

**State of Maine  
Master Score Sheet**

RFA# 202402047						
Clean Energy Partnership – Workforce Development						
Bidder Name:			Building Performance Association	College of the Atlantic	Biddeford School Department/ Biddeford Adult Education	Downeast Community Partners
Proposed Cost:			\$ 499,318.75	\$ 421,955.30	\$299,690.92	\$150,910.32
Cost per Participant:			\$2,496.59	\$8,439.91	\$4,281.30	\$25,151.79
Scoring Sections		Points Available				
Section I: Preliminary Information		Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	20	14	17	19	15
Section III: Proposed Project	<i>Proposed Project</i>	30	15	19	18	23
	<i>Project Outcomes</i>	5	3	4	3	3
	<i>Implementation - Workplan</i>	15	12	8	12	13
	<i>Letters of Support</i>	5	4	5	5	5
Section IV: Cost Proposal		25	15.66	10.20	22.82	10.65
<b>TOTAL</b>		<b><u>100</u></b>	<b><u>63.66</u></b>	<b><u>63.2</u></b>	<b><u>79.82</u></b>	<b><u>69.65</u></b>

Bidder Name:			Maine Mathematics and Science Alliance	passivhausMAINE	Portland Adult Education	Oxford Hills/Nezinscot Adult Education
Proposed Cost:			\$495,368.40	\$200,377.48	\$491,213.03	\$214,191.00
Cost per Participant:			\$952.63	\$333.96	\$3,274	\$21,419.10
Scoring Sections		Points Available				
Section I: Preliminary Information		Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	20	20	14	20	18
Section III: Proposed Project	<i>Proposed Project</i>	30	27	17	27	21
	<i>Project Outcomes</i>	5	5	3	4	5
	<i>Implementation - Workplan</i>	15	15	12	14	5
	<i>Letters of Support</i>	5	5	5	5	5
Section IV: Cost Proposal		25	21.75	22	22	15.76
<b>TOTAL</b>			<b><u>100</u></b>	<b><u>73</u></b>	<b><u>92</u></b>	<b><u>69.76</u></b>

Bidder Name:			University of Maine - Verma	University of Maine - Lapp
Proposed Cost:			\$496,918.00	\$449,227.00
Cost per Participant:			\$496.92	\$2,246.14
Scoring Sections		Points Available	\$496,918.00	\$449,227.00
Section I: Preliminary Information		Pass/Fail	Pass	Pass
Section II: Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	20	18	18
Section III: Proposed Project	<i>Proposed Project</i>	30	15	27
	<i>Project Outcomes</i>	5	2	3
	<i>Implementation - Workplan</i>	15	12	12
	<i>Letters of Support</i>	5	5	5
Section IV: Cost Proposal		25	17.36	18.74
<b>TOTAL</b>		<b><u>100</u></b>	<b><u>69.36</u></b>	<b><u>83.74</u></b>

**Award Justification Statement**  
**RFA #202402047 Clean Energy Partnership – Workforce Development**

**I. Summary**

The Governor's Energy Office issued RFA #202402047 on March 25, 2024. The purpose of the RFA was to seek applications for programs that advance workforce development and training for the clean energy and energy efficiency (CE&EE) fields. An Informational Session was held on April 24, 2024. A Question & Answer Summary was posted on May 13, 2024, and responses were due on May 24, 2024. Ten applicants responded to the RFA.

**II. Evaluation Process**

Responses were provided to the RFA Coordinator on May 28, 2024 and May 29, 2024, and then distributed by the RFA Coordinator to the two additional members of the evaluation team for individual review. Evaluators were selected for their qualifications and expertise related to workforce development, adult education, clean energy, and program budget & finance. The evaluation team members met for team review on June 5, 7, 11, 12, and 13.

**III. Qualifications & Experience**

The conditionally awarded Applicants received high scores for the Organization Qualification & Experience based on:

- The history and qualifications of the organization including knowledge and skills pertinent to the activities outlined in the application and in the RFA guidelines.
- The organization's stated capacity to manage grants, reporting requirements, and adherence to reporting timelines.
- The inclusion of authentic project partners.

**IV. Proposed Project**

The conditionally awarded Applicants received a high score for their Proposed Project by demonstrating via their application:

- The projects/programs proposed clearly support one or more of the following objectives: 1) enhance the pipeline of skilled workers entering the clean energy sector, 2) develop strong partnerships between clean energy businesses and the workforce development system and 3) increase understanding and awareness of the breadth of good jobs in the clean energy sector.
- Projects/programs include authentic partnerships to leverage resources and expertise and maximize collective impact.

- Clear demonstration of need for intervention via the project/program, and outcomes/metrics that are well-defined and support the objectives of the RFA listed above.
- Clear and well-developed strategies to address barriers for participants, integrate pre-requisite skills training and participant support services as needed, and increase diversity and equity in the CE&EE workforce.

## V. Cost Proposal

The conditionally awarded Applicants received a high score for their cost proposal by providing a complete, accurate and reasonable cost proposal for the proposed project.

- General completeness and adherence to the RFA guidelines.
- Proposed costs are in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific).
- The cost per participant.

<b>Applicant</b>	<b>Request</b>	<b>Cost per Participant</b>
Maine Mathematics and Science Alliance	\$495,368.40	\$952.63
Portland Adult Education, Portland Public Schools	\$491,213.03	\$3,274.75
University of Maine (Lapp)	\$449,227.00	\$2,246.14
Biddeford School Department/Biddeford Adult Education	\$299,690.92	\$4,281.30
passivhausMAINE	\$200,377.48	\$333.96
Oxford Hills/Nezinscot Adult Education	\$214,191.00	\$21,419.10

## VI. Conclusion

For this offering, six applicants have been conditionally awarded. Applicants who scored highest provided thorough applications that were complete, responsive to the RFA, included clear strategies to achieve objectives, and included a clear work plan with authentic partnerships.



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

Biddeford School District/Biddeford Adult Education  
Attention: Dave Durkee 18  
Maplewood Ave., Biddeford, ME 04005

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Dave:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The

Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).





**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

Building Performance Association  
Attention: Brook Vernon  
651 Holiday Dr., Suite 400, Pittsburgh, PA 15220

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Brook:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.


The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

College of the Atlantic  
Attention: David Gibson  
105 Eden Street, Bar Harbor, ME 04609

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear David:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

Downeast Community Partners  
Attention: Dale Basher  
248 Bucksport Road, Ellsworth, ME 04605

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Dale:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov



## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

Maine Mathematics and Science Alliance  
Attention: Ruth Kermish-Allen  
343 Water Street. Augusta, ME 04330

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Ruth:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

Oxford Hills/Nezinscot Adult Education  
Attention: Tina Christophersen  
256 Main Street, South Paris, ME 04281

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Tina:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The

Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

Portland Adult Education  
Attention: Miyabi Yamamoto  
14 Locust St, Portland, ME 04101

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Miyabi:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.



As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

passivhausMAINE  
Attention: Naomi Beal  
139 South Freeport Rd, Freeport, ME 04032

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Naomi:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The

Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

University of Maine  
Attention: Justin Lapp  
5717 Corbett Hall, Orono, ME 04469

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Justin:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.

The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The

Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).





**STATE OF MAINE**  
**Governor's Energy Office**

**Janet T. Mills**  
**Governor**

**Dan Burgess**  
**Director**

July 1, 2024

University of Maine  
Attention: Amrit Verma  
5717 Corbett Hall, Orono, ME 04469

**SUBJECT:** Notice of Conditional Contract Awards under RFA #202402047,  
Clean Energy Partnership – Clean Energy Workforce Development

Dear Amrit:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Governor's Energy Office for clean energy job training, job placement services, stipends, equipment, and curriculum. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Biddeford School District/Biddeford Adult Education
- Maine Mathematics and Science Alliance
- Oxford Hills/Nezinscot Adult Education
- Portland Adult Education
- passivhausMAINE
- University of Maine (Lapp)

The applicants listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. Contract negotiations will include, but not be limited to:

- The total award dollar amount
- Appropriate usage of federal funding in accordance with the Cost Principles at 2 CFR Part 200 (Uniform Guidance) and 2 CFR Part 2900 (Department of Labor Specific)
- Appropriate, objective, metric-based outcomes

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor.


The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin', with a horizontal line extending to the right from the end of the signature.

Tagwongo Obomsawin (she/her/hers)  
Clean Energy Partnership Program Manager  
Governor's Energy Office  
(207)-707-2001  
Tagwongo.Obomsawin@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<b><u>Scoring Criteria</u></b>		<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>19</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>18</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>22.82</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>79.82</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided
    - Clarifying information obtained by email

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>19</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Applicant is member of York County's Adult Education Hub 9*
  2. *Hub 9 provides adult education services including high school completion, equivalency testing, literacy programs, English language acquisition, and vocational training.*
  3. *Listed expertise in adult basic education and literacy, career and technical education, English language acquisition, career navigation and support.*
- *Capacity*
  1. *Applicant lists experience managing federal grants from U.S. Department of education, state grants, and Maine jobs and recovery plan.*
  2. *Link to York County Resource map Provided*
- *Project partners (required)*
  1. *Revision Energy, Maine Sea Grant and local employers and community organizations mentioned as partners.*

B. Project Examples (3)

- *Maine Dept of Education - Adult Education SMW Grant Recipient*
  1. *Focused on expanding healthcare and retail career pathways*
  2. *Integrated MLL support*
- *MJRP grant recipient – Funded Career Navigator and College and Career Success Coordinator positions*
- *MCCA grant recipient*

C. Subcontractors

- *None listed*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

*D. Organizational Chart*

- *Provided. Includes Hub 9 program coordinator and curriculum integration specialist, career navigator and advising specialist, MLL advisor, peer navigator*
- *Biddeford adult education as fiscal agent.*

*E. Litigation*

- *None*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

**Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>18</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

*• High level project overview*

- 1. Programming seeks to address need for skilled workers in CE/EE sectors, focuses on urban communities including Biddeford, Saco, Old Orchard Beach and Sanford, which have experienced a significant influx of immigrants, asylees, and refugee families who face various barriers to accessing training programs and employment opportunities.*
- 2. Will leverage past curriculum and delivery experience serving New Americans*
- 3. Comprehensive approach with training, MLL, wrap around supports etc.*
- 4. Would benefit from clarification on the technical training focus and which occupations and/or employment opportunities the training program will lead to. Unclear if there's a role for pre-apprenticeship.*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

- *Category of workforce development selected*
    - a. ***Job training and/or job placement services leading to employment or career advancement in the clean energy sector.***
      - a. ***selected***
      - b. *Education and outreach to raise awareness of clean energy career pathways.*
  - *# of participants served:*
    1. *70 participants*
- B. Need Statement (3 pg max)**
- *Need statement*
    1. *Application would benefit from additional data regarding employer demand for CE/EE workers in their region. Some outreach already done (see LOS).*
  - *Geographic service area*
    1. *Biddeford, Saco, Old Orchard Beach and Sanford*
  - *Description of target population and current and potential barriers*
    1. *Discusses target population and aim to engage immigrants, asylees and refugees with barriers to training access and employment*
    2. *Discusses barriers to access including language, educational attainment, financial, access to transportation, technology and materials, and childcare, as well as cultural and social barriers.*
- C. Project Design (5 pg max)**
- *Project design description*
    1. *Project includes curriculum development, internships and apprenticeships, job application support, wrap around support and outreach and awareness*
    2. *Project design is similar to an adult education integrated education and training model which has proven success in workforce development.*
    3. *OSHA 10 certification provided*
    4. *Would benefit from additional detail on how they will build on/change existing curriculum. Mention that they will work with employers to design training programs.*
    5. *Supports participants in finding internships and apprenticeships, application includes a letter of support from a clean energy business.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

6. *The sample occupations have a range of licensing and certification requirements. Applicant would benefit from partnering with employers to determine the greatest area of need.*

- *Career pathway(s) project addresses*
  1. *Lists multiple occupations as examples:*
    - a. *Renewable Energy Technicians*
    - b. *Energy Efficiency Specialists*
    - c. *Solar Panel Installers*
    - d. *Wind Turbine Technicians*
  2. *Will utilize York County Community College to provide resources for students interested in additional academic training.*
  3. *Reference York County’s College Success Coordinator as a partner. This position is MJRP funded so there’s a question of whether the role will continue throughout the proposed project period of performance.*
  
- *For job training – plan to connect to employment or advancement*
  1. *Assistance in finding and applying for internship and apprenticeship opportunities*
  2. *Job application support*
  3. *List job fairs, networking events and employer partnerships as examples.*
  
- *How project will address/resolves barriers to participation*
  1. *Hybrid classes, technology resources, assistance with accessing community resources for other essential needs. Translation and interpretation services and technology onboarding sessions.*
  
- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
  1. *Comprehensively addressed by their program design*

**D. Diversity and Equity (1 pg max)**

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *Strong partnerships with community-based organizations*
  2. *Considering staff, participants and employers*
  3. *Prioritizing cultural competency in program design and implementation*

**E. Sustainability (1 pg max)**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
  1. *Application would benefit from a description of a clear funding mechanism to sustain the project, particularly for advising and wrap around support.*
  2. *Curriculum can live on and be used into the future.*

**III. Project Outcomes**

**A. Quantitative Outcomes**

- *70 participants served*
- *Question about feasibility of projected outcomes (ex 100% enter employment)*
- *Could benefit from examples of anticipated average wages based on priority occupations listed in application.*

**B. Qualitative Outcomes**

- *Selected all three qualitative outcomes.*

**IV. Implementation – Work Plan**

- *Short timeframe for marketing, recruitment, application process, and onboarding (August) with cohort beginning in September.*
- *“Home Program” referenced in work plan is not defined*
- *Workplan would benefit from additional job/internship placement activities described in pg 16 of the application*
- *Workplan would benefit from additional detail on timing of employer relationship building activities.*
- *Workplan would benefit from additional detail/timelines for key activities related to cohort 3 –7. Question whether the number of cohorts is realistic/feasible.*

**V. Letter of Support (min. 2)**

- *Revision Energy*
- *Maine Sea Grant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Biddeford School Department/ Biddeford Adult Education

**DATE:** 06/05/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal		<b>25</b>	<b>22.82</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- *Narrative is sufficiently detailed*
- *Accurately reflects the proposed project*
- *Budget does not include activities related to job fairs, networking etc.*
- *Includes Burlington English and EnGen*

*B. Budget cover sheet*

- *Complete*
- *Minor irregularity noted*

*C. Budget – CEP*

- *Complete*
- *Cost per participant: \$4,281.30*
- *Project is categorized as job training/job placement program*

*D. Personnel Detail*

- *Complete*

*E. Expense Detail*

- *Complete*

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<u>Scoring Criteria</u>		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>14</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>15</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>4</b>
Section IV. Cost Proposal		<b>25</b>	<b>15.66</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>63.66</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>14</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  - *501c6 nonprofit industry association with a focus on home energy efficiency*
  - *Applicant has an existing network in Maine and provided the list of stakeholders they've engaged with*
- *Capacity*
  - *Project Staff:*
    1. *Project lead*
    2. *Marketing and communications lead*
    3. *Partnership support*
    4. *Technical subject matter expert*
  - *Limited information included in application regarding grant management capacity and expertise. Internal Departmental information of previous contract history with the applicant considered.*
- *Project partners (required)*
  - *Maine community action partnership (MECAP)*
  - *Evergreen Home Performance*
  - *Listed two additional potential partners. Application would benefit from additional information on their level of engagement and demonstration of commitment from partners such as letters of support.*

B. Project Examples (3)

- *GEO*
- *Kentucky Office of Energy Policy*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

- *IREC Partnership and ACE Network*

*C. Subcontractors*

- *MECAP*

*D. Organizational Chart*

- *Provided*

- *Includes training providers and stakeholders (TBD) as potential providers of services under contract with BPA.*

*E. Litigation*

- *Provided*

*F. Certificate of Insurance*

- *Provided*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>15</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>4</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

*• High level project overview*

- *Project includes BSP pre-apprenticeships, weatherization and energy efficiency workshops, train the trainer events, establishing an Energy Specialist registered apprenticeship.*
  1. *Unclear whether applicant intends to seek registration of pre-apprenticeship program.*
- *Project proposes to implement Energy Specialist Registered Apprenticeship in Maine*
- *Project partner to help solicit CAPs across the state to host the workshops. Project proposes to fund a statewide outreach coordinator to disseminate information and plan workshops.*
- *Follow up events for workshop participants including free BSP course and exam leading to credential.*
  1. *Would benefit from additional information on strategies to ensure that workshop participants are the appropriate target population for enrollment into job training and apprenticeship offerings.*
- *Hiring event with registered apprenticeship sponsors to follow workshop.*
  1. *Intend to partner with state agencies and community colleges, energy efficiency businesses, weatherization agencies and training providers.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

- *Category of workforce development selected*
  - a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
  - b. *Education and outreach to raise awareness of clean energy career pathways.*
    - a. *Specific category of workforce development not listed*
    - b. *Activities in proposal fit both categories, larger proportion of outcomes are related to education and outreach and project is determined to be categorized as such.*
  
- *# of participants served*
  - *Total # of participants unclear – significant irregularities noted throughout application, workplan, and cost proposal.*

**B. Need Statement (3 pg max)**

- *Need statement*
  - *References Maine’s clean energy workforce and weatherization goals, identifies priority industries*
- *Geographic service area*
  - *Provided a map of CAA/CAP service areas*
- *Description of target population and current and potential barriers*
  - *Barriers discussed*
  - *Target populations identified as disadvantaged communities utilizing Justice40 definitions*

**C. Project Design (5 pg max)**

- *Project design description*
  - *6 tasks:*
    1. *Hire Maine State Outreach Coordinator (MECAP)*
    2. *Offer workshops (8 total at local CAPs or other nonprofit locations).*
      - i. *Unclear whether workshop participants would be appropriate target population for job training, apprenticeship and employment connections.*
    3. *Deploy pre-apprenticeship course and exam with training provider, coordinate enrollment in registered apprenticeship through job fairs across Maine, expand/augment existing weatherization apprenticeship programs.*
    4. *Design and establish Energy Specialist Registered Apprenticeship and Train the Trainer courses at community colleges*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

5. *Develop and deploy implement tracking solutions to report on localized impact*
6. *Provide DEIA technical assistance for registered apprenticeship sponsors*
7. *Develop communications strategy to raise awareness of energy efficiency workshops, BSP class/exam, and enrollment into the Energy Specialist Registered Apprenticeship program.*

- *Career pathway(s) project addresses*
  - *Application would benefit from additional information on career pathways to demonstrate how the apprenticeship program advances participants along the career pathway.*
- *For job training – plan to connect to employment or advancement*
  - *Job fairs*
  - *Marketing*
- *How project will address/resolves barriers to participation*
  - *Application mentions resolving barriers through using existing workforce development initiatives and pre-existing wrap around services*
- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
  - *Plan to offer BSP courses in multiple languages*
  - *Would benefit from more detail and integration strategies to support target populations within the specific tasks.*

**D. Diversity and Equity (1 pg max)**

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  - *Previous work in Maine to conduct outreach to New Mainers*
  - *Partner with CAAs, DEIA training for apprenticeship program sponsors*
  - *ACE Network provides strategies for DEIA training.*

**E. Sustainability (1 pg max)**

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

1. *The application would benefit from including additional steps to sustain activities after the project period has ended.*

**III. Project Outcomes**

**A. Quantitative Outcomes**

- *200 total participants*
- *200 enrolled in career outreach and education*
- *20 in job training*
- *“Other” category description and outcomes are unclear*
- *Some inconsistencies noted in the participant numbers throughout the application.*

**B. Qualitative Outcomes**

- *All three selected*

**IV. Implementation – Work Plan**

- *Work plan aligns with the tasks in project design section*
- *Outcomes/metrics not in alignment with the quantitative outcomes table*
- *Would benefit from additional detail on role of training provider in deployment of the program and time needed for training program development and implementation.*

**V. Letter of Support (min. 2)**

- *Evergreen Home Performance*
- *MECAP*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Building Performance Association

**DATE:** 06/05/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal		<b>25</b>	<b>15.66</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- *Narrative is sufficiently detailed*
- *Lacks clear alignment with the project design described above and target objectives*

*B. Budget cover sheet*

- *Complete*

*C. Budget – CEP*

- *Complete*
- *Cost per participant: \$2,496*
- *Application is categorized as an education and outreach program*

