

**State of Maine**  
**RFP / Proposal Master Score Sheet**

**Instructions:** Please complete the Master Score Sheet below, providing all of the requested information for the RFP, and for each bidder that submitted a proposal in response to the RFP. Please submit this document to the Division of Purchases as part of your contract award selection documents.

<b>SCORESHEET FOR RFP# 201702034: Grants for Nonpoint Source Projects Watershed-based Plan – Development Maine Department of Environmental Protection</b>							
<b>PROPOSAL SUBMITTED BY:</b>		<b>Bristol</b>		<b>Waldoboro</b>		<b>CWD</b>	
<b>COST:</b>		<b>Cost:</b>	\$20,000	<b>Cost:</b>	\$22,000	<b>Cost:</b>	13,075
<b>EVALUATION CRITERIA</b>	<b>POINTS</b>						
B.1. I. Applicant Qualifications, Past Performance	20	15		17		18	
B.1.II. Relative Value of the Water Body	10	8		9		6	
B.1.III. NPS Pollution Problem / Need	15	10		12		11	
B.1.IV. Feasibility for Success	25	16		22		18	
B.1.V. Cost Effectiveness	25	17		21		18	
B.1.VI. Comprehensive Plan	5	2		0		5	
<b>TOTAL</b>	<b>100</b>	<b>68</b>		<b>81</b>		<b>76</b>	



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



PAUL R. LEPAGE  
GOVERNOR

PAUL MERCER  
COMMISSIONER

June 29, 2017

Christopher Hall  
1268 Bristol Road  
P.O. Box 339  
Bristol, ME 04539

RE: Notice of Conditional Contract Awards - RFP#201702034  
Grants for NPS Pollution Control Projects, Watershed-based Plan Development

Dear Mr. Hall:

This letter is in regard to the Request for Proposals (RFP) referenced above, issued by the State of Maine Department of Environmental Protection. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

Bidder	Proposal Title
Waldoboro, Town of	Medomak River Watershed-based Plan Development Project
Cobbossee Watershed District	Updating the Watershed-based Plan for Annabessacook Lake
Bristol, Town of	Development of Lower Pemaquid River Watershed-Based Plan

The Department will be contacting the aforementioned bidders soon to negotiate a contract. However, at this time DEP does not expect to have sufficient monies available to fully fund the proposed Lower Pemaquid River project. DEP can offer partial funding for the project. If the Town accepts the opportunity for partial funding, then the District could revise the work plan and negotiate a contract with DEP.

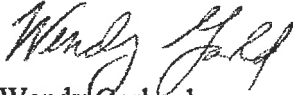
As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract. This Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter, see below.

Thank you for submitting a proposal to help improve and protect Maine's waters.

Sincerely,



Wendy Garland  
NPS Program Coordinator  
Bureau of Water Quality

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#### **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



PAUL R. LEPAGE  
GOVERNOR

PAUL MERCER  
COMMISSIONER

June 29, 2017

Bill Monagle  
Cobbossee Watershed District  
P.O. Box 418  
167 Main Street  
Winthrop, ME 04364

RE: Notice of Conditional Contract Awards - RFP#201702034  
Grants for NPS Pollution Control Projects, Watershed-based Plan Development

Dear Mr. Monagle:

This letter is in regard to the Request for Proposals (RFP) referenced above, issued by the State of Maine Department of Environmental Protection. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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The Department will be contacting the aforementioned bidders soon to negotiate a contract.

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Sincerely,



Wendy Garland  
NPS Program Coordinator  
Bureau of Water Quality

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STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



PAUL R. LEPAGE  
GOVERNOR

PAUL MERCER  
COMMISSIONER

June 29, 2017

Julie Keizer  
1600 Atlantic Highway  
P.O. Box J  
Waldoboro, ME 04572

RE: Notice of Conditional Contract Awards - RFP#201702034  
Grants for NPS Pollution Control Projects, Watershed-based Plan Development

Dear Ms. Keizer:

This letter is in regard to the Request for Proposals (RFP) referenced above, issued by the State of Maine Department of Environmental Protection. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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The Department will be contacting the aforementioned bidders soon to negotiate a contract.

