

State of Maine RFP / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

| SCORESHEET FOR RFP# 202009145: Waste Diversion Grant, Round II | | | | | | | | | |
|---|--------------------------|--|--------------------|---|-------------------|---|--------------------|-------------------|--------------------|
| PROPOSAL SUBMITTED BY: | | University of Maine System Acting Through University of Maine | | Mid-Coast Solid Waste Corporation | | Central Aroostook Soil and Water Conservation District | | Town of Readfield | |
| COST: | | Cost: | \$27,318.00 | Cost: | \$5,150.00 | Cost: | \$37,889.60 | Cost: | \$20,300.00 |
| EVALUATION ITEM | POINTS AVAIL. | 100 | | 100 | | 100 | | 100 | |
| Section I: Organization Qualifications and Experience | 15 | 15 | | 14 | | 15 | | 15 | |
| Section II: Proposed Services | 50 | 50 | | 50 | | 49 | | 48 | |
| Section III: Cost Proposal | 35 | 35 | | 35 | | 34 | | 33 | |
| TOTAL | <u>100</u> | <u>100</u> | | <u>99</u> | | <u>98</u> | | <u>96</u> | |
| PROPOSAL SUBMITTED BY: | | Town of Clinton | | Central Penobscot Solid Waste Facility | | Wolfe's Neck Center for Agriculture and the Environment | | Town of Enfield | |
| COST: | | Cost: | \$20,000.00 | Cost: | \$9,688.12 | Cost: | \$40,000.00 | Cost: | \$15,555.00 |
| EVALUATION ITEM | POINTS AVAIL. | 100 | | 100 | | 100 | | 100 | |
| Section I: Organization Qualifications and Experience | 15 | 14 | | 14 | | 15 | | 14 | |
| Section II: Proposed Services | 50 | 48 | | 46 | | 48 | | 37 | |
| Section III: Cost Proposal | 35 | 34 | | 35 | | 30 | | 22 | |
| TOTAL | <u>100</u> | <u>96</u> | | <u>95</u> | | <u>93</u> | | <u>73</u> | |

State of Maine
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|---|----------------------|--|--------------------|---|--------------------|---|--------------------|--|--------------------|
| PROPOSAL SUBMITTED BY: | | DM & J Waste, INC. | | Town of Ogunquit | | Kennebec Valley Council of Governments | | Town of Bridgton | |
| COST: | | Cost: | \$29,325.00 | Cost: | \$10,500.00 | Cost: | \$40,000.00 | Cost: | \$26,600.00 |
| EVALUATION ITEM | POINTS AVAIL. | 100 | | 100 | | 100 | | 100 | |
| Section I: Organization Qualifications and Experience | 15 | 14 | | 13 | | 15 | | 13 | |
| Section II: Proposed Services | 50 | 33 | | 25 | | 22 | | 22 | |
| Section III: Cost Proposal | 35 | 19 | | 22 | | 18 | | 18 | |
| TOTAL | <u>100</u> | <u>66</u> | | <u>60</u> | | <u>55</u> | | <u>53</u> | |
| PROPOSAL SUBMITTED BY: | | Bo'Lait Farm and ScrapDog Community Compost, LLC. | | International Sleep Products Assn. and Mattress Recycling Council Incorporated | | Town of Orono | | Microrail, dba "Dust to Dust Solar" | |
| COST: | | Cost: | \$35,000.00 | Cost: | \$40,000.00 | Cost: | \$31,100.00 | Cost: | \$40,000.00 |
| EVALUATION ITEM | POINTS AVAIL. | 100 | | 100 | | 100 | | 100 | |
| Section I: Organization Qualifications and Experience | 15 | 14 | | 11 | | 13 | | 4 | |
| Section II: Proposed Services | 50 | 20 | | 27 | | 30 | | 21 | |
| Section III: Cost Proposal | 35 | 12 | | 7 | | 5 | | 10 | |
| TOTAL | <u>100</u> | <u>46</u> | | <u>45</u> | | <u>38</u> | | <u>35</u> | |

Award Justification Statement
Waste Diversion Grants Program, Round II—RFP# 202009145

I. Summary

On October 31, 2020, the Maine Department of Environmental Protection, in accordance with 38 MRSA §2201-B, Maine Solid Waste Diversion Grant Program, issued RFP# 202009145, that sought proposals for the development, implementation or improvement of programs, projects, initiatives or activities designed to increase the diversion of solid waste from disposal, including waste reduction activities. Maine law (38 MRSA §2132.1-B) sets a goal of reducing the amount of waste disposed per capita by 5% every five years. The Department believes that progress toward this goal can be achieved by implementing innovative and proven local, regional and statewide initiatives aimed at reducing the generation of solid waste, and at increasing the recovery and utilization of discarded materials, including organics.

A total of 16 proposals were received and evaluated by a qualified team of individuals from the Department's Division of Materials Management. Seven projects were finally chosen for funding following a competitive, consensus-based evaluation process (described in Section II below). Proposals chosen showed significant potential to divert materials away from costly disposal practices, while simultaneously focusing on managing these materials in a manner that furthers the goals of Maine's "Solid Waste Management Hierarchy" (38 M.R.S. § 2101).

II. Evaluation Process

Prior to initiation of the RFP process, an evaluation team was established, comprised of qualified reviewers, each with specific solid waste expertise, from the Division of Materials Management. The evaluation team was trained with regard to the RFP review/evaluation process and conducted their individual reviews of proposals. Following individual reviews, the evaluation team met on December 10, 2020 to discuss, as a group, the merits of each proposal and rank them. Each proposal was then scored using a consensus-based evaluation system. The maximum achievable score was 100 points, based on the following categories:

- Organization Qualifications and Experience (15 points),
- Proposed Services (50 points), and
- Cost Proposal (35 points)

Scores were assigned based upon the following criteria:

- The applicant's ability to address key solid waste management goals,
- The project's anticipated return for the investment (money, time),

- The project's efficiency in achieving expected outcomes, in terms of proposed work, budget and time frame, and
- The amount and quality of proposed matching funds or services.

III. Qualifications & Experience

This year's round of proposals contained a large number of qualified individuals, governmental entities and businesses. One of the most important deciding factors for our evaluation team was proven experience and ability to adapt to changing circumstances. Those entities chosen for funding also possessed the following additional qualifications/experience:

- Operate using a proven business model;
- Apply strong educational outreach efforts;
- Have the ability to develop strong community partnerships;
- Show a strong commitment to future growth of their proposed program; and/or
- Utilize or propose technology that is adaptable and scalable to fit many solid waste management scenarios.

IV. Proposed Services

During the evaluation process, our team focused on the following key "proposed services" factors—determining that the project as proposed will:

- Address an identified solid waste management need,
- Take advantage of regional economies of scale,
- Increase organics management and recycling infrastructure in underserved areas of the state,
- Promote waste reduction through reuse, repair and sharing economy initiatives,
- Reduce wasted food through donation or other sharing initiatives,
- Address a statewide need, and/or
- Expand the types of materials managed through composting and recycling.

V. Cost Proposal

The applicant's requests ranged from a low of \$5,150 to help develop a small-engine recovery and repair shop at a regional transfer station to a high of \$40,000.00 to help develop an educational toolkit to better manage food scraps statewide. Because the

Waste Diversion Grants program operates solely as a grant, we did not compare the costs of each project against one another but judged each based on individual merit.

VI. Conclusion

The seven proposals chosen for funding represented the best opportunities to expand collection, diversion and reuse of various solid waste materials. A common theme among the projects selected was moving materials away from disposal in support of higher and better end uses in accordance with the state's solid waste management hierarchy.

From: [King, Mark A](#)
To: [David Hart](#)
Subject: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 11:51:00 AM
Attachments: [Final Award Letter Umaine.pdf](#)

Good afternoon Mr. Hart,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

University of Maine System acting through University of Maine
David Hart, Director of the Mitchell Center
5710 Normal Smith Hall
Orono, ME 04469

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Hart:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- University of Maine System acting through University of Maine
- Mid-Coast Solid Waste Corporation
- Central Aroostook Soil and Water Conservation District
- Town of Readfield
- Town of Clinton
- Central Penobscot Solid Waste Facility

The following bidder will receive partial awards:

- Wolfe's Neck Center for Agriculture and the Environment

The bidders listed above received the evaluation team's highest rankings. The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written

AUGUSTA
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AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
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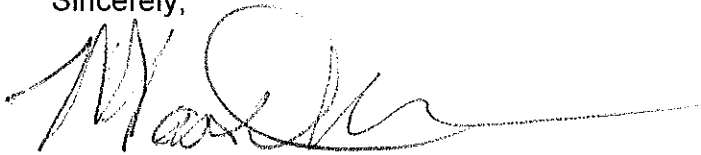
contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. King', with a long horizontal flourish extending to the right.

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [King, Mark A](#)
To: mcswcmanager@roadrunner.com
Subject: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 11:55:00 AM
Attachments: [Final Award Letter Mid-Coast Solid Waste.pdf](#)

Good afternoon Mr. Martunas,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Mid-Coast Solid Waste Corporation
Michael Martunas, Facility Manager
90 Union Street
Rockport, ME 04856

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Martunas:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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- University of Maine System acting through University of Maine
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- Town of Readfield
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The following bidder will receive partial awards:

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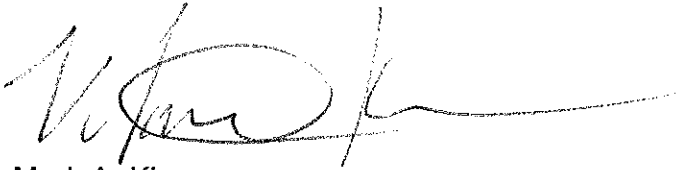
RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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From: [King, Mark A](#)
To: [Randy Martin](#); [Central Aroostook Soil & Water](#)
Subject: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 11:59:00 AM
Attachments: [Final Award Letter CASWCD.pdf](#)

Good afternoon Mr. Martin,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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GOVERNOR

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DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Central Aroostook Soil and Water Conservation District
Randy Martin, Executive Director
735 Main Street, Suite 3
Presque Isle, ME 04769

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Martin:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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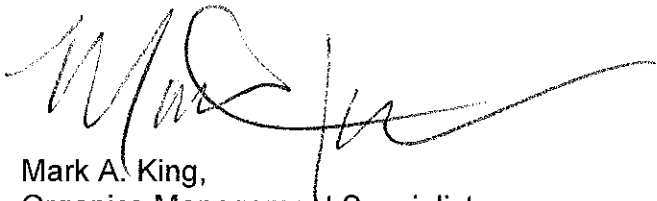
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From: [King, Mark A](#)
To: manager@readfieldmaine.org
Subject: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 12:02:00 PM
Attachments: [Final Award Letter Town of Readfield.pdf](#)

Good afternoon Mr. Dyer,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Town of Readfield
Eric Dyer, Town Manager
8 Old Kents Hill Rd.
Readfield, ME 04355

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Ms. Wilson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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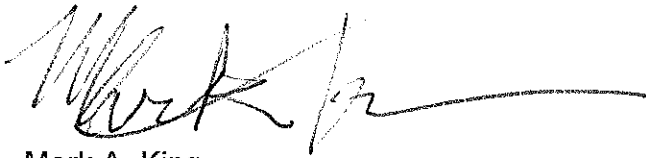
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From: [King, Mark A](#)
To: [Earla Haggerty](#)
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 12:04:00 PM
Attachments: [Final Award Letter Town of Clinton.pdf](#)

Good afternoon Ms. Haggerty,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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Mark

Mark King

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JANET T. MILLS
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DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Town of Clinton
Earla Haggerty, Town Manager
27 Baker Street
Clinton, ME 04927

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Ms. Haggerty:

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. King", with a long horizontal flourish extending to the right.

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [King, Mark A](#)
To: cpswf1@gmail.com
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:11:00 PM
Attachments: [Final Award Letter CPSW.pdf](#)

Good afternoon Mr. Lord,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Central Penobscot Solid Waste Facility
Allan Lord, Facility Manager
117 Main Street
Corinth, ME 04427

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Lord:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- University of Maine System acting through University of Maine
- Mid-Coast Solid Waste Corporation
- Central Aroostook Soil and Water Conservation District
- Town of Readfield
- Town of Clinton
- Central Penobscot Solid Waste Facility

The following bidder will receive partial awards:

- Wolfe's Neck Center for Agriculture and the Environment

The bidders listed above received the evaluation team's highest rankings. The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written

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PRESQUE ISLE
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PRESQUE ISLE, MAINE 04769
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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

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Organics Management Specialist
Division of Materials Management

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From: [King, Mark A](#)
To: [David Herring](#)
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:14:00 PM
Attachments: [Final Award Letter Wolfes Neck.pdf](#)

Good afternoon Mr. Herring,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Wolfe's Neck Center for Agriculture and the Environment
David Herring, Executive Director
184 Burnett Road
Freeport, ME 04032

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Herring:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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The following bidder will receive partial awards:

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. King', with a horizontal line extending to the right from the end of the signature.