*D. Personnel Detail*

- *Complete*

*E. Expense Detail*

- *Complete*
- *Would benefit from additional detail and alignment with the project design and target objectives, particularly under the contracts line.*

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<b><u>Scoring Criteria</u></b>		<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>17</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>19</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>4</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>8</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>10.20</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>63.20</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>17</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Liberal arts college focused on human ecology*
  2. *Community Energy Center - resource and project hub for entities interested in renewable energy and energy efficiency*
  3. *Decarbonization and energy efficiency projects on campus*
- *Capacity*
  1. *Experience with private, state and federal grants (nearly 50/year)*
  2. *Successful pilot program*
- *Project partners (required)*
  1. *Envirolution*
  2. *Non-profit and for-profit orgs to contribute to professional development workshops and resources:*
    - a. *Educate ME*
    - b. *Maine Academy of Natural Sciences*
    - c. *Maine Climate Action Now*
    - d. *MDI Regional School System*
    - e. *RSS Insulation*
    - f. *UMaine School of Engineering and Technology*
    - g. *Washington County Community College*

B. Project Examples (3)

- *COA*
  1. *Unclear connection to the RFA and proposed services*
- *Project Recharge pilot program*
- *COA Buildings and Grounds – Window Dresser Workshops*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

*C. Subcontractors*

- *Envirolution*

*D. Organizational Chart*

- *Provided*

*E. Litigation*

- *None*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>19</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>4</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>8</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Project will engage teachers from grades 4 to 12 across Maine to provide professional development focused on clean energy and energy efficiency curriculum. Creates a pipeline through educator professional development.*
  2. *COA will coordinate program, utilize project recharge curriculum, engage Maine businesses, nonprofits, and government agencies to share resources and materials, with the goal of combining field trips, classroom presentations, and community projects with lessons.*
- *Category of workforce development selected*
  - a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
  - b. Education and outreach to raise awareness of clean energy career pathways.**
    - a. selected**
- *# of participants served*
  1. *50 teachers served*

*B. Need Statement (3 pg max)*

- *Need statement*
  1. *Discusses teacher demand for hands on project-based energy curricula aligned with next generation science standards*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

2. *Discusses lack of awareness among high school students about career opportunities in clean energy sector, state energy and climate goals related to energy efficiency and weatherization.*
  - *Geographic service area*
    1. *Urban and rural regions of Maine with emphasis on area that have historically faced economic challenges*
    2. *Included Pleasant Point community resilience committee and goal to recruit teachers from Maine Indian Education and other schools in tribal areas*
  - *Description of target population and current and potential barriers*
    1. *Statewide, partnership development and recruitment underway in Downeast*
    2. *Includes geographic and logistical challenges for teachers from remote or rural areas, as well as staffing and budget constraints.*
- C. *Project Design (5 pg max)*
- *Project design description*
    1. *Summer professional development workshops for teachers. Curriculum includes energy efficiency, wind, solar, and sustainable transportation lessons. Experiential learning includes field trips to clean energy facilities, experiments, community-based projects.*
    2. *Classroom implementation phase begins upcoming school year, students to participate in hands-on lessons that culminate in conducting energy assessments of their homes or schools, designing renewable energy solutions, and working on sustainability projects. Supplemented by homework assignments.*
    3. *Collaboration with local community colleges and contractors to connect apprenticeships and postsecondary opportunities*
      - a. *Lacks clear alignment with overall project design. Unclear how teachers would make the connections to students for apprenticeships.*
  - *Career pathway(s) project addresses*
    1. *Energy Efficiency: Jobs related to conducting energy audits, EnergyStar, Advanced Building Materials/Insulation, weatherization, High Efficiency HVAC and Renewable Heating and Cooling, electrification, and transitioning buildings away from fossil fuels.*
    2. *Clean Energy / Renewable Electric Power Generation: Roles in designing, installing, and maintaining renewable energy systems such as solar, wind, and geothermal technologies.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

3. *Alternative Transportation: Electric vehicles, hybrid electric vehicles, public transportation, ebikes.*
- *For job training – plan to connect to employment or advancement*
    1. *Apprenticeship and postsecondary education programs*
    2. *Opportunities for job shadowing and summer internships*
    3. *Career education – interdisciplinary project-based learning, industry insights and training and job search skills.*
      - a. *Application would benefit from more detail on the business partnership development strategy.*
      - b. *Would benefit from more clarity on the process and feasibility for teachers to connect students to postsecondary and apprenticeships opportunities and integration with the overall proposed scope of the project.*
      - c. *Objective to connect students to employment, apprenticeship or advancement is not tied to the project outcomes or work plan.*
  - *How project will address/resolves barriers to participation*
    1. *Funds for transportation*
    2. *Will address geographic and logistical challenges through stipends and accommodations.*
    3. *Actively recruiting teachers and students from rural, low-income, and socioeconomically disadvantaged areas to ensure these communities benefit from the program.*
  - *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
    1. *Project based learning*
    2. *Field trips and experiments*
- D. *Diversity and Equity (1 pg max)*
- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
    1. *Strategies discussed*
    2. *Have demonstrated track record of recruiting teachers serving populations of economically disadvantaged students and tribal communities*
- E. *Sustainability (1 pg max)*
- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
    1. *Focus on curriculum development that can be used beyond PoP*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

2. *Application would benefit from additional information regarding steps to sustain funding for workshops and supports to address barriers to participation.*

**III. Project Outcomes**

**A. Quantitative Outcomes**

- *50 teacher participants served, 35+ from underrepresented groups*
- *Student outcomes are considered indirect results of the project and application does not include methodology for verification.*

**B. Qualitative Outcomes**

- *All three selected*
- *Unclear how the program will connect businesses to workforce development system.*

**IV. Implementation – Work Plan**

- *Work plan lacks detail and/or is unclear*
- *Unclear whether program activities will occur in summer 2024 or 2025. If program activities occur only in summer 2025, teachers would not have a full academic year within the period of performance of this grant.*
- *Workplan does not accurately reflect the proposed project. Does not mention apprenticeship or postsecondary connections in the work plan*

**V. Letter of Support (min. 2)**

- *9 letters of support:*
  1. *Envirolution*
  2. *Educate maine*
  3. *Maine Academy of natural Sciences*
  4. *Maine Climate Action Now*
  5. *MDI Regional School System*
  6. *ReVision Energy*
  7. *RS Insulation*
  8. *UMaine School of Engineering Technology*
  9. *Washington County Community College*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** College of the Atlantic

**DATE:** 06/05/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV Cost proposal	<b>25</b>	<b>10.20</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- *Narrative is sufficiently detailed*
- *Question whether funds can be fully expended during the period of performance given the work plan comments above.*

*B. Budget cover sheet*

- *Completed*

*C. Budget – CEP*

- *Complete*
- *Cost per participant (teachers): \$8,439.11*
- *Application is categorized as an education and outreach program*

*D. Personnel Detail*

- *Complete*
- *Significant expenses for personnel associated with workshops – appears to be unreasonable*

*E. Expense Detail*

- *Complete*
- *Room and board expenses are significant and appear to be unreasonable*
- *Significant ongoing instruction and support costs for subcontractor appears to be unreasonable*

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<u>Scoring Criteria</u>		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>15</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>23</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>13</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>10.65</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>69.65</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>15</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Community Action Agency formed in 2017 serving Washington County and Hancock County. Organization serves low income and underserved populations, helps beneficiaries overcome barriers through services such as transportation, food security, home repair and weatherization, home energy support, early childcare and education, older adult support, resource advocacy, financial coaching, nurse home visiting programs, and whole family coaching.*
  2. *DCP housing department includes 13 employees with three team members supporting weatherization services and five employees providing weatherization services in the field.*
- *Capacity*
  1. *Discuss experience managing government and foundation grants*
  2. *This is an expansion of a pilot project awarded in 2022*
  3. *Internal Departmental information of previous contract history with the applicant considered.*
- *Project partners (required)*
  1. *Member of Pleasant Point Tribal Government currently enrolled in DCP training program*
  2. *Washington County Community College*

B. Project Examples (3)

1. *Washington County Community College*
2. *Maine Climate Corps (Maine Commission for Community Service)*
3. *Maine Seacoast Mission*

C. Subcontractors

1. *None*

D. Organizational Chart

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

1. *Provided*
2. *Staff include director of housing, program supervisor, field supervisor (2), human resources, development associate/communications, financial analyst, whole family coaches.*

*E. Litigation*

1. *None*

*F. Certificate of Insurance*

1. *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>23</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>13</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Weatherization technician training program, consisting of 45 classroom hours and 120 on the job training hours, followed by 2000 paid work hours.*
  2. *3 credit hours earned through WCCC*
    - a. *Application could benefit from additional discussion of the college academic pathway or degree program the proposed training credits would support.*
- *Category of workforce development selected*
  - a. ***Job training and/or job placement services leading to employment or career advancement in the clean energy sector.***
  - b. *Education and outreach to raise awareness of clean energy career pathways.*
    - a. *Both categories selected, but the proposal aligns with a job training/and or job placement service*
- *# of participants served*
  1. *6 participants*
  2. *Estimated participants served seems low given the large geographic service area and number of annual participants served by the organization.*

*B. Need Statement (3 pg max)*

- *Need statement*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

1. *Includes data and relevant resources to demonstrate need*
  2. *Washington County has high levels of individuals living in poverty compared to Maine overall*
  3. *Energy burden is high for low-income, disadvantaged, and BIPOC households in Washington County versus State of Maine overall*
  4. *Fewer opportunities for good paying jobs*
- *Geographic service area*
    1. *Washington County*
  - *Description of target population and current and potential barriers*
    1. *Discuss language, transportation, food insecurity, housing, clothing*

**C. Project Design (5 pg max)**

- *Project design description*
  1. *Expanding their training model by expanding partnerships with Passamaquoddy tribe at Pleasant Point and Washington County Probation.*
  2. *Describes strengthening onboarding process to identify barriers, and expanding collaborations with community colleges, nonprofits etc.*
  3. *Describes documenting, summarizing, and sharing impact of weatherization efforts on energy consumption and carbon emissions.*
    - a. *This activity is outside the scope of the RFA*
- *Career pathway(s) project addresses*
  1. *Weatherization Technician leading to Quality Control Inspector*
  2. *Includes details about the curriculum and certifications that will be delivered*
- *For job training – plan to connect to employment or advancement*
  1. *Well defined. Trainees are employed by DCP.*
- *How project will address/resolves barriers to participation*
  1. *DCP has food pantries available, and can provide clothing, footwear, and transportation for trainees.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
  1. *Whole family coaching approach is available for trainees who need it. Comprehensive services available.*

*D. Diversity and Equity (1 pg max)*

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *Seeks to train and serve the Passamaquoddy tribal community at Pleasant Point.*
  2. *Targeted outreach to justice-involved individuals.*
  3. *Project area includes socio-economically disadvantaged communities*

*E. Sustainability (1 pg max)*

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
  1. *Application would benefit from additional clarity on the strategies listed in this section.*

*III. Project Outcomes*

*A. Quantitative Outcomes*

- *6 participants served*
- *Question regarding feasibility of outcomes (attrition)*

*B. Qualitative Outcomes*

- *All three selected*

*IV. Implementation – Work Plan*

- *Provided*
- *Would benefit from more detail on the training offered between Oct 2024 and Dec 2025.*
- *Work plan aligns with the tasks in project design section, long timeline noted for development and administration tasks at the beginning of the proposed project.*

*V. Letter of Support (min. 2)*

- *Tribal member, Passamaquoddy Pleasant Point Reservation*
- *Washington County Community College*
- *Maine Seacoast Mission*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Downeast Community Partners

**DATE:** 06/07/24

**EVALUATION OF SECTION IV  
Cost Proposal**

---

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV Cost proposal	<b>25</b>	<b>10.65</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- *Narrative is sufficiently detailed*
- *Accurately reflects the proposed project*
- *Proposal would benefit from additional clarity around the unique roles of personnel in the context of project management. The number of personnel roles involved in the project is greater than the number of participants. The project trainees' wages are included in the budget; however, they represent a relatively small portion of the personnel expenses.*
- *Concern about potential duplicative funding for certain project activities.*

*B. Budget cover sheet*

- *Complete*

*C. Budget – CEP*

- *Cost per participant: \$25,151.72*
  1. *Cost per participant is very high*
  2. *Application categorized as job training*

*D. Personnel Detail*

- *Complete*

*E. Expense Detail*

- *Complete*

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steve Airoidi

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<u>Scoring Criteria</u>		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>20</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>27</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>5</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>15</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>21.75</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>93.75</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Included
  - B. Certifying Documentation of Incorporation
    - Included



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>20</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Organization is a nonprofit focused on pre-K to 12 STEAM education. MMSA creates professional learning experiences for educators, conduct research and evaluation, build networks.*
  2. *Qualifications and experience are well demonstrated.*
- *Capacity*
  1. *Experience with competitive federal grants (NSF)*
  2. *Discusses capacity in administrative team for grant management*
- *Project partners (required)*
  1. *National Girls Collaborative Project*
  2. *Camden Hills Regional High School*
  3. *Roux Institute*
  4. *Educate ME*
  5. *RLC Engineering*

B. Project Examples (3)

1. *Maine SMART*
2. *STEM Workforce Ready 2030*
3. *Middle School Rural Energy Futures*
4. *All projects are relevant to the proposed project and RFA*

C. Subcontractors

- *None*

D. Organizational Chart

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

- *Project staff include executive director, executive assistant, marketing communications director, video/ media specialist, social media specialist, STEM specialist (3), research team lead.*

*E. Litigation*

- *Provided*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>27</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>5</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>15</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *High School Rural Energy Futures Program*
    - a. *Develop instructional model that connects rural high school students with clean energy and energy efficiency careers. Support upper grade high school science STEM/energy teaching and learning through close partnership with community and subject matter experts.*
  2. *Builds on partners created previously with the NSF funded project for Middle Schools.*
  3. *Specific plans to engage high school women through enrichment activities and leadership programs.*
  4. *Aims to recruit 5 rural schools, 20 teachers reaching an estimated 500 students.*
- *Category of workforce development selected*
  - a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
  - b. ***Education and outreach to raise awareness of clean energy career pathways.***
- *# of participants served*
  1. *520 participants served*
  2. *Aims to recruit 5 rural schools, 20 teachers, reaching an estimated 500 students.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

**B. Need Statement (3 pg max)**

- *Need statement*
  1. *Includes specific data and history to demonstrate the needs of rural schools and students*
- *Geographic service area*
  1. *Statewide*
- *Description of target population and current and potential barriers*
  1. *Rural students, young women, and teachers at rural school districts*
  2. *Addresses specific barriers to young women entering STEM careers*

**C. Project Design (5 pg max)**

- *Project design description*
  1. *Develop in school learning module, out of school leadership program*
  2. *Provide professional development for high school teachers to build data science skills and rural CE&EE career awareness and competencies*
  3. *Summer activities for teachers*
- *Career pathway(s) project addresses*
  1. *Career pathway information will be delivered by employers/mentors, some question about feasibility of employer involvement.*
  2. *Would benefit from some additional information about priority clean energy career pathways included in the project*
- *For job training – plan to connect to employment or advancement*
  1. *Mentor network*
- *How project will address/resolves barriers to participation*
  1. *Stipends*
  2. *Proposes to address barriers through place-based education and co-designed leadership programs*
- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
  1. *Strategies to integrate relevant academic skills included*

**D. Diversity and Equity (1 pg max)**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *Two underrepresented groups – rural youth and rural young women*
  2. *Includes acknowledgement of the challenges engaging with rural youth in regard to STEM and CE careers.*

*E. Sustainability (1 pg max)*

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
  1. *Sustainability strategy centers on capacity building, network building, developing durable resources, and supporting schools and funding conversations with industry partners. Clearly describes delineated strategies of supporting learners as well as teachers.*

*III. Project Outcomes*

*A. Quantitative Outcomes*

- *520 total participants served*

*B. Qualitative Outcomes*

- *Selected all three*
- *Additional clarity on alignment with outcomes 1 and 2 would be beneficial*

*IV. Implementation – Work Plan*

1. *Provided*
2. *Reflects transition from pilot to full implementation*

*V. Letter of Support (min. 2)*

1. *National Girls Collaborative Project*
2. *Camden Hills Regional High School*
3. *Roux Institute*
4. *Educate ME*
5. *RLC Engineering*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Maine Math and Science Alliance

**DATE:** 06/07/24

**EVALUATION OF SECTION IV  
Cost Proposal**

---

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV Cost proposal	<b>25</b>	<b>21.75</b>

**Evaluation Team Comments:**

- I. *Cost Proposal*
  - A. *Budget narrative*
    - *Narrative is sufficiently detailed*
    - *Accurately reflects the proposed project*
  - B. *Budget cover sheet*
    - *Complete*
  - C. *Budget – CEP*
    - *Complete*
    - *Cost per participant: \$952.63*
    - *Project categorized as education and outreach*
  - D. *Personnel Detail*
    - *Complete*
  - E. *Expense Detail*
    - *Complete*
  - F. *Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<u>Scoring Criteria</u>		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>18</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>21</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>5</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>5</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>15.76</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>69.76</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>18</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Adult education program serving Androscoggin and Oxford counties, part of Adult Education and Career Development Hub 6.*
  2. *Primarily focused on foundational needs in reading and math, secondary education with the focus on college and career readiness standards.*
- *Capacity*
  1. *Briefly discussed grant management experience with AEFLA and MCCA.*
  2. *Application would benefit from additional detail on organizational capacity to manage grants.*
- *Project partners (required)*
  1. *Center for Ecology Based Economy*
    - a. *Demonstrates authentic partnership with scope that aligns well with the RFA.*

B. Project Examples (3)

1. *Bancroft Contracting*
2. *New Balance*
3. *Maine Veterans Home*
4. *Projects are relevant to the proposed project*

C. Subcontractors

- *CEBE*

D. Organizational Chart

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

- *Staff includes director of adults and community education, workforce advisor/ coordinator, teachers, administrative assistant.*

*E. Litigation*

- *None*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>21</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>5</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>5</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Provide training to area adults in solar installation, maintenance and repair, heat pump installation, maintenance and repair. Program to serve as a foundation for other higher level training programs that already exist in the region, including manufacturer-specific training and certification and college programming.*
  2. *Program will serve as a complement to Oxford Hills Technical School electrical program and students in the program and other technical school programs will be encouraged to enroll.*
  3. *Program to combine curriculum with site visits to companies, contractors, and job sites for relevant projects, including job interviews.*
  
- *Category of workforce development selected*
  - a. ***Job training and/or job placement services leading to employment or career advancement in the clean energy sector.***
  - b. *Education and outreach to raise awareness of clean energy career pathways.*
    - a. *Not specified in the application*
    - b. *Proposal aligns with job training program*
  
- *# of participants served*
  1. *10*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

*B. Need Statement (3 pg max)*

- *Need statement*
  1. *Oxford County has seen an influx of interest in solar and heat pump installation, HVAC mechanics and installers and solar photovoltaic installers listed as high demand and rapid growth occupations. Application notes that there isn't a training provider in the region.*
  2. *Project partner overseeing installation of 6 solar projects in region, also working with MSAD 17 on road map to decarbonize school district energy usage.*
  3. *8 out of 10 Oxford County school districts classified as being disadvantaged according to federal tools.*
  4. *Program seeks to address the need to rapidly expand local capabilities and renewable energy sector and provide bridge to entry level positions for students.*
  5. *References state clean energy and workforce goals.*
- *Geographic service area*
  1. *Oxford County*
- *Description of target population and current and potential barriers*
  1. *Target population is individuals 16 and above interested in clean energy careers*
  2. *Seeks to recruit and train individuals from rural communities for local clean energy projects – positive.*
  3. *Discusses barriers including childcare, transportation, funding, social services, healthcare, family support.*

*C. Project Design (5 pg max)*

- *Project design description*
  1. *Curriculum to encompass instruction in NCCER core curriculum and certification, OSHA 10-hour construction industry certification, additional math and reading instruction as needed or as determined by testing, employability skills training, basic electricity, thermal science, basic refrigeration, alternative energy-solar, solar panel installation, repair and maintenance, heat pump installation, repair and maintenance.*
    - a. *Employability skills: Work Ready curriculum*
    - b. *Basic shop math: acquisition and retention of basic math skills needed for construction industry*
    - c. *English skills improvement: supplemental class to strengthen English language skills for students whose native language is not English*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