As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract. This Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter, see below.

Thank you for submitting a proposal to help improve and protect Maine's waters.

Sincerely,



Wendy Garland  
NPS Program Coordinator  
Bureau of Water Quality

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Bristol

DATE: 06/26/17 6/2/17

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Environmental Protection

NAME OF RFP COORDINATOR: Wendy Garland

NAMES OF EVALUATORS: Mary Ellen Dennis, Greg Beane, Kristin Feindel

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		<b>Pass:</b>	<b>Fail:</b>
◆ 25% minimum Non-federal Match		X	
◆			
◆			
◆			
<b>Numerical Score:</b>		<b>Points Awarded:</b>	
Part V. Section B.			
1. Applicant Qualifications, Past Performance	Max: 20 Points	15	
2. Relative Value of the Water Body	Max: 10 Points	8	
3. NPS Pollution Problem / Need	Max: 15 Points	10	
4. Feasibility for Success	Max: 25 Points	16	
5. Cost Effectiveness	Max: 25 Points	17	
6. Comprehensive Plan	Max: 5 Points	2	
<b>TOTAL POINTS</b>	<b>Max: 100 Points</b>	<b>68</b>	



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Bristol

DATE: 05/26/17

\*\*\*\*\*

**EVALUATION OF SECTION 1  
Applicant Qualifications, Past Performance**

**Total Points Available: 20**

**Score: 15**

\*\*\*\*\*

**Evaluation Team Comments:**

Town - didn't mention capacity or experience with grants. New administrator
PWA - mentioned their goals + Jan Hick's experience.
Consultant will be hired for much of project (unknown)

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Bristol

DATE: 05/26/17 *6/2/17*

\*\*\*\*\*

EVALUATION OF SECTION 2  
Relative Value of the Water Body

Total Points Available: 10

Score: *8*

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Evaluation Team Comments:

<i>Important soft shell clam producer</i>
<i>Colonel Pennequin<sup>SP</sup> + Pennequin Beach Park. Public swimming areas in river. High recreational value. Recreational sailing.</i>
<i>Not clear about boat access.</i>

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Bristol

DATE: ~~05/26/17~~ 6/2/17

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EVALUATION OF SECTION 3  
NPS Pollution Problem / Need

Total Points Available: 15

Score: 10

\*\*\*\*\*

Evaluation Team Comments:

<u>Problem</u> tidal section impaired for DO + bacteria
OBDC removed but problems didn't resolve.
Appears to be NPS from septic, OBDCs, domestic
+ farm animals. Not clear on specific
sources + didn't provide info on past
monitoring + data. DMR provided data to
DEP + nominated for Priority List, which indicates
3 streams with problems.
Very good but many unknowns TBD.

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201702034

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BIDDER: Town of Bristol

DATE: 05/26/17 6/2/17

\*\*\*\*\*

EVALUATION OF SECTION 4  
Feasibility for Success

Total Points Available: 25

Score: 16

\*\*\*\*\*

Evaluation Team Comments:

+ Strong support from Shellfish Committee + PWA w/ good past work to address sources.
- Is there enough info existing + collected through project to understand sources? Doesn't appear to be significant data to date. Approach of 'blitz' not enough. Not clear whose QAPP used.
+ Feasible area to cover to monitor + look for source.
- Feasible to restore? - Unknown b/c limited info to date.

or the right approach.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Bristol

DATE: 05/26/17 6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 5  
Cost Effectiveness**

Total Points Available: 25

Score: 17

\*\*\*\*\*

**Evaluation Team Comments:**

Very good .
Reasonable match + quality .
Some <sup>back</sup> costs seem like they could be shifted.
Eg . water quality summary \$3500 (somewhat high) and plan writing <sup>\$300</sup> ( <del>only</del> somewhat low).