Mark A. King,
Organics Management Specialist
Division of Materials Management

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From: [King, Mark A](#)
To: frazier.enfield@gmail.com
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:16:00 PM
Attachments: [Final Award Letter Town of Enfield.pdf](#)

Good afternoon Mr. Fazier,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Town of Enfield
Charles Frazier, Town Manager
789 Hammett Road
Enfield, ME 04493

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Frazier:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

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- Town of Readfield
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- Central Penobscot Solid Waste Facility

The following bidder will receive partial awards:

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. King', written in a cursive style.

Mark A. King,
Organics Management Specialist
Division of Materials Management

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From: [King, Mark A](#)
To: [Joshua Wellman](#)
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:17:00 PM
Attachments: [Final Award Letter DM&J Waste.pdf](#)

Good afternoon Mr. Wellman,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

DM & J Waste, Inc.
Joshua Wellman, President
219 Stream Road
Winterport, ME 04496

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Wellman:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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The following bidder will receive partial awards:

- Wolfe's Neck Center for Agriculture and the Environment

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. King', with a large, stylized flourish extending to the right.

Mark A. King,
Organics Management Specialist
Division of Materials Management

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From: [King, Mark A](#)
To: townmanager@townofogunquit.org
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:19:00 PM
Attachments: [Final Award Letter Town of Ogunquit.pdf](#)

Good afternoon Ms. Finnigan,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Town of Ogunquit
Patricia A. Finnigan, Town Manager
23 School Street
Ogunquit, ME 03907

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Ms. Finnigan:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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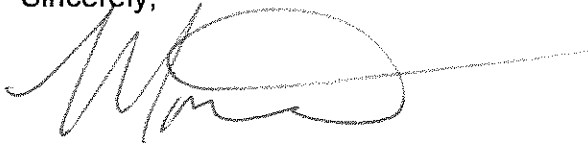
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Organics Management Specialist
Division of Materials Management

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From: [King, Mark A](#)
To: [Gabe Gauvin](#)
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:19:00 PM
Attachments: [Final Award Letter KVCOG.pdf](#)

Good afternoon Mr. Gauvin,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

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Mark King
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Kennebec Valley Council of Governments
Gabe Gauvin, Environmental Planner
17 Main Street
Fairfield, ME 04937

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Gauvin:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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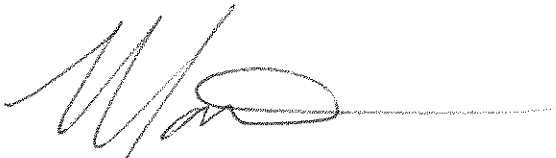
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Mark A. King,
Organics Management Specialist
Division of Materials Management

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From: [King, Mark A](#)
To: [Robert "Bob" Peabody, Jr.](#)
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:20:00 PM
Attachments: [Final Award Letter Town of Bridgton.pdf](#)

Good afternoon Mr. Peabody,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Town of Bridgton
Robert Peabody, Town Manager
3 Chase Street, Suite 1
Bridgton, ME 04009

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Peabody:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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The following bidder will receive partial awards:

- Wolfe's Neck Center for Agriculture and the Environment

The bidders listed above received the evaluation team's highest rankings. The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the

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RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. King', with a long horizontal flourish extending to the right.

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [King, Mark A](#)
To: [Alexis Gareau](#)
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:22:00 PM
Attachments: [Final Award Letter Bolait.pdf](#)

Good afternoon Ms. Macdonald,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Alexis MacDonald Owner/Operator, Bo' Lait Farm
414 West Washington, Rd.
Washington, ME 04754

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Ms. MacDonald

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- University of Maine System acting through University of Maine
- Mid-Coast Solid Waste Corporation
- Central Aroostook Soil and Water Conservation District
- Town of Readfield
- Town of Clinton
- Central Penobscot Solid Waste Facility

The following bidder will receive partial awards:

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Thank you for your interest in doing business with the State of Maine.

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From: [King, Mark A](#)
To: rtrainer@sleepproducts.org
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:23:00 PM
Attachments: [Final Award Letter ISPA and MRC.pdf](#)

Good afternoon Mr. Trainer,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

International Sleep Products Association and Mattress Recycling Council, Inc.
Ryan Trainer, ISPN President and MRC President
501 Wythe Street
Alexandria, VA 22182

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Trainer:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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From: [King, Mark A](#)
To: swilson@orono.org
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:24:00 PM
Attachments: [Final Award Letter Town of Orono.pdf](#)

Good afternoon Ms. Wilson,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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My Best,

Mark

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

Town of Orono
Sophia Wilson, Town Manager
59 Main Street
Orono, ME 04473

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Ms. Wilson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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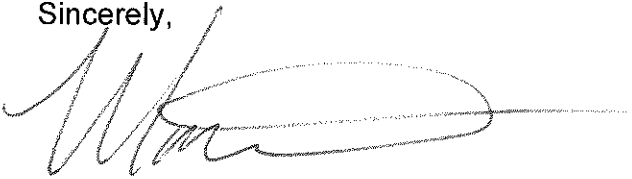
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Division of Materials Management

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From: [King, Mark A](#)
To: maglev@maine.rr.com
Subject: FW: Maine DEP Issues Waste Diversion Grants Round II Decisions
Date: Tuesday, January 12, 2021 1:27:00 PM
Attachments: [Final Award Letter MicroRail.pdf](#)

Good afternoon Mr. Capron,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 16 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
ACTING COMMISSIONER

AWARD NOTIFICATION LETTER

January 12, 2021

MicroRail dba Dust to Dust Solar
Kenneth A. Capron, CEO
1375 Forest Ave., D-11
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Awards under RFP# 202009145,
Waste Diversion Grants Program

Dear Mr. Capron:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated a total of 16 proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: University of Maine George Mitchell Center
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 15 |
| Section II. Proposed Services | (Max: 50 Points) | 50 |
| Section III: Cost Proposal | (Max: 35 Points) | 35 |
| | | |
| | | |
| | | |
| TOTAL POINTS | | 100 |
| | | |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: University of Maine George Mitchell Center
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 15

Evaluation Team Comments:

Pros:

- The Senator George Mitchell Sustainability Center is a renowned leader in the field of sustainability
- Center has long worked alongside state agencies as an educational collaborative partner
- Interdisciplinary teams to tackle sustainability challenges and issues across the board
- Have implemented multiple, successful projects that tie into this proposal such as tracking and reducing food waste from a hospital's food service program

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: University of Maine George Mitchell Center
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 50

Evaluation Team Comments:

Pros:

- Proposal targets highest and best use of food and meets multiple objectives of the RFP
- Project meets important need – addresses issues of food waste and food insecurity as well as reducing emissions from organics disposal
- Project would have potential statewide reach if not beyond, reaching across multiple sectors and encouraging action from a diverse group of entities
- Proposal utilizes existing materials such as educational resources, building upon success and maximizing efficiency
- Lays groundwork for changing the way people view food scraps and target food insecurity by identifying opportunities of excess

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: University of Maine George Mitchell Center
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 35

Evaluation Team Comments:

Pros:

- Strong match well exceeds 25%
- Amount requested is minimal based on the potential educational and environmental benefits this project is likely to have

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: MidCoast Solid Waste Facility
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 14 |
| Section II. Proposed Services | (Max: 50 Points) | 50 |
| Section III: Cost Proposal | (Max: 35 Points) | 35 |
| | | |
| | | |
| | | |
| TOTAL POINTS | | 99 |
| | | |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: MidCoast Solid Waste Facility
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 14

Evaluation Team Comments:

Pros:

- Regional facility serves four communities
- Have implemented programs to expand diversions of other materials from the waste stream including universal and hazardous waste and ewaste as well as recyclables
- Dedicated community volunteers already run swap shop

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: MidCoast Solid Waste Facility
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 50

Evaluation Team Comments:

Pros:

- Untapped niche that needs to be expanded statewide; focuses on the very top of the hierarchy prolonging the life of energy and resource-intensive products
- Facility has regional service area and this project has the potential to divert significant materials
- Could evolve and grow to include repair of additional items
- Project has the potential to serve as a model for other facilities statewide
- Public education and training space would function as a multi-use area for workshops and other community waste diversion education events

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: MidCoast Solid Waste Facility
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 35

Evaluation Team Comments:

Pros:

- Modest funding amount with great potential for education, waste diversion, and serving as a statewide model to promote important practices
- Grant provides 25% match
- Applicant is covering costs of public education and training
- Community volunteers provide labor at no cost

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Aroostook Soil and Water Conservation District
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|-------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 15 |
| Section II. Proposed Services | (Max: 50 Points) | 49 |
| Section III: Cost Proposal | (Max: 35 Points) | 34 |
| | | |
| | | |
| | | |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 98 |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant, Round II

BIDDER: Central Aroostook Soil and Water Conservation District

DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 15

Evaluation Team Comments:

Pros:

- Established organization serving large portion of Aroostook County
- Underserved region would benefit from waste diversion efforts
- Has reliable and qualified community partner in the Woods End Laboratory and established connections to ensure steady supply of manure and food scraps

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Aroostook Soil and Water Conservation District
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 49

Evaluation Team Comments:

Pros:

- Demonstrated need for this compost facility; market decrease in potato products led to million hundred weight of cull potatoes in spring – this operation will provide preventative solution to address this type of need in the future as well as providing ongoing food scrap diversion for community and schools
- Integrating kitchen scraps ensure project viability when cull potatoes are not an issue
- Benefits include compost for school gardens and opportunity to incorporate environmental education into lesson plans as well instilling sustainability values in students
- GAP-approved process for pathogen-free compost
- Work plan is detailed and follows a reasonable timeline
- Strong incorporation of community education - draws various community partners into process

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Aroostook Soil and Water Conservation District
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 34

Evaluation Team Comments:

Pros:

- 121% match
- Applicant has some of the more costly equipment needed for project implementation already available (tractor and turner), which reduces funding needed
- Modest amount for long-term waste diversion potential from this project

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Readfield
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 15 |
| Section II. Proposed Services | (Max: 50 Points) | 48 |
| Section III: Cost Proposal | (Max: 35 Points) | 33 |
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| | | |
| TOTAL POINTS | | 96 |
| | | |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Readfield
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 15

Evaluation Team Comments:

Pros:

- Strong organization serving three communities
- Solid waste committee is well organized and influential within the community
- Over 25 years of successful solid waste management with highly trained staff at the transfer station
- Continued to improve diversion over recent years adding PaintCare, mercury lamp collection, and textile recycling bins

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Readfield
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 48

Evaluation Team Comments:

Pros:

- Two-pronged program will support food scrap diversion for three communities and allow for significant diversion
- \$5,000 savings potential per year by diverting organics; this will allow them to put resources into other programs
- Proposal includes robust education and outreach with direct training to help ensure success
- Station for bucket washing will be much appreciated by residents who don't have to transport odorous buckets home in vehicle
- Applicant will handle all equipment, labor, and transportation
- Work plan was well thought out – organized and detailed

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Readfield
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 33

Evaluation Team Comments:

Pros:

- Strong match well exceeds 25%
- Applicant will purchase some of the expensive equipment needed for the project, reducing how much funding is needed
- Applicant provides all labor, transportation, and other staffing costs

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Clinton
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

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| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 14 |
| Section II. Proposed Services | (Max: 50 Points) | 48 |
| Section III: Cost Proposal | (Max: 35 Points) | 96 |
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| TOTAL POINTS | | 53 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Clinton
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 14

Evaluation Team Comments:

Pros:

- Transfer station serves multiple communities (Clinton, Benton, and sometimes Albion), offering regional benefits
- Code enforcement officer has certifications and experience to oversee reuse building renovations
- Have shown commitment to increasing diversion incorporating PaintCare and redeemables collection in recent years

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Clinton
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 48

Evaluation Team Comments:

Pros:

- Project has merit as it would serve multiple communities in a severely underserved region of the state
- Modifying and appropriately making use of an existing structure
- Project focuses on the top of the hierarchy and will invigorate diversion
- Good education and outreach plan with KVCOG partner; plan to include schools and community workshops

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Clinton
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 34

Evaluation Team Comments:

Pros:

- Sufficient match
- Reasonable cost for project scale and benefits
- Didn't get funded in last round and came back with stronger proposal

Cons:

- No recycling program established, hope to see them move forward with that in the future

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Penobscot Solid Waste Facility
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

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| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 14 |
| Section II. Proposed Services | (Max: 50 Points) | 46 |
| Section III: Cost Proposal | (Max: 35 Points) | 35 |
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| TOTAL POINTS | | 95 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Penobscot Solid Waste Facility
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 14

Evaluation Team Comments:

Pros:

- Transfer station manager has 20 years of experience and has overseen construction of a 24x24 garage at the facility
- Organization serves three towns with oversight by BOD representing each town

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Penobscot Solid Waste Facility
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 46

Evaluation Team Comments:

Pros:

- Demonstrated need for this service in this region
- Would allow involvement from multiple communities
- Reuse and diverting items reduce waste disposal - this project is in line with Maine's waste hierarchy

Cons:

- Lack of building insulation is a concern

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Central Penobscot Solid Waste Facility
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 35

Evaluation Team Comments:

This is a continuation of a previously funded grant; organization received fund in 2018 that has since been extended; total amount requested from this grant is supplemental to allow project completion.