- d. *NCCER: curriculum and credentialing including the following modules; building future and construction, construction site safety orientation, introduction to construction math, introduction to hand tools and power tools, introduction to construction drawings, introduction to materials handling, introduction to basic rigging, basic communication skills, basic employability skills.*
  2. *Foundational training/education in the areas of:*
    - a. *Basic electricity*
    - b. *Thermal science*
    - c. *basic refrigeration*
    - d. *Alternative energy- solar*
    - e. *Solar photovoltaic systems*
    - f. *Solar PV troubleshooting*
    - g. *Mini- split heat pump*
    - h. *Residential heat pump troubleshooting*
  3. *Application would benefit from additional information on the format of instruction; whether integrating modules into an existing course or creating new programming.*
  4. *Application would benefit from additional information on the scope and structure of the training program.*
- *Career pathway(s) project addresses*
    1. *Solar and heat pump installation, maintenance and repair*
  - *For job training – plan to connect to employment or advancement*
    1. *Employer site visits and potential job interviews*
  - *How project will address/resolves barriers to participation*
    1. *Supplemental instruction made available based on participant CASAS assessment and scores.*
    2. *Addresses the identification of barriers during the intake process.*
    3. *Will invite partner organizations to discuss wrap around supports and employment opportunities.*
  - *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
    1. *Supplemental instruction made available as needed*
    2. *Application would benefit from more information on the work readiness component of the training program*

*D. Diversity and Equity (1 pg max)*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *Discuss poverty levels in Oxford County*
  2. *Will promote training in areas that are frequented by women and BIPOC communities*
  3. *Outreach to social service agencies, school districts, local adult ed programs, Androscoggin and Oxford County jails*

*E. Sustainability (1 pg max)*

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
  1. *Discusses strategies to use funding available through local and regional development boards, Maine Communities College System, local and regional employers.*
  2. *Proposal addresses upfront costs of developing program including budget for equipment purchases*

*III. Project Outcomes*

*A. Quantitative Outcomes*

- *10 participants served*

*B. Qualitative Outcomes*

- *All three selected*

*IV. Implementation – Work Plan*

- *Provided*
- *Work plan is unclear. Does not include work activities occurring in 2025, includes activities occurring before the grant period of performance begins.*

*V. Letter of Support (min. 2)*

- *Oxford Hills Chamber of Commerce*
- *Community Concepts Finance Corporation*
- *Center for Ecology Based economy*
- *Eastern Maine Development Corporation*
- *Oxford Hills Technical School*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Oxford Hills Adult Education

**DATE:** 06/11/2024

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal		<b>25</b>	<b>15.76</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- *Provided but would greatly benefit from additional detail.*

*B. Budget cover sheet*

- *Complete with some irregularities*

*C. Budget – CEP*

- *Cost per participant: \$21,549.10*
- *Categorized as a job training program*
- *Accurately reflects the proposed project*

*D. Personnel Detail*

- *Complete*
- *Majority of personnel focused on instruction*

*E. Expense Detail*

- *The equipment is the largest piece of the budget and therefore raises the cost per student but would also be the greatest support of the sustainability of the program, as this equipment would be used in continued course offerings, lowering the future cost per student by more than 50%.*

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<u>Scoring Criteria</u>		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>20</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>27</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>4</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>14</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>22</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>92</u></b>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided
    - Clarifying information obtained by email

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>20</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Adult education program affiliated with Portland Public Schools*
  2. *Discusses role in operating the New Mainers Resource Center*
  3. *Discusses relevant pilot project funded by Maine Department of Labor-Maine Apprenticeship Program – positive.*
- *Capacity*
  1. *Manage 24 grants and contracts, 6 as fiscal agent*
- *Project partners (required)*
  1. *Revision Energy*
  2. *PATHS*
  3. *Maine AFL CIO*

B. Project Examples (3)

- *Revision Energy Renewable Energy Careers*
- *Bank of America New Mainer Teller Training Program*
- *MDOL Medical Assistant Prep Course*
  1. *Relevant project examples and outcomes. Discussed reporting requirements in each example.*

C. Subcontractors

- *None*

D. Organizational Chart

- *Provided*

E. Litigation

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

- *Provided*
- F. *Certificate of Insurance*
  - *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>27</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>4</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>14</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Project seeks to expand pipeline of qualified candidates for careers in clean energy including solar energy, heat pump technology, green construction, and home performance.*
  2. *Curricula to be designed in partnership with employers including contextualized English, digital skills, career exploration, customer service, technical skills, work readiness, and direct networking opportunities. Students will graduate prepared to enter a formalized apprenticeship program and/ or employment in the clean energy sector.*
  3. *Program anticipates serving total of 150 non- native English speakers and/ or internationally- trained professionals during the period of performance. Includes multilingual learners in lower level English language acquisition classes, intermediate level English language acquisition classes, and internationally- trained professionals with background and interest related to HVAC and heat pump technologies.*
  4. *Marketed and designed for individuals with barriers to entry into traditional apprenticeship programs with a focus on non-native English speakers who are un or under-employed, women and BIPOC.*

- *Category of workforce development selected*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

- a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
- b. *Education and outreach to raise awareness of clean energy career pathways.*
  - a. *Both selected.*

- *# of participants served*
  1. *seeking to serve 150, including 100 MLL in lower level English acquisition classes, 20 MLL in intermediate levels and 30 international trained professionals with background and interests related to HVAC etc*

**B. Need Statement (3 pg max)**

- *Need statement*
  1. *Detailed discussion on barriers*
  2. *Pipeline development is creative and compelling*
  3. *Mention of partner organizations observing strong demand for entry into the field*
  4. *References Maine's 10 year economic strategy*
- *Geographic service area*
  1. *Greater Portland*
- *Description of target population and current and potential barriers*
  1. *Target population is individuals with barriers to entry with a focus on non-native English speakers who are unemployed/ underemployed, women, and BIPOC participants.*
  2. *Application discusses language barriers, wrap around support services, assisting employers with tailored retention strategies, digital skills and access to technology.*
  3. *Engaged with employers for feedback on retention outcomes*

**C. Project Design (5 pg max)**

- *Project design description*
  1. *Heat pump/ thermal pre- apprenticeship: Partner with PATHS CTE facility, hire HVAC/thermal instructor to support curriculum development and provide technical content for intro course and prepare students for EPA 608 technician certification exam. Heat pump employer partners will be invited to present on career opportunities and provide mock interviews.*
  2. *Bridge programming: Work closely with AFL-CIO to develop an intensive English language acquisition program designed for*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

*multilingual learners with intermediate English language skills to prepare them for the next level of training, connections made to multiple programs.*

3. *ESOL L2-3 with a focus on clean energy: PAE will develop and implement two new sections of ESOL classes which will provide an introduction to the industry and basic concepts while also working on general English language acquisition.*
  4. *The proposed projects fits the model of an integrated education and training (IET) program utilized by Adult Education programs.*
  5. *Project seeks to address industry need that intersects with the applicant's largest academic program.*
  6. *Program design aligns to meet the needs of the current population served.*
  7. *Application would benefit from additional clarity on role and scope for partners. Multiple partners are involved.*
  8. *Would benefit from additional clarification on the intersection of all of the services and programs.*
- *Career pathway(s) project addresses*
    1. *Application references industries rather than specific occupations: clean energy including solar energy, heat pump technology, green construction, and home performance. Entry level positions referenced in other sections of the application.*
  - *For job training – plan to connect to employment or advancement*
    1. *Employers have an active role to play in the delivery of the programming through presentations and mock interviews. Reference previous MOU with employer as example.*
    2. *Application mentions the pursuit of employer partnerships – would benefit from additional clarification on whether employers are already engaged.*
  - *How project will address/resolves barriers to participation*
    1. *Project addresses potential for remote/hybrid/asynchronous instruction to address childcare and transportation barriers.*
    2. *Address technology access barriers by providing digital literacy workshops and technology.*
    3. *Participants will have access to licensed social workers for mental health support and access to services and referrals to partner organizations.*
  - *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

1. *Career advising and employment connections/networking*
2. *Job fairs, mock interviews, etc.*
3. *Provide financial support for credential evaluations, licensing and application fees.*
4. *Targeted career advising through NMRC.*

*D. Diversity and Equity (1 pg max)*

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *Applicant serves a diverse student body in terms of race, ethnicity, language, socio-economic background*
  2. *Proposed program is specifically tailored to recently arrived immigrants who may need wrap around support*
  3. *Several staff who have received specific training on diversity and equity in the workplace and educational settings.*

*E. Sustainability (1 pg max)*

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
  1. *Programs have historically been sustained through grants, contracts and donations.*
  2. *Discuss possible partnerships to supplement grant funds and sustain programming*

*III. Project Outcomes*

*A. Quantitative Outcomes*

- *150 participants served*
- *Would benefit from additional explanation or justification of the # of credentials (24) compared to the # of students completing the job training programs (120)*

*B. Qualitative Outcomes*

- *#1 selected, appears to address additional qualitative outcomes that were not selected.*

*IV. Implementation – Work Plan*

- *Provided and comprehensive.*
- *Application would benefit from additional differentiation between which partnerships already exist and which they will be pursuing.*

*V. Letter of Support (min. 2)*

- *PATHS*
- *Revision*
- *Maine AFL CIO*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** Portland Adult Education

**DATE:** 06/11/24

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal		<b>25</b>	<b>22</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- *Narrative is sufficiently detailed*
- *Accurately reflects the proposed project*

*B. Budget cover sheet*

- *Not complete*

*C. Budget – CEP*

- *Completed*
- *Cost per participant: \$3,274.75*
- *Categorized as a job training program*
- *Participant stipends listed in budget, but not included in the application. Unclear which 20 participants would receive stipends.*

*D. Personnel Detail*

- *Completed.*
- *Some of the personnel responsibilities seem duplicative.*

*E. Expense Detail*

- *Completed*

*F. Cost per participant*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<u>Scoring Criteria</u>		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>14</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>17</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>22</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>73</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided, clarified by email

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>14</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *Nonprofit 501(c)3 providing workforce training in high-performance building, education and outreach to general public to raise awareness of high-performance building methods, materials, and careers.*
  2. *Launched statewide training program in 2023 reaching 361 participants engaged in construction industry with CEP Workforce Development funding from 2022.*
- *Capacity*
  1. *DOE Phase 1 Buildings Up Prize recipient*
  2. *Application would benefit from additional information on their capacity to manage grants.*
  3. *Internal Departmental information of previous contract history with the applicant considered.*
- *Project partners (required)*
  1. *We Built This*
  2. *Harold Alford Foundation*
  3. *Contracted Instructors*

B. Project Examples (3)

1. *SMCC In Person Builder Training*
2. *Only one project example provided. Application would benefit from additional project examples, (e.g., DOE and CEP projects).*

C. Subcontractors

1. *Anna Heath – curriculum development*
2. *Meredith Randolph*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

*3. Svea Tullberg*

- *Application would benefit from additional clarity on specific roles for subcontractors, and a description of the process used to determine eligibility, qualifications, and experience of potential subcontractors.*

*D. Organizational Chart*

- *Provided*
- *Project staff include executive director, training director, program director, training instructors, curriculum development consultant*

*E. Litigation*

- *None*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>17</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Expand current clean-energy sector job training program, add new training services, and add new education/outreach services to reach approximately 600 to 1,000 participants*
  2. *Program includes workforce training on best-practices in high-performance building in northern climates, school events and community roundtables, outreach at fairs, conventions, and other events.*
  3. *Proposed program structure includes 1-day energy code training (8), new two-day trainings (4), 5-hour guest teacher visits to schools (20), community conversations (12), event speaker presentations (4+).*
- *Category of workforce development selected*
  - a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
  - b. Education and outreach to raise awareness of clean energy career pathways.**
    - a. *Application did not specify the category of workforce development. Based on participant outcomes, the project is categorized as an education and outreach program.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

- # of participants served
  - a. 600-1000 participants served

**B. Need Statement (3 pg max)**

- Need statement
  1. Discusses demand for green construction, opportunities related to green manufacturing, workforce needs and demographics
  2. Occupational needs are well articulated with supporting data points on increased demand, limited labor supply, and sectoral demographic disparities.
  3. Application references state clean energy reports and the Governor's FY23/24 Executive Order #7: An Order Regarding Women in Construction
- Geographic service area
  1. Statewide
- Description of target population and current and potential barriers
  1. Target population includes workers in construction industry, women and nontraditional builders.
  2. Strategies for addressing disparities are thoughtful and well-defined. Application addresses some of the potential barriers via financially affordable trainings.

**C. Project Design (5 pg max)**

- Project design description
  1. Proposes to implement a combination of trainings and events:
    - a. Energy code trainings: meeting MUBEC, understanding and implementing low-carbon building practices
    - b. HP building for contractors: 2-day certification program, culminating in mock-up assembly. phME to develop and offer.
    - c. Guest teacher program: presentations about passive house building, CE&EE trades
    - d. Community-based discussion groups: engage construction professionals, town officials, and residents on energy burden, community resilience, carbon use, job growth
    - e. Event speaker presentations: to raise awareness of training opportunities
    - f. Building education trailer: hands-on demonstrations + experiential learning for trainings and speaker engagements
  2. Application would benefit from additional clarification on the extent to which events are focused on education and outreach on career pathways versus general sectoral awareness of passive house

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

*building techniques. Some of the activities proposed are outside of the scope of the RFA.*

- 3. Application would benefit from additional information to substantiate the value of their credentials, how the credentials can stack onto other training/experience and support advancement along career pathways.*
- 4. Application would benefit from additional information regarding employer engagement.*

- *Career pathway(s) project addresses*

- 1. Construction apprentices, construction contractors, construction employers/builders, code enforcement officers, engineers, architects, designers*

- *For job training – plan to connect to employment or advancement*

- 1. Application did not describe strategies to connect participants to employment*

- *How project will address/resolves barriers to participation*

- 1. Low-cost offerings*
- 2. Broad geographic reach of trainings*

- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*

- 1. Application did not discuss strategies above.*

*D. Diversity and Equity (1 pg max)*

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*

- 1. Engage women as instructors*
- 2. Conduct targeted recruitment to underrepresented builders*
- 3. Offer reduced cost for training*
- 4. Project design proposes to include participant feedback and engagement loops*

*E. Sustainability (1 pg max)*

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*

- 1. Application describes membership, industry sponsorships, Harold Alfond funds, external funding and history of foundation support.*
- 2. Application speaks to how GEO funding would ensure affordability for participants*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

*III. Project Outcomes*

*A. Quantitative Outcomes*

- *600-1000 participants served/receiving education/outreach*
- *160-220 enrolled in job training*
  1. *Would benefit from additional detail on the occupations corresponding to the salaries listed*
  2. *Would benefit from additional detail on the potential attrition within the job training numbers listed from 160-220 to 120-165.*
  3. *Did not list any industry recognized credentials in the outcomes table.*
  4. *Employment outcomes are listed as n/a.*
- *Application would benefit from additional detail on the outcomes of the job training programs described. The table does not list employment or credential outcomes.*

*B. Qualitative Outcomes*

- *1 and 3 selected*

*IV. Implementation – Work Plan*

- *Provided*
- *Work plan aligns with the tasks in project design section*
- *Workplan would benefit from additional detail and specifics on the designated timeframe for each activity.*

*V. Letter of Support (min. 2)*

- *Two letters of support*
  1. *Harold Alfond Center for the Advancement of Maine’s Workforce*
  2. *We Build This*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** PhME

**DATE:** 06/11/24

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV Cost Proposal		<b>25</b>	<b>22</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- Complete
- Narrative is sufficiently detailed
- Accurately reflects the proposed project
- Administrative costs exceed the maximum allowable indirect cost rate
- Includes leveraged funds from partner organizations

*B. Budget cover sheet*

- Complete

*C. Budget – CEP*

- Complete
- Cost per participant – \$333.96
- Application is categorized as education and outreach

*D. Personnel Detail*

- Complete
- The majority of the costs would go to instruction and program design
- Cost proposal would benefit from additional detail on the distinction of roles between ED and Training Director

*E. Expense Detail*

- Complete

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<b><u>Scoring Criteria</u></b>		<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>18</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>27</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>18.74</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>83.74</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>18</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *State of Maine land, sea, and space grant university.*
  2. *35 doctoral programs and master's degrees in 85 fields, more than 100 undergraduate majors and academic programs.*
  3. *R1 research university.*
- *Capacity*
  1. *Faculty involved in the project have significant teaching and grant management experience including grants from the US Department of Energy, NASA, NSF, State of Maine, and other organizations.*
  2. *UMaine Office of Research Administration (ORA) assists UMS faculty and staff in managing research grants, contracts, and other extramural funding, provides grant accounting services.*
- *Project partners (required)*
  1. *None listed in this section*
  2. *Application would benefit from project partners (e.g., local workforce development entities).*

B. Project Examples (3)

- *US Dept of Energy Research Grant*
- *Maine GEO Offshore Wind Workforce Development grant*
- *Poly labs custom workforce development and training*

C. Subcontractors

- *None*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

*D. Organizational Chart*

- *Provided*
- *Project staff include industrial outreach team (2), curriculum development and teaching team (8), advisory committee*

*E. Litigation*

- *Provided*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>27</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>3</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Establish building science analysis and design programs at UMaine including undergraduate certificate and graduate certificate programs*
  2. *Undergraduate certificate will complement existing UMaine degree programs (e.g., engineering, ET, forestry and sustainable materials and technology).*
  3. *Graduate certificate to be designed for working professionals with engineering/similar backgrounds and offered online.*
  
- *Category of workforce development selected*
  - a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
  - b. *Education and outreach to raise awareness of clean energy career pathways.***
    - a. *Both categories selected. Proposed project aligns more closely with an education and outreach program.*
  
- *# of participants served*
  1. *200 participants served*
  2. *45 certificate students, 155 additional students*

*B. Need Statement (3 pg max)*

- *Need statement*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

1. *Discusses environmental impact of the building sector, efficacy of energy efficiency and weatherization, Maine climate and energy goals.*
  2. *Discusses the need for technical building science personnel*
  3. *Describes availability of building science training in Maine, including a lack of availability of the specific type of program the Application addresses.*
- *Geographic service area*
    1. *UMaine campuses and statewide*
  - *Description of target population and current and potential barriers*
    1. *Target occupation includes current students and working professionals.*
    2. *Addresses barriers for working professionals by offering some online coursework to accommodate work schedules and family obligations, as well as sliding scale for course tuition to address barriers related to affordability.*
    3. *Application would benefit from additional detail on barriers specific to undergraduates and graduate students and resources available.*
- C. *Project Design (5 pg max)*
- *Project design description*
    1. *Proposes to establish an undergraduate certificate (2 new courses) and a graduate certificate (3 new courses) in Building Science.*
    2. *Project design includes:*
      - a. *Construction of a hands-on learning space related to building science – deep energy retrofit of historic residential building (Patch House)*
      - b. *Fellowship program for current undergraduates to complete building science projects at UMaine.*
      - c. *Funding assistance to students to take building science internships.*
      - d. *Tuition assistance to working professionals to complete the graduate certificate program, with greatest assistance going to professionals at small businesses.*
    3. *Project seeks to develop a long-term network including UMaine and building science related businesses and organizations to guide improvements in training programs, connect potential employees with employers, and to connect current professionals with our training programs.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

4. *Project addresses a gap in current UMaine course offerings*
5. *Application would benefit from additional information on the student expectations for the fellowship program.*
6. *Application would benefit from additional detail on the value delivered to students who take individual courses versus the full certificate.*
7. *Application would benefit from additional detail on the integration of the building retrofit with program offerings and value to future student cohorts beyond the period of performance.*

- *Career pathway(s) project addresses*
  1. *Careers that directly contribute to energy efficient building design and construction. Includes employees of construction firms, architecture and engineering firms, homebuilders, or remodelers.*
  2. *Application would benefit from identifying specific occupations*
- *For job training – plan to connect to employment or advancement*
  - *Application describes outreach to businesses to generate employment opportunities for graduates.*
  - *SPIRE will connect students to internships to businesses offering summer internships.*
- *How project will address/resolves barriers to participation*
  1. *Discussed in target population/barriers section above.*
- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
  1. *Application does not discuss strategies.*

**D. Diversity and Equity (1 pg max)**

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *Tuition assistance program*
  2. *Industrial outreach activities seek to connect students of all backgrounds to internship opportunities*
  3. *Application would benefit from additional information regarding strategies to increase diversity and equity in the clean energy and energy efficiency workforce*

**E. Sustainability (1 pg max)**

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

1. *UMaine Research Learning Experience and Center for undergraduate Research can provide funding for student projects with a research focus.*
2. *Discusses strategy to pursue additional grant funding opportunities.*
3. *The application would benefit from including additional steps to sustain activities after the project period has ended. In particular, the application could benefit from additional clarity on funding requirements for future staffing levels.*

**III. Project Outcomes**

**A. Quantitative Outcomes**

- *200 participants served*
- *45 enrolled in job training*
- *20 receive industry credential*
- *Application would benefit from additional clarity on the enrollment and completion numbers*

**B. Qualitative Outcomes**

- *1 and 2 selected*

**IV. Implementation – Work Plan**

- *Provided*
- *Work plan lacks some detail*

**V. Letter of Support (min. 2)**

- *Versant*
- *WBRC*
- *Home Builders and Remodelers Association*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Lapp

**DATE:** 06/12/24

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal		<b>25</b>	<b>18.74</b>

**Evaluation Team Comments:**

*I. Cost Proposal*

*A. Budget narrative*

- Complete
- Narrative is sufficiently detailed
- Accurately reflects the proposed project

*B. Budget cover sheet*

- Complete

*C. Budget – CEP*

- Complete
- Cost per participant: \$2,246.13
- Project categorized as education and outreach

*D. Personnel Detail*

- Complete
- Application would benefit from explanation of the minor program that is not mentioned in other sections of the application
- Would benefit from additional detail and explanation of the work stipends for undergraduate students
- Application would benefit from additional detail on the project scope of the PhD student and undergraduate student support.