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Cobbossee Watershed District

DATE: ~~05/26/17~~ 6/2/17

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**Instructions:** The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Environmental Protection

NAME OF RFP COORDINATOR: Wendy Garland

NAMES OF EVALUATORS: Mary Ellen Dennis, Greg Beane, Kristin Feindel

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		<b>Pass:</b>	<b>Fail:</b>
◆ 25% minimum Non-federal Match		X	
◆			
◆			
◆			
<b>Numerical Score:</b>		<b>Points Awarded:</b>	
Part V. Section B.			
1. Applicant Qualifications, Past Performance	Max: 20 Points	18	
2. Relative Value of the Water Body	Max: 10 Points	6	
3. NPS Pollution Problem / Need	Max: 15 Points	11	
4. Feasibility for Success	Max: 25 Points	18	
5. Cost Effectiveness	Max: 25 Points	18	
6. Comprehensive Plan	Max: 5 Points	5	
<b>TOTAL POINTS</b>	<b>Max: 100 Points</b>	<b>76</b>	

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Cobbossee Watershed District

DATE: 05/26/17

6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 1  
Applicant Qualifications, Past Performance**

**Total Points Available:** 20

**Score:** 18

\*\*\*\*\*

**Evaluation Team Comments:**

Many past 319 grants. Significant <del>to</del> staff
experience + knowledge Stable + long-standing
organization.
Successful past 319 grants, including recent
Cochnewagan Plan. Wendy Dennis did an excellent
job bringing people into the process.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Cobbossee Watershed District

DATE: 05/26/17

6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 2  
Relative Value of the Water Body**

**Total Points Available:** 10

**Score:** 6

\*\*\*\*\*

**Evaluation Team Comments:**

18 2 shorefront residents, Campground (100 sites),
one public boat access. Largemouth bass
fishery.
Surrounded by many other lakes. <del>A</del> Relatively
average Maine lake w/o distinguishing characteristics
such as

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Cobbossee Watershed District

DATE: ~~05/26/17~~ 6/2/17

\*\*\*\*\*  
EVALUATION OF SECTION 3  
NPS Pollution Problem / Need

Total Points Available: 15

Score: 11

\*\*\*\*\*  
Evaluation Team Comments:

<p><u>Problem/Need</u> Impaired, internal loading + algae blooms in fall. Water clarity has improved but plateaued. Unclear what work has been done in watershed (Phase I + II), what sources were in past surveys, what was reason that alum treatment done 40 years ago but that improvements didn't happen until recently (land use changes? less ag?).</p>
<p>Need better understanding of internal loading and watershed sources.</p>

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201702034

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BIDDER: Cobbossee Watershed District

DATE: 06/26/17 6/2/17

\*\*\*\*\*

EVALUATION OF SECTION 4  
Feasibility for Success

Total Points Available: 25

Score: 18

\*\*\*\*\*

Evaluation Team Comments:

⊕ Strong partner to develop good plan. Technically strong with good product.
⊖ Not demonstrated local support or interest. Would there be interest in future phases? Tasks 2 + 6 are very minimal & wouldn't likely generate much interest if needed. <del>to part</del>
⊖ Task 3 - only would review 'designated areas', not all of watershed. Should be more comprehensive to be effective/informed plan
⊕ Would need to evaluate GIS land use loading. Didn't work out <del>as</del> as envisioned on previous project.
Unclear whether this would lead to restored water quality based on past projects + local support.
⊕ Lake on the edge. Could be restored potentially
Should task 5 - be a deliverable? Include if needed.

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Cobbossee Watershed District

DATE: 05/26/17 6/2/17

\*\*\*\*\*

EVALUATION OF SECTION 5  
Cost Effectiveness

Total Points Available: 25

Score: 18

\*\*\*\*\*

Evaluation Team Comments:

+ Overall high match (53.6%) and tasks relatively reasonable.
? Unclear what water quality monitoring will be conducted. Is it <del>just</del> some of the Task their normal monitoring?
Very little local <sup>involvement</sup> match (\$1440). Match from steering committee is only \$180.
Good investment for relatively modest \$

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Cobbossee Watershed District

DATE: ~~05/26/17~~

6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 6  
Comprehensive Plan**

**Total Points Available: 5**

**Score: 5**

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**Evaluation Team Comments:**

Phil Carey assigned points. Both
towns w/ plans.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Waldoboro

DATE: 05/26/17 6/2/17

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DEPARTMENT NAME: Environmental Protection

