100</u>	<u>75</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** Wells-Ogunquit

**DATE:** 8/2/2023

**OVERVIEW OF PASS/FAIL CRITERIA**

Criteria 1: Eligibility to Apply

---

**Evaluation Team Comments:** Pass

Criteria 2: EHR System Requirement

**Evaluation Team Comments:** Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA#: 202305111**

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER:** Wells-Ogunquit

**DATE:** 8/2/2023

**EVALUATION OF SCORING SECTIONS**

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 3. Prioritization Points</i>	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- Doesn't have an EHR in place

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 4. EHR Selection</i>	<b>65</b>	<b>50</b>

**Evaluation Team Comments:**

- SNAP has a billing agent
- Not full buy in
- Not full school district
- Social workers haven't committed to using new system and the nurses will advocate for change.

	<u>Points Available</u>	<u>Points Awarded</u>
<i>Criteria 5. Budget and Budget Narrative</i>	<b>25</b>	<b>20</b>

**Evaluation Team Comments:**

- They have a stipend and refreshment cost – will have to make note in the award.
- Funds need to be used appropriately

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** Madawaska  
**DATE:** 7/28/2023  
**EVALUATOR NAME:** Emily Poland  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *Plan for all schools to participate*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not use an EHR*
  - *Did not check off economically disadvantaged*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Responded to questions succinctly*
  - *Selected a system that integrates with SIS, is FERPA/HIPAA compliant*
  - *4e-states that billing is an option that could be accessed by parents*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate and in line with requirements of this RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 13  
**DATE:** 7/28/2023  
**EVALUATOR NAME:** Emily Poland  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *Plan for all schools to participate*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not use an EHR in a comprehensive manner*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Responded to questions succinctly*
  - *Uses combination of paper and SIS charting*
  - *Investigating how selected EHR interacts with immunization system*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate and in line with requirements of this RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 27

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *Plan for all schools to participate*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not use an EHR in a comprehensive manner*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Responded to questions succinctly*
  - *Uses combination of paper and SIS charting*
  - *Selected system has all capabilities required in this RFA*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate and in line with requirements of this RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 35

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *Plan for all schools to participate*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not use an EHR in a comprehensive manner*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Responded to questions in list form*
  - *Uses SIS for charting; and currently only social work bills for MaineCare*
  - *Selected system has all capabilities required in this RFA*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate and in line with RFA*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 46  
**DATE:** 7/28/2023  
**EVALUATOR NAME:** Emily Poland  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *Plan for all schools to participate*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not use an EHR in a comprehensive manner*
  - *Economically disadvantaged at 40% or higher.*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Responded to questions succinctly*
  - *Nursing uses EHR currently, but want to expand to social services and mental health*
  - *Selected a system that integrates with SIS, is FERPA/HIPAA compliant*
  - *Will add billing through selected EHR which was not utilized previously*
  - *Piloting the comprehensive use of EHR at high school with plan to expand to K-8*
  
- V. *Criteria 5. Budget and Budget Narrative*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 46

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

- *Budget is appropriate and in line with requirements of this RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 68

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *States all schools with utilize the system.*
  
- III. *Criteria 3. Prioritization Points*
  - *40 % economically disadvantaged.*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Thorough responses to questions*
  - *Uses paper and SIS for charting*
  - *Selected system capabilities required in this RFA*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate, detailed, and in line with RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 74

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Did not check off boxes in eligibility but they are a public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *Did not check off box that state all schools with utilize the system.*
  
- III. *Criteria 3. Prioritization Points*
  - *Did not check off any priorities in criteria 3*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Responded to questions in list form*
  - *Uses SIS for charting*
  - *Selected system capabilities required in this RFA*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate, detailed, and in line with RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** RSU 87  
**DATE:** 7/28/2023  
**EVALUATOR NAME:** Emily Poland  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *States all schools with utilize the system.*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not currently use a system*
  - *40 % economically disadvantaged.*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Succinct responses to questions*
  - *Uses only paper for documentation*
  - *Selected system has interoperability with SIS*
  - *Selected system has capabilities required in this RFA*
  - *No sustainability plan*
  
- V. *Criteria 5. Budget and Budget Narrative*
  - *Budget is appropriate and in line with RFA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 87