Pros:

- Actual amount requested in this grant is \$9,688.12 not \$18,843.14
- Previously awarded grant of \$9,155.03 is still available to them as it was extended to allow time for project completion

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Wolfe’s Neck Center
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team’s consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
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| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 15 |
| Section II. Proposed Services | (Max: 50 Points) | 48 |
| Section III: Cost Proposal | (Max: 35 Points) | 30 |
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| TOTAL POINTS | | 93 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Wolfe's Neck Center
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 15

Evaluation Team Comments:

Pros:

- Highly reputable nonprofit providing sustainability focused education
- Free to public with over 30,000 visitors plus school age camp programs and campground
- Significant experience with project implementation to expand programs and services at the facility from improving wastewater management to manure storage and use

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Wolfe's Neck Center
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 48

Evaluation Team Comments:

Pros:

- Potential to expand reach as they are offering community residents opportunity to drop off food scraps for composting
- Education for children instills scientific knowledge and encourages sustainability values
- Workshops and trainings add value to project, could encourage more residents to compost

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Wolfe's Neck Center
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 30

Evaluation Team Comments:

Pros:

- Strong match well exceeds 25%
- Amount requested is \$40,000
- Suggest funding \$32,350 for the following:
 - \$840 in farm labor
 - \$25 for compost thermometer
 - \$215 for education worm bin
 - \$50 for Children's lenses, magnifying glasses
 - \$65 for compost screen kit
 - \$200 for digital microscopes
 - \$175 for informational signage
 - \$530 for Five (5) 330-gallon IBC totes
 - \$250 for Five UMaine Compost Samples
 - \$30,00 for new compost building
- Did not pay for the following:
 - \$2,250 for compost tea system
 - \$2,200 for Thomas Prohl labor
 - \$1,800 for Eliza Baker-Wacks
 - \$1,400 for Chuck DeGrandpre

Cons:

- \$6,240 of funds requested are for labor – retaining \$840 for farm educators is integral to project workshops for this project but other labor should be allocated to organization as they are ongoing
- Compost tea system is costly with low environmental benefits
 - Compost will provide excellent farm amendment without compost tea

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Enfield
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

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SUMMARY PAGE

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| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 14 |
| Section II. Proposed Services | (Max: 50 Points) | 37 |
| Section III: Cost Proposal | (Max: 35 Points) | 22 |
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| TOTAL POINTS | | 73 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Enfield
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 14

Evaluation Team Comments:

Pros:

- Town Manager/Transfer Station supervisor completed DEP Operator Training
- Town operates own facility and has implemented pay-as-you-throw for trash to encourage waste reduction

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Enfield
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 37

Evaluation Team Comments:

Pros:

- Town currently lacks recycling program so there is a clear need
- Project would allow for recycling of cardboard along with some other recyclables
- School recycling education and frequent outreach through varied news sources are included, ensuring residents are aware of recycling opportunities and instilling sustainability values in community from a young age

Cons:

- Purchase of glass grinder to expend resources and energy to grind glass only to bury it is not recycling or a higher and better use

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Enfield
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 22

Evaluation Team Comments:

Pros:

- Cost for containers to store recyclables is reasonable considering potential diversion of materials and establishing a recycling program

Cons:

- Glass grinder is high cost for no real environmental benefit as material will be buried

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: DM&J
DATE: December 10, 2020

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| Section II. Proposed Services | (Max: 50 Points) | 33 |
| Section III: Cost Proposal | (Max: 35 Points) | 19 |
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| TOTAL POINTS | | 66 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: DM&J
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 14

Evaluation Team Comments:

Pros:

- Well organized and established company in substantial compliance with DEP regulations as per their permits
- Applicant has a Certificate of Technical Ability in Composting from the Maine Compost school
- Applicant has successfully expanded operations with the \$66,137 in funds allocated from previous Waste Diversion grants

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: DM&J
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 33

Evaluation Team Comments:

Pros:

- Currently offer site operational visits and public tours
- Proposal would provide more clean and efficient collection and transportation of scraps from area businesses
- Proposal would save this business an estimated \$141,288 in first year

Cons:

- Tours are offered but are limited to appointment only
- Facility has many containers onsite so it is not clear how this equipment will impact their overall diversion
- Proposal states that they've completed educational outreach efforts, but they are not documented
- Proposal fails to document that this project would significantly increase diversion; instead it focuses on more compost produced and sold

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: DM&J
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 19

Evaluation Team Comments:

Pros:

- 33% match
- Project enhancements have potential to provide significant organics diversion

Cons:

- Success depends heavily on businesses to respond to opportunity for collection of organics
- Project enhancements do not describe or attempt to estimate volume of organics that could be diverted
 - No demonstrated increase shown

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Ogunquit
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

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SUMMARY PAGE

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| Section II. Proposed Services | (Max: 50 Points) | 25 |
| Section III: Cost Proposal | (Max: 35 Points) | 22 |
| | | |
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| TOTAL POINTS | | 60 |
| | | |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Ogunquit
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 13

Evaluation Team Comments:

Pros:

- Transfer Station Manager has 13 years' experience at the facility and serves on Town Recycling Committee
- Transfer station constructed in 2007 and has been ably operated since
- Transfer station has implemented programs to divert waste including swap shop to reuse materials

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Ogunquit
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 25

Evaluation Team Comments:

Pros:

- Diversion of non-redemption glass is an unmet need in the state

Cons:

- Purchase of
- Proposal was a little disorganized
- The Department does not permit pulling redeemables from a commingled waste stream as it interferes with the bottle redemption program – there are commingling agreements that could be violated
- There are health and safety concerns with staff sorting containers

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Ogunquit
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 22

Evaluation Team Comments:

Pros:

- Match was met
- Costs were only for containers; labor, transport, etc. would be provided by applicant

Cons:

- Cannot fund collection for staff to pull redeemables from commingled containers

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: KVCOG
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

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| Section II. Proposed Services | (Max: 50 Points) | 22 |
| Section III: Cost Proposal | (Max: 35 Points) | 18 |
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| TOTAL POINTS | | 55 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: KVCOG
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 15

Evaluation Team Comments:

Pros:

- Regional organization serves large geographic area
- Established and qualified organization that is partnering with the Mitchell Center, another highly reliable, knowledgeable, and qualified organization

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: KVCOG
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 22

Evaluation Team Comments:

Pros:

- Project would meet a regional need for organics diversion; potential to improve consolidated collection
- Project proposes strong educational component
- Partnership with Mitchell Center creates potential to reach statewide extending reach beyond KVCOG region

Cons:

- Proposal lists communities that are interested in proceeding but has no firm commitments
- Proposal lists comprehensive education strategy but doesn't provide details beyond that there will be materials and information sessions
 - No data on how they will target audience
- Proposal is missing details and seems preliminary – identify that they haven't determined whether food scraps will be composted or sent by anaerobic digestion or precisely where collection points will be or how constructed
- The work plan and implementation timeline are missing from the proposal

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: KVCOG
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 18

Evaluation Team Comments:

Suggest more preparation goes into this proposal so it has firm details worked out and is ready to begin implementation upon receipt of funds.

Pros:

- Match above 70% in labor

Cons:

- \$10,000 listed for education and outreach but there isn't a detailed plan for what the education and outreach campaign would include or a timeline
- Equipment funds are requested but proposal doesn't indicate specifics on collection points, which appears needed to purchase equipment for sites
- Applicant notes there is funding set aside that may be put toward this program in the future, but there is no estimate of how much funding.
 - In addition, in the Proposed Services section, there is a statement that, "There is currently no funding available to assist towns with the creation of these programs."

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Bridgton
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 13 |
| Section II. Proposed Services | (Max: 50 Points) | 22 |
| Section III: Cost Proposal | (Max: 35 Points) | 18 |
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| TOTAL POINTS | | 53 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Bridgton
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 13

Evaluation Team Comments:

Pros:

- Town has recycling committee working on improving recycling
- Have active partnership with ecomaine

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Bridgton
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** ____ **22** ____

Evaluation Team Comments:

Pros:

- Potential to provide funding and decrease waste with PAYT

Cons:

- No engineering report to demonstrate repairs are feasible and structural integrity is not beyond point of fixing
- Passing PAYT relies on voters approving a policy they've previously rejected
- No demonstrated benefit or diversion shown through proposed project without approval of PAYT and no guarantee repairs are all that is needed to ensure building stability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Bridgton
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 18

Evaluation Team Comments:

Pros:

- 26% match of funds requested

Cons:

- Fund request is high for no proven benefit in terms of waste diversion
- No report demonstrating repair will make building sound and true
- No guarantee of increased diversion

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Bo'Lait & Scrap Dogs
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 14 |
| Section II. Proposed Services | (Max: 50 Points) | 20 |
| Section III: Cost Proposal | (Max: 35 Points) | 12 |
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| TOTAL POINTS | | 46 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Bo'Lait & Scrap Dogs
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 14

Evaluation Team Comments:

Pros:

- Strong partnership established in 2018; working very well together
- Successful record with previous grants received
- Expanded operation to serve over 300 customers

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Bo'Lait & Scrap Dogs
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 20

Evaluation Team Comments:

Pros:

- Screener would increase their efficiency
- Save rental fees and allow them to invest in other parts of operation such as pad expansion for increased capacity

Cons:

- Significant investment – one of higher grant fund requests received in this round
- Big purchase for small output; site may be reaching capacity
- Did not provide sufficient data to support that this investment would significantly increase waste diversion
- Does not actually change current process

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Bo'Lait & Scrap Dogs
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 12

Evaluation Team Comments:

Pros:

- Applicant would save money they could reinvest into compost operation

Cons:

- Confusing financials; full cost of screener is more than proposal lists
- Applicants list total cost as \$35,000 but offer match of \$8,750 and are requesting full funding for \$35,000 – this may be a typo
 - If this was not a typo, applicant has provided insufficient match

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: International Sleep Products Association
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 11 |
| Section II. Proposed Services | (Max: 50 Points) | 27 |
| Section III: Cost Proposal | (Max: 35 Points) | 7 |
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| TOTAL POINTS | | 45 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: International Sleep Products Association
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 11

Evaluation Team Comments:

Pros:

- Highly organized – association has experience setting up mattress recycling programs in states that have passed legislation to mandate programs

Cons:

- Organization is not based in Maine; oversight will not take place in Maine and any impacts that occur inside state borders are not measurable at this time

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: International Sleep Products Association
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 27

Evaluation Team Comments:

Pros:

- Grant funds essentially cover transportation and labor
- Project is line with DEP report identifying pilot project as a need to determine feasibility of mattress recycling in Maine

Cons:

- Pilot would recover limited amount of material; only up to 2,000 units and includes both mattresses and box springs
- Doesn't clearly identify where each step of pilot project would be implemented
- Material to be recovered is metal, which is already recovered with mattresses sent to waste-to-energy
- Large carbon footprint for transportation
- Legislative support for statewide mattress recycling program or funding for long-term program have not been established

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: International Sleep Products Association
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 7

Evaluation Team Comments:

Pros:

- Match well above 25%
- Pilot would be a step in the right direction but may be poorly timed; need more details and recovery of materials to make it worth doing

Cons:

- Unclear what funds will go to and the project is one of the costliest proposals submitted
- Bulk of money is tied up in transportation and labor; unclear whether mattresses collected will be managed different as mattresses sent to ecomaine are already incinerated with metals recovered in process

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Orono
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 5 |
| Section II. Proposed Services | (Max: 50 Points) | 20 |
| Section III: Cost Proposal | (Max: 35 Points) | 13 |
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| TOTAL POINTS | | 38 |
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Orono
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 13

Evaluation Team Comments:

Pros:

- Director of Public Works is experienced with 11 years in position
- Underserved part of state
- Have been running landfill for a long time

Cons:

- None identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Orono
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 20

Evaluation Team Comments:

The Town Ordinance against recycling collection at multi-family units could overcome part of what necessitates the need for this grant proposal if feasible to change the ordinance.