NAME OF RFP COORDINATOR: Wendy Garland

NAMES OF EVALUATORS: Mary Ellen Dennis, Greg Beane, Kristin Feindel

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		<b>Pass:</b>	<b>Fail:</b>
◆ 25% minimum Non-federal Match		X	
◆			
◆			
◆			
<b>Numerical Score:</b>		<b>Points Awarded:</b>	
Part V. Section B.			
1. Applicant Qualifications, Past Performance	Max: 20 Points	17	
2. Relative Value of the Water Body	Max: 10 Points	9	
3. NPS Pollution Problem / Need	Max: 15 Points	12	
4. Feasibility for Success	Max: 25 Points	22	
5. Cost Effectiveness	Max: 25 Points	21	
6. Comprehensive Plan	Max: 5 Points	0	
<b>TOTAL POINTS</b>	<b>Max: 100 Points</b>	<b>81</b>	

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Waldoboro

DATE: ~~05/26/17~~ 6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 1  
Applicant Qualifications, Past Performance**

Total Points Available: 20

Score: 17

\*\*\*\*\*

**Evaluation Team Comments:**

Town Manager is new, but extensive experience with grants. Town has financial/capacity.
Has not been involved with past 319 (unknown)
Will hire consultant to lead most of project (unknown)
Proposal Quals Section did not fully share quals. of the larger team that is on task force.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Waldoboro

DATE: 05/20/17 6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 2  
Relative Value of the Water Body**

**Total Points Available:** 10

**Score:** 9

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**Evaluation Team Comments:**

Leading soft shell clam producer in State. High economic value.
Boat ramp + recreational use. Multiple preserves.
Heart of tourist Mid-Coast area.
Very high value water body.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Waldoboro

DATE: ~~05/26/17~~ 6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 3  
NPS Pollution Problem / Need**

Total Points Available: 15

Score: 12

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**Evaluation Team Comments:**

Very good handle of need/problem.
Extensive area of closure (1200 acres)-high need.
Making good progress with improvements
Task force has gained solid understanding of the problem and streams to focus on for sources. Additional data still needed
Could have provided more info. on past sampling + results that have led them to the proposed project/monitoring. Staff knowledge due to past DEP involvement.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Waldoboro

DATE: ~~05/26/17~~ 6/2/17

\*\*\*\*\*

**EVALUATION OF SECTION 4  
Feasibility for Success**

**Total Points Available:** 25

**Score:** 22

\*\*\*\*\*

**Evaluation Team Comments:**

<p><u>Can it be completed as proposed?</u> - Very high/good.</p>
<p>+ Strong match + local participation.</p>
<p>No QAPP mentioned. Needed? Is there a need for database?</p>
<p>Well sequenced approach.</p>
<p> </p>
<p><u>Can it be restored?</u> - <sup>Likelihood</sup> Pretty good, given track record</p>
<p>- of recent openings.</p>
<p>- However, unclear whether plan will open more questions than answer since bacteria is very challenging.</p>
<p> </p>
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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN - DEVELOPMENT

BIDDER: Town of Waldoboro

DATE: 06/28/17 *6/2/17*

\*\*\*\*\*

**EVALUATION OF SECTION 5  
Cost Effectiveness**

**Total Points Available: 25**

**Score: 21**

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**Evaluation Team Comments:**

<i>Excellent</i>
<i>Strong match from multiple partners, especially</i>
<i>from Shellfish Commission. Task costs seemed</i>
<i>reasonable.</i>

STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES

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BIDDER: Town of Waldoboro

DATE: 05/26/17 6/2/17

\*\*\*\*\*

EVALUATION OF SECTION 6  
Comprehensive Plan

Total Points Available: 5

Score: 0

\*\*\*\*\*

Evaluation Team Comments:

Phil Carey provided points.
10 towns in watershed.