*E. Expense Detail*

- Complete

*F. Cost per participant*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

**SUMMARY PAGE**

**Department Name:** Governor’s Energy Office

**Name of RFA Coordinator:** Tagwongo Obomsawin

**Names of Evaluators:** Tagwongo Obomsawin, Daniel Estes, Steven Airoidi

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Certifying documentation demonstrating applicant is organized, chartered, or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• Entity is not incorporated as 501c4</li> </ul>	<b>Pass</b>	

<b><u>Scoring Criteria</u></b>		<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>18</b>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>15</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>2</b>
	<i>Implementation - Workplan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>
Section IV. Cost Proposal		<b>25</b>	<b>17.36</b>
<b><u>Total Points</u></b>		<b><u>100</u></b>	<b><u>69.36</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

- I. Preliminary Information
  - A. Debarment, Performance, and Non-Collusion Form
    - Provided
  - B. Certifying Documentation of Incorporation
    - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

		<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<i>Demonstrates skills and experience pertinent to this RFA</i>	<b>20</b>	<b>18</b>

**Evaluation Team Comments:**

II. Organization Qualifications and Experience

A. Overview of Organization Qualifications and Experience

- *History and qualifications of the organization*
  1. *R1 research university*
  2. *Project staff are experienced in OSW technology development, education, policy and research. Received significant funding for research and development from external sources in 2023, past funding includes US DOE, NSF, NOWRDC, EDA, State of Maine, State of California Energy Commission*
- *Capacity*
  1. *Experience with federal and state agencies demonstrates significant capacity to manage grants.*
  2. *Would benefit from description of capacity to implement the broad range of workforce strategies proposed in the application.*
  3. *Internal Departmental information of previous contract history with the applicant considered.*
- *Project partners (required)*
  1. *Project partners include NREL, MMA, TU-Delft, NTNU, U Agder*

B. Project Examples (3)

- *Maine GEO – OffshoreWind4Maine*
- *NUWind – Norway/US partnership on higher education - academic and research exchange for OSW infrastructure*
- *US DOE – New England Aqua Ventus demonstration project*
- *Project examples are relevant to application and the goals of the RFA*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

*C. Subcontractors*

- *None*

*D. Organizational Chart*

- *Provided*
- *Project staff include PIs (2), Dept of Mechanical Engineering, ASCC, School of Marine Sciences, Maine Business School, Mitchell Center, external partners*

*E. Litigation*

- *Provided*

*F. Certificate of Insurance*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

**EVALUATION OF SECTION III  
Proposed Project**

		<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Project	<i>Proposed Project</i>	<b>30</b>	<b>15</b>
	<i>Project Outcomes</i>	<b>5</b>	<b>2</b>
	<i>Implementation – Work plan</i>	<b>15</b>	<b>12</b>
	<i>Letters of Support</i>	<b>5</b>	<b>5</b>

**Evaluation Team Comments:**

*II. Proposed Project*

*A. Project Summary (2 pg max)*

- *High level project overview*
  1. *Develop Masters Degree Program in floating offshore wind energy*
  2. *Create an offshore wind student club*
  3. *Create an online graduate certificate program in offshore wind (multidisciplinary)*
  4. *Implement an earn as you learn stipend program*
  5. *US to Europe joint mentorship and internship foundation program*
  6. *Purchase and install accessible wave tank equipment*
  
- *Category of workforce development selected*
  - a. *Job training and/or job placement services leading to employment or career advancement in the clean energy sector.*
  - b. *Education and outreach to raise awareness of clean energy career pathways.***
    - a. *Both categories selected*
    - b. *Based on participant outcomes, the project is categorized as an education and outreach program.*
  
- *# of participants served*
  1. *1,000 participants*
  2. *Application would benefit from additional detail on the number of participants served by specific activity/task/program.*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

*B. Need Statement (3 pg max)*

- *Need statement*

1. *Discusses Maine’s climate goals, offshore wind resource, and project development in Maine.*
2. *Discusses occupational needs related to project planning and development of offshore wind, and the lack of standardized offshore wind workforce rules.*
3. *Application would benefit from more information on how the proposed program meets the specific occupational needs identified.*

- *Geographic service area*

1. *Statewide*

- *Description of target population and current and potential barriers*

1. *Risk assessment conducted*
2. *Target population: women, rural Maine residents, New Mainers, BIPOC, University STEM and non-STEM students, individuals with lower educational attainment, high school students above the age of 16.*

*C. Project Design (5 pg max)*

- *Project design description*

1. *Project proposes to develop several programs:*

- a. *Master’s Degree program in floating OSW – multidisciplinary program providing education in floating OSW engineering, ports and supply chain, policy, social issues, business, and project management.*
- b. *Establish student OSW club to pursue DOE Collegiate Wind Competition, organize career events and outreach, promote collaboration, and provide hands-on learning opportunities*
- c. *Convert of current OSW courses to online offerings, create new course module on fisheries+OSW*
- d. *Launch 2-week stipend program with focus on manufacturing, combining hybrid learning with optional on-site testing*
- e. *Launch US-Europe Joint Mentorship and Internship program with NTNU, TU Delft, UiA, NREL, MMA, and DeepCwind, offer work opportunities in international settings to students*





**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

3. *Applicant would benefit from additional information on how the program will integrate strategies and expertise to address the identified barriers.*

- *Strategies to integrate employability skills, relevant academic skills, English language acquisition or other strategies, as needed*
  1. *Application does not discuss strategies.*

*D. Diversity and Equity (1 pg max)*

- *Strategies to increase diversity and equity in the clean energy and energy efficiency workforce and ensure equitable access for participants*
  1. *UMaine Diversity, Equity and Inclusion Council*
  2. *Discusses subject-matter expertise of co-lead, current work with Maine Climate Council to address equity and DEI issues.*
  3. *Application describes outreach plan and informational campaigns.*

*E. Sustainability (1 pg max)*

- *Steps to keep successful projects operating and adapted to new needs when supplemental funds have been expended*
  1. *Application provides a sustainability plan that includes description of club funding and embedding of academic offerings in course catalog.*
  2. *Includes general plans to apply for additional grants for mentorship and earn as you learn.*
  3. *The application would benefit from including additional steps to sustain activities after the project period has ended.*

*III. Project Outcomes*

*A. Quantitative Outcomes*

- *1,000 participants served*
- *Application would benefit from additional detail on # of students for each program and strategies to achieve those goals.*
- *Application would benefit from additional explanation and justification of outcome numbers.*

*B. Qualitative Outcomes*

- *All three selected*

*IV. Implementation – Work Plan*

- *Provided*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

- *Work plan lacks some detail. Would benefit from additional information on target metrics for participant served, additional clarity on some of the milestones and metrics listed.*

V. *Letter of Support (min. 2)*

- *Maine Maritime Academy*
- *NREL*
- *University of Agder, Norway*
- *Norwegian University of Science and Technology*
- *DeepCWind*
- *TU Delft*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 2024020247

**RFA TITLE:** Clean Energy Partnership – Workforce Development

**BIDDER:** University of Maine, Verma

**DATE:** 06/12/24

**EVALUATION OF SECTION IV  
Cost Proposal**

		<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Proposal		<b>25</b>	<b>17.36</b>

**Evaluation Team Comments:**

- I. *Cost Proposal*
  - A. *Budget narrative*
    - *Narrative is sufficiently detailed*
    - *Accurately reflects the proposed project*
  - B. *Budget cover sheet*
    - *Complete*
  - C. *Budget – CEP*
    - *Complete*
    - *Cost per participant: \$496.92*
    - *Project categorized as education and outreach*
    - *Cost per participant not sufficiently proven in application*
    - *Costs associated with collegiate wind exchange program and internship program appear somewhat unreasonable.*
  - D. *Personnel Detail*
    - *Completed*
  - E. *Expense Detail*
    - *Completed*
  - F. *Cost per participant*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford AE

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

• *Adult Ed is well-qualified to administer the proposed project design.*

*2. Project Examples (3)*

• *They have a strong track record of providing exploration, navigation, and ELL supports to New Mainers.*

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford AE

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

*III. Proposed Project*

*1. Project Summary (2 pg max)*

- *The pairing of sector training with ELL and navigation supports is a really innovative and exciting approach, tailored to supporting workforce needs in the region and creating pathways for New Mainers.*
- *I would be interested in learning more about the role that pre-apprenticeship and apprenticeship play in the context of this course.*
- *If the heart of the proposal is the exploration course, including training in OSHA 10, I would want to see more explicitly how that creates a pathway to CC&EE occupations, versus serving solely an exploration function. OSHA 10 is generally helpful, but I would be interested in seeing more sector-specific training included here, like AE's HVAC training.*

*2. Need Statement (3 pg max)*

- *Would be helpful to see some data if possible to understand why this AE hub specifically should be targeted for investment.*

*3. Project Design (5 pg max)*

- *The designs reads as it's potentially a scaling of the PAE/Revision pre-apprenticeship, but I could use clarity on the role of pre-apprenticeship in this program design.*

*4. Diversity and Equity (1 pg max)*

- 

*5. Sustainability (1 pg max)*

- *It seems as though there isn't a clear funding commitment to sustain the program beyond the life of the grant.*

*IV. Project Outcomes*

*1. Quantitative Outcomes*

- *Based on the extent of the training/course, it doesn't seem feasible that the entire 70 would enter employment.*

*2. Qualitative Outcomes*

- 

*V. Implementation – Work Plan*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford AE

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

•

VI. *Letters of Support (min. 2)*

•

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by individual evaluators for this Request for Applications (RFA) process. It is required that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - P*
- 2. Certifying Documentation of Incorporation*
  - P*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - P- Grant management history and key project partners as well as ABE, CTE and ELA supports*
- 2. Project Examples (3)*
  - P-MLL support through SMW- intro to healthcare curriculum for MLL involving creation of curriculum, administration thereof, advising and support as well as Employment pathways towards credentials of value*
  - P-Career and nav specialists to support career pathways advising etc. aiding participants in their search for programming, career advising and supports through actionable career plans etc.*
  - P- Main College and Career Access- provides high quality educationa and advising services to adults seeking education and training.*
  -
- 3. Subcontractors*
  - N/A*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

4. *Organizational Chart*

- *P- I do wonder if the Career and Support Services positions might best be combined into one part time position*

5. *Litigation*

- *P- No pending litigations*

6. *Certificate of Insurance*

- *P*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P- leveraging past MLL curriculum and educational delivery experience to assist new mainers. Leveraging all adult ed programs in Hub 9, to offer an intro to CC & EE career exploration course. OSHA 10 certification. Translation and interpreters services to be provided. Hybrid offerings to assist with accessibility and transportation barriers.*
- *Q-no description here of how they'd address other barriers. I'll be combing through the project design below for further information (this is mostly answered in need statement and PD below. Thank you)*

2. *Need Statement (3 pg max)*

- *P- speaks well to the acknowledges needs of New Mainers, refugees, asylees etc.*
- *N- Could have benefited from citations to supporting documentation and information. Although most folks in this field understand that these are indeed the truths of the moment, evidence and statistics could help bolster why this geographic area, over others, merits support via this grant.*

3. *Project Design (5 pg max)*

- *P- wholistic design engaging workforce partners and existing curricula to expand and grow partnerships and provide supports, including support in finding and applying for internships and apprenticeships.*
- *P-Support in helping secure employment as primary focus.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *P-Addressing career pathwas such as RE technicians, EE specialists, Solar Installers and turbine techs.*
- *P-using existing staff and YCC stuccess coordinator aid students in accessing Community College coursework.*
- *P- providing of technology as well as Digital Literacy treainings and support services provided*
- *P- contextual and concurrent soft and technical skills.*
- *P-Leveraging this grant to expand and foster new connections between employers and organizations.*

4. *Diversity and Equity (1 pg max)*

- *P- thoroughly enjoyed the acknowledgement of need to integrating and growing Diversity and Equity within this workforce area.*

5. *Sustainability (1 pg max)*

- *P- community partnerships focused on*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *P- Identify a goal of 70 BIPOC individuals.*
- *N-Could have used anticipated wages examples for common outcomes of this type of programming in their area.*

2. *Qualitative Outcomes*

- *P*

V. *Implementation – Work Plan*

- *P for 2 cohorts*
- *Q- do the next five continue as is?*

VI. *Letters of Support (min. 2)*

- *P*
- 

VII. *Cost Proposal*

- *P-Narrative speaks to Tech access, transportation supports etc.*
- *P-Budget itself reflects project and accurately so.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- Included*

*2. Certifying Documentation of Incorporation*

- Not provided. Will follow up by email to clarify information in application.*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- Applicant is member of York County's Adult Education Hub 9*
- Hub 9 provides adult education services including high school completion, equivalency testing, literacy programs, English language acquisition, and vocational training.*
- Listed expertise in adult basic education and literacy, career and technical education, English language acquisition, career navigation and support.*
- Applicant lists experience managing federal grants from U.S. Department of education, state grants, and Maine Jobs and Recovery Plan.*
- Applicant lists partners including revision energy, maine sea grant, local employers and community organizations.*

*2. Project Examples (3)*

- Maine Department of Education-adult education: project aims to expand healthcare and retail career pathways to support economic stability and community integration. Included instruction and curriculum development, advising and support services, and*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*employment pathways through partnerships with employers. Served 25 students with 18 now employed in healthcare and retail industries.*

- *Maine Department of Education-adult education: created limited period position for career advancement and navigation specialist to support pilot programs. Navigator served 460 contacts and 327 participants in York County between July 2022 and April 2024. Also created college and career success coordinator which served 376 participants since November 2022.*
- *Maine Department of Education-adult education: Maine college and career access program served over 130 learners during FY21 to 22.*

3. *Subcontractors*

- *None listed.*

4. *Organizational Chart*

- *Provided. Includes Hub 9 program coordinator and curriculum integration specialist, career navigator and advising specialist, MLL advisor, peer navigator*
- *Biddeford adult education as fiscal agent.*

5. *Litigation*

- *None.*

6. *Certificate of Insurance*

- *Provided.*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Program seeks to develop curriculum for introduction to clean energy and energy efficiency course taught by language professionals geared towards learners with varying English proficiency levels.*
- *Intro [career exploration] course will be supplemented by advising and career training.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Aims to serve 70 individuals providing job training and placement services leading to employment or career advancement in the CE&EE sector.*

2. *Need Statement (3 pg max)*

- *Programming focuses on urban communities including Biddeford Saco Old Orchard Beach and Sanford, which have experienced a significant influx of immigrants, asylees, and refugee families who face various barriers to accessing training programs and employment opportunities.*
- *Language barriers are listed as primary obstacle for many immigrant individuals seeking to access educational and employment opportunities. Additionally, many individuals in the target populations may have lower levels of educational attainment. Financial constraints also listed as barrier, including access to transportation, course materials, and childcare, Along with other cultural and social barriers impacting integration and participation in educational programs.*

3. *Project Design (5 pg max)*

- *Design curriculum modules that align with industry standards, provide a hands on training opportunities, and offer career counseling services to participants.*
- *Develop partnerships with clean energy businesses through engagement, understand hiring needs and collaborate on training programs.*
- *Increase understanding of job opportunities in clean energy sector by raising awareness among participants about job opportunities such as renewable energy technicians, energy auditors, and solar panel installers through targeted outreach and education efforts.*
- *Support participants and finding and applying for clean energy internship and apprenticeship opportunities.*
- *Support participants and securing employment through partnerships with clean energy businesses and workforce development agencies to facilitate successful transition into workforce.*
- *Provide wrap around supports including connections to available community resources.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *[I] language scaffolding*
- *[Q] existing partnerships and awareness of clean energy employers*
- *[Q] understanding of pathways to entry level positions listed*
- *[P] understanding of barriers to access and employment for targeted populations*
- *[Q] technical training partners and availability of technical trainings in geographic area*
- *[Q] detailed project design*

4. *Diversity and Equity (1 pg max)*

- *staff members have undergone cultural competency training including cross cultural communication.*
- *Seeks to prioritize cultural competency in project design and implementation by utilizing established relationships with community organizations, connect employers with community organizations.*
- *Project design includes wrap around supports for participants.*
- *Translation and interpretation services to be provided during on boarding and advising sessions.*

5. *Sustainability (1 pg max)*

- *project will create curriculum and aims to ensure that adult education programs have access to educators capable of delivering curriculum and programming.*
- *Curriculum and findings to be presented at professional development conferences to share best practices, receive feedback, and build a like-minded network of educators and organizations.*
- *[Q] sustainability of advising and wrap around supports*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *70 participants served*
- *70 participants receiving clean energy career education and outreach services*
- *70 participants enrolled in job training program*
- *70 participants complete job training program*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Biddeford School Department, Biddeford Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *70 participants who receive industry recognized credential new line*
- *70 participants receive job placement services*
- *70 participants enter employment or advance in clean energy sector*
- *70 BIPOC individuals*

2. *Qualitative Outcomes*

- *Maine clean energy businesses experience a strengthened pipeline of workers entering sector*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system.*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector.*

V. *Implementation – Work Plan*

- *significant program design work occurring in months 1 and 2*
- *[Q] timeline for outreach to potential participants*
- *[Q] timeline for cohort 1 feedback and integration*
- *[Q] timeline for employer engagement*

VI. *Letters of Support (min. 2)*

- *ReVision Energy*
- *Maine Sea Grant*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** BPA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

• *BPA is qualified to run the proposed project design.*

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

• *The project structure and roles are unclear from the chart provided.*

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

*1. Project Summary (2 pg max)*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** BPA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

- *The pre-apprenticeships and navigation/wraparounds might be a better use of funds than the energy efficiency workshops, based on the sector's pipeline needs. Interested to know what other pipeline development options were considered.*

1. *Could use clarity on whether the community action agencies are each receiving \$4K, whether they retain the equipment, and how many workshops each would provide.*

- *Interested to know if the pre-apprenticeship will be certified with MDOL.*

2. *Need Statement (3 pg max)*

- *Lack of clarity on the need for the specific occupation identified.*

3. *Project Design (5 pg max)*

- *Overall, the project design is strong, incorporating equity and workforce best practices.*
- *Could use clarity on specific MCCS campuses that will be leveraged here, given the funding amount.*

4. *Diversity and Equity (1 pg max)*

- *They mention prior outreach to New Mainers, and would want to learn more about what that would look like through this funding outside of the CAP agencies.*

5. *Sustainability (1 pg max)*

- 

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *Would imagine the participants served number would be higher if that accounts for outreach activities.*
- *10% is a substantial drop from served to enrolled, so would like to see a more effective recruitment strategy.*
- *The cost per participant is quite high if looking at just those enrolled in / completing job training.*

2. *Qualitative Outcomes*

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** BPA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