Pros:

- Provides option for underserved residents to recycle
- Containers are being provided at no cost
- Includes some education components

Cons:

- Cost to haul is non-sustainable and is based on loads rather than amount collected
- There is no funding mechanism to continue the recycling service once grant funds are expended
- Unclear how much material is likely to be diverted
- Not entirely clear how education will be targeted to reach tenants of large multi-unit buildings
- Did not clarify where posters would be distributed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: Town of Orono
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 5

Evaluation Team Comments:

Pros:

- Match was met
- Stickers to encourage multi-units eligible to participate to recycle would be fundable under this grant as it would be a sustainable program component moving forward

Cons:

- Costs were to fund recycling program for two years but there is no funding moving forward so it appears to be a temporary service instead of a sustainable one
- Costs are direct transfer to Casella

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: D2D Solar MicroRail
DATE: December 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Maine Department of Environmental Protection
NAME OF RFP COORDINATOR: Mark King
NAMES OF EVALUATORS: Mark King, Mike Parker, Megan Pryor, Tiffany Veilleux and Jim Guerra

SUMMARY PAGE

| | | <u>Points Awarded:</u> |
|---|------------------|------------------------|
| Numerical Score: (Edit sections below to match evaluation criteria within RFP) | | |
| Section I. Organization Qualifications and Experience | (Max: 15 Points) | 4 |
| Section II. Proposed Services | (Max: 50 Points) | 21 |
| Section III: Cost Proposal | (Max: 35 Points) | 10 |
| | | |
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| TOTAL POINTS | | 35 |
| | | |

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: D2D Solar MicroRail
DATE: December 10, 2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: Maximum of 15 points available **Score:** 4

Evaluation Team Comments:

Pros:

- Qualified individuals are listed as participants to be contracted for research and data analysis

Cons:

- Brand new business
- Qualified individuals listed as participants are not clearly identified as having committed to the project
- No past experience relevant to proposal
 - No direct experience with chemical extraction or handling of hazardous materials
- No financials included

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: D2D Solar MicroRail
DATE: December 10, 2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: (Maximum of 50 points available) **Score:** 21

Evaluation Team Comments:

Pros:

- Project is intended to address development of recycling for spent solar panels, which is a pending waste management issue requiring a solution

Cons:

- Success relies on the legislature passing a bill to fund the program with fee at sale of solar panels
- Without funding, solar panel diversion or many of the outcomes listed will not be accomplished
- Doesn't appear to have contracts established to ensure work is completed
- Method discussed hasn't been proven; risk potential to fund considering overall cost
- The proposal doesn't have a work plan or implementation timeline

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant, Round II
BIDDER: D2D Solar MicroRail
DATE: December 10, 2020

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: Maximum of 35 points available **Score:** 10

Evaluation Team Comments:

Pros:

- Match listed at \$1,300,000 for \$40,000 grant fund request

Cons:

- Project specifies that equipment, facilities, location, recycling methods, etc. have not been identified but list all of these as match
- No funding allocated to hazardous waste disposal
- Project success relies on funding from fee at sale that would need to be passed by the legislature

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: University of Maine System, Acting Through University of Maine

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Senator George J. Mitchell Center for Sustainability Solutions is a state renowned leader in the field of sustainability. The group focuses on development of interdisciplinary teams to tackle sustainability challenges.*
- *The Mitchell Center has long-work alongside state agencies as an educational collaborative partner.*
- *Transfer station employees are highly trained.*

II. Proposed Services

1. Services to be Provided

- *The Mitchell Center proposes to create an educational toolkit that will include:*

*A. A “**theme**” directly targeting a **Maine audience** (examples: *Love Food/Hate Waste; Think Eat Save; I Value Food; Save The Food; Food: Too Good To Waste*)*

B. Consistent, proven, and compelling education information:

- 1) provide basic food waste data (acknowledge the problem)
- 2) identify what consumers/communities can do to solve the problem (change the behavior)
- 3) present tangible reinforcement/benefits for changing behavior (change how you feel about the behavior)
- 4) share successes to create larger statewide momentum

C. The most effective communication “tools”: ads, postcards, brochures, magnets, website/Facebook page, Instagram, blogs, community events

D. Key target audience definition and a targeted media plan to build maximum education awareness

E. An annual **Maine Food Rescue Hero Awards** (similar to EPA Food Recovery Challenge Awards) opportunity to encourage, recognize and reward the outstanding efforts of Maine people and Maine organizations to end food waste in Maine, and it will:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: University of Maine System, Acting Through University of Maine

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

“Promote Consumer Food Waste Education & Awareness.”

- *There is a strong education/training basis to this proposal.*

III. Cost Analysis

1. Overall Costs

- The Mitchell Center is requesting \$27,318.00 to cover educational materials and tool kit promotion. The match is \$21,050 or 44% of the total cost.
- The salary of \$6,270 is a one-time researcher cost and would not carry through future applications,
- Excellent proposal!

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: University of Maine System, Acting Through University of Maine

DATE: 12/04/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Excellent, well-qualified applicants with extensive experience and knowledge*
- *Have implemented multiple, successful projects that tie into this proposal such as tracking and reducing food waste from a hospital's food service program*
- *Organizational experience ranges from working with corporations to communities to nonprofits, well prepared for a project like what they've proposed*

II. Proposed Services

1. Services to be Provided

- *Project meets multiple objects of the RFP:*
 - *Food rescue is the highest and best use of food and this project prioritizes food rescue and waste reduction*
 - *This project meets an important need in addressing the issue of food waste in Maine as well as food insecurity and emissions related to disposal of organics in the trash*
 - *Hunger in ME is at very high levels due to Covid-19; matching potentially wasted food with hungry people is a crucial need this project aims to address*
 - *This project would have potential statewide reach across multiple sectors, raising awareness of key issues and encouraging action*
 - *Project proposal would utilize material from existing entities and educational campaigns, building upon success and using resources efficiently (not recreating the wheel)*
 - *Project partners have been identified and appear to be a good fit with the proposal*

2. Implementation – Work Plan

- *Work plan follows a reasonable timeline to complete each action or task*

3. Costs

- *\$6,270 for temporary faculty costs; unsure if we would fund this type of labor – important to determine how the project will continue to move forward once this staff position is no longer in effect*
- *Match is well above 25%*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: University of Maine System, Acting Through University of Maine

DATE: 11/20/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Applicants well versed in waste management
- Demonstrated ability to successfully implement large-scale programs
- Have worked with many partners over the years

II. Proposed Services

1. Services to be Provided

- Prioritizes organics diversion at the highest level
- Significant education/outreach commitment that will ensure success
- Potential for significant state-wide impacts
- Identified partners

2. Implementation – Work Plan

- Well thought out plan with reasonable objectives
-

3. Cost

- Match of over 25%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: University of Maine System, Acting Through University of Maine

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Food waste program
- Match met and exceeded
- Educational outreach to community and University
- SGMS center is well known and amazing for educational purposes

CONS

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: University of Maine System, Acting Through University of Maine

DATE: November 24, 2020

EVALUATOR NAME: James Guerra

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience - Fully Qualified

Proposed Services – The Mitchell Center is seeking a Grant to implement a Maine Consumer Food Waste Education and Awareness Campaign toolkit. State-wide educational campaign against food waste and for best diversion alternatives when it happens

Total Cost: 48,368 Grant request: 27318 Match: 21,050

Pros

- *Never going to get more professional results for the dollar*
- *A holistic approach aimed ultimately state-wide*
- *Should create a logical progression of well-conceived grant proposals over the coming years*
- *Very good use of funds*

Cons

- *It ends*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Mid-Coast Solid Waste Corporation

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *MCSWC is a well-established organization serving Camden, Hope, Rockport and Lincolnville.*
- *MCSWC currently operates a successful "Swap-Shop" and it is hoped that this project would enhance that operation.*

II. Proposed Services

1. Services to be Provided

- *MCSWC proposes to establish a program to divert small engine equipment from its scrap-metal stream.*
- *To accomplish this, MCSWC will repurpose an existing onsite building that house the "swap shop" to include a repair shop to allow these items to be fixed and added to the swap shop items.*

III. Cost Analysis

1. Overall Costs

- *MCSWC is seeking \$5,150 to procure electrical hook-ups, waste oil containment, signage and lumber to repurpose the swap shop to include a repair area. They are offering \$1,300 in match. Match is 25% and meets minimum requirement.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: MidCoast Solid Waste Facility

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Regional facility serves four communities*
- *Has implemented programs to expand diversion including source-separated recycling, scrap metal, and universal waste, hazardous waste, and ewaste collections as well as a swap shop to promote reuse*
- *Have dedicated community volunteers already running swap shop to take on reuse and repair*
- *Staff are able to complete some of the work needed including building work benches, reducing overall grant funding needed*

II. Proposed Services

1. Services to be Provided

- *Proposal focuses on the top of the hierarchy with reuse and repair to prolong the useful life of small engine appliances, bicycles, and the like*
 - *Significantly more greenhouse gas savings associated with reuse and repair than recycling, which is much more energy-intensive*
- *Proposal has regional benefits to the four communities served by the facility*
- *Public education and training space will function as a multi-use area for diverting materials and workshops*
- *This project and the implementations of a permanent space to reuse and host repair clinics could serve as a model for other facilities in Maine*

2. Implementation – Work Plan

- *Plan is concise – only detail to be worked out is who will complete electrical upgrades in their specified timeline*
 - *Seems likely this will not be a barrier to implementation given variety of companies offering such services*

3. Costs

- *Grant provides 25% match*
- *Applicant is covering cost of public education and training*
- *Modest funding amount likely to be matched with outsized environmental benefits through extending the life of equipment that would otherwise need to be replaced; highly preferable to recycling*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: MidCoast Solid Waste Facility

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Facility serves four communities
- Have committed group of volunteers
- Manager has several years of experience in solid waste management

II. Proposed Services

1. Services to be Provided

- Plan is committed to reusing materials at the highest possible level
- Community outreach and commitment is a large part of the plan and will increase likelihood of success
- Infrastructure will assist facility long into the future

2. Implementation – Work Plan

- Plan is very detailed and logical

3. Cost

- Match of 25%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Mid-Coast Solid Waste Corp.

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Cost of program is not high
- Match is met
- Unique concept of repair clinic for swap shop

CONS:

-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Mid-Coast Solid Waste
DATE: November 18, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: I recused myself from evaluating this proposal due to a personal connection I had with the applicant previously. I also did not participate in the consensus evaluation process.

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience

Proposed Services –

Pros

-
-
-
-

Cons

-
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Aroostook Soil and Water Conservation District

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- *This Organizations serves a large portion of Aroostook County and is integral in the development of their Solid Waste Management plans.*
- *CASWCD was integral in the development of the first "cull" potato compost operation in the State of Maine (1989). They learned a lot from that experience and have provided consistent leadership to the potato industry since.*
- *The Aroostook County area is an underserved portion of Maine.*
- *CASWDC plans to work with all farmers, schools, businesses and residents alike.*
- *This project will, undoubtedly have a great impact over a wide area.*
- *CASWDC also works very closely with Cooperative Extension and DEP alike help further their potential impacts.*

II. Proposed Services

1. Services to be Provided

- *There is a demonstrated need for this compost facility. During spring of 2012 (due to Covid-19 crisis evolving) there was a marked decrease in demand for potato products. This resulted in a calamitous backlog of culls in storage generating a crisis equaling 1,000,000 hundred weight of potatoes needing disposal. Fortunately, we were able to use them agronomically, but having this facility available would have increased our options and reduce a very stressful situation.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Aroostook Soil and Water Conservation District

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *This pilot compost project will provide an educational opportunity for students and farmers alike.*
- *The educational impact will be felt county-wide.*
- *In the past, they have tried renting screeners and also built one, but neither option has worked efficiently enough to enhance operations.*
- *The existing site is very well-set up currently with state-of-the-art equipment, needs are limited to:*
 1. *Collection containers,*
 2. *Feedstocks,*
 3. *Trucking, and*
 4. *Funding for educational “Demonstration Day”.*
- *CACSWCD will also use the compost generated in growth trials, further educating area farmers and growers alike.*
- *Great LOGO!!!*

2. Implementation – Work Plan

- *The plan is efficient and offers lots of opportunities to impart education.*
- *The proposed pilot will result in the development of a much needed facility or series of satellite facilities county-wide.*
- *Total requested \$37,889.60/\$45, 735.00 = 120% match!!!*
- *The budget proposed appears to be very fair and will accomplish a lot with limited funds.*
- *This project was proposed during Round I this past spring, but fell short due to salary requests—this time they are offering salaries as an in-kind match and only requesting a laborer position (200 hours requested) necessary to allow this limited pilot to occur. Based on group consensus, I recommend-fund fully.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Aroostook Soil and Water Conservation District