STATE OF MAINE - INDIVIDUAL EVALUTION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Bristol

DATE: (reviewed by evaluator) 5/26/17

EVALUATOR NAME: Kristin Feindel

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<u>Qualifications</u>
+ • Town has administrative and financial qualifications
+ • Will hire consultant for technical aspects
• New Town Administrator - with qualifications
• Didn't describe PWA goals or grants
<u>Value of Waterbody</u>
+ • One of the leading softshell clam producers
+ • Recreational use, sailing on tidal portion
<u>NPS Pollution Problem/Need</u>
+ • Tidal section impaired for marine life use due to low DO and elevated fecal indicator bacteria
- • Not apparant extent of problem or sampling effort so far

## STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Bristol

DATE: (reviewed by evaluator) 5/26/17

EVALUATOR NAME: Kristin Feindel

EVALUATOR DEPARTMENT: Environmental Protection

cont'd

### Feasibility for Success

- • Not sure if will have adequate information to determine actions needed to restore waterbody - how much/what sampling done thus far?
- Why start at Bristol Mills Dam, how is the bacterin at Boyd Pond outlet? Maybe better to focus just below Boyd Pond?
- + • Support by Shellfish committee, PWA
- + - • While tasks seem reasonable, not obvious the plan is most effective way to determine sources.
- Would the resulting plan meet the 9 elements if it consists mainly of doing more monitoring?

### Cost Effectiveness

- + • Reasonable match amount and quality
- • Some task grant amounts slightly high

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Cobboossee watershed District

DATE: (reviewed by evaluator) 5/22/17

EVALUATOR NAME: Kristin Feindel

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<u>Qualifications</u>
+ + • many 319 projects, lake & watershed improvement projects, including Annabessacook Lake
+ • staff with significant experience & knowledge
+ • stable, long-standing organization
<u>Value of Water body</u>
+ • shorefront residences (182), campground with 100 sites, Winthrop downtown, 1 public boat launch
<u>NPS Problem/ Need</u>
• water clarity improving since late 1990's, though plateaued over past several years
• TMDL completed 2004; alum treatment 40 years ago
+ • internal loading occurring @ watershed sources
+ • watershed survey needed
? • if alum treatment done in 1978, why did water clarity only start improving in late 1990's?

## STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Cobbossee Watershed District

DATE: (reviewed by evaluator) 5/22/17

EVALUATOR NAME: Kristin Feindel

EVALUATOR DEPARTMENT: Environmental Protection

cont'd

### Feasibility for Success

- + • given knowledge and experience, likely to determine actions needed to restore waterbody
- • while strong community support is noted, not demonstrated with commitment from ALIA or towns
- • how concerned is the community, and how much involvement is likely given the small budget for outreach and steering committee tasks? Is there interest in future watershed and/or in-lake work?
- + • project likely to be successfully completed as proposed due reasonable, well-sequenced tasks

### Cost Effectiveness

- + • strong match amount
- + • task budgets reasonable
- ? • how much more monitoring than usual would the grant be paying for?



STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Waldoboro

DATE: (reviewed by evaluator) 5/26/17

EVALUATOR NAME: Kristin Feindel

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

Qualifications
+ • Town has administrative and financial qualifications
+ • Will hire consultant for technical aspects ; characteristics listed in General Project Plan
• New Town Manager - with qualifications
Value of Waterbody
+ • Major softshell clam producer (Waldoboro is leading producer)
+ • Major economic impact ; boat ramp, recreational use
NPS Pollution Problem / Need
+ • 1218 acres impaired due to elevated fecal indicator bacteria
• 156 acre impaired for Marine Life Use due to low D.O.
++ • Very informed understanding of nature, extent, severity of problems and needs - lots of investigation & remediations of sources through Task Force

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Waldoboro

DATE: (reviewed by evaluator) 5/26/17

EVALUATOR NAME: Kristin Feladel

EVALUATOR DEPARTMENT: Environmental Protection

cont'd

Feasibility for Success

+ • Adequate information and capacity to determine actions needed to restore waterbody

+ • Effective, well-sequenced tasks, seems feasible

++ • Strong contribution and participation by Task Force members ; includes \$7,600 cash match from Shellfish Committee

+ • Continues work & success of Task Force work

• The plan could be mostly to continue monitoring to further target hot spots - would this meet the 9 elements?