V. *Implementation – Work Plan*

•

VI. *Letters of Support (min. 2)*

•

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 6/3/2024

**EVALUATOR NAME:** Steven Airoldi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- *p*

*2. Certifying Documentation of Incorporation*

- *p*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *P- focus is largely in alignment with CEP RFA*
- *P- Maine network in existence*
- *N- Could have used more direct linkage to their capacity to manage grants, reporting and reporting timelines*
- *P-Several existing partnerships in MAIne*
- *P-200 proposed learners*

*2. Project Examples (3)*

- *N- Project one has little to no depth of information as to how this reflects to part II sec. a and e.*
- *N-Project two- same as above. More information could benefit this application and prove ability to provide services and reporting requirements*
- *N-Project three- same as above.*

*3. Subcontractors*

- *P- helping to bridge community agencies and BPA*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 6/3/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

4. *Organizational Chart*  
*P – provided but unnamed partners listed with little info and unclear structure*
5. *Litigation*
  - *P*
6. *Certificate of Insurance*
  - *P*

**III. Proposed Project**

1. *Project Summary (2 pg max)*
  - *P- increases knowledge*
  - *Pre apprenticeship classes, train the trainer events, reg apprenticeship-*
  -
2. *Need Statement (3 pg max)*
  - *P-identified with figures, median incomes etc,*
3. *Project Design (5 pg max)*
  - *P*
  - *N- mention of apprenticeship programs, no timelines, no info on status or approval*
  - *N- mention existing programs, but no support from*
  - *N- remains dependent on the coordination of existing services for addressing barriers... many of which are already strained and or non existent.*
4. *Diversity and Equity (1 pg max)*
  - *P- clearly identifies existing needs and inequities and opportunities that would be provided to address (might be one of the strongest parts of the application)*
  - *N-mention training for business partners but not how they'd use strategies in recruitment*
5. *Sustainability (1 pg max)*
  - *N-missed opportunity to describe hoped for sustainability regarding apprenticeship program*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 6/3/2024

**EVALUATOR NAME:** Steven Airoldi

**EVALUATOR DEPARTMENT:** Education

•

*IV. Project Outcomes*

*1. Quantitative Outcomes*

- *Again seems more focuses on raising awareness of the field than training. Could benefit from a more well rounded approach*

*2. Qualitative Outcomes*

- *P- but confusing and does not align throughout application*

*V. Implementation – Work Plan*

- *P- Seems realistic as regards it's stated purpose*
- *N-the purpose is not in full alignment with the RFA*

*VI. Letters of Support (min. 2)*

- *---I--- Evergreens letter is positive, but seems to speak of things I didn't see in the application?*

*VII. Cost Proposal*

- *N- seems excessive , especially in regards to contracts and supports to hosts of trainings, and not the best suited response to the RFA*
- *N-not all details match pre-existing statements*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - Provided*
- 2. Certifying Documentation of Incorporation*
  - provided*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - 501 ( C ) 6 nonprofit industry association with focus on home energy efficiency. 14 staff located across country with contractors utilized for support services. Experience in energy program consulting, stakeholder outreach and engagement.*
  - Project staff consists of project lead, marketing and communications lead, partnership support, technical subject matter expert, and administrative oversight and support.*
  - Project partners listed include Maine Community Action partnership, and Evergreen home performance. Also list two potential partners.*
  - [P] Experience aligns with RFA*
  - [Q] Grant management and reporting experience*
- 2. Project Examples (3)*
  - State of Maine governors energy office: energy efficiency and workforce needs assessment.*
  - State of Kentucky cabinet of energy and environmental policy: energy efficiency workforce needs assessment.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *IREC: Department of Labor grant awarded to promote registered apprenticeship programs through outreach while providing technical assistance to businesses in building standards and navigating the apprenticeship process.*
- *[N] Project examples lacking detail*

3. *Subcontractors*

- *ME Community Action Partnership*

4. *Organizational Chart*

- *Provided*
- *Lists training partners and various stakeholders, potentially to be selected through open request for applications to provide certain services under contract.*

5. *Litigation*

- *None*

6. *Certificate of Insurance*

- *provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *ME occupations and residential energy efficiency project includes establishing building science principles pre apprenticeship classes, weatherization and energy efficiency workshops, "train the trainer" events, and establishing energy specialist registered apprenticeship.*
- *ME CAP to help solicit participation among Community Action agencies in the state to host workshops.*
- *After workshops, follow up event offered with free BSP pre apprenticeship course and exam.*
- *After BSP course, participants may attend hiring event for registered apprenticeships.*
- *Incentives for Community Action agencies that participate in program-equipment for workshops and compensation for coordination, hosting, marketing, and promotion of workshops.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Goal is to provide outreach and education on energy efficiency slash weatherization and careers available, industry recognized credentials, and employment opportunities.*
- *[Q] status of proposed partnerships, commitment to deploy RAP*
- *[Q] # of participants, attrition*

**2. Need Statement (3 pg max)**

- *ME's clean energy goals for increasing workforce and increasing pace of weatherization and electrification of homes.*
- *Stakeholder feedback concerning difficulty in obtaining skilled workers within energy efficiency field.*
- *Discuss need to integrate DEIA practices and provide training and wrap around services to recruit individuals.*

**3. Project Design (5 pg max)**

- *Hire Maine state outreach coordinator situated at MEC AP To coordinate energy efficiency workshops with oversight and connection by MECAP.*
- *Energy efficiency workshops will be hosted by Community Action agencies to demonstrate energy efficiency slash weatherization measures communicate basic knowledge of the benefit and need, and provide information and testimonies on careers available within the field. Attendees will have opportunity to register for two day BSP course and exam and attend career fair to place interested participants completing the course as an apprentice with an employer. Workshops to occur over three months, 8 total.*
- *Pre apprenticeship course and exam deployed as two day offering for high school students, people re entering employment, veterans, historically underrepresented individuals, and other previously underserved community groups.*
- *Maine state outreach coordinator to establish career fair and enroll attendees and registered apprenticeship-regional. EPA project seeks to expand apprenticeship program developed by one Community Action agency, anticipate this will be offered at community colleges regionally. Maine community college system to provide training space and related technical instruction for registered apprenticeship.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Virtual DEIA training to be provided by BPA to employers implementing registered apprenticeship program.*
- *BPA to work with state level advocates to examine barriers to advancing access and inclusion of community based workforce development initiatives. To deliver recommendation report.*
- *Communication strategy targets current state stakeholder database that uses social media channels and organizations on the ground to promote. BPA to provide marketing resources for Community Action agencies, and community colleges and workforce boards.*
- *[Q] communications strategy*
- *[Q] target audience for workshops-motivation for attending match with offerings?*
- *[Q] plan to recruit employer sponsors for apprenticeship program*
- *[Q] job fairs*
- *[Q] DEIA training – will BPA use a subcontractor?*
- *[Q] broad audience for pre apprenticeship course and exam-how will pre apprenticeship course and exam be marketed?*
- *[N] deployment of registered apprenticeship program relies on partners that have not provided letters of support for the project.*

4. *Diversity and Equity (1 pg max)*

- *Utilizes Community Action agencies to reach and recruit diverse and underrepresented populations.*
- *For organizations that sponsor a registered apprenticeship program, DEIA training will be offered.*

5. *Sustainability (1 pg max)*

- *Limited discussion of program sustainability and steps to keep successful program running.*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *200 total participants served*
- *130 participants served from underrepresented groups*
- *200 participants receiving clean energy career education and outreach services*
- *20 participants enrolled in job training program*
- *15 participants complete job training program*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Building Performance Association

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *15 participants receive an industry recognized credential*
- *15 participants receive job placement services*
- *15 participants enter employment or advance in the clean energy sector*

*2. Qualitative Outcomes*

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector.*

*V. Implementation – Work Plan*

- *Provided*

*VI. Letters of Support (min. 2)*

- *Evergreen home performance*
- *Maine Community Action partnership*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** COA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

•

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

*1. Project Summary (2 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** COA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

- *While raising awareness of CE&EE careers through teacher externship can be an important strategy for developing the pipeline, the approach outlined would be less effective than directly engaging the future workforce by providing them with ELOs and training opportunities. The geographic location of COA might also pose a challenge for teachers to participate in the program, though the transportation support is welcome.*
- *It's not clear to me how this project design supports entry into specific clean energy career pathways, rather reading as general education about the clean energy landscape and opportunities within.*

2. *Need Statement (3 pg max)*

- 

3. *Project Design (5 pg max)*

- *Teachers might run into barriers with implementing the proposed curriculum changes into their specific classroom settings.*
- *I could use clarity understanding how the workshops connect to the apprenticeship and postsecondary education programs identified within.*

4. *Diversity and Equity (1 pg max)*

- 

5. *Sustainability (1 pg max)*

- 

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *The cost per participant is quite high, especially considering the scope is for awareness activities.*

2. *Qualitative Outcomes*

- 

V. *Implementation – Work Plan*

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** COA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

VI. *Letters of Support (min. 2)*

- 
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- p*

*2. Certifying Documentation of Incorporation*

- p*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- P- shows history of CE in house and Grant management capacity.*
- 

*2. Project Examples (3)*

- Project 1: not really a project... but a description of their student services and offerings....*
- Project 2: P- highly relevant.*

*3. Subcontractors*

- P- Envirolution seems to be a highly relevant and engaged partner well suited to the demands put forth in the project of serving 50 teachers*

*4. Organizational Chart*

- P*

*5. Litigation*

- P*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

6. *Certificate of Insurance*

- *P*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Very Positive- greatly enjoyed the potential impact of future learners and education for teachers in an immersive environment*

2. *Need Statement (3 pg max)*

- *Positive: addresses curriculum and awareness needs for young learners and instructors*

3. *Project Design (5 pg max)*

- *P- professional development, practical curriculum and implementation*
- *alignment with workforce and pre apprenticeships*
- *p- development of jobs pipeline and career pathways*
- *P-focused recruitment, equitable access (stipends for teachers, ada accessible*
- *N- strategies to integrate employability and relevant academic skills seems weak.*

4. *Diversity and Equity (1 pg max)*

- *P- well thought out and already promoting the offering*

5. *Sustainability (1 pg max)*

- *P*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *p*

2. *Qualitative Outcomes*

- *p*

V. *Implementation – Work Plan*

- *Q-*

VI. *Letters of Support (min. 2)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

•  
•

*VII. Cost Proposal*

- *N- Cost per teacher seems high and the per student rate not useful or really relevant as a budgetary descriptor.*
- *N- why a laptop would be necessary is not explained.*
- *Q- is this work to cause excess duties of 2 months, or is this replacing existing funding, duplication of existing duties for the Director?- Supplanting?*
- *P-seems comprehensive*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - Provided*
- 2. Certifying Documentation of Incorporation*
  - Provided*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - Applicant is a liberal arts college that focuses on relationship between humans and the environment. Formed community energy center in 2016 to be a resource and project hub for entities interested in renewable energy and energy efficiency. Promote through hands on projects, data collection, education, and community outreach.*
  - Applicant states experience with private, state, and federal grants.*
  - Partners include Envirolution, nonprofit and for-profit organizations to contribute to professional development workshops and be available as resources including Educate Maine, Maine Academy of natural sciences, Maine climate action now, MDI regional school system, revision energy, RSS insulation, University of Maine School of Engineering Technology, and Washington County Community College.*
- 2. Project Examples (3)*
  - COA student body: teacher certification program*
  - 2023 project recharge pilot program: professional development program including workshop with presentations by utility, employer,*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*community organization, apple, Nevada clean energy fund. Also included demonstration of energy audit.*

- *COA buildings and grounds with window dressers: posted 2 window dressers workshops on campus, building 600 insulating window inserts for buildings on campus. Workshops engaged 120 volunteers.*

3. *Subcontractors*

- *envirolution: nonprofit organization that facilitates hands on activities and project based learning for stem educators. Trained over 250 teachers at 135 schools and 18 school districts using project recharge curriculum over the last 10 years. Envirolution will lead two separate week long trainings for Maine teachers during project.*

4. *Organizational Chart*

- *Provided*
- *Staff includes director of energy, energy project manager, campus climate action corps member, student interns.*

5. *Litigation*

- *none*

6. *Certificate of Insurance*

- *provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *project will engage teachers from grades 4 to 12 across Maine to provide professional development focused on clean energy and energy efficiency curriculum.*
- *Two week long trainings will be held at COA with the goal of reaching 50 teachers in total. Recruitment will prioritize high school teachers.*
- *After week long workshop, ongoing group discussions with teachers participating in training cohort, follow up education sessions on monthly basis throughout the school year totaling 20 to 25 hours of additional professional learning.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *COA will coordinate program, utilize project recharge curriculum, engage Maine businesses, nonprofits, and government agencies to share resources and materials, with the goal of combining field trips, classroom presentations, and community projects with lessons.*
- *Anticipate teachers will reach 1500 students annually with curriculum and materials.*

2. *Need Statement (3 pg max)*

- *Discusses teacher demand for hands on project based energy curricula aligned with next generation science standards, low awareness among high school students about career opportunities in clean energy sector, state energy and climate goals related to energy efficiency and weatherization.*
- *References recommendations of 2022 Maine clean energy workforce report*
- *Discusses strategy to recruit teachers from school serving disadvantaged and underrepresented populations, barriers related to geographic distance, staffing, budget constraints.*
- *Discusses integration of career-focused curriculum to raise awareness of career pathways for students.*

3. *Project Design (5 pg max)*

- *Professional development workshops ( 2) with 25 teacher participants each, total 50. Project recharge curriculum includes energy efficiency, wind, solar, and sustainable transportation lessons. Experiential learning includes field trips to clean energy facilities, experiments, community based projects.*
- *Classroom implementation phase begins upcoming school year, students to participate in hands-on lessons that culminate in conducting energy assessments of their homes or schools, designing renewable energy solutions, and working on sustainability projects. Supplemented by homework assignments assessing home energy use, packaged with information on EE rebate programs and steps to 0 emission homes.*
- *Collaborate with local contractors and Community College to connect with apprenticeship and training programs. Create pre apprenticeship pathways that provides students with job shadowing and internship opportunities.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Teachers to familiarize students with Maine clean energy jobs network website for training opportunities and clean energy jobs.*
- *Discusses planned activities in July 2024. Have begun recruitment work and have received signed assurances of intent to participate from 13 schools.*
- *Address career pathways in energy efficiency, clean energy renewable electric power generation, and alternative transportation.*
- *Discusses plan to connect participants to employment or advancement opportunities including apprenticeship and post secondary education program, and career education.*
- *[P] recruitment work already completed for July 2024 workshop*
- *[Q] apprenticeship program*
- *[Q] 2024-2025 workshop timeline*

4. *Diversity and Equity (1 pg max)*

- *Discusses strategy to resolve barriers to participation. Includes recruiting teachers and students from rural, low income, and socio-economically disadvantaged areas, Providing stipends to teachers and classroom resources and support schools, Create a network of teachers to collaborate on best practices.*
- *Discusses strategies to integrate employability skills and relevant academic skills. Includes hands on and project based learning approach, field trips and experiments Including community projects.*

5. *Sustainability (1 pg max)*

- *Discusses use of group discussions and follow up education sessions for teachers.*
- *Training teachers through workshop and providing curriculum and classroom materials leads to long term deployment of training for students.*
- *Connecting teachers with clean energy businesses and training programs provides benefits to community And students.*
- *[N] Does not discuss long term funding model to continue workshops.*
- *[Q] long term access to envirolution curriculum*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** College of the Atlantic

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *50 total participants served*
- *45 participants served from underrepresented groups*
- *50 participants receiving clean energy career education and outreach services*
- *50,000 per year anticipated wage of participants*

**2. Qualitative Outcomes**

- *main clean energy businesses experience strengthened pipeline of workers entering the clean energy sector*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector.*

**V. Implementation – Work Plan**

- *Provided*

**VI. Letters of Support (min. 2)**

- *Envirolution*
- *Educate Maine*
- *Maine Academy of natural sciences*
- *Maine climate action now*
- *MDI regional school system*
- *Revision energy*
- *RSS insulation*
- *University of Maine school of engineering technology*
- *Washington County Community College*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *The direct connection to employment with the Pleasant Point Tribal Government and DCP here is compelling.*

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

1. *Project Summary (2 pg max)*

- *The project design comprehensively addresses worker needs and creates a direct pathway to employment opportunities.*

2. *Need Statement (3 pg max)*

- *Clearly demonstrates the needs of the service area, including regional labor market, demographics, and occupational demand.*

3. *Project Design (5 pg max)*

- *Since this is an expansion of an existing pilot (9 served), would be interested to know if there would be an opportunity to serve more individuals beyond the 6 here.*

4. *Diversity and Equity (1 pg max)*

- 

5. *Sustainability (1 pg max)*

- 

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- 

2. *Qualitative Outcomes*

- 

V. *Implementation – Work Plan*

- *The participant cost is very high.*
- *Interested to know how much of the personnel expenses are needed here to oversee program administration. There are more personnel than participants.*

VI. *Letters of Support (min. 2)*

- 

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - p*
- 2. Certifying Documentation of Incorporation*
  - p*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - P- easily shows their experience in Washington County and the qualifications of it's staff and ability to manage federal funds*
  - P- Project partners in key areas revolving around diversity and equity*
- 2. Project Examples (3)*
  - Project 1: P- established curriculum for an apprenticeship program with WCCC. Earn while you learn*
  - Project 2: similar to one, smaller scale. Trained core members to provide ed and outreach on en efficiency*
  - Project 3: not sure how relevant, although definitely a worthy venture*
- 3. Subcontractors*
  - NA*
- 4. Organizational Chart*
  - Large team- some of this work may be duplicative.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

5. *Litigation*

- *p*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P- Good use of data to prove need.. Appreciate greatly the partnership with Tribal leadership and members as well as justice involved individuals*
- *Question the numbers anticipated to be served*

2. *Need Statement (3 pg max)*

- *P-Again good use of data showing financial need of residents in Washington County.*
- *P- plan to serve underserved residents*
- 

3. *Project Design (5 pg max)*

- *P-Enjoyed the partnership with WCCC creating the certified apprenticeship program training weatherization technicians.*
- *P- solid pathway to career and employment upon completion of training*
- *Detailed*
- *N-Still question the limited numbers served and will be looking in-depth at the plan for sustainability moving forward.*
- *P-Whole family coaching available*
- 

4. *Diversity and Equity (1 pg max)*

- *P- Tribal engagement and Justice-involved individuals*

5. *Sustainability (1 pg max)*

- *P- Partnerships*
- *I- not negative nor positive, but I'd have liked to see more on the low interest loans DCP may provide. What kind of protections for the learners etc.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 6/3/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

*IV. Project Outcomes*

*1. Quantitative Outcomes*

- *Still hesitant with low numbers anticipated to be served to the budget request amount*

*2. Qualitative Outcomes*

- *Partnerships are the largest outcome I see evidence for. The pipeline would be only slightly strengthened it seems and I did not see much describing how future job seekers would have a better understanding of jobs available.*

*V. Implementation – Work Plan*

- *P-Enjoy the collaborative ambitions of the work*
- *P- helped to answer some of my questions around helping future growth of jobs and awareness of CE work opportunities*

*VI. Letters of Support (min. 2)*

- 
- 

*VII. Cost Proposal*

- *Question potential supplanting of some of this funding in regards to some administrative positions.*
- *N- Administrative needs seem to outweigh services to 6 individuals. Cost per participant seem heavily weighted towards administrative and not trainee support*
- *P- Appreciate the recognition of barriers and how DCP may be able to help via child care, transportation and food.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - Provided*
- 2. Certifying Documentation of Incorporation*
  - Provided*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - Community Action agency formed in 2017 serving Washington County and Hancock County. 120 full time and 48 part time employees. Organization serves low income and underserved populations, helps beneficiaries overcome barriers through services such as transportation, food security, home repair and weatherization, home energy support, early childcare and education, older adult support, resource advocacy, financial coaching, nurse home visiting programs, and whole family coaching.*
  - DCP housing department includes 13 employees with three team members supporting weatherization services and five employees providing weatherization services in the field.*
  - Discusses experience managing government and foundation contracts and grants.*
  - Project partners include member of Passamaquoddy tribe at pleasant point tribal government, Washington County probation, Washington County Community College.*