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Wells Ogunquit CSD #18

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Public school district*
  
- II. *Criteria 2. EHR System Requirement*
  - *States all schools with utilize the system.*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not currently use a system*
  - *Identified EHR champion for district*
  
- IV. *Criteria 4. EHR Selection*
  - *Succinct responses to questions*
  - *Nurses use SIS for documentation; social workers use paper*
  - *Social workers are not committed to using new system. EHR champion and nurses will work with other providers in the district to advocate for change*
  - *Selected system has interoperability with SIS*
  - *Selected system has capabilities required in this RFA*
  
- V. *Criteria 5. Budget and Budget Narrative*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Wells Ogunquit CSD #18

**DATE:** 7/28/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

- *Provided detailed budget.*
- *Budget is appropriate and in line with RFA except that the stipend for champion is slightly decreased.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Regional School Unit #9

**DATE:** 8/3/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - Public School
  
- II. *Criteria 2. EHR System Requirement*
  - All schools will use system
  
- III. *Criteria 3. Prioritization Points*
  - Does not use an EHR currently
  - At least 40% disadvantaged
  
- IV. *Criteria 4. EHR Selection*
  - Nurses currently use School Information System health modules and paper files
  - Provided detailed response related to improved coordination and enhancement of services.
  - Selected SNAP which offers uses of different credentials (RN, LCSW, PT)
  - Identified champion

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Regional School Unit #9

**DATE:** 8/3/2023

**EVALUATOR NAME:** Emily Poland

**EVALUATOR DEPARTMENT:** Education

V. *Criteria 5. Budget and Budget Narrative*

- Provided detailed budget; their costs will be more than the allowable amount.
- Could we consider increasing their allotment

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** CSD 18 Wells Ogunquit  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system social workers will not be using the system nurses
  - 4 G: "We plan to use any Medicaid billing funds as well as funds procured at present by billing Anthem and 5 other insurances for our student and staff influenza vaccines."

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** CSD 18 Wells Ogunquit

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

V. *Criteria 5. Budget and Budget Narrative*

- Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** Madawaska  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a publicly supported secondary school as defined under 20-A M.R.S.A Section 1, Subsection 23-B, B
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAP Health Center System
  - 4D: The program links with our current SIS, Power School.
  - 4 E: Billing is available through the system and could be accessed by the parents if the option is preferred.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Madawaska

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

- 4 G: “make us more effective, efficient, and confident workers in the field. The ability to pull data alone is something that will back the sustainability conversation with Board members and administrators.”

V. *Criteria 5. Budget and Budget Narrative*

- Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** RSU 9  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  - >40% students are economically disadvantaged
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: hoping to learn if mainecare revenue can offset expense

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 9

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

V. *Criteria 5. Budget and Budget Narrative*

- Budget is appropriate and in line with requirements of this RFA



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 13 RSU 83  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected THERAP
  - 4D: Unsure at this time how the program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: "we will build the cost of the HER into our budget for the following years."
  
- V. *Criteria 5. Budget and Budget Narrative*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 13 RSU 83

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

- Budget is appropriate and in line with requirements of this RFA
- No monies for training included

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 27

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: "...collect data to demonstrate the value and effectiveness of the EHR, making it easier to secure ongoing funding and support from the local school board. The district

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 27

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

will build in its annual budget approximately \$3,000 to maintain the SNAP Health Center software subscription for our school nurses,”

V. *Criteria 5. Budget and Budget Narrative*

- Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 35  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: The district will build in its annual budget with mainecare revenue to offset expense
  
- V. *Criteria 5. Budget and Budget Narrative*
  - Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 46 Dexter  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a publicly supported secondary school as defined under 20-A M.R.S.A Section 1, Subsection 23-B, B
  
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
  
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  - At least 40 percent of the students in the school system are economically disadvantaged, pursuant to section 15675, subsection 2 (5 points).
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAP Health Center System
  - 4D: The program links with current SIS and ImmPact

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 46 Dexter

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

- 4 E: Billing is available through the system
- 4 G: “monthly updates to admin of schools and school board about progress of pilot. Updates will include scenarios and collab of care as well as billing revenue. Continued us of EHR will be up to school board.”