Cost Effectiveness

+ • Strong match amount, from various sources

+ • Large cash match from shellfish committee

- • Some task grant amounts slightly high

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Bristol

DATE: (reviewed by evaluator)

EVALUATOR NAME: Mary Ellen Dennis

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

Applicant Qualifications - Town of Bristol and Technical Advisory Comm
have some experience and expertise around shellfish issues.
- will hire a consultant as significant part of project so
qualifications depend on consultant hired - expect that Bristol
will be able to find very qualified consultants
Relative Value of the Water Body -
Highly valuable water body economically for
both shellfish and recreational use.
NPS Pollution Problem / Need
- Identified problem is bacterial contamination of
shellfish areas, →
- Ext monitoring has occurred - including shoreline surveys
so have some understanding of the problem → also
many of the dods and septic systems problems have
been eliminated
- Overall understood - but need to do more work
on when bacteria contaminating and where (what
the source are. (ie. more refinement of the problem).

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Bristol

DATE: (reviewed by evaluator)

EVALUATOR NAME: Mary Ellen Davis

EVALUATOR DEPARTMENT: Environmental Protection

Feasibility for Success -

- Highly likely that monitoring can occur as planned and watershed based plan will be completed.
- Not sure about the ultimate goal of opening up shellfish areas - to better than conditionally approved
- All the factors in place toward success - Support of the Town, ~~trust~~ and stakeholders involved, lot of groundwork already completed... → 1 major sampling event enough?
- Not sure if a Quality Assured Project Plan versus a Sampling and Analysis Plan only is needed, Not aware of a QAPP that exists that they can work under unless consultant already developed one.
- Overall a worthy project.

Cost Effectiveness

- Reasonable cost for tasks and that will be done -
- might move some funds from W.G. Summary report to other cost tasks (e.g. task 6 and 7).

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Coburnsee Watershed District

DATE: (reviewed by evaluator)

EVALUATOR NAME: Wanda Siler Dennis

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

Applicant Qualifications Past Performance
- CWB is well qualified to do this work - all aspects including survey, modeling, public participation & writing plan
- Past performance - <del>best</del> most recently completed Cochewowick WBP (Wanda Dennis) - excellent
Relative value of the water body
- Valued by property owners
- Public access
NPS Pollution Problem / Need
- The lake has stable or potentially declining water quality. If measures not taken to reduce NPS sources and perhaps interval recycling, then w.q. will likely decline.
- Problem is well understood - project will increase understanding through watershed survey, w.q. sampling & analysis
- Need to update WBP if open for 319 funding -
Feasibility for Success
- Highly likely that project will be completed as planned
- Effective tasks and public involvement -> would be good to get the level of involvement that the Cochewowick WBP had.
- Did not have letter of support - demonstrate local support

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: *Cassville Watershed District*

DATE: (reviewed by evaluator)

EVALUATOR NAME: *Wendy Allen Donut*

EVALUATOR DEPARTMENT: Environmental Protection

Cost Effectiveness

- Project can ~~be~~ likely be done with proposed grant funds and watch -
- Cost are reasonable →

Comprehensive Plan

- Question regarding Task 4 - Watershed Pollutant Load Reduction Plan
  - For Cochewowoc Lake WBP → grantee had problem w/ trying to do analysis w/ GIS tool (over data). (See Cochewowoc Lake - Final Watershed Based Plan - Jan. 2016)
  - Maybe better explain how this task will be accomplished.

**STATE OF MAINE - INDIVIDUAL EVALUATION NOTES**

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Waldoboro

DATE: (reviewed by evaluator)

EVALUATOR NAME: Verna Ellen Dennis

EVALUATOR DEPARTMENT: Environmental Protection

\*\*\*\*\*  
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 \*\*\*\*\*

**Individual Evaluator Comments:**

Applicant Qualifications Past Performance
- Town of Waldoboro will administer the grant - qualified
- will hire consultant to do technical support, facilitate meetings and write watershed based plan. → assure they will be able to hire qualified consultant.
Relative Value of the watershed
- <del>Extensive</del> Highly valuable shellfish - commercial value
- Also - valuable water resource - land trust properties - access ↳ public recreational value
NPS Pollution Problem / Need
- Much groundwater completed already as impairment - causes and progress made → largely understood but additional info/data needed - → will do 4 sampling sites.
- Further work needed to attain potential shellfish harvest
- 300 acres recently approved from "conditioned area" to "open approved" status ↳ different area than focus area for this project
Feasibility for success
- Very strong support and interest in seeing this project succeed
- All the stakeholders needed - involved

- Can remaining problems be questioned be answered? → likelihood of not success in further improvements? -
- Highly likely that management plan will be completed.