*2. Project Examples (3)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Washington County Community College: creation of weatherization technician apprenticeship program. 9 participants received technical instruction, leading to employment of five trainees with downeast community partners.*
- *Main climate corps: developed program to provide education and outreach activities to community which emphasized the importance of energy efficiency for underserved communities. Provided training to four individuals to deliver education and outreach.*
- *Maine seacoast mission: partnership to secure financing for homes that are deferred for weatherization services.*

3. *Subcontractors*

- *None*

4. *Organizational Chart*

- *provided*
- *Staff include director of housing, program supervisor, field supervisor (2), human resources, development associate/communications, financial analyst, whole family coaches.*

5. *Litigation*

- *None*

6. *Certificate of Insurance*

- *provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Project will facilitate weatherization technician training for six residents of Washington County, two recruited from Passamaquoddy Pleasant Point reservation and four recruited from low-income communities.*
- *Trainees will receive 45 classroom hours and 120 on-the-job training hours with DCP. After completing classroom and OJT hours and an additional 2000 paid work hours with DCP weatherization team, trainees are eligible to receive three credit hours from WCCC.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Upon completion of training program, trainees will be offered employment at local contractor and DCP housing department.*

2. *Need Statement (3 pg max)*

- *Washington County has a high percentage of individuals living in poverty compared to state of Maine overall and percentage of children living in poverty. 30% of population lives in manufactured housing and 60% stick built housing stock-aging*
- *Washington County low income and disadvantaged communities and BI POC households of higher energy burden compared to state of Maine overall.*
- *Washington County is rural with fewer opportunities for good paying jobs than many other counties in state of Maine.*
- *Discusses barriers to participation related to language, transportation, food insecurity, housing challenges, and inadequate clothing.*

3. *Project Design (5 pg max)*

- *Proposes to expand on model developed under 2022 CEP workforce development grant by building training and job placement model and partnership with Passamaquoddy pleasant point reservation, partnering with Washington County probation to engage nonviolent justice involved individuals, conducting on boarding interviews to assess potential barriers to participation in training program, engaging new partners, and documenting summarizing and sharing the impact of weatherization To create awareness of environmental benefits and cost savings.*
- *Career pathway addressed is weatherization technician leading to quality control inspector. Includes various industry recognized credentials leading to State of Maine licensing with wage progression. Total cost for certifications over \$6000 provided at no cost to trainee through program.*
- *[Q] contractual relationship with project partner*
- *[Q] status of incorporation of project partner*

4. *Diversity and Equity (1 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Mission of organization aligns well with program goals to recruit individuals from low income and disadvantaged communities and BI POC individuals for training And employment. Additionally the project will seek to recruit nonviolent justice involved individuals.*
- *Program offers wages above living wage for Washington County with wage progression throughout training program.*
- *DCP to use organizations existing support services programs and referral mechanisms to address barriers to participation in training program including development of soft skills.*

5. *Sustainability (1 pg max)*

- *Discusses revenue generation model for weatherization work performed by trainees.*
- *Discusses strategy for securing philanthropic funding.*
- *Discusses reimbursement model to recover training costs following conclusion of program.*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *6 total participants Served*
- *6 participants served from underrepresented groups*
- *6 participants receiving clean energy career education and outreach services*
- *6 participants enrolled in job training program*
- *6 participants complete job training program*
- *6 participants receive an industry recognized credential*
- *6 participants enter employment or advance in the clean energy sector*
- *\$18.00 per hour- \$20 per hour the anticipated average wage of participants*

2. *Qualitative Outcomes*

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Downeast Community Partners

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

V. *Implementation – Work Plan*

- *provided*
- *Training to occur between October 2024 and December 2025 – more detail desired*
- *[Q] recruitment timeline*

VI. *Letters of Support (min. 2)*

- *Washington County Community College*
- *maine seacoast mission*
- *Sam Gilbert, passamaquoddy tribe at pleasant point*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** MMSA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

•

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

*1. Project Summary (2 pg max)*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** MMSA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

- *Women-specific ELO program would align nicely with the recent EO and implement best practice through gender-based cohorts.*
- *Interested to learn more about the extent to which the STEM programming is CE&EE-specific.*
- *Related to the previous comment, but the 6-8 week instructional period seems quite long, so I wonder how much of the programming is targeted directly at highlighting CE&EE occupations and whether the program length is needed to generate interest. A shorter, more targeted program design would likely achieve a similar outcome, while allowing the program to serve more participants.*

2. *Need Statement (3 pg max)*

- *Could use more clarity on how this project aligns to workforce needs in rural areas specifically, outside of societal perception dynamics.*

3. *Project Design (5 pg max)*

- *Could use clarity on employer partners that would be leveraged through this work and the pathways that students would be connected to through education/employer partners.*

4. *Diversity and Equity (1 pg max)*

- 

5. *Sustainability (1 pg max)*

- 

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- 

2. *Qualitative Outcomes*

- 

V. *Implementation – Work Plan*

- 

VI. *Letters of Support (min. 2)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** MMSA

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

- 
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 6/4/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- *p*

*2. Certifying Documentation of Incorporation*

- *p*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *Comprehensive- P*
- *P- examples of reaching underserved populations*
- *P- Successful NSF grant awards and management*

*2. Project Examples (3)*

- *Project 1: P- creation of k-12 and collegiate curricula in stem, including at institutions serving non trades and minorities.*
- *Project 2: P- creation of network of teachers*
- *Project 3: P- addressing tensions in energy transitions through education, teacher outreach and student impact thereby*

*3. Subcontractors*

- 

*4. Organizational Chart*

- *Clear and organized*

*5. Litigation*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 6/4/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *Nothing of spectacular note in terms of liability.*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P- HSF- (High School Rural Energy Futures) program- supporting upper grades high school science teaching and learning. Building on partnerships created previously with NSF funding*
- *Specific plans to engage high school women through enrichment activities and leadership programs*
- *Plans to incorporate local business, leadership, teachers and community members to tie learners to employers*
- *Detailed, informed and backed up with data*
- *Recruitment of rural schools and teachers from each*
- 

2. *Need Statement (3 pg max)*

- *P- specific data and history backing up the needs of rural schools and students.*
- *Addresses specific biases and barriers to young women entering stem careers*
- 

3. *Project Design (5 pg max)*

- *P- greatly detailed and clearly furnished design to engage high school students, teachers, sector-engaged partners and more through both in school programming and out of school programming*
- *P- clearly laid out plan for recruitment of learners, teachers and schools as well as mentors in the Efficiency realms*
- *P-involvement of student leaders and teachers is a positive*
- 

4. *Diversity and Equity (1 pg max)*

- *P- acknowledges challenges in gaining buy in from most rural youth in Stem jobs and CE careers*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 6/4/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *P-specific plans to address rural youth, and women*

5. *Sustainability (1 pg max)*

- *P-Clear strategies incorporating capacity building, network building, development of durable resources and supporting schools in funding conversations with Industry partners*
- *P- appreciate the delineated strategies of supporting learners as well as teachers*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *P- numbers seem realistic and reasonable for the services and plan described.*
- *P- appreciate the goals and plans to engage 50% of the participants as females.*

2. *Qualitative Outcomes*

- *P*

V. *Implementation – Work Plan*

- *P- Highly detailed, educated in its development and use of partnerships*
- 

VI. *Letters of Support (min. 2)*

- *p*
- 

VII. *Cost Proposal*

- *P- Detailed and oriented towards learner engagement, networking, barrier support and sustainability*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - Provided*
- 2. Certifying Documentation of Incorporation*
  - Not provided*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - Organization is a nonprofit that creates professional learning experiences for educators, conduct research and evaluation, build networks to sustain systemic statewide improvement and pre-K to 12 stem education.*
  - States experience with competitive National Science Foundation grants with capacity in administrative team for grant management.*
  - 30 staff members including 18 stem education specialists and five member educational research team.*
  - Partners include national girls collaborative project, Camden hills regional high school, the Roux institute, educate maine, RLC engineering.*
- 2. Project Examples (3)*
  - MMSA: maine- SMART Capacity building project seeks to foster collaboration through K-12 and collegiate curricula, outreach, development and coordination efforts.*
  - MMSA: STEM workforce ready 2030 project to create network of teacher leaders and local CS-related businesses across Maine. Businesses and schools work toward integrating computer science*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*learning in rural pre K-12 classrooms with an eye to computer science applications in local businesses. Partnering with 12 rural school districts to create regional hubs of professional learning.*

- *MMSA: middle school rural energy futures project to Co design and implement an eighth grade place based learning experience aligned with state energy transition workforce goals. Anticipate reaching 48 teachers in 12 rural schools impacting 720 students.*

3. *Subcontractors*

- *None*

4. *Organizational Chart*

- *provided*
- *Project staff include executive director, executive assistant, marketing communications director, video/ media specialist, social media specialist, STEM specialist (3), research team lead.*

5. *Litigation*

- *Provided*

6. *Certificate of Insurance*

- *provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *High school rural energy futures program will Co design and field test a place based learning experience that connects rural high school students with clean energy and energy efficiency careers. Support upper grade high school science teaching and learning through close partnership with community and subject matter experts.*
- *Project will include women engagement initiative with out of school time leadership program, leveraging existing knowledge about supporting women and STEM careers.*
- *Project seeks to address community context of energy transition Including tensions between policy objectives and community and family relationships with energy transitions.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Students to analyze data provided by industry and policy partners and create data through student driven conversations with family, community, and experts.*
- *Compliments NSF-funded project to connect rural middle school students with CE and EE careers.*
- *Aim to recruit 5 rural schools for a total of 20 teacher participants, reaching an estimated 500 student participants.*

2. *Need Statement (3 pg max)*

- *More than half of all students attend a rural school district. Most socioeconomically marginalized communities are concentrated in geographically remote regions that are affected by closure of workforce hubs. Other less rural regions contend with loss of industry and gentrification.*
- *Need to introduce rural youth to local STEM careers that do not require them to leave their homes.*
- *Need to introduce rural youth to local CE & EE career opportunities that respect their place based identities.*
- *Needed to assist high school teachers in addressing core science competencies in a local context.*
- *Need to introduce women to STEM careers and diversify workforce.*

3. *Project Design (5 pg max)*

- *Inputs: high school science curricula that directly connects with standards and CE & EE competencies, out of school leadership program for high school women that addresses gender in CE & EE workforce and connects students with one-on-one or small group mentorship with professionals*
- *Activities: professional development for high school science teachers, 6-8 week pilot implementation of in school instruction, out of school leadership program.*
- *Outputs: teachers from rural schools will participate in professional development, youth will participate in the pilot program module implementation, youth will participate in out of school leadership programs, proof of concept for two 3-4 week instructional models including partnership between school, community, and Industry.*
- *Short medium and long term outcomes: increase youth competencies in science standards- aligned energy technologies,*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*increase awareness and appreciation of community clean energy and energy efficiency knowledge and experience, increase awareness and interest in rural clean energy and energy efficiency careers, through the support network of young women considering clean energy and energy efficiency careers, increased comfort in teaching controversial topics of clean energy and energy efficiency, increase understanding of how to connect clean energy and energy efficiency careers with the curriculum.*

- *Schools will be recruited according to interest in STEM, interest and community collaboration, and willingness of administration. Prioritize partnering with high schools that are associated with middle schools participating in NSF- funded project.*
- *Pilot-scale 3-4 week classroom instructional unit will be deployed in spring 2025. Outside school time leadership program will be deployed in spring 2025. Teachers will participate in summer institute in summer 2025. Larger scale classroom instructional implementation will occur in fall 2025.*
- *[P] use of real CE&EE datasets provided by project partner*
- *[Q] availability of employer/mentor networks in rural areas*

**4. Diversity and Equity (1 pg max)**

- *Targeted underrepresented populations include rural youth and young women living in rural communities. Address barriers to participation through place based education, youth and educator Co designed leadership programs.*

**5. Sustainability (1 pg max)**

- *Sustainability strategy centers on capacity building, network building, developing durable resources, and supporting schools and funding conversations with industry partners.*
- *Teachers will develop two instructional units one for spring and one for fall that they or their school peers can continue to use for the years following the program.*
- *MMSA to support teachers by advocating for schools and seeking commitments from workforce mentors and industry for additional investments.*
- *Recruitment materials for outside school time leadership program will be developed during project as well as logistical structures to support learning, students will be compensated.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Maine Mathematics and Science Alliance

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

•

**IV. Project Outcomes**

**1. Quantitative Outcomes**

- *520 total participants served*
- *260 participants served-women*
- *500 participants served-lower educational attainment*
- *500 participants served-rural and below median income youth*
- *500 participants receiving clean energy career education and outreach services*

**2. Qualitative Outcomes**

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector*

**V. Implementation – Work Plan**

- *Provided*
- *Bulk of work to occur in 2024 focused on recruitment and retreats to identify implementation strategies, OST structures, and idea generation.*
- *Larger scale classroom implementation of instructional units and OST leadership program not to occur until September 2025.*
- *[Q] timeline for program feedback from larger scale OST leadership program implementation and larger scale classroom implementation.*
- *[Q] timing on development of sustainability plan*

**VI. Letters of Support (min. 2)**

- *Camden hills regional high school*
- *Educate Maine*
- *National girls collaborative project*
- *Roux institute, northeastern university*
- *RLC engineering*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills AE

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

• *Organization is qualified to perform proposed scope of work.*

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

*1. Project Summary (2 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills AE

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

•

2. *Need Statement (3 pg max)*

- *Compelling that this would meet a training gap/need in their specific region.*

3. *Project Design (5 pg max)*

- *Strong program design with wraparounds and connection to employment opportunities, employer site visits, etc.*
- *Interested to learn more about how this aligns to or is different from the existing AE HVAC training.*
- *Since most of the project budget is around equipment, would want to see higher participant amounts to realize efficiencies around that fixed cost.*

4. *Diversity and Equity (1 pg max)*

- *Great to see the ELL component and partnership with CBOs in the area.*

5. *Sustainability (1 pg max)*

•

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *The participant amount is low, with a high cost per participant.*

2. *Qualitative Outcomes*

•

V. *Implementation – Work Plan*

- *Timing is out of sync with the identified performance period.*

VI. *Letters of Support (min. 2)*

•

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinoscot Adult Education

**DATE:** 6/6/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- p*

*2. Certifying Documentation of Incorporation*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- P- Well qualified and experienced business office*
- P-history of grant management*
- P-proposed partner (CEBE) has goals well aligned to RFA*
- 

*2. Project Examples (3)*

- 1: Incorporates job training and WorkReady employment skills- P, partnership with Bancroft, providing Adult Basic Education as needed*
- 2: Partnership with Lewiston Adult Ed and MSAD54 adult ed, providing software training for New Balance Employees- P- again showing partnerships with local businesses*
- 3: CNA support and training for employees of Maine Veteran's home*

*3. Subcontractors*

- P- CEBE will provide community connections and networking opportunities, organizing workshops and engagement sessions*

*4. Organizational Chart*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinoscot Adult Education

**DATE:** 6/6/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *Easy to follow and clear reporting structure although the documentation provided for those to be working on the project don't speak to their duties respective to the program proposed, rather their full job description*

5. *Litigation*

- *p*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P-not a ground up, new, unsupported program but rather an expansion of existing partnerships and would support training for adult students who want to work in CE sector*
- *P-partnership with CEBE providing training in curriculum including Adult Basic Education instruction, English Language Acquisition etc. Employability trainings in Basic Electricity, etc.*
- *P-Training would include Credentials of value, OSHA 10 via NCCER*
- 

2. *Need Statement (3 pg max)*

- *P*
- *P-CEBE's partnership would allow for access to further funding assistance in a program that would be unique in the area, providing access to Entry Level employment in areas of proven need in the CE RE sector in the area*
- *Speak to local partnerships assisting in addressing barriers such as child care, transportation, social services etc but none named aside from ELA support for a student who was referred to Lewiston*

3. *Project Design (5 pg max)*

- *P- project to provide training to folks interested in working in the field of ce and re, leading to either further training in solar and heat pump installation and repair*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinoscot Adult Education

**DATE:** 6/6/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *P-throughout the program, students will meet with local and regional employers and post-secondary opportunities*
- *P-basic employability schools taught via WorkReady*
- *P- IET type style involving concurrent and contextualized instruction in ELA, and ABE*
- *P- NCCER credential potentially earned*
- *P- Clean Energy training including the above and BE, Thermal Science, Basic Refrigeration, alternative energy- solar etc*
- *P-existing, formal intake process through Adult Education, including goal setting, learning plan and CASAS assessment.*

4. *Diversity and Equity (1 pg max)*

- *P- via supports and targeted recruiting*
- 

5. *Sustainability (1 pg max)*

- *P- continued use of equipment and supplies along with a transition to tuition based funding*
- *P- employer and community organizations MAY provide avenues of continued fiscal assistance to participants. A proven history of this exists*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *10 potential participants*
- *Broken up by at least 60% of participants would be from underrepresented groups*
- *P- all participants would have the opportunity to gain a credential, solid potential wage*
- 

2. *Qualitative Outcomes*

- *All three selected*

V. *Implementation – Work Plan*

- *P- lots of work already completed regarding curriculum and potential staff*
- *P- potential partners listed to assist with barriers*
- *N- Doesn't seem complete as to implementation of program?*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinoscot Adult Education

**DATE:** 6/6/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

VI. *Letters of Support (min. 2)*

- *Several*

VII. *Cost Proposal*

- *N- Narrative is brief with little of the depth asked for*
- *N- Cost proposal form seems to be filled out partially incorrectly*
- *P- the equipment is the largest piece of the budget and therefore raises the cost per student but would also be the greatest support of the sustainability of the program as this equipment would be used in continued course offerings, lowering the future cost per student by more than 50%*
-



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinscott

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - Provided*
- 2. Certifying Documentation of Incorporation*
  - Not provided*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - Applicant is an adult education program serving androscoggin in Oxford counties, part of adult education and career development hub six.*
  - Provide educational services designed to meet academic, workforce and community education needs that are both unique to the region and in accordance with federal and state guidance provided by Department of Education and maine statute. Primarily focus on foundational needs in reading and math, secondary education with the focus on college and career readiness standards.*
  - Served 588 participants in FY20 24, 95 enrolled or have been enrolled in workforce training.*
  - Project partner is Center for ecology- based economy (CEBE) which promotes energy sustainability, community resilience, and regional economic benefit. CEBE is recipient to Maine community resilience partnership grant and \$3,000,000 federal grant to launch cooperatively owned community solar organization.*

*2. Project Examples (3)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinscott

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Bancroft contracting: adult education program provided on site welding training to students interested in pursuing structural steel welding careers, included work ready employment skills training, shop math, adult education orientation, math and reading assessments and additional instruction in all areas to students with low scores or as requested.*
- *New Balance: adult education program partnered with two other adult education programs to provide on site computer software training for employees. Training provided over several weeks and included multiple Microsoft Office programs.*
- *Maine Veterans Home: adult education program provides student intake, assessment, program support and proctoring services to employees of Maine Veterans Home or interested in becoming certified nursing assistants.*

3. *Subcontractors*

- *CEBE*

4. *Organizational Chart*

- *provided*
- *Staff includes director of adults and community education, workforce advisor/ coordinator, teachers, administrative assistant.*

5. *Litigation*

- *None*

6. *Certificate of Insurance*

- *provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *program to provide training to area adults for patients and solar installation, maintenance and repair, heat pump installation, maintenance and repair. Program to serve as a foundation for other higher level training programs that already exist in the region, including manufacturers specific certification training and college degree level programming.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinscott

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Program will serve as a complement to Oxford hills technical schools electrical program and students in the program as well as other technical school programs will be encouraged to enroll.*
- *Curriculum to encompass instruction in NCC ER core curriculum and certification, OSHA 10 hour construction industry certification, additional math and reading instruction as needed or as determined by testing, employability skills training, basic electricity, thermal science, basic refrigeration, alternative energy- solar, solar panel installation, repair and maintenance, he pump installation, repair and maintenance.*
- *Program to combine curriculum with site visits to companies, contractors, and job sites for relevant projects, including job interviews.*

2. *Need Statement (3 pg max)*

- *Oxford county region has seen an influx of interest in solar and heat pump installation, reference state clean energy and workforce schools. HVAC mechanics and installers and solar photovoltaic installers listed as high demand and rapid growth occupations.*
- *Project partner overseeing installation of 6 solar projects in region, also working with MSAD 17 on road map to decarbonize school district energy usage.*
- *Of 10 districts in Oxford County School District classified as being disadvantaged according to federal tools*
- *Program seeks to address need to rapidly expand local capabilities and renewable energy sector and provide bridge to entry level positions for students.*