V. *Criteria 5. Budget and Budget Narrative*

- Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305111  
 RFP TITLE: Comprehensive Electronic Health Record Pilot  
 BIDDER NAME: MSAD 74  
 DATE: August 1<sup>st</sup> 2023  
 EVALUATOR NAME: Bear Shea  
 EVALUATOR DEPARTMENT: Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - Didn't check box but are a public school district
  
- II. *Criteria 2. EHR System Requirement*
  - Didn't check box
  
- III. *Criteria 3. Prioritization Points*
  - Didn't check box
  
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: hoping to learn if mainecare revenue can offset expense
  
- V. *Criteria 5. Budget and Budget Narrative*
  - Budget is appropriate and in line with requirements of this RFA



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** RSU 68  
**DATE:** August 1<sup>st</sup> 2023  
**EVALUATOR NAME:** Bear Shea  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  - At least 40% disadvantaged (5 points)
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: Plan to incorporate EHR into nurse budget moving forward
- V. *Criteria 5. Budget and Budget Narrative*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 68

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

- Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305111  
 RFP TITLE: Comprehensive Electronic Health Record Pilot  
 BIDDER NAME: RSU 87  
 DATE: August 1<sup>st</sup> 2023  
 EVALUATOR NAME: Bear Shea  
 EVALUATOR DEPARTMENT: Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - a SAU as defined under as defined under 20-A M.R.S.A Section 1, Subsection 26;
- II. *Criteria 2. EHR System Requirement*
  - Plan for all schools to participate in EHR
- III. *Criteria 3. Prioritization Points*
  - The school system does not currently utilize an electronic health record in a comprehensive manner that includes both nursing and behavioral health services (5 points).
  - At least 40% disadvantaged (5 points)
- IV. *Criteria 4. EHR Selection*
  - Provided relevant information for parts A,B,C
  - Selected SNAPP
  - 4D: The program links with current SIS and ImmPact
  - 4 E: Billing is available through the system
  - 4 G: "the cost should be sustainable beyond the first year"
- V. *Criteria 5. Budget and Budget Narrative*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 87

**DATE:** August 1<sup>st</sup> 2023

**EVALUATOR NAME:** Bear Shea

**EVALUATOR DEPARTMENT:** Education

- Budget is appropriate and in line with requirements of this RFA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** Madawaska  
**DATE:** 7-18-2023  
**EVALUATOR NAME:** Staci Warren  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA:* The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Pass-publicly supported secondary school*
  - *Application not signed*
  
- II. *Criteria 2. EHR System Requirement*
  - *Pass*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not utilize EHR*
  - *Does not meet 40% economically disadvantaged*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently use Google docs spreadsheets  
Files are housed in school*
  - B. *Wants unified system between elementary and Middle High School*
  - C. *SNAP – web-based with 24/7 access*
    - a. *HIPAA/ERPA secure, private data access*
    - b. *Vaccination, health visits, medication updates, health status recorded*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Madawaska

**DATE:** 7-18-2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- D. Links with current SIS and Powerschool*
- E. Can bill thru system or accessed by parents*
- F. Pelletier has previous experience with other health pilots and is willing to work with others*
- G. Want to show how much this system will streamline their work so that they can go back to the board members and administrators.*

**V. Criteria 5. Budget and Budget Narrative**

- *Stipend: \$1K EHR Champion*
- *System: \$5K covers implementation and additional tech-related needs*
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 13

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-SAU as defined*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
  
- III. *Criteria 3. Prioritization Points*
  - A. *Currently does not use HER*
  - B. *Nothing else checked*
  - C. *POC is district clinical social worker*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently manually documentation or within PowerSchool to some degree for nursing. All MH/SS are independently documented or within GEMCARE for Special education students.*
  - B. *Having grant would allow school to share information across disciplines, keep records more efficiently, bill for services and access information so that our department runs more efficiently.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 13