STATE OF MAINE - INDIVIDUAL EVALUATION NOTES

RFP #: 201702034

RFP TITLE: GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

BIDDER NAME: Town of Waldoboro

DATE: (reviewed by evaluator)

EVALUATOR NAME: Mary Ellen Davis

EVALUATOR DEPARTMENT: Environmental Protection

Cost Effectiveness
- Reasonable costs for the tasks to be completed
- Includes cash water from Shellfish Comm.
Comprehensive Plan - Yes
Questions -
① - Agree as with the Penaquid River proposal - Is there an existing GAPPP - working under DWR GAPPP?
② Under task 4 - add that need to do a Secondary Data Summary → compiling data from different sources
③ Data Management - Task 4
- Misleading that task will <del>be</del> "include creating a complete water quality database".
- Compiling all the data from the last 4 years in one place. - How much of this data is <del>still</del> in State databases already?
- Compile and synthesize data - this is the task - but create a database.
- DSP data in E&AD database - can be easily extracted and provided as local database.



**STATE OF MAINE - INDIVIDUAL EVALUATION NOTES**

**RFP #:** 201702034

**RFP TITLE:** GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

**BIDDER NAME:** Town of Waldoboro

**DATE:** 5/23/17

**EVALUATOR NAME:** Greg Beane

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

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**Individual Evaluator Comments:** P = Positive M = Minus Q = Question I = Interesting

Applicant Qualifications/Past Performance – Have a new Town Manager overseeing the project who was not involved in planning stage... On the other hand the town proposes to hire a consultant to lead the project. It appears the town has capacity and some experience coordinating grant projects so overall, bodes well for success of project. P-
Relative Value of Water Body – Waldoboro is the leading softshell clam producer in the state, also, the Medomak River provides recreation in the heavily visited mid-coast area which is so important to the state's economy. The Medomak Valley Land Trust owns several preserves bordering the river. P
NPS Pollution Problem/Need – The river has been subjected to various closures and restrictions from bacteria which is (obviously) detrimental to the productivity of the valuable shellfish industry. P
Feasibility for Success – High, due to the efforts of the town shellfish committee and, by extension, the inter-agency Medomak Task Force combined with qualified consultant project management. Question for discussion with ET is difficulty associated with bacteria source identification and tracking (?) Discussion with ET determined that this is not an issue P
Cost Effectiveness – Strong, reasonable personnel expenses combined with very good match commitment (41%). Large cash contribution from shell fish committee P
Comprehensive Plan – Will get from Phil Carey

**STATE OF MAINE - INDIVIDUAL EVALUATION NOTES**

**RFP #:** 201702034

**RFP TITLE:** GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

**BIDDER NAME:** Cobbossee Watershed District

**DATE:** 5/23/17

**EVALUATOR NAME:** Greg Beane

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:** P = Positive M = Minus I = Interesting Q = Question