3. *Project Design (5 pg max)*

- *Program will provide training in areas of:*
  1. *employability skills: utilize work ready curriculum, to cover motivations and challenges to employment, planning for employment, effective communication, teamwork, job attainment principles, wages benefits taxes and employee organizations, safety policies and procedures.*
  2. *Basic shop math: acquisition and retention of basic math skills needed for construction industry, including the ability to*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinscott

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*use, calculate, and interpret data using common tools of the trade (tape measures, meters, and sensors).*

3. *English skills improvement: supplemental class to strengthen English language skills for students whose native language is not English.*
  4. *NCCER: curriculum and credentialing including the following modules; building future and construction, construction site safety orientation, introduction to construction math, introduction to hand tools and power tools, introduction to construction drawings, introduction to materials handling, introduction to basic rigging, basic communication skills, basic employability skills.*
    5. *Basic electricity*
    6. *Thermal science*
    7. *basic refrigeration*
    8. *Alternative energy- solar*
    9. *Solar photovoltaic systems*
    10. *Solar PV troubleshooting*
    11. *Mini- split heat pump*
    12. *Residential heat pump troubleshooting*
- *Need for additional assistance will be determined by CASAS reading and math scores, students will also be visited by representatives from eastern Maine Development Corporation, fedcap, and Maine Department of Labor.*
  - *[Q] plans to grow program/continue program offerings*
  - *[Q] structure of training program*
  - *[P] existing regional partnerships*
4. *Diversity and Equity (1 pg max)*
    - *Poverty level for Oxford county is 14%, above state of Maine are we level of 10.8%.*
    - *Strategies include promoting training in areas and by means that are popular to women and BI POC communities, provided local and regional social services agencies with program information, local and regional school districts adult education programs, Oxford and Androscoggin county jails.*
  5. *Sustainability (1 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinscott

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Proposal addresses upfront cost of developing training program by including budget to purchase training equipment and supplies to allow the program to be run without cost to participants. Once supplemental funds have been expended, the program will continue to operate by receiving tuition revenue for training. Anticipate utilizing other available funding sources through local and regional workforce development boards, Maine Community College system, local and regional employers, other.*

**IV. Project Outcomes**

**1. Quantitative Outcomes**

- *10 participants served*
- *10 participants served from underrepresented groups*
- *10 participants receiving clean energy career education and outreach services*
- *10 participants enrolled in job training program*
- *9 participants who complete job training program*
- *10 participants who receive an industry recognized credential*
- *10 participants who receive job placement services*
- *9 participants who enter employment or advance in the clean energy sector*
- *\$22.00/ hour anticipated wage of participants*

**2. Qualitative Outcomes**

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector*

**V. Implementation – Work Plan**

- *Provided*
- *[Q] dates for tasks proposed-any work occurring in 2025?*

**VI. Letters of Support (min. 2)**

- *Oxford hills Chamber of Commerce*
- *Community concepts finance corporation*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Oxford Hills/Nezinscott

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Center for ecology based economy*
- *eastern Maine Development Corporation*
- *Oxford hills technical school*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** PAE

**DATE:** 6/5/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *PAE has demonstrated success in performing relevant training programs and reaching the New Mainer community, and is well equipped to perform the scope of work outlined.*
- *Great to see the labor partnership here.*

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** PAE

**DATE:** 6/5/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

*III. Proposed Project*

*1. Project Summary (2 pg max)*

- *The industry partnership here and use of ELL and wraparounds make for a robust project design.*

*2. Need Statement (3 pg max)*

- *The project clearly identifies the need for the programming, as demonstrated by the waitlists for existing initiatives.*

*3. Project Design (5 pg max)*

- *Great to see the clear, expanded list of employer partners for the program, though unclear if secured.*

*4. Diversity and Equity (1 pg max)*

- *Through its NMRC, PAE has a strong capacity for building a diverse pipeline for occupations in the sector.*

*5. Sustainability (1 pg max)*

- 

*IV. Project Outcomes*

*1. Quantitative Outcomes*

- *Outcomes projections are strong.*

*2. Qualitative Outcomes*

- 

*V. Implementation – Work Plan*

- 

*VI. Letters of Support (min. 2)*

- 

-



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Portland Adult Education

**DATE:** 6/6/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*  
**Instructions:** *The purpose of this form is to record application review notes written by individual evaluators for this Request for Applications (RFA) process. It is required that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*  
\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - P*
- 2. Certifying Documentation of Incorporation*
  - Did we get confirmation on eligibility?*
  -

*-Serving 150*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - P- PAE has a strong history of IET programming, ELA and grant management*
  - P- New Mainer Resource Center helping identify the existence and needs on internationally trained professionals currently under employed to identify needs and create connections with employer partners.*
  - P-experience and programming to address ELA*
  - P- existing pre apprenticeship program in partnership with ReVision Energy, PAE Tech school*
  - P+- Strong partnerships with ReVision, PATHS*
- 2. Project Examples (3)*
  - P- ReVision partnership creating pre-apprenticeships to prepare non-native English speakers and/or immigrants with related skills to enter careers in se and heat pumps*
  - P- New Mainer Teller training program*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce  
Development **BIDDER NAME:** Portland Adult Education

**DATE:** 6/6/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *P- funding from MDOE launching an MA prep course in partnership with Gray New Cloucester Adult Education and Northern Light Mercy Hospital which led to a third cohort and development of a formal partnership with MaineHealths MA Apprenticeship program.*

3. *Subcontractors*

- *p*

4. *Organizational Chart*

- 

*p*

5. *Litigation*

- *p*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P- seeking to expand the pipeline of qualified candidates for careers in CE, SE and more*
- *P- marketed and designed for individuals with barriers to entry into traditional apprenticeship programs with a focus on non-native English speakers who are un or under-employed, women and BIPOC*
- *P- seeking to serve 150, including 100 MLL in lower level English acquisition classes, 20 mll in intermediate levels and 30 international trained professionals with background and interests related to HVAC etc*

2. *Need Statement (3 pg max)*

- *P-Identified*

3. *Project Design (5 pg max)*

- *P- expanding pipelines, employer relations, persuing partnerships with Maine Solar Solutions, Evergreen Home performance, royal river heat pumps and Maine AFIOcio*
- *P-PAE will create a parallel pre-apprenticship track to the Solar Energy one.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce  
Development **BIDDER NAME:** Portland Adult Education

**DATE:** 6/6/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *IET program model is P*
- *Contextual and concurrent ABE and ELA*
- *P- PAE will create and implement 2 levels of ESOL classes providing basic introduction to industry concepts*
- *Bridge to Clean Energy Careers program*
- *IET model again delivering the pre apprenticeship program concurrently with ELA courses*

4. *Diversity and Equity (1 pg max)*

- *P- PAE has a body of learners that are largely BIPOC with programming designed to support and overcome barriers to underrepresented people groups*
- *P- access to tech will be provided*

5. *Sustainability (1 pg max)*

- *Speaks to a history of successful continuation of other 'successful' programs*
- 

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *P*

2. *Qualitative Outcomes*

- *P- only check one, but it appears other two may be relevant as well?*

V. *Implementation – Work Plan*

- *P- comprehensive although the lead up to delivering programming seems perhaps lengthy*

VI. *Letters of Support (min. 2)*

- *P- success*
- 

VII. *Cost Proposal*

- *P- detailed and oriented to description of services*
- *Q- don't remember seeing anything around participant stipends until the cost proposal (\$20,000)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce  
Development **BIDDER NAME:** Portland Adult Education

**DATE:** 6/6/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *N- personnel proposals seem potentially duplicative around curriculum development, employer outreach and testing*
- *Q- supplanting other funds?*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Portland Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- Provided*

*2. Certifying Documentation of Incorporation*

- Not provided. Will follow up by email to clarify information in application.*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- Applicant is an adult education program affiliated with Portland Public Schools*
- Operates New Mainers Resource Center program to identify existence and needs of internationally- trained professionals who are unemployed/ underemployed. The NMRC has worked with these professionals and employer partners to identify each sides needs and to explore ways to support program participants re entry into their fields and to create connections with employer partners in the field.*
- Applicant received grant from Maine Department of Labor maine apprenticeship program in 2022 to develop, plan, and deliver a solar panel and heat pump installation pre- apprenticeship program in partnership with revision energy, Portland arts and technology high school, Cumberland County career and technical Education Center.*
- Applicant currently holds and manages 24 grants and contracts, out of which six are as fiscal agent.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Portland Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Project partner is revision energy, solar project company that sells and installs solar panels, EV chargers, heat pumps, for businesses and private residences.*
- *Project partner is PATHS, Cumberland County CTE center providing to- year training to high school students of various career-focused skills such as carpentry, plumbing, welding, HVAC installation. Partner to provide facility and equipment for hands on training.*
- *Project partner is Maine AFL-CIO, which operates Union Construction Academy pre-apprenticeship program.*

2. *Project Examples (3)*

- *Revision energy: partnered to develop pre- apprenticeship program to prepare non- native English speakers and/ or immigrants with related experience to enter careers in solar energy and heat pumps. Program launched in winter 2023 with all 15 students successfully graduating from program, achieving industry certifications. 8 graduates were hired as apprentices within three months of completing the program.*
- *Bank of America: created new mainer teller training program designed to meet needs of employers and address barriers of entering the banking sector. Targeted for non- native English speakers and/ or immigrants who have a background in banking or financial field. 56 participants have graduated from teller training program to date, 62% of graduates from first four cohorts were hired in new positions in banking and/ or financial field.*
- *Maine Department of Labor: launched pilot medical assistant prep course, Later pre- apprenticeship program, in partnership with Gray new Gloucester adult education and northern light Mercy Hospital. Most recent cohort has ten students.*

3. *Subcontractors*

- *None*

4. *Organizational Chart*

- *provided*

5. *Litigation*

- *provided*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Portland Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

6. *Certificate of Insurance*

- *provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Project seeks to expand pipeline of qualified candidates for careers in clean energy including solar energy, heat pump technology, green construction, and home performance. Program will be marketed to and designed for individuals with barriers to entry with a focus on non- native English speakers who are unemployed/ underemployed, women, and BI POC participants.*
- *Curricula to be designed in partnership with employers including contextualized English, digital skills, career exploration, customer service, technical skills, work readiness, and direct networking opportunities. Students will graduate prepared to enter a formalized apprenticeship program and/ or employment in the clean energy sector.*
- *Program anticipates serving total of 150 non- native English speakers and/ or internationally- trained professionals during the period of performance. Includes multilingual learners in lower level English language acquisition classes, intermediate level English language acquisition classes, and internationally- trained professionals with background and interest related to HVAC and heat pump technologies.*

2. *Need Statement (3 pg max)*

- *Applicant references Maine's 10 year economic strategy workforce goals and clean energy workforce goals.*
- *Applicant discusses barriers to employment related to English vocabulary, knowledge of US workplace systems and culture, experiencing a lack of retention strategies tailored to their specific needs, acquiring digital skills for the modern workplace, and transportation.*
- *Applicant discusses current wait lists for English language acquisition courses, wait list at project partner pre apprenticeship programs.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Portland Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Applicant discusses needs for additional wrap around support services and assisting employers with tailored retention strategies in the post employment phase.*
- *Applicant discusses barrier is related to digital skills and access to technology devices.*

**3. Project Design (5 pg max)**

- *Program design comprises the following tasks:*
  1. *Heat pump/ thermal pre- apprenticeship: partner with PATHS CTE facility, hire HVAC/ thermal instructor to support curriculum development and provide technical content for intro course and prepare students for EPA 608 technician certification exam. Heat pump employer partners will be invited to present on career opportunities and provide mock interviews.*
  2. *Bridge programming: work closely with AFL- CIO to develop an intensive English language acquisition program designed for multilingual learners with intermediate English language skills to prepare them for the next level of training, including PAE solar and thermal pre- apprenticeships, AFL- CIO construction Academy pre- apprenticeship, and people's inclusive welding trades training pipeline program.*
  3. *ESOL levels two and three with a focus on clean energy: PACE will develop and implement 2 new sections of ESOL classes which will provide an introduction to the industry and basic concepts while also working on general English language acquisition.*
- *[P] Project seeks to address needs by creating pipeline that intersects with applicant's largest academic program*
- *[P] bridge programming*

**4. Diversity and Equity (1 pg max)**

- *Over 90% of individuals enrolled at PAE in FY23 identify as BIPOC. PAE student body includes 35 spoken languages and 56 countries of origin represented.*
- *Student body diverse in terms of socio- economic background, education level, and ability.*
- *Proposed program is specifically tailored to the needs of recently arrived immigrants who may need additional wrap around support.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** Portland Adult Education

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

**5. Sustainability (1 pg max)**

- *Applicant notes that programs have historically been sustained using grant funding in combination with contracts and donations. Many programs that have been initially developed and piloted with grants have sustained funding through workforce entry agencies such as goodwill and workforce solutions. Other possible pathways are to contract with employers to offer either a part or the whole curriculum in partnership with PAE.*

**IV. Project Outcomes**

**1. Quantitative Outcomes**

- *150 total participants served*
- *150 participants are two are from underrepresented groups new line 150 participants receiving clean energy career education and outreach services*
- *150 participants enrolled in job training program*
- *120 participants who complete job training program*
- *24 participants who receive an industry recognized credential*
- *24 participants who receive job placement services*
- *15 participants who enter employment or advance in the clean energy sector*
- *\$22.00 per hour anticipated average wage of participants*

**2. Qualitative Outcomes**

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector*

**V. Implementation – Work Plan**

- *Provided*

**VI. Letters of Support (min. 2)**

- *Portland arts and technical high school*
- *Revision energy*
- *AFL- CIO*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 6/11/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *They are qualified to perform the proposed scope of work.*
- *Their focus on advancing women in construction aligns well with the Governor's recent EO.*

*2. Project Examples (3)*

- *They only provided one, though very relevant, project example.*

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 6/11/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

*III. Proposed Project*

*1. Project Summary (2 pg max)*

- *Project has strong outcome projections.*

*2. Need Statement (3 pg max)*

- *Occupational needs are well articulated with supporting data points on increased demand, limited labor supply, and sectoral demographic disparities.*
- *Strategies for addressing disparities are thoughtful and well-defined.*

*3. Project Design (5 pg max)*

- *Design includes a nice mix of upskilling training and future pipeline development.*
- *Could use clarity on industry perception around the value of their credentials, how the credentials stack onto other training/experience and support advancement along career pathways, and specific employer partners that participants would likely be engaged with.*
- *The building education trailer is an innovative approach to providing statewide experiential learning.*

*4. Diversity and Equity (1 pg max)*

- *See above comment.*

*5. Sustainability (1 pg max)*

- *Tenable sustainability plan identified.*

*IV. Project Outcomes*

*1. Quantitative Outcomes*

- *Strong outcomes and low cost per participant, though driven by the outreach activities.*

*2. Qualitative Outcomes*

- 

*V. Implementation – Work Plan*

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 6/11/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

VI. *Letters of Support (min. 2)*

- 
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** PassivhausMAINE

**DATE:** 6/7/2024

**EVALUATOR NAME:** Steven Airoldi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- p*

*2. Certifying Documentation of Incorporation*

- 

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- Previous history of delivering instruction around the state to 361 participants*
- Also received funding from USDE to work on decarbonizing Maine's residential energy usage. Planning to open a training hub in Freeport, ME.*
- Reached 15% female participant rate last year and goals to achieve higher and reach BIPOC*
- N- no strategy or 'how' they would do this, documented.*
- N- no discussion of how they'd be able to manage grant, reporting etc*

*2. Project Examples (3)*

- Project 1: P- courses around energy code, delivered to 250, building awareness of building practices etc*
- N- Only one project example given?*

*3. Subcontractors*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** PassivhausMAINE

**DATE:** 6/7/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *P- experience in reaching underrepresented learners. Specifically Women in carpentry. Highly relevant*
- *Q- subcontractors are already passivhaus employees or merely members? Aside from Anna, what would their roles be?*
- 

4. *Organizational Chart*

- *p*

5. *Litigation*

- *p*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P- extension of existing, successful programming*
- *P- reach 160-260 construction prof*
- *P- 400-750 reached through public school events etc*

2. *Need Statement (3 pg max)*

- *P-speaks to need of CE EE knowledge and training in construction fields*
- *P-speaks to the need of engaging under represented individuals to expand construction workforce*
- *P- addresses geographic, non trad, low-cost trainings, and community based events*
- 

3. *Project Design (5 pg max)*

- *P-not being created from scratch*
- *P- 1 day trainings across the state*
- *P- affordable*
- *P-Energy code trainings, carpentry, outreach and instruction by staff to regions and schools k-12 students*
- *P- mobile lab/trailer and equipment to deliver instructional materials for hands-on learning*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** PassivhausMAINE

**DATE:** 6/7/2024

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *Some activities don't appear to align with the RFA*

4. *Diversity and Equity (1 pg max)*

- *P-women owned business, 37% of instructors identify as female and strategies to increase rates of female participation in CE industry*
- *P- goals on targeting \*underrepresented individuals*
- 

5. *Sustainability (1 pg max)*

- *.....external funding and harold foundation support..*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *p*

2. *Qualitative Outcomes*

- *p*

V. *Implementation – Work Plan*

- *p*

VI. *Letters of Support (min. 2)*

- *p*

VII. *Cost proposal*

- *P- Narrative is clear and concise*
- *P- braiding of funds to increase scope with limited funding request from GEO*
- *N- Administrative costs are high*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- *Provided*

*2. Certifying Documentation of Incorporation*

- *Not provided. Will follow up by email to clarify information in application.*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *Nonprofit 501(c)3 providing workforce training in high-performance building, education and outreach to general public to raise awareness of high-performance building methods, materials, and careers.*
- *Launched statewide training program in 2023 reaching 361 participants engaged in construction industry. Noted 15% of participants in 2023 were women, with efforts to market trainings directly to women.*
- *DOE Phase 1 Buildings UP Prize recipient*
- *Project partners include We Built This, Harold Alfond Foundation (funding), instructors*

*2. Project Examples (3)*

- *SMCC – in-person builder training*
- *[N] one project example*

*3. Subcontractors*

- *Anna Heath*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Meredith Randolph*
- *Svea Tullberg*
- *[Q] role of subcontractors in project*

4. *Organizational Chart*

- *Provided*
- *Project staff include executive director, training director, program director, training instructors, curriculum development consultant*

5. *Litigation*

- *None*

6. *Certificate of Insurance*

- *Provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Propose to expand current clean-energy sector job training program, add new training services, and add new education/outreach services to reach approximately 600 to 1,000 participants*
- *Program includes workforce training re: best-practices in high-performance building in northern climates, school events and community roundtables, outreach at fairs, conventions, and other events.*
- *1-day energy code training (8), new two-day trainings (4), 5-hour guest teacher visits to schools (20), community conversations (12), event speaker presentations (4+)*
- *[I] Mobile training unit*

2. *Need Statement (3 pg max)*

- *Discusses demand for green construction, opportunities related to green construction manufacturing, workforce needs, demographics*
- *[P] Statewide program*
- *[P] low barrier, low-cost and/or free trainings*

3. *Project Design (5 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Energy code trainings: meeting MUBEC, understanding and implementing low-carbon building practices*
- *HP building for contractors: 2-day certification program, culminating in mock-up assembly. phME to develop and offer.*
- *Guest teacher program: presentations about passive house building, CE&EE trades*
- *Community-based discussion groups: engage construction professionals, town officials, and residents on energy burden, community resilience, carbon use, job growth*
- *Event speaker presentations: to raise awareness of training opportunities*
- *Building education trailer: hands-on demonstrations + experiential learning for trainings and speaker engagements*
- *[N] some activities outside scope of RFA*
- *[Q] partnerships with schools*
- *[Q] outcomes, measurement*
- *[Q] credential*
- *[Q] connection to career advancement/opportunities*
- *Career pathways: Construction apprenticeships, construction contractors, construction employers/builders, code enforcement officers, engineers, architects, designers*

4. *Diversity and Equity (1 pg max)*

- *Engage women as instructors, targeted recruitment to underrepresented builders, reduced costs for training, participant feedback/engagement loops*
- *[P] targeted metrics included*

5. *Sustainability (1 pg max)*

- *[N] Limited discussion of sustainability strategy*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *600-1000 participants served/receiving education/outreach*
- *160-220 enrolled in job training*
- *No industry-recognized credential*
- *[Q] certificate*