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- C. *THERAP-MH and nursing tracking, case notes, attendance, bullying, behave. Plan. Customizable to users. Can store assessments and create custom labs for individual students based on their needs.*
  - D. *Integrates with PowerSchool but plans to still use PowerSchool for regular education services. THERAP is looking into how it can communicate with ImmPact so that the school nurse can pull reports that she can upload to ImmPact.*
  - E. *THERAP can bill MaineCare; checks for errors before submitting therefore reducing denials and incomplete claims.*
  - F. *LCPC will start up the program alongside the nurse and special education director. Implementing individual therapy services for billing of day treatment and is committed to using a program to make the process efficient. LCPC will attend meetings as the POC.*
  - G. *Plans to continue use within budget for future years.*
- V. *Criteria 5. Budget and Budget Narrative*
- A. *\$4,300 request; included nursing documentation, etc. and BHP, ISP, and billing. no stipend and covers cost of training. Will be used district wide by nursing, social work, counseling,*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 27  
**DATE:** 8/23/2023  
**EVALUATOR NAME:** Staci Warren  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*  
**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-SAU as defined*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
  
- III. *Criteria 3. Prioritization Points*
  - A. *Currently does not use HER*
  - B. *<40% of students are economically disadvantaged.*
  - C. *POC EHR Champion school nurse*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently use health portion in PowerSchool*
  - B. *Would be healthcare specific to improve documentation, medication admin, reporting, health plans, and expedite workflow with ability for social workers to also document within same system.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 27

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- C. *SNAP: log daily encounters, med admin, med count, Medicare link for service capture, immunization link to Maine ImmPact system to import data. Many templates for reporting to use or customize.*
  - D. *Can import demographics, caregivers, contacts, and alters from PowerSchool. Track immunizations; can generate delinquent letters to parents/guardians and reports to admins.*
  - E. *SNAP has direct Medicare billing capabilities. integrated IC-10 billing codes and additional billing features that enable Medicaid documentation to be captured at the time of service.*
  - F. *School nurse is EHR Champion*
  - G. *District plans to continuously monitor and evaluate the impact of the EHR system on the school healthcare system. Plans to continue use within budget for future years.*
- V. *Criteria 5. Budget and Budget Narrative*
- A. *\$6000; Software and training, professional development, and Stipend*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** MSAD 35  
**DATE:** 8/23/2023  
**EVALUATOR NAME:** Staci Warren  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*  
**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-SAU as defined*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
  
- III. *Criteria 3. Prioritization Points*
  - A. *Currently does not use EHR*
  - B. *No other box checked*
  - C. *POC EHR Champion school nurse*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Infinite campus for Medicare billing (social workers only)*
  - B. *Would be able to bill MaineCare for services. Better interface with State Immunization system, thus saving time to bill for services.*
  - C. *SNAP: nursing, BH, integrates with SIS, State immunization registry*
  - D. *SNAP integrates into both systems*
  - E. *SNAP has direct Medicare billing capabilities.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 35

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

*F. School nurse is EHR Champion*

*G. Plans to request annual cost of \$4,375 into general budget for future years.*

V. *Criteria 5. Budget and Budget Narrative*

A. *\$6000; Software and training, and one-time Stipend*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 46 (Dexter)

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-publicly supported secondary school*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
  
- III. *Criteria 3. Prioritization Points*
  - A. *Currently does not use EHR*
  - B. *At least 40% are econ. disadvantaged*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently uses SNAP for documentation, MHS, and SS provided by nurse, MH and SS provided by social worker are kept on paper. They do not have the billing subscription in order to bill MaineCare.*
  - B. *Having grant would allow school to document services by nurse and social worker to better identify students in need of services. Less change of students needing services being missed. Wants to expand program to include all providers in all schools in the district.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 46 (Dexter)

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- C. SNAP Health Center. Integrates into PowerSchool and ImmPact, with billing capabilities for MaineCare. Has 24/7 support and training*
  - D. Integrates with PowerSchool and ImmPact to pull immunizations records instead of manually entering immunization information. Can spot incomplete records and give rationale. Pulls demographic from PowerSchool easing documentation and administrative time.*
  - E. Works with billing partners to bill MaineCare; checks for errors before submitting therefore reducing denials and incomplete claims.*
  - F. Has committed, well qualified, educated EHR Champion. Willing to attend monthly meetings.*
  - G. Plan includes monthly updates with administrators and board. Plans to propose continued use within budget so that they can expand to all schools in the district.*
- V. *Criteria 5. Budget and Budget Narrative*
- A. \$2,199 request; inc. \$1K stipend and covers cost of training*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 74