Applicant Qualifications/Past Performance – CWD has a long, proven track record of successful NPS grant project management. Past projects have earned awards from MDEP and North American Lake Management Society. P+
Value of Water Body – Annabessacook Lake is a central feature for towns of Monmouth & Wintrop, however, many other lakes in area so value is “watered down”... Home to 182 private shorefront residences and a 100 site campground. Lake offers good bass fishing and hosts fishing tournaments but suffers from algae blooms which reduce property/aesthetic/recreational value. Not clear, does lake have public boat launch? Yes, also, after discussion with ET I determined that this section deserves a higher rating than originally thought P
NPS Pollution Problem/Need – Lake has frequent nuisance algae blooms and low SDT. Suffers from low DO which contributes to phosphorous recycling. P
Feasibility for Success – I am confident that CWD can successfully update the Watershed-based Plan for the lake and the proposal is generally sound but neglects Task 5 as a Deliverable (important) and I have doubts that the waterbody can be restored. Despite the lake receiving an alum treatment in the late 70's and benefiting from the stewardship of CWD over the ensuing decades the lake is still impaired, has algae blooms and is internally recycling phosphorous. Lake has shown some improvement since the late 90's but improvement has flat lined in recent years. Q (I am on fence on this criteria and will discuss with the group, maybe lake is closer to attainment than I believe)
Cost Effectiveness – Project costs seem to be OK generally but 353 hours for project management by CWD Director (at \$55/hr.) seems excessive – this equates to <b>nine 40 hour weeks</b> for managing this project... This is in addition to 54 hours project time from other staff. This also skews their match commitment. After discussion with the ET I decided the costs associated with project management are more reasonable than I originally thought P
Comprehensive Plan – Will get from Phil Carey

**STATE OF MAINE - INDIVIDUAL EVALUATION NOTES**

**RFP #:** 201702034

**RFP TITLE:** GRANTS FOR NONPOINT SOURCE PROJECTS WATERSHED-BASED PLAN DEVELOPMENT

**BIDDER NAME:** Town of Bristol

**DATE:** 5/23/17

**EVALUATOR NAME:** Greg Beane

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:** P = Positive M = Minus Q = Question I = Interesting

Applicant Qualifications/Past Performance – Modest qualifications/experience regarding this type of grant project but will hire a consultant to coordinate project. P-
Relative Value of Water Body – High value shell fishing area and important area for recreation and tourism in mid-coast region. Appears to be limited public access to river – no boat launches for instance and no mention of conservation lands along the river downstream from Bristol Mills Dam (other than Colonel Pemaquid SP at the mouth of river). P-
NPS Pollution Problem/Need – Despite efforts to clean up discharges such as largely eliminating OBD's, large portions of the river are closed to shell fishing because of high bacteria counts. (also low DO impairment – related?) P
Feasibility for Success – Decent chance of success, proposal appears strong and town has shown commitment to cleaning up the river through previous efforts. Proposed project will only address pollution in 30% of total watershed and low hanging fruit (OBD's) has been addressed. Is project large enough in scope to make a difference? Discussed with ET and determined this is a non-issue (watershed above is not contaminated w/ bacteria P
Cost Effectiveness – Costs seem reasonable and the Town's contribution of staff time as match shows commitment. No issues P
Comprehensive Plan – Will get info from Phil Carey but it is noted that Bristol does not have an up to date, consistent CP M



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Paul R. LePage  
Governor

Paul Mercer  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 201702034  
RFP TITLE: Grants for Nonpoint Source Pollution Control Projects  
Watershed-based Plan - Development

I, (print name at right) Kristin Feindel  
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Signature

Date

5/3/17



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

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Governor

Paul Mercer  
Commissioner

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**RFP TITLE: Grants for Nonpoint Source Pollution Control Projects**  
**Watershed-based Plan - Development**

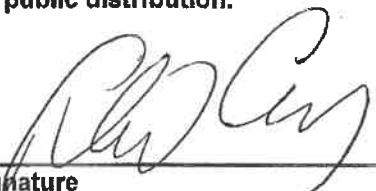
I, (print name at right) PHILIP CAREY  
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Signature

5/4/2017  
Date



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DEPARTMENT OF ENVIRONMENTAL PROTECTION

Paul R. LePage  
Governor

Paul Mercer  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
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RFP TITLE: Grants for Nonpoint Source Pollution Control Projects  
Watershed-based Plan - Development

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Gregory E. Beane  
Signature

4/3/17  
Date



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DEPARTMENT OF ENVIRONMENTAL PROTECTION

Paul R. LePage  
Governor

Paul Mercer  
Commissioner

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**RFP #: 201702034**  
**RFP TITLE: Grants for Nonpoint Source Pollution Control Projects**  
**Watershed-based Plan - Development**

I, (print name at right) Mary Ellen Dennis  
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Mary Ellen Dennis  
Signature

5/2/17  
Date