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Organization is well qualified and has experience with similar project in the past*
- *Has reliable and qualified community partner in the Woods End Laboratory and established connections to ensure steady supply of manure and food scraps*
- *This project would have widespread reach within an underserved region*

II. Proposed Services

1. Services to be Provided

- *This project will divert organic scraps from the area schools and farms*
- *Benefits include compost for school gardens and opportunity to incorporate environmental education into lesson plans as well instilling sustainability values in students*
- *Proposal includes public food scrap drop-off at farmers' market to increase overall diversion in addition to scraps from schools and farms, and an education and outreach method to let people know about the opportunity*
- *Project is written as a trial period; unclear if they plan to continue food scrap and cull composting efforts in the future or whether they would be able to do so without an external funding source*

2. Implementation – Work Plan

- *The work plan is detailed and realistic*

3. Costs

- *Grant is one of the more costly at \$37,889.60*
- *Applicant proposes 121% match*
- *Applicant has some of the more costly equipment available such as a tractor and turner, which saves funding needed for implementation*
- *Funding requests include fuel and transport (\$2,400) and labor (\$6,011)*
 - *Grant funding minus hauling and labor would total \$29,479 but it is not clear if project can move forward without this funding*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Aroostook Soil and Water Conservation District

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Strong community presence which critical to working in this geographic area
 - Organization has long history of experience dealing with the identified problem
- II. *Proposed Services*
 1. *Services to be Provided*
 - Proposed project would move organics management to a higher level
 - Partners well with schools and local farms
 2. *Implementation – Work Plan*
 - Proposed plan is realistic and straightforward. Will carry well into the future
 3. *Cost*
 - Match of 121%
 - Makes good use of existing equipment

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Aroostook SWCD

DATE: 11/21/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Proposal is very well organized and written.
- Cull potatoes w/ included school composting will alleviate and divert a lot of food waste in the landfill, cull potato leachate in the water supply
- Adequate plot of land to use for this project
- Match amount meets and exceeds minimum
- That area of Maine gets overlooked for project expansion and grant monies.

CONS:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Central Aroostook S & W Conservation District
DATE: November 19, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – Broad base/outreach with significant hands on experience. Goal is to restart and improve a cull potato management plan that was allowed to fall into disuse some decades ago. Now includes a significant community involvement which should help sustain it when culls are down

Pros

- *Demonstrated need with significant environmental benefits*
- *Broader reach into general community with attention to economically disadvantaged population*
- *Underserved area*
- *More than 100% match*
- *Sensible plan to reap multiple benefits out of a mismanaged resource*
- *Previously applied and not approved for lack of funds*

Cons

- *Includes some wages (labor only) but could largely be subbed out for hard purchases*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Readfield

DATE: 11/18/2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Strong community-based organization serving three communities (Readfield, Wayne and Fayette).*
- *Solid Waste Committee is well-organized and influential.*
- *Over 25 years of successful solid waste management.*
- *Transfer station staff are highly trained.*

II. Proposed Services

1. Services to be Provided

- *Two-prong program to support home composting and community-based composting efforts for recovered food scraps.*
- *Also proposing an aggressive educational package amongst all three towns.*
- *Looking to divert 52 tons 1st year for a \$5,000 savings.*

2. Implementation – Work Plan

- *Proposed plan appears to be on track for a successful operation.*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Readfield

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Motivated transfer station manager has continued to improve waste diversion services for residents over the past few years, adding PaintCare, mercury lamp recycling, and textile recovery bins*
- *Transfer station manager demonstrated determination and professionalism in overcoming challenges to implementation of mercury lamp recycling and worked with DEP each step to keep moving forward; now the program is running well.*

II. Proposed Services

1. Services to be Provided

- *Proposal has regional benefits; transfer station serves three municipalities
 - *Adding food scraps to existing organics recovery for three communities will allow for significant diversion (estimated 42-52 tons/year with potential to divert more as program is established)*
 - *Additional economic savings of up to \$5,000**
- *Proposal is detailed, organized, and thorough.*
- *Proposal includes significant education and outreach, including direct training to help ensure program success*
- *Bucket wash station takes some of the barriers away for residents; makes it easy to drop scraps and clean bucket, not having to take dirty bucket home in vehicle*

2. Implementation – Work Plan

- *Plan incorporates every step needed to implement the project in reasonable increments*

3. Costs

- *Grant provides more than 50% match*
- *Applicant will purchase some of the more costly equipment needed for implementing the project*
- *All funds requested are for equipment and materials - all labor, transportation and other staff related costs will be covered by applicant*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Readfield

DATE: 11/20/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Manager has extensive experience
- Demonstrated ability to successfully run recycling programs
- Serves 3 communities

II. Proposed Services

1. Services to be Provided

- Demonstrated positive outcomes through organics diversion
- Significant education/outreach commitment that will ensure success
- Providing clean buckets eliminates "ick factor"

2. Implementation – Work Plan

- Well thought out plan
-

3. Cost

- Match of over 50%
- Grant funds to be used for equipment, applicant providing labor
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Readfield

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Composting on medium scale, and including additional communities
- Match met and exceeded
- Educational outreach
- Proposal is organized and detailed.

CONS

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Town of Readfield
DATE: November 24, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience - Proposal really well done. Team appears fully trained.

Project total 42,612 Grant ask 20,300 Match 22,312

Proposed Services – Prong 1 – encourage home composting by making composters and training available. Prong 2 – Expand current yard waste composing at transfer station to include food waste from residents, schools and others. Provide overall education for proper participation in both programs.

Pros

- Encourages home composting*
- Addresses food waste diversion for those who can or cannot compost*
- Piggybacks on existing yard waste program providing effective cost control*
- Extensive education/awareness campaign*
-

Cons

- Match includes wages for existing employees. Will they see an increase?*
- Duplication of KVCOG proposal*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Clinton Maine

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Town of Clinton transfer station currently serves the Clinton and Benton Communities.*
- *In small communities such as these, the transfer station often serves as a meeting/greeting place and having extra opportunities to gather towns folk together is essential.*

II. Proposed Services

1. Services to be Provided

- *The town wishes to develop a reuse program at its existing transfer station in the form of an exchange shop. This shop will allow waste to be diverted to "higher and Better Uses" while also allowing community interaction and educational dissemination.*
- *The applicant submitted a proposal during the spring round of grants and was not awarded due to not finishing in the top—this project has merit and is occurring in an underserved portion of the state.*

III. Cost Analysis

1. Overall Costs

- *The Town is requesting \$20,000 to structurally modify an existing building at the transfer station to accommodate the new shop and also are offering a robust educational program to support awareness amongst community members. The match offered is \$8,460 (42% match) of 29% of total costs.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Clinton

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Code enforcement officer is certified and has the experience to oversee renovations to the reuse building
- Companies that would complete electric and building work are both qualified businesses that have completed satisfactory projects for the town
- Transfer station serves three municipalities, offering regional benefits
- Program improvements over recent years to divert textiles, fire extinguishers, participate in PaintCare, and collect redeemables demonstrates initiative to improve their waste diversion opportunities for the three towns the facility serves

II. Proposed Services

1. Services to be Provided

- The format of the RFP is not as concise as would be ideal, but it contains all required elements
- Project would improve the current reuse shed, making it more usable in winter months and inclement weather
- Reuse building is already constructed so total cost is reduced compared to constructing an equivalently sized building
- These improvements would also protect reusable items from weather-related damage, making the building more likely to increase overall diversion
- Project focuses on the top of the waste hierarchy, allowing residents from three municipalities to reuse items and avoid sending them for disposal
- Good education and outreach plan with partner KVCOG includes schools and community workshops and has a staggered timeline to allow for reinforcement of messaging

2. Implementation – Work Plan

- The work plan describes a quick project implementation time of 90s for the physical renovation
- The 18-month education and outreach plan covers a lot of ground and ties in community events and partners, which bodes well for reaching many residents and getting people interested in using the reuse building

3. Costs

- 25% match

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Clinton

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *The application notes that no subcontractors will be used yet companies are being hired to complete the electrical work and building renovations – are the match amounts from the applicant funding the labor for this work and grant funds only being applied to materials? The application is not clear on this point*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Clinton

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Facility serves 3 municipalities
 - Demonstrated ability to successfully run recycling programs

- II. *Proposed Services*
 1. *Services to be Provided*
 - Strong commitment to infrastructure
 - Demonstrated an increase in recycling based on the proposed improvements
 - Strong education and outreach plan

 2. *Implementation – Work Plan*
 - Well developed plan for construction and long-term education

 3. *Cost*
 - Match of 25%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Clinton

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Waste diversion program for area that is in need
- Match is met
- Town and community support
- Education outreach is expected
- Not high cost for the program

CONS:

-

Questions:

-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Town of Clinton
DATE: November 20, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – Current town staff/officers along with vendors are capable of achieving project goals. \$28,000 proposal with an \$8,000 match.

Proposed Services – Partition an on-site, two bay structure such that one bay can continue as storage support for the facility and the other can be dedicated to a community “swap shop”.

Pros

- *Underserved area*
- *Will invigorate diversion within the two communities*
- *Makes good use of an existing structure*
- *29% match*

Cons

- *It isn't clear if the facility offers traditional recycling opportunities*
- *Difficulty following the RFP format suggested by the Department.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Penobscot Solid Waste Facility

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *This facility has a strong operating record and has been managed by the same professional for over 20 years.*
- *Site received WDG in 2018 for **\$9,155.03** to complete building construction, but prison labor fell through. CPSWF reapplied in spring of 2020, but did not score high enough to accomplish grant receipt and are back again to try and secure grant to complete build.*

II. *Proposed Services*

1. *Services to be Provided*

- *The proposed building was previously approved (see above) as a good use of WDG funds. The applicant is now requesting an extra \$9,688.12 to help complete the construction.*
- *There is a demonstrated need for this service to the community.*
- *I do have a concern regarding the absence of insulation quoting for the metal building; thus could result in a very inefficient heating system as well as risking pipe freezing and damage during cold winter days.*
- *Also, the proposal mentions that CPSF has the existing 2018 grant and are including it the $\$18,843.14 - \$9,155.02 = \mathbf{\$9,688.12}$ requested.*
- *Recommend approval of the requested amount of **\$9,688.12**.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Penobscot Solid Waste Facility

DATE: 12/01/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Transfer station manager has 20 years of experience*
- *Transfer station manager has construction of a 24x24 garage at the facility and has specific experience for implementation of this project*
- *Organization serves three towns and has oversight by a Board of Directors with representation from each town*

II. Proposed Services

1. Services to be Provided

- *Construction of a reuse building will provide residents a way to reuse and divert items from disposal in line with priorities of Maine's waste hierarchy*
- *The project meets a demonstrated need and multiple benefits of providing people with free items that they can use and reducing waste disposal*

2. Implementation – Work Plan

- *Modified plan to revise initial grant submitted and approved in 2018 to construct a reuse/swap shop building at the facility*
- *The initial project could not be completed due to changes in availability of affordable prison labor - the work that has gone into reapplying twice – once unsuccessfully in 2019 - and revising this workplan shows initiative and strong motivation to provide residents with a reuse building*
- *Applicant did not apply labor funds as match toward project and are pitching in matching funds by helping to pay for the equipment and materials needed to complete the project – this maximizes grant funds from DEP*

3. Costs

- *The actual amount requested in this grant round is \$9,688.12 rather than \$18,843.14 due to the previously awarded grant of \$9,155.03*
- *All funds requested are for equipment and materials - all labor, transportation and other staff related costs will be covered by applicant.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Penobscot Solid Waste Facility

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Strong community presence serving 3 communities
 - Facility manager has extensive experience in waste management
- II. *Proposed Services*
 1. *Services to be Provided*
 - Solid plan of development
 - Repurposes materials back into the community
 2. *Implementation – Work Plan*
 - Proposed plan is realistic
 - Had to rethink proposal when labor from prison was no longer available
 3. *Cost*
 - Match is adequate
 - Makes good use of funds by developing long-term infrastructure

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Central Penobscot Solid Waste

DATE: 11/21/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Match is appropriate
- There is a need in this area.
- Project is well organized,

CONS:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Central Penobscot Solid Waste Facility
DATE: November 19, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience: proposed work is straightforward, and applicant has shown sufficient ability to implement project

Proposed Services – Construct a 14 X 36' metal building to be used as swap shop.