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply (nothing checked but other choices removed)*
  - A. *Pass-publicly supported school  
EUT*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools (not checked)*
  
- III. *Criteria 3. Prioritization Points-no choices checked*
  - A. *POC EHR Champion school nurse*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Synergy*
  - B. *Would be able to bill MaineCare for services, improved health care plans, reporting, screening and referrals, med inventory, privacy standards and user support.*
  - C. *SNAP: Provides documentation with Algorithms for EBP, Health Care Plans, Immunizations, Reporting, Medication uses and documentation.*
  - D. *SNAP offers immunization registry link.*
  - E. *Easily syncs to MediCare billing system.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** MSAD 74

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

*F. School nurse is EHR Champion*

*G. Hopes billing Medicare will help offset the annual cost of maintaining EHR system.  
May request increase in nurse budget.*

V. *Criteria 5. Budget and Budget Narrative*

*A. \$5775; Software and training, and one-time Stipend*

*B. Cost to have current system connect with SNAP*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305111  
 RFP TITLE: Comprehensive Electronic Health Record Pilot  
 BIDDER NAME: RSU 9  
 DATE: 7-18-2023  
 EVALUATOR NAME: Staci Warren  
 EVALUATOR DEPARTMENT: Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - *Pass-SAU as defined*
  
- II. *Criteria 2. EHR System Requirement*
  - *Pass*
  
- III. *Criteria 3. Prioritization Points*
  - *Does not utilize EHR*
  - *Does not meet 40% economically disadvantaged*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently use PowerSchool; only nurses will utilize EHR*
  
  - B. *Enable consistent, thorough and high-quality documentation; improve district communication between staff, parents, and state agencies.*
  - C. *SNAP – web-based with 24/7 access*
    - a. *HIPAA/ERPA secure, private data access; FERPA/HIPPA compliant*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 9

**DATE:** 7-18-2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- b. Vaccination, health visits, medication updates, health status recorded*
- c. Integrates with current Powerschool for data collection*
- d. Individual health plans, forms and letter templates*
- e. Supports multiple users*
- f. Tech support*

*D. Current PowerSchool doesn't integrate with ImmPact.*

*E. Direct billing to MaineCare*

*F. EHR Champion School Nurse*

*G. Use billed MaineCare expenses to sustain cost of software*

**V. Criteria 5. Budget and Budget Narrative**

- *Stipend: One time stipend: \$1K EHR Champion*
- *System: \$5K covers implementation, training, and additional tech support*
- *SNAP is waiving the usual set up fee for any district who receives the grant.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 68

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY*

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-SAU*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
- III. *Criteria 3. Prioritization Points-*
  - A. *No EHR system used*
  - B. *At least 40% economically challenged*
  - C. *POC EHR Champion school nurse*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently housed in file cabinet. Nurses and social workers must share files. EHR would make it easier to access.*
  - B. *Would be able to bill MaineCare for services, improved health care plans, reporting, screening and referrals, med inventory, privacy standards and user support.*
  - C. *SNAP: Created by nurse to follow nurse's workflow. MaineCare billing add on and connect to State immunization registry, and portal to connect with parent/guardians as needed.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 68

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- D. Currently use Web2School. Designer says there is compatibility btwn SNAP and W2S. SNAP is compatible with State immunization registry.*
- E. Easily syncs to MediCare billing system, huge help to social workers who are currently doing paper notes, and then has to upload them to a different billing system for special needs students..*
- F. School nurse is EHR Champion*
- G. Plans to build the cost into budget since it will benefit more than nurse. (2 social workers, and 2 counselors in addition to nurse)*

**V. Criteria 5. Budget and Budget Narrative**

- A. \$5,893; Software and training, and one-time laptop upgrade and stipend*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 87 (Carmel)

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. **DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY**

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-SAU*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
- III. *Criteria 3. Prioritization Points-*
  - A. *No EHR system used*
  - B. *At least 40% economically challenged*
  - C. *POC EHR Champion school nurse*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Currently housed in file cabinet using paper charting using SOM health records charts.*
  - B. *Reduce admin time for school nurse, better communication with parents, monitor trends in absences of student or groups of students.*
  - C. *SNAP: Able to link to SIS system and ImmPact immunization registry. This software helps with accuracy, efficiency, data collection and security, and communication.*
  - D. *Will improve interaction between PowerSchool and ImmPact.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** RSU 87 (Carmel)