2. *Qualitative Outcomes*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** passivhausMAINE

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *[Q] Outcomes*

V. *Implementation – Work Plan*

- *Provided*

VI. *Letters of Support (min. 2)*

- *Harold Alfond Center*
- *Maine Passive House*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine Lapp

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

• *Substantial grant administration experience and capacity*

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

*1. Project Summary (2 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine Lapp

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

- *Could use clarity on students' current access to those courses and alignment to their tracks.*
- *Could use clarity on the role of the additional 155 students in the project design.*

2. *Need Statement (3 pg max)*

- *Strong alignment to state plans and goals*
- *Appreciate the coordination with other training providers to develop a complementary offering that fills a gap.*

3. *Project Design (5 pg max)*

- *The tuition assistance is a welcomed element.*
- *Could use clarity on how the fellowship hours would fall across the year, given the total compensation.*
- *Great to see the industry partnership work led by SPIRE to connect students to employment opportunities.*

4. *Diversity and Equity (1 pg max)*

- *Taking into consideration demographics in award decisions, vetting appropriate employer partners, and targeting smaller businesses for tuition support.*

5. *Sustainability (1 pg max)*

- 

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *Could use clarity on drop off from 45 to 20 on job training completion.*
- *Related to 155 note above, but could use clarity on the 200 number and how that connects to the scope of work.*
- *In the budget, could use clarity of mention of the minor program in relation to the fellowship.*

2. *Qualitative Outcomes*

- 

V. *Implementation – Work Plan*

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine Lapp

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

VI. *Letters of Support (min. 2)*

- 
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine System- Lapp

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

- *p*

*2. Certifying Documentation of Incorporation*

- *p*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- *P-Well qualified*
- *No real description of partners roles/responsibilities*
- 

*2. Project Examples (3)*

- *N-Barely relevant for 1*
- *Q- they have to have better examples. Are these projects in progress? Soon to be?*
- *P2 is relevant, but is also a new project? Looking forward to hearing more*

*3. Subcontractors*

- *p*

*4. Organizational Chart*

- *p*

*5. Litigation*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine System- Lapp

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *I- I say interesting as I'm not sure how to categorize how these litigation and settlement activities reflect on previous ability to engage in DEI, though it seems no new litigation since 22?*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *P-Graduate and undergrad Certificate program to increase knowledge of CE and EE practices in designing and developing structures*
- *Estimates for undergrads and working professionals seem reasonable, but I see no rationale for the 155 additional students mentioned—could have used some information to clarify*
- *Certificate program to be created from existing courses*

2. *Need Statement (3 pg max)*

- *P- Strong case*

3. *Project Design (5 pg max)*

- *N-Not seeing much by way of Workforce partnerships or participation and the outreach and networking section says little of substance*
- *I-inclusion of retrofit to campus building*
- 

4. *Diversity and Equity (1 pg max)*

- *p*

5. *Sustainability (1 pg max)*

- *p*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *p*

2. *Qualitative Outcomes*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine System- Lapp

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoldi

**EVALUATOR DEPARTMENT:** Education

- *p*

V. *Implementation – Work Plan*

- *Not too detailed*
- *Question retrofit*
- *P- address workforce questions*

VI. *Letters of Support (min. 2)*

- *p*
- 

VII. *Cost proposal*

- *P- in-depth and clear*
- *N-How are other certificate courses paying salary? How does buying out time here for instructors affect sustainability of the mode of delivery*
- *Q- did I miss discussion prior to this as to the Undergraduate student participation?*
- *Q- are these certificate programs, or add-ons to degree programs????*
- *Q- question the inclusion of a building retrofit included in proposition*
- *N- not buying into the relevance of the undergraduate work stipends and their work as stated.*
- *P- appreciate the support requested to help participants engage in summer internships*
- *Q/N- PhD student.....*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine - Lapp

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - Included*
- 2. Certifying Documentation of Incorporation*
  - Included*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - State of Maine land, sea, and space grant university. 35 doctoral programs and master's degrees in 85 fields, more than 100 undergraduate majors and academic programs. R1 research university.*
  - UMaine Office of Research Administration (ORA) assists UMS faculty and staff in managing research grants, contracts, and other extramural funding, provides grant accounting services. Office has extensive experience in fiscal administration of federal funds and provides significant capacity to monitor and manage budgets.*
  - Eight faculty involved in this project have a combined teaching experience at the University of Maine of over 50 years and have managed over \$10M in grants from the US Department of Energy, NASA, NSF, State of Maine, and other organizations.*
- 2. Project Examples (3)*
  - US DOE – research grant to investigate solar particle receivers*
  - Maine GEO – offshore wind workforce development*
  - PolyLabs – custom workforce development curriculum and specialized robotics training*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine - Lapp

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

3. *Subcontractors*

- *None*

4. *Organizational Chart*

- *Included*
- *Project staff include industrial outreach team (2), curriculum development and teaching team (8), advisory committee*

5. *Litigation*

- *Provided*

6. *Certificate of Insurance*

- *Provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Propose to establish building science analysis and design programs at UMaine (undergraduate certificate and graduate certificate).*
- *Undergraduate certificate will be add-on to UMaine engineering, ET, forestry and sustainable materials and technology, other.*
- *Graduate certificate to be designed for working professionals with engineering/similar backgrounds and offered online.*
- *200 participants served*

2. *Need Statement (3 pg max)*

- *Discusses environmental impact of buildings sector, efficacy of building electrification and weatherization, Maine climate and energy goals.*
- *Discusses need for trained workforce that can perform technical analysis on building energy systems*
- *Addresses theoretical engineering analysis training that is not available in Maine – comparable offerings exist in Massachusetts*
- *[P] demonstrates understanding of business challenges related to building energy use*  
*[P] demonstrates knowledge of comparable and existing training/education offerings*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine - Lapp

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*3. Project Design (5 pg max)*

- *Establish an undergraduate certificate (2 new courses), and establish a graduate certificate (3 new courses) on Building Science.*
- *Construct a hands-on learning space related to building science – deep energy retrofit of historic residential building*
- *Provide a fellowship program for current undergraduates to complete building science projects at UMaine.*
- *Provide funding assistance to students to take building science internships.*
- *Provide tuition assistance to working professionals to complete the graduate certificate program, with greatest assistance going to professionals at small businesses.*
- *Develop a long-term network including UMaine and building science related businesses and organizations to guide improvements in training programs, connect potential employees with employers, and to connect current professionals with our training programs.*
- *[P] online and asynchronous offering (graduate certificate), existing courses modified to be offered online*
- *[P] addresses gap in UMaine course offerings related to building science/energy modeling*
- *[I] retrofit of residential building*

*4. Diversity and Equity (1 pg max)*

- *Tuition assistance program for working professionals*
- *Industrial outreach to identify training needs of businesses led by women, BIPOC, other underrepresented groups*

*5. Sustainability (1 pg max)*

- *Program model is inherently sustainable as it deals with development of new academic programs that can serve future cohorts*
- *University can leverage other programs to support internships and hands-on projects beyond PoP*
- *[I] DOE SCEP BTO*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine - Lapp

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

*IV. Project Outcomes*

*1. Quantitative Outcomes*

- *200 participants served including 96 from underrepresented groups*
- *45 enrolled in job training/20 completing*
- *20 receiving industry recognized credential*
- *10 receiving job placement services*
- *20 enter employment/advance*

*2. Qualitative Outcomes*

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector.*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system.*

*V. Implementation – Work Plan*

- *Provided*

*VI. Letters of Support (min. 2)*

- *Versant*
- *WBRC*
- *Home Builders and Remodelers Association of Maine*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine Verma

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

•

*2. Certifying Documentation of Incorporation*

•

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

• *Institution has significant capacity to administer grant funding.*

*2. Project Examples (3)*

•

*3. Subcontractors*

•

*4. Organizational Chart*

•

*5. Litigation*

•

*6. Certificate of Insurance*

•

*III. Proposed Project*

*1. Project Summary (2 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine Verma

**DATE:** 6/4/24

**EVALUATOR NAME:** Daniel Estes

**EVALUATOR DEPARTMENT:** Maine Department of Labor

•

2. *Need Statement (3 pg max)*

- *While the general needs around OSW are well articulated, could use clarity around how the project design aligns to specific occupational needs.*

3. *Project Design (5 pg max)*

- *Could use clarity around the need for the OSW MS versus other credentials currently offered.*
- *The wind ambassador ELO HS program is compelling; could use clarity on the distinction between that and the other club-based programming.*
- *Could use clarity around whether the graduate certificate is a new program or an online version of the existing credential.*
- *Could use clarity on how the stipend program layers onto the other programming.*

4. *Diversity and Equity (1 pg max)*

•

5. *Sustainability (1 pg max)*

•

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *Could use clarity on why the credential rate drops off from the job training completion, then rebounds for employment, and where the underskilled number comes from.*

2. *Qualitative Outcomes*

•

V. *Implementation – Work Plan*

•

VI. *Letters of Support (min. 2)*

•

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine system- Verma

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

\*\*\*\*\*  
**Instructions:** *The purpose of this form is to record application review notes written by individual evaluators for this Request for Applications (RFA) process. It is required that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*  
**Individual Evaluator Comments:**

*I. Eligibility*

*1. Debarment, Performance and Non-Collusion Form*

*• p*

*2. Certifying Documentation of Incorporation*

*• p*

*II. Organization Qualifications and Experience*

*1. Overview of Organization Qualifications and Experience*

- P- strong history of grant awards*
- No discussion about how their system manages grants, meets fiscal and reporting requirements but rather a history of past grant awards which proves the point,*
- International collaborations and partners opening up potential internships*
- Local partners assisting with outreach and education around offshore wind*
- 

*2. Project Examples (3)*

- P- offshorewind4maine pt. 1- reached 768 individuals*
- Pcreated micro credentials, developed graduate MEE 580 Wind Energy course, offshore wind energy concentration within ME curriculum*
- P2- NuWind project- Collaboration with Norwegian Ministry of education and research- broadened study programs in offshore wind at both NTNU and UMaine.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine system- Verma

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *P3: partnership with Department of Energy- deploying 11 floating offshore wind turbine this year. To demonstrate the tech at full scale. The two partners, Diamond Offshore Wind and RWE Renewables who commited 100 million to the project are responsible for near ¼ of the world's offshore wind capacity.*

3. *Subcontractors*

- 

4. *Organizational Chart*

- *p*

5. *Litigation*

- *p*

6. *Certificate of Insurance*

- *p*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *-advance pipeline of offshore wind workers, enhance career exploration opportunities fo senior high aschool above the age of 16 and develop internships, educational and outreach programs to attract underrepresented pops, focusing on counties that are economically distressed and coastal counties with significant seasonal unemployment*
- *P- earn as you learn stipend*
- *P- international opportunities for internships and career awareness*
- *P- job training and ed outreach*
- *1000 participants as goal*
- *Speak to a member of the team selected by Maine Climate Council to work on DEI throughout maine*
- *Student club*
- *MS program and certificate program creation*
- *US-Europe*
- *Wave tank install*

2. *Need Statement (3 pg max)*

- *Strong case for Offshore Wind careers and pathways in Maine.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine system- Verma

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *Strong use of reports and citations as well as graphics to elaborate their points further*
- *Need to increase workforce participation in Offshore is noted with statistics, in particular as relevant to addressing Women and rural participation*
- *Geographic areas- Statewide*
- *Not quite buying how this proposal would target recruitment of 'individuals with lower educational achievement' as it's a college level course being developed??*
- *P- speaks to outreach targeted to women, new mainers, rural students, University Stem and non-stem students*

3. *Project Design (5 pg max)*

- *Broad*
- *N-Question retention of Graduate students in Maine, especially with virtual option*
- *P- student club support from which they'd send students to Collegiate Wind Competition, organized by Department of Energy*
- *Q- 2 week stipend program combining hybrid learning with an option of onsite testing- Earn as you learn program with (P) focus on historical underrepresentation of Women in Manufacturing processes..*
- *US-Europe mentorship and internship foundation... How will this benefit the students they speak of 'rural students'? Will they focus recruiting into the foundation thusly?*
- *Wave tank creation*
- *Thorough description of barriers and potential mitigations- question alignment to programming as defined*
- 

4. *Diversity and Equity (1 pg max)*

- *Reference dr. Silka, the rep selected to work on DEI by maine climate council*
- *List several strategies and resources as well as specific outreach to areas addressing the 4 key groups mentioned: Rural residents, Women, BIPOC, and new Mainers*

5. *Sustainability (1 pg max)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** University of Maine system- Verma

**DATE:** 6/11/24

**EVALUATOR NAME:** Steven Airoidi

**EVALUATOR DEPARTMENT:** Education

- *Programming will become embedded in their future offerings, self-funded by enrollment etc thereafter*
- *Clubs can be funded somewhat through existing UMaine funds*
- *Questions around sustainability of the Earn s you learn and US-Europe mentorship foundation program*
- *Wave tank will be maintained under university funds thereafter*
- 

**IV. Project Outcomes**

**1. Quantitative Outcomes**

- *Do they speak to these numbers in relationship to the tasks?*

**2. Qualitative Outcomes**

- *p*

**V. Implementation – Work Plan**

- *More info on specific timelines in relationship to tasks could be helpful*
- *Needs metrics on participants served*

**VI. Letters of Support (min. 2)**

- 
- *P*

**VII. Cost Proposal**

- *Narrative is there*
- *Still see no tie to the expected 1000 participants number? Is cost per participant relevant without this?*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine-Verma

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record application review notes written by **individual** evaluators for this Request for Applications (RFA) process. It is **required** that each individual evaluator make notes for each application that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFA Coordinator or Lead Evaluator for this RFA.*

\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Eligibility*

- 1. Debarment, Performance and Non-Collusion Form*
  - *Provided*
- 2. Certifying Documentation of Incorporation*
  - *Provided*

*II. Organization Qualifications and Experience*

- 1. Overview of Organization Qualifications and Experience*
  - *R1 research university*
  - *Received \$189.7 million in R&D funding from external sources in 2023*
  - *Funding for OSW received from US DOE, NSF, NOWRDS, EDA, State of Maine, State of California Energy Commission*
  - *Experienced in OSW technology development, education, policy and research*
  - *Project partners include NREL, MMA, TU-Delft, NTNU, U Agder*
  - *[P] demonstrates significant capacity for grant management – numerous awards over 16 years*
- 2. Project Examples (3)*
  - *Maine GEO – OffshoreWind4Maine*
  - *NUWind – Norway/US partnership on higher education and research for OSW infrastructure*
  - *US DOE – New England Aqua Ventus demonstration project*
- 3. Subcontractors*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine-Verma

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *None*

4. *Organizational Chart*

- *Provided*
- *Project staff include PIs (2), Dept of Mechanical Engineering, ASCC, School of Marine Sciences, Maine Business School, Mitchell Center, external partners*

5. *Litigation*

- *Provided*

6. *Certificate of Insurance*

- *Provided*

III. *Proposed Project*

1. *Project Summary (2 pg max)*

- *Project proposes to develop Masters Degree program in floating OSW energy, create an OSW student club, establish online graduate certificate program in OSW, implement earn-as-you-learn stipend program, US-Europe joint mentorship and internship foundation program, purchase/install accessible wave tank equipment.*
- *Project objectives include to advance pipeline of OSW workers, provide career exploration opportunities for high school and post-secondary students, develop internships, educational and outreach programs to target underrepresented populations.*
- *Both categories of workforce development selected*
- *Goal of serving 1,000 participants, target populations include women, rural Mainers, New Mainers, BIPOC, individuals with lower educational attainment, youth*
- *[!]  
US-Europe joint mentorship foundation program*

2. *Need Statement (3 pg max)*

- *Discusses Maine clean energy and climate goals, OSW resource and project development in Maine*
- *Discusses barriers to workforce growth, challenges for employers*
- *Discusses occupational needs for OSW workforce related to project planning and development*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine-Verma

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *Lack of standardized OSW workforce roles*
- *Targets counties that meet federal economic distress criteria and coastal counties that experience high seasonal variation in unemployment*
- *[I] potential barriers to participation and project success*

**3. Project Design (5 pg max)**

- *Develop master's degree program in floating OSW – multidisciplinary program providing education in floating OSW engineering, ports and supply chain, policy, social issues, business, and project management.*
- *Establish student OSW club to pursue DOE Collegiate Wind Competition, organize career events and outreach, promote collaboration, and provide hands-on learning opportunities*
- *Convert of current OSW courses to online offerings, create new course module on fisheries+OSW*
- *Launch 2-week stipend program with focus on manufacturing, combining hybrid learning with optional on-site testing*
- *Launch US-Europe Joint Mentorship and Internship program with NTNU, TU Delft, UiA, NREL, MMA, and DeepCwind, offer work opportunities in international settings to students*
- *Develop small-scale wave tank to provide hands-on training for students in 2-week program*
- *Career pathways addressed: offshore wind engineers, project managers, supply chain managers, environmental scientists, policy analysts, marine biologists, electrical engineers, renewable energy consultants, business development managers, data analysts, marine operations specialists, health and safety officers, financial analysts, and community outreach coordinators.*
- *Barriers for participants: geographic distance, limited cultural exposure, continuity of services beyond program, access to hands-on experience, accessibility of equipment, internet access*
- *[I] barriers*
- *[Q] masters program*
- *[Q] fisheries course – overlap with existing CEP-funded program*
- *[N] proposed program is very broad, addresses many disciplines and career pathways.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine-Verma

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *[N] proposes to launch several new programs – unclear which are most needed based on industry/student demand*

4. *Diversity and Equity (1 pg max)*

- *UMaine Diversity Equity and Inclusion Council*
- *Outreach plan to increase awareness among underrepresented populations*
- *Integrate programming/content with existing after-school programs, adult education, youth summer programs, literacy programs, local radio/television shows*
- *Campaigns for cities/towns*

5. *Sustainability (1 pg max)*

- *Strategies discussed for each project task. Includes utilizing existing faculty to teach courses, applying for external grants, expand partnerships/sponsorships, fundraising among alumni*

IV. *Project Outcomes*

1. *Quantitative Outcomes*

- *1000 participants served*
- *1000 receiving career education/outreach*
- *200 enrolled in/complete job training program*
- *200 enter employment*
- *100 receive industry credential*

2. *Qualitative Outcomes*

- *Maine clean energy businesses will experience a strengthened pipeline of workers entering the clean energy sector.*
- *Maine will develop strong sector partnerships between clean energy businesses and the workforce development system.*
- *The workforce development system and current and future job seekers will have a better understanding of the breadth of good jobs in the clean energy sector.*

V. *Implementation – Work Plan*

- *Provided, detailed*

VI. *Letters of Support (min. 2)*

- *Maine Maritime Academy*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 20240247

**RFA TITLE:** Clean Energy Partnership - Workforce Development

**BIDDER NAME:** UMaine-Verma

**DATE:** 5/30/24

**EVALUATOR NAME:** Tagwongo Obomsawin

**EVALUATOR DEPARTMENT:** Governor's Energy Office

- *NREL*
- *University of Agder, Norway*
- *Norwegian University of Science and Technology*
- *DeepCWind*
- *TU Delft*





**STATE OF MAINE  
DEPARTMENT OF LABOR**

**Janet T. Mills  
Governor**

**Laura Fortman  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 20240247**

**RFP TITLE: Clean Energy Partnership - Workforce Development**

I, Daniel Estes accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Labor. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in black ink, appearing to read 'Daniel Estes'.

**Signature**

**6/5/24**

**Date**



STATE OF MAINE  
DEPARTMENT OF Education

Janet T. Mills  
Governor

Pender Makin  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 20240247

RFP TITLE: Clean Energy Partnership - Workforce Development

I, Steve Airoidi accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

DocuSigned by:

*Steve Airoidi*  
B6FBB7832D91416...

6/3/2024

Signature

Date



**STATE OF MAINE  
Governor's Energy Office**

Janet T. Mills  
Governor

Dan Burgess  
Director

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202402047  
RFP TITLE: Clean Energy Partnership – Workforce Development**

I, Tagwongo Obomsawin accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Governor's Energy Office. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in black ink, appearing to read 'Tagwongo Obomsawin'.

\_\_\_\_\_  
Signature

06/01/2024

\_\_\_\_\_  
Date