Pros

- *Serves multiple communities in rural Penobscot County*
- *Swap shops are becoming integral in municipal solid waste management and are a good awareness tool.*
- *Would allow community to make full use of initial grant.*
-

Cons

- *Project has evolved to include plumbing and heat.*
- *No apparent allowance for insulation*

CPSW has extended their first grant. This gran was to make up for shortfall resulting from the loss of free labor. The project has changed a bit. Extended approved grant of \$9,155 and seek an additional \$9,688. Propose 25% match on total of \$25,124.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Wolfe's Neck Center for Agriculture & the Environment

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The Wolfe's Neck Center for Agriculture & the Environment mission is to transform our relationship with farming and food for a healthier planet. This group is a pioneer in organic agriculture and provides education to countless students of all ages annually.
- The center is open year-round and free to the public, seeing over 30,000 visitors annually.

II. Proposed Services

1. Services to be Provided

- The Wolfe's Neck Center for Agriculture & the Environment proposes to construct a new compost facility, focusing on diverting food scraps from their campground, Farm Café, events and fruit and vegetable production.
- There is a strong education/training basis to this proposal.
- The site could reach out to Freeport and surrounding communities for further diversion.

III. Cost Analysis

1. Overall Costs

- The Wolfe's Neck Center for Agriculture & the Environment is requesting \$40,000 to cover facility development, educational materials, and salaries.
- I am proposing the following:

| Equipment | Cost | Costs Grant to Cover |
|------------------------|-------|----------------------|
| Compost Thermometer | 25.00 | 25 |
| Compost Tea System | 2,250 | 0 |
| Educational Worm Bin | 215 | 215 |
| Children's hand lenses | 50 | 50 |
| Compost Screen Kit | 65 | 65 |
| Digital Microscopes | 200 | 200 |
| Informational Signage | 175 | 175 |

Total 685.00

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Wolfe's Neck Center for Agriculture & the Environment

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

| Materials | Cost | Costs Grant to Cover |
|-------------------------------|------|----------------------|
| Five (5) 330-gallon IBC totes | 530 | 530 |
| Five UMaine Compost Samples | 250 | 250 |
| Total | | 780.00 |

| | | |
|-------------------------|----------|------------------|
| New Shop (Compost Area) | \$30,000 | 15,000 |
| Total | | 15,000.00 |

| Labor | Cost | Costs Grant to Cover |
|-------------------|------|----------------------|
| Tom Prohl | 2200 | 0 |
| Eliza Baker-Wacks | 1800 | 0 |
| Chuck DeGrandpre | 1400 | 0 |
| Farm Educators | 840 | 840 |
| Total | | 840.00 |

Grand Total **16,465.00**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Wolfe's Neck Center

DATE: 12/02/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Highly reputable nonprofit with well-qualified staff*
- *Significant experience with project implementation to expand programs and services at the facility from improving wastewater management to manure storage and use*
- *Organization has successfully undertaken actions to become more sustainable and educate others on sustainable practices*

II. Proposed Services

1. Services to be Provided

- *Potential to expand beyond farm and campground with Freeport residents dropping off food scraps*
- *Inclusion of educational piece for children instills scientific knowledge and appreciation for composting*
- *Workshops and trainings for adults could also encourage more residents to compost, provided focus is on worm bin or applicably scaled for backyard composting*
- *Site is already diverting organics to compost but this project would reduce transportation by limiting transported materials to compostable containers and other compostable packaging*

2. Implementation – Work Plan

- *Work plan follows a reasonable timeline to complete each action or task*

3. Costs

- *40% match exceeds minimum of 25% significantly*
- *Already have much of needed equipment (skid steers, tractors, manure spreaders)*
- *\$6,240 of funds requested are for labor – while it sounds like a portion of this would go toward staff to holding public workshops for free, it is not entirely clear how much (possibly the \$840 for farm educators)*
- *Application indicates that some funds will go to subcontractors, Hayden Logging & Construction for building of the new composting facility) and ReVision Energy for solar panel installation, but the cost breakdown is not provided in the application*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Wolfe's Neck Center

DATE: 11/20/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Dedicated nonprofit
 - Demonstrated ability to successfully implement sustainability programs

- II. *Proposed Services*
 1. *Services to be Provided*
 - Prioritizes organics diversion at a level
 - Significant education/outreach commitment that will ensure success
 - Potential for significant local impacts by working with community
 - Strong educational component
 - Builds upon existing program

 2. *Implementation – Work Plan*
 - Well thought out plan with reasonable objectives
 -

 3. *Cost*
 - Match of 40%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Wolfe's Neck Center

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Composting program with large scale educational outreach
- Match met and exceeded
- Significance Experience

CONS

- Some cost is high for little environmental efficiency

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Wolfe's Neck Center
DATE: November 30, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience - Well established education and demonstration facility with numerous experienced staff. This is a high visibility nonprofit organization dedicated to environmentally sound practices in agriculture.

Proposed Services – Compost food and other agricultural wastes on-site. Develop and utilize “compost tea” in on-site trials and ongoing basis. Grant funding would support public education efforts, including signage, curriculum development, and staff training with the goal of offering free workshops for our community. Composting services can reach well into Wolfe's Neck's home region as other generators of organic materials (brewery) have expressed interest in composting services. Less trucking waste = smaller C fp.

Pros

- *1:1 match*
- *Very high visibility*
- *Enables facility of some renown to engage in and extol the benefits of on-site agri / food waste composting using s science based, data driven approach.*
- *Further enables a demonstration and educational facility with reach well into communities*

Cons

- *Maximum grant*
- *Some wages included in proposal*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Enfield Maine

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *The Town of Enfield operates its own municipal transfer station shipping 650 tons of MSW to PERC on an annual basis of which 70-80 tons is recyclable..*
- *The Town recently broke relations with Ireland Rubbish Service and now has a recycling void.*
- *In small communities such as these, the transfer station often serves as a meeting/greeting place and having extra opportunities to gather towns folk together is essential.*

II. *Proposed Services*

1. *Services to be Provided*

- *The town wishes to develop a recycling program focusing on corrugated cardboard, food glass containers, #2 plastics and tin food cans.*
- *To accomplish this, the Town will install 2 40 yd enclosed containers and a glass pulverizer.*

III. *Cost Analysis*

1. *Overall Costs*

- *The Town is requesting \$15,555 to purchase 2 40 yd roll-offs and a glass pulverizer. The match offered is \$5,185 (33% match of total costs).*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Enfield

DATE: 11/30/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Town Manager/Transfer Station supervisor completed DEP Operator Training*
- *Town operates own facility, implemented pay-as-you-throw for trash to encourage waste reduction, demonstrates policy knowledge*

II. Proposed Services

1. Services to be Provided

- *Proposal looks to divert materials that either have relatively reliable markets or can be used locally (glass)*
- *Town currently lacks recycling program, so there is a clear need to implement options for residents to increase their waste diversion*
- *Thoughtful inclusion of training for residents to recycle correctly*
- *Looking to divert 85 tons of recyclable MSW annually with an estimated savings of \$8,440 per year*
- *Glass pulverize would allow for use of the material as fill for municipal infrastructure needs – not the same as recycling, but will keep it out of the landfill*

2. Implementation – Work Plan

- *Proposed plan is detailed and follows a reasonable timeline*
- *School recycling education and frequent outreach through varied news sources are included, ensuring residents are aware of recycling opportunities and instilling sustainability values in community from a young age*

3. Costs

- *Includes 25% match*
- *Town is proactive – already purchased baler for materials*
- *Has concrete pad and site location, reducing funding needs for accomplishing the project*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Enfield

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Small town that accomplishes a lot with little resources
- Demonstrated ability to successfully run a transfer station
- Operator is well-trained and has experience

II. Proposed Services

1. Services to be Provided

- Would build the recycling program up from nothing
- Demonstrated an increase in recycling based on the proposed improvements
- Strong education and outreach plan
- Demonstrated cost savings
- Already committed to plan – have already purchased equipment (not reimbursable)

2. Implementation – Work Plan

- Well developed plan that includes education and outreach

3. Cost

- Match of 25%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Enfield

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Town of Enfield claims to be diverting a lot of waste that is currently MSW into the landfill and waste stream.
- Match met

CONS:

- Only focus is glass removal from MSW.

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: **Town of Enfields**
DATE: November 23, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience: Run their own transfer station but have done little if any recycling on their own. Some DEP training. Working hard for more, reaching out to other towns and have developed a fairly detailed and sequential plan. Have their own baler and a structure. No storage. Initiated a payt program

Proposed Services – Initiate their own recycling program for OCC, #2 plastic, glass and steel and aluminum cans. Requesting 2 closed steel containers for storage of goods and a glass pulverizer.

Project : 20,740 Request : 15,555

Pros

- *Leadership is very engaged*
- *Well thought out plan*
- *Reaching out to other towns to increase efficiency*
-

Cons

- *Glass pulverizer is way oversized for the area's need.*
- *Refer to burying glass with masonry waste. Not taking full advantage of pulverizer. If just burying, get a drum top breaker*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: DM&J Waste

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *DM&J is a solid waste management facility that has operated in substantial compliance with the Department since licensure of their compost facility.*
- *DM&J has received two previous WDGs for a total of*
- *The operation consists of two principals (Josh and Tracey Wellman) and one employee*
-

II. Proposed Services

1. Services to be Provided

- *The facility currently offers site educational visits by appointment*
- *The facility has conducted educational outreach efforts (not documented)*
- *DM&J is currently licensed through the Maine DEP Materials Management Unit and proposes to use the data they collect for their annual reports for this proposal as well.*

2. Implementation – Work Plan

- *DM&J are requesting a cart-tipper, washing system, 60 carts and one roll-off container to enhance seafood collection efforts + waste concrete blocks to create a receiving bunker. The facility currently has many container options onsite and it is questionable whether the addition of the tipper unit will result in the extra savings that they project.*
- *DM&J has not provided an implementation time-line to demonstrate how quickly and efficiently the project will be implemented and also has not indicated to customer base interest in their supporting documentation.*
- *The project focuses on profits from compost produced and sold vs. volume of organics diverted. It is hard to determine how successful a diversion program this project may become based on the information presented.*
- *$\$9,800/\$29,325 = 0.33 \times 100 = 33\%$ match*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: DM&J

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Company serves wide region with food scrap and seafood diversion from commercial entities as well as other recycling and waste management services including CDD and scrap metal recycling*
- *Applicant has a Certificate of Technical Ability in Composting from the Maine Compost school*
- *Well established and reputable; in business since 1999*
- *Applicant has used \$66,137 in funds allocated from previous Waste Diversion grants to successfully expand operations*
- *Previous projects demonstrate success with composting as well as demolition*

II. Proposed Services

1. Services to be Provided

- *Proposal would provide more clean and efficient collection and transportation of fish and food scraps from area businesses to DM&J's facility*
- *Proposal is well-organized but does not estimate an amount by how much diversion is likely to increase*
- *Proposal notes that the equipment purchase will allow them to divert enough food and fish waste to produce 3,000 cubic yards of compost; it is not clear if this is in addition to existing operations or includes current output*
- *Proposal provides estimated total of \$141,288 in revenue for the first year*
- *Facility provides public tours as an educational benefit*

2. Implementation – Work Plan

- *The work plan and implementation timeline are missing*

3. Costs

- *Grant provides 33% match*
- *Grant is one of the more costly with \$29,325 in funds requested*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: DM&J

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Serves a wide geographic area
 - Long proven record of successful operation
- II. *Proposed Services*
 1. *Services to be Provided*
 - Proposal does not demonstrate increase in diversion, just simplification of collection
 - Provides for public education, but on a limited basis
 2. *Implementation – Work Plan*
 - No real work plan or timeline to evaluate
 3. *Cost*
 - Match is 33%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: DM & J

DATE: 11/21/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- There is continued need to have seafood composted
- Match is appropriate
- Proposal is organized

CONS:

- This is additional monies to add to previous grant awarded.
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: DM & J Waste
DATE: November 19, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – DM & J Waste is a fully established waste hauling and organics management company operating from multiple sites. They are a proven operation with the capacity to implement the proposed program.

Proposed Services – The proposed project will automate the collection of fish and other food wastes utilizing a hydraulic cart tipper, a liquid tight collection tank and up to 60 collection carts located at pick-up locations. DM&J indicate that some prospective customers are trucking their wastes out of state at significant expense. This would seem to open other financing venues for the project rather than applying for a third significant grant. When it comes to granting to private business, focus should primarily be aimed at assisting worthwhile endeavors through particularly risky phases e.g. start-up...