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

*E. Easily integrated to MediCare billing system.*

*F. School nurse is EHR Champion*

*G. Feels the cost will be sustainable beyond the first year.*

V. *Criteria 5. Budget and Budget Narrative*

*A. \$5,300; Software (2 years) and initial training, and one-time stipend.*

*B. The SNAP platform in \$875 per nurse plus \$400.00 for training for each nurse This will set up all three schools and both nurses for the next 2 years.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111  
**RFP TITLE:** Comprehensive Electronic Health Record Pilot  
**BIDDER NAME:** Wells-Ogunquit  
**DATE:** 8/23/2023  
**EVALUATOR NAME:** Staci Warren  
**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. **No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings.** A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

For this RFA: The score will be based on a 100-point scale and will measure the degree to which each application meets the following criteria. DO NOT SCORE ANY APPLICATION. MAKE COMMENTS ONLY

Scoring Criteria	Maximum Points Available
Criteria 1 -Eligibility to Apply	Pass/Fail
Criteria 2 -EHR System Requirement	Pass/Fail
Criteria 3 -Prioritization Points	10 points
Criteria 4 -EHR Selection	65 points
Criteria 5 -Budget & Budget Narrative	25 points
Total Points	100 points

\*\*\*\*\*  
**Individual Evaluator Comments:**

- I. *Criteria 1. Eligibility to Apply*
  - A. *Pass-SAU*
  
- II. *Criteria 2. EHR System Requirement*
  - A. *Pass-will be utilized by all schools*
- III. *Criteria 3. Prioritization Points-*
  - A. *No EHR system used*
  - B. *< 40% economically challenged*
  - C. *POC EHR Champion Wells HS nurse*
  
- IV. *Criteria 4. EHR Selection*
  - A. *Nurses use Infinite campus; Social workers use paper*
  - B. *Nurses are committed to using EHR; however social workers haven't agreed to use the system. Nurses want an electronic system that has security features such as overwrite protect, user authentication, enhanced report capabilities which will add to the body or local, state, and national data sets. Nurses hope the success in using the new system will be the impetus for other providers within the district to switch.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202305111

**RFP TITLE:** Comprehensive Electronic Health Record Pilot

**BIDDER NAME:** Wells-Ogunquit

**DATE:** 8/23/2023

**EVALUATOR NAME:** Staci Warren

**EVALUATOR DEPARTMENT:** Education

- C. *SNAP: SNAP has all the features required of this grant including security, compatibility with our SIS Infinite Campus, as well as Medicaid billing features and integration with the Maine ImmPact Immunization Registry. SNAP also will help us produce enhanced reporting for Maine DOE purposes. SNAP is compliant with all the requirements listed in the instructions.*
  - D. *Fully integrates with Infinite Campus and ImmPact.*
  - E. *Easily integrated to MediCare billing system.*
  - F. *School nurse is EHR Champion*
  - G. *We plan to use any Medicaid billing funds as well as funds procured at present by billing Anthem and 5 other insurances for our student and staff influenza vaccines. Planning on future cost with estimate of \$3,325 for second year onward.*
- V. *Criteria 5. Budget and Budget Narrative*
- A. *\$5,025; Software, health portal, training*
  - B. *\$975; Stipend and refreshments for training.*





STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFA #: 202305111**  
**RFA TITLE: Comprehensive Electronic Health Record Pilot**

I, Emily Poland accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

DocuSigned by:  
*Emily Poland*  
C3233348CFF7483...

Signature

8/1/2023  
Date

8/22/2023



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202305111  
RFA TITLE: Comprehensive Electronic Health Record Pilot

I, Staci Warren accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

DocuSigned by:

*Staci Warren*

ER25ED225C2C4D6

Signature

8/22/2023

8/1/2023

Date



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202305111  
RFA TITLE: Comprehensive Electronic Health Record Pilot

I,     Bear Shea     accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

DocuSigned by:  
*Bear Shea*  
A861B5FE8AR04A8

Signature

8/22/2023

8/1/2023

Date