Pros

- *The system proposed is a good example of how such collection could be done safely and with minimized nuisance clean.*
- *The system expands collection area in a convenient fashion.*
- *Company already has a successful waste hauling business*

Cons

- *Finite state resources*
- *Two previous significant awards*
- *Consideration needs to be given to maintaining a competitive environment and adjusting fee schedule*
- *Company already has a successful waste hauling business.*

Propose 25% (minimum) of \$39K project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Ogunquit Maine

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Town of Ogunquit operates a transfer station constructed in 2007 and serves approximately 1,000 citizens with a median income of just over \$72,000.*

II. Proposed Services

1. Services to be Provided

- *The town proposes to two roll-off containers to enhance the level of recyclable material they can remove from the waste stream.*
- *To accomplish this, the Town will install 2 40 yd enclosed containers and a glass pulverizer.*

III. Cost Analysis

1. Overall Costs

- *The Town is requesting \$10,500 to purchase 2 40 yd roll-offs and a glass pulverizer. The match offered is \$3,500 (33% match of total costs).*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Ogunquit

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Transfer Station Manager has 13 years' experience at the facility and is dedicated to diverting materials, serving on Town Recycling Committee*
- *Transfer Station Manager has implemented numerous programs to divert waste, including from the top of the hierarchy with a swap shop to promote reuse*
- *Transfer Station Manager has improved existing recycling program already and is looking to include more materials in their recycling efforts*

II. Proposed Services

1. Services to be Provided

- *Format of RFP was a little off; some details on the proposed services are included in the file for organization qualifications and experience*
- *Generous proposed services include donating funds from redeemable glass to charity once cost of labor, etc. for facility has been accounted for*
- *Would allow for diversion of non-redeemable glass containers as well; a service that is much needed in Maine where most non-redemption glass is not recycled and if collected, tends to be used beneficially in a landfill environment*
- *Transfer Station Manager will be doing the work of sorting glass received, this will ensure higher quality, cleaner stream of glass*
- *Conigliario Industries was mentioned as an end market – seems the non-redemption glass may go to use aggregate*
- *Project would benefit from including multiple potential end markets, but Ogunquit is an MRRA member and could presumably work with them on marketing*
- *Specifications for recycling require a much cleaner stream – if being sent for aggregate only, contamination in terms of ceramics or tempered glass is less of a concern, hence less education and sorting would be required*

2. Implementation – Work Plan

- *The proposal does not include a detailed work plan, but their project is not complex and is in the statement that they will include two roll-off containers; one for redeemable glass and one for nonredeemable glass, and get these materials to market for recycling*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Ogunquit

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *Proposal indicates they will re-educate community but does not detail plan – it appears the cost for this will be covered by their facility and that may be why it is not described in detail*

3. *Costs*

- *More than 25% match*
- *All funds requested are for equipment - all labor, transportation and other staff related costs will be covered by applicant.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Ogunquit

DATE: 11/20/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Manager has extensive experience
 - Demonstrated ability to successfully run recycling programs

- II. *Proposed Services*
 1. *Services to be Provided*
 - Deals with all glass streams/types
 - Provided for demonstrated end markets
 - Hands on approach will ensure good product

 2. *Implementation – Work Plan*
 - Low -tech solution to the problem; don't need a lot of detail

 3. *Cost*
 - Match of more than 25%
 - Applicant covering labor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Ogunquit

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Need for recycling that will prevent non redemption glass from MSW waste

CONS

- Diverting redemption bottles out of waste stream from redeemables is not legal.
- Education for community is not detailed

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Town of Ogunquit
DATE: November 23, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience - Ogunquit has been operating its current transfer station since 2007 during which the management has remained consistent.

Proposed Services – Ogunquit wishes to expand focus on glass recycling as well as recovering returnables from the recycling/waste stream. They are proposing the purchase of two forty-yard containers for this purpose (Total \$14K with \$3,500 match)

Pros

- *New markets for glass are opening up in the NE*
-

Cons

- *It is against the law to salvage returnable containers from the waste or recycling stream. It must be done by the consumer who knows the history of the container's purchase. Because of the high tourist pop. during summer it is expected that a higher incidence of containers are purchased outside the state.*
- *Recycling rates seem inflated. Calculating tons of returnables represents double counting.*
- *Forty-yard containers for glass seem large. Glass has a low tolerance for contamination. It would be best to describe QA/QC*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Kennebec Valley Council of Governments

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Well established organization serving greater Kennebec, Somerset, and portions of Waldo and Piscataquis counties.*
- *Organization has long history of supporting strong sustainable solid waste management projects.*
- *Environmental planning department has strong focus on education.*
- *KVCOG offers assistance before, during and after projects are implemented.*

II. Proposed Services

1. Services to be Provided

- *The applicant proposes to establish a food scrap collection program that works with a cluster of towns to take advantage of potential synergies.*
- *The focus on consolidated collection amongst multiple adjacent communities will amplify existing resources while maximizing the volume of food scraps diverted.*
- *The pilot will result in an educational package that will be promoted throughout KVCOG's host communities as well as statewide.*
- *The partnership with the Mitchell center will help to create a robust program that may be replicated throughout Maine communities.*
- *The educational focus will be maintained throughout the pilot program's tenure.*

III. Cost Analysis

1. Overall Costs

- *KVCOG is requesting \$40,000 for food scrap collection and education efforts with an in-kind match of \$28,276. The overall match is 70%.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: KVCOG

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Regional organization serves a large base spanning Kennebec, Somerset, and parts of Waldo and Piscataquis counties*
- *Organization offers regional opportunities to divert textiles and dispose of household hazardous waste*
- *Partnering with the Mitchell Center, a reliable resource for contributing knowledge and wisdom from past experience*

II. Proposed Services

1. Services to be Provided

- *There is a need for organics diversion in this region, and setting up collection points would meet this need for a large geographic area*
- *However, while this proposal provides some of the data to support a pilot project to get food scrap collection started, it seems to be in the preliminary stages and may benefit from firming up some key details prior to implementation:*
 - *Proposal lists several communities that are interested in proceeding, but does not have firm commitments*
 - *Proposal indicates that there is a comprehensive education strategy but only identifies educational materials and information sessions without detailing targeting strategies to reach people*
 - *It also isn't clear if all partners identified such as Sustain MidMaine, have committed to participate*
 - *Proposal states it must be determined whether it makes the sense to compost or send food scraps for anaerobic digestion by site, indicating that identified end market destinations have been considered but not clearly identified and therefore may not be guaranteed depending on costs*
 - *As an example, collection kiosks and transfer station consolidation points are listed as "potential strategies"*
 - *Identifying subcontractors and locations for kiosk installation or other collection points and hauling services are important details to establish a program, even a pilot*
- *Suggest more preparation goes into this proposal so it has firm details worked out and is ready to begin implementation upon receipt of funds*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: KVCOG

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. *Implementation – Work Plan*

- *The work plan and timeline are missing from the proposal*

3. *Costs*

- *Grant provides 70% match in labor*
- *Have requested maximum funding of \$40,000*
- *The equipment list is not detailed – it does not break down the count per item needed*
- *\$10,000 is listed for education and outreach, but there is not a detailed plan for what the education and outreach campaign will include or its timeline*
- *Applicant notes there is funding set aside that may be put toward this program in the future, but there is no estimate of how much funding.*
 - *In addition, in the Proposed Services section, there is a statement that, “There is currently no funding available to assist towns with the creation of these programs.” This seems slightly contradictory.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: KVCOG

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Well-placed community-focused organization serving a large geographic area
- Have worked on numerous solid waste projects in many communities providing a wide range of services

II. Proposed Services

1. Services to be Provided

- Plan provided a broad stroke outline
- Partnerships are not clear
- Appears to be similar to another proposal submitted by Town of Readfield; are they linked?
- No details on educational piece

2. Implementation – Work Plan

- No work plan or timeline
-

3. Cost

- Match of 70%
- No long term goals or funding dedicated to future

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: KVCOG

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Great pilot program for a wide spread area to divert food waste from landfill
- Match is met
- Good source of questions in the questionnaire
- Once pilot program is complete, entity can pursue with their own budget
- Educational component

CONS:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: KVCOG
DATE: November 20, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – Partnering with the Mitchell School provides KVCOG significant data management and interpretation capabilities. Other than this, the reader finds the proposal unnecessarily complicated and difficult to follow. “Achievements” are difficult to target: “Estimate of the types and amounts of materials expected to be annually diverted from disposal: With wasted food making up approximately 20% of each ton of Municipal solid waste we plan to use that figure –derived by analyzing each town’s specific waste tonnage—as our goal for diversion in this program.

e.g. if a community has an average of 20 tons of MSW hauled to the Norridgewock landfill each month, our goal will be to see that figure come down to an average of 16 tons. By the same token we would see 4 tons of food waste being diverted on our tracking report.

These numbers will be different for each community, some may be larger or smaller than others dependent upon regional demographics and population density. However, the value in this program is that we have found a reliable path for diverting food waste regardless of population density or the presence of private industry.” What is the “reliable path”?

“There is currently no funding available to assist towns with the creation of these programs. In light of the Covid-19 pandemic municipal budgets are slimmer than they have ever been and participating in a program like this is viewed as more of a luxury than a necessity for rural Maine communities. Meanwhile people are home more than ever and generating more of this waste material than ever before.” Hogwash!!!!

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: KVCOG

DATE: November 20, 2020

EVALUATOR NAME: James Guerra

EVALUATOR DEPARTMENT: Environmental Protection

Proposed Services – The proposal does not include specific participation by municipalities. Who are the 9 participating towns? Three already have their own proposal

Pros

- *For long term sustainability and viability of food waste diversion we need to look at our state as a whole, and facilitate creative solutions that allow for even the most rural or historically underserved parts of our state to receive the same level of service you would receive in the greater Portland area.*

•

Cons

- *Fayette, Wayne and Readfield have a composting proposal already*
- *Not clear where equipment will be placed. Seems like purchase on speculation*
- *Equipment is geared toward collection and trucking. No onsite or backyard compost?*
- *Unsure of the tangible benefit to towns afforded by KVCOG in this instance...” we have found a reliable path for diverting food waste regardless of population density or the presence of private industry.”*
- *\$10 k on materials and signage???*
- *Not a well described proposal. Searching for relevance in solid waste? Another survey?*
- *Match at \$68.19/hr seems unfairly high. (\$141K/yr for a planner)*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Bridgton Maine

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Town of Bridgton is a small-community that is often overlooked compared to it's higher profile neighbors.*
- *The town is an active member of ecoMaine and has a well-established Recycling Committee*

II. Proposed Services

1. Services to be Provided

- *The town wishes to develop a pay-as-you-throw program to help reduce the volume of unnecessary items from entering the waste stream and divert these items to better uses.*
- *The program was tried once previously and failed by voters. The current proposal has not yet appeared in front of the votes and risks refusal once again.*

III. Cost Analysis

1. Overall Costs

- *The Town is requesting \$26,660 to structurally modify an existing building at the transfer station and to provide education and outreach about the proposed program to the community. The match offered is \$6,930 (26% match).*
- *The concern is that the modifications may be made, but if the program fails then the funding will have been used to no avail. Proposal may be premature.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Bridgton

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Town has recycling committee mandated to improving the town's recycling rate*
- *ecomaine member with fantastic messaging on the benefits of recycling; clearly dedicated to encouraging their residents to recycle as well as telling them why it matters (greenhouse gas emissions, jobs and economic benefits, energy savings, pollution reduction, etc.)*

II. Proposed Services

1. Services to be Provided

- *Proposal includes two separate projects; renovation work at the transfer station to replace a failing concrete beam and an educational campaign geared at convincing voters to approve a pay-as-you-throw program*
 - *The structural integrity of the facility is necessary for safe, dry storage of recyclables to maintain quality; the beam repair appears to be crucial for this town to continue their recycling efforts*
- *Cites potential waste reduction estimates from a 2015 study of around 1,030 tons per year; also, likely will include financial savings as well as instituting a more equitable approach to paying for trash disposal where residents pay based on how much their household generates*
- *PAYT relies on voters approving a policy they've previously rejected at the ballot*

2. Implementation – Work Plan

- *Plan includes step-by-step, month-by-month details and appears to lay the ground for a well-organized implementation of both projects*

3. Costs

- *Grant provides 26% match*
- *Approximately 15% of funds are for education, the remainder is to replace a concrete beam in the transfer station*
- *The beam is a needed repair for the town to store their recyclables in a way that will maintain their quality*
- *Unsure PAYT campaign will be successful; some concerns that funding will be unsuccessfully used should voters will fail to approve policy again at the polls*
- *Proposal note that they need to go out to bid for the work; costs noted for beam replacement and other work may be impacted*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Bridgton

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Have committed group serving on the recycling committee
- Manager has several years of experience in solid waste management

II. Proposed Services

1. Services to be Provided

- Proposal is focused on repairing/replacing facility infrastructure that should have been maintained all along
- Not clear on how this will increase recycling
- The pay-as-you-throw program has already been rejected by citizens.
- May save the town money

2. Implementation – Work Plan

- Plan is very detailed and logical

3. Cost

- Match of 26%
- Large portion of funding going to much-needed and long-delayed repairs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Bridgton

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Pay what you throw program
- Match is met

CONS:

- Seems there is equipment and beam replacement need that is intertwined and separate then pay what you throw pilot program. Is there need for replacement versus repair?
- This seems to be Is this contingent on Yes from public- which is not a definite.
-

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Town of Bridgton
DATE: November 20, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience - Town of Bridgton has been operating a solid waste transfer facility under the supervision of Public Works, a supervisor and a foreman. While mechanical aptitude is expressed, the deterioration under the compactors is a maintenance issue and begs for some organization of care. Technical aspects of compactor area repair to be contracted out.

Proposed Services – Town of Bridgton would dedicate \$3,960 of grant funds to a campaign to educate the townspeople to vote in favor of a pay-as-you-throw program with the expectation that diversion and recycling would increase. The remainder (\$22,700) of the requested \$26,660 would go towards repair of a deteriorated concrete/steel structure supporting both the trash compactor and the single stream compactor. The Town proposes a 20% in kind match.

Pros

- *PAYT is a proven means to increase recycling/diversion*
- *The current concrete support system for hydraulic compaction of trash and recyclables is in danger of failing*

Cons

- *20% match is inadequate.*
- *Resolving a maintenance issue associated with both hoppers is outside the scope of this granting process*
- *PAYT is proven*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Bo' Lait Farm and ScrapDogs Community Compost, LLC

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *Strong partnership since 2018—Working very well together*
- *Both Companies have good records and have been successful with previous grants received.*
- *Have successfully expanded operation to serve over 300 customers since inception in 2018.*
- *Both project partners have shown ability to adapt to changing environments and ability to make decisions on the fly.*

II. *Proposed Services*

1. *Services to be Provided*

- *There is a demonstrated need for food recovery in the Mid-Coast area; approximately 14,000 tons of food are wasted annually. Currently, this partnership has been able to capture over 4,000 tons (at 40 tons/month diverted) and can do more if their project can become more efficient.*
- *The addition of a READ Screener will allow faster production of finished compost; which will facilitate removal from the site and create more usable space for more product receipt.*
- *In the past, they have tried renting screeners and also built one, but neither option has worked efficiently enough to enhance operations.*
- *Data will be kept on tons diverted and volumes of compost made and sold.*
- *Temperature data is also recorded per MOFGA requirements and will be available for inspection.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Bo' Lait Farm and ScrapDogs Community Compost, LLC

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *This screener will not only create a better product, but also save the partners significant money that can be reinvested in other aspects of the operation for overall facility improvement.*

2. *Implementation – Work Plan*

- *The plan is to quickly acquire the screener (February 2021) and put into operation immediately thereafter—great timeline!*
- *Confusing financials-It appears that the total cost of screener appears to be \$43,750 00 and applicants are offering \$8,750 = 20% match--does not meet minimum match requirements. If the "true cost" is 35,000 and they offer \$8,750 then they should be requesting \$26,250.*
- *Question, "bang for the buck" -\$35,000 for an operation that is currently diverting only 10 tons/week and is reportedly in need of a facility expansion...*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Bo' Lait Farm and ScrapDogs Community Compost, LLC

DATE: 12/08/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Successful partnership has utilized grant funds from previous two rounds of funding well to establish and grow their organics (municipal and commercial) collection and composting efforts*
- *As the composting operation expands, the partnership has drawn in additional entities and waste streams such as a tofu business's scraps, and grown from 26-300 customers, which shows strong initiative to continue seeking out sources of organics for diversion*

II. Proposed Services

1. Services to be Provided

- *Produces and sells MOFGA certified organic compost*
- *The proposal makes a strong case for improved efficiency and cost savings to the business due to not relegating profits to renting screeners*
- *It is not clear that purchasing rather than renting a screener will result in substantial increases in diversion of material*
 - *While it is likely having the equipment onsite rather than periodically will enable more tonnage to be managed, there is no estimate of tonnage increase potential specifically related to permanent place of a screener*

2. Implementation – Work Plan

- *The work plan is simple and straightforward, given that it is just a purchase of equipment and no implementation period is needed*

3. Costs

- *Grant is one of the more costly at \$35,000*
- *Funding is needed for single piece of equipment to improve composting operation efficiency*
- *Applicant provides 25% match*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Bo'Lait and Scrap Dogs

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Excellent history of working cooperatively
 - Continue to expand markets and sources
- II. *Proposed Services*
 1. *Services to be Provided*
 - Outside of Portland, this is a very large market for both composting sources and end products.
 - Would allow for more flexibility in production process
 - No strong connection between screener and increased output
 2. *Implementation – Work Plan*
 - Proposed plan is very simple and straightforward.
 3. *Cost*
 - Downside: this a large cost for what is now a small operation
 - Match of 25%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: BolaitScrapDogs

DATE: 11/20/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Proposal is very well organized and written.
- There is a need for growth and expected food waste diversion
- Purchase of screener will prove more cost efficient than constant renting and use will not be limited to rental
- Partnership with scrapdogs

CONS:

- High cost of machine
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Alexis MacDonald – Bo Lait Farm and ScrapDogs Compost, LLC

DATE: November 18, 2020

EVALUATOR NAME: James Guerra

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience Very organized and experienced, years long partnership

Proposed Services – purchase of Read Vibe Screen to condition and increase uniformity of compost product

Pros

- *Well organized logical progression*
- *Well-developed declaration of need and sensible conclusion to carry project forward – purchase will improve product*
- *Currently diverting 40 tons per month*
- *Reviewed and attempted alternatives to purchase including fabrication and rental (rental \$ and timing issues)*
-
-

Cons

- *project at that critical point where current volume may not justify purchase, but purchase may help increase attainable volume...*
- *Already received two sequential grants for a total over \$43K.*
- *Can diversion rate grow to justify \$70+ grant investment?*
- *Product improvement should impart increased sales value which should cover other financing of the purchase*
- *Screen may not be factor limiting the operation*
- *Pricey solution for a piece of equipment of sporadic usage.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: International Sleep Products Association

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Organization is not Maine-based or offers any Maine-based affiliation (Alexandria, VA).*
- *Mattress Recycling Council (MRC) created in 2013 runs all state programs through MRC owned LLCs.*

II. Proposed Services

1. Services to be Provided

- *Applicant is requesting to collect mattresses and use grant funds to cover transportation and labor costs associated with efforts.*
- *This pilot project would be conducted in a central geographic location to gain information on how a statewide system could operate in Maine. Additionally, this pilot will help to create the workforce and infrastructure networks to process and recycle mattress components for the future and desire to have a statewide mattress recycling system.*

III. Cost Analysis

1. Overall Costs

- *The ISPA [through its subsidiary, MRC] is requesting \$40,000 to use to promote mattress recycling program—bulk of money will be tied-up in Transportation and Labor costs.*
- *Project may be premature as legislated funds have not yet been earmarked or allocated to support the results of any pilot.*
- *Could result in failure to launch if not timed properly.*
- *Project should not be funded at this time.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: International Sleep Products Association

DATE: 12/04/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Trade association has experience in setting up statewide recycling programs for mattresses in states that passed legislation*

II. Proposed Services

1. Services to be Provided

- *Meets identified need and would target a material that has proved problematic in the waste stream*
- *In keeping with DEP report noting a pilot project was needed to determine feasibility for statewide mattress recycling*
- *Pilot project would recover a limited number of units in central part of Maine (up to 2,000 units including both mattresses and box springs, so perhaps 1,000 mattresses only)*
- *Only material proposed to be recovered is metal; ecomaine already does this when they accept mattresses (incineration and metals recovery) – other programs described on their qualifications sheet recycled steel, foam, wood, fabric, and fiber.*
 - *Understand pilot may be more limited, but this does not truly involve recycling beyond what a waste-to-energy facility would normally recover or bring materials higher up the waste hierarchy*

2. Implementation – Work Plan

- *Work plan crams a lot into November of 2021 – seems these meetings, which involve a large variety of sectors and stakeholders, might be more productive if more time was allotted*
- *Details on how they would reach people through a publicity campaign are not included – unsure where regionally or whom they would be targeting and how*
- *Other than initial rush of November meetings, the timeline seems feasible*

3. Costs

- *One of the costliest grant proposals submitted – requesting maximum amount of \$40,000*
- *Bulk of costs are for labor and transportation; this is a pilot project so while it might provide some insights, its long-term impacts may be limited or nonexistent*
- *Match is well above 25% - mostly in-kind labor*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: International Sleep Products

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - Multi-state trade organization

- II. *Proposed Services*
 1. *Services to be Provided*
 - Proposal addresses identified need that is supported by DEP and Legislature
 - Only recycles metal. What about other materials?

 2. *Implementation – Work Plan*
 - Plan is relatively simple after the initial start-up period
 - Educational component is weak

 3. *Cost*
 - Match 25%, mostly labor
 - Expensive pilot project with few long-term scalable goals

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: International Sleep Products

DATE: 11/21/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

PROS:

- There is a need for recycling of mattresses
- Match is met
- Pilot program organization thought out

CONS:

- Limited number of mattresses/ boxsprings
- Carbon footprint is high
- Money going to mostly transportation and labor
- High proposal cost

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: International Sleep Products Association
DATE: November 18, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – ISPA has extensive experience managing third party recycling of mattresses and box springs in several states and provinces across North America. Their programs are funded by a consumer fee at purchase.

Proposed Services – In 2019, Maine enacted LD 710 directing the Department to consider the feasibility of establishing a mattress recycling program for the State of Maine. On considering the logistical and marketing issues within the State, several diversion options became apparent and a pilot was recommended to determine best management practices. Due to Covid, no further action was taken by the legislature. This proposal is in response to the Department recommendation for a pilot study and is designed to gather much of the information required to determine long term feasibility of such a program.

Pros

- *Bidder proposes a 45% match (20K of which is in kind payment to current employees)*
- *A standard plan cannot be assumed to work and a pilot, or series of pilots is necessary.*
- *Bidder has extensive experience managing such programs in other states and has a sense of the challenges in a spread-out state like Maine*
- *Developed a viable team with Goodwill of Maine.*

Cons

- *ISPA has gotten out ahead of legislative comment / direction*
- *The bidder is not a Maine taxpayer/resident/corporation*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Orono

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Town of Orono is municipality serving approximately 10,700 people with a median income of \$30, 619. The landfill site will be used to store recyclable materials until market ready.*

II. Proposed Services

1. Services to be Provided

- *The town proposes to place 3 10 cubic yard containers at the landfill site to support the collection of zerosort recyclables.*

III. Cost Analysis

1. Overall Costs

- *The Town is requesting \$31,100 from the grant-bulk of it is to pay for Casella Waste services to haul away recyclables.*
- *Does not appear to be a good use of the grant funds.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Orono

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Director of Public Works has 11 years' experience*
- *Pine Tree/Casella are also qualified and have ample experience managing recyclables*

II. Proposed Services

1. Services to be Provided

- *There are two separate pieces to this proposal*
- *The first proposed project would allow residents of multi-units over 4 units to drop zero-sort recyclables off at the Orono landfill*
- *Potential to collect 600 cubic yards of recyclables over course of year but costs will remain the same regardless of whether it is far less as charge is by the container and trip, not per ton*
 - *There is no self-sustaining mechanism once the grant funds run out; this project appears to be a temporary service*
 - *The Town Ordinance against recycling collection at multi-family units could overcome part of what necessitates the need for this grant proposal if feasible to change the ordinance, although costs for recycling are also noted as a factor with tip fees from \$135-150 per ton*
- *The second proposed project would be self-sustaining as it involves education to ensure multi-units of 4 or fewer units are aware of their existing ability to recycle curbside*
 - *The proposal indicates that Orono uses a sticker system for recyclables and stickers are offered free to landlords, but the grant is requesting funds for these stickers; it is unclear if this is a new initiative or a current practice for which funding is being requested to grow the program*

2. Implementation – Work Plan

- *The proposal mentions outreach to landlords regarding free stickers for their tenants' recycling but the workplan doesn't include when or how this would occur*
- *It is not clear where posters would be posted or how magnets would be distributed*
- *Education via social media and the town's quarterly newsletter are part of the effort – do they have data on readership and whether these outlets would reach*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Orono

DATE: 12/07/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

multi-unit tenants, many of whom they noted are students? Would working with UMaine on outreach be an option?

3. *Costs*

- *One of the more costly grants at \$31,100*
- *88% match with labor for landfill attendant and \$50 toward posters*
 - *Unclear how many hours of the landfill attendant's hours for 24 months are attributed to oversight and match for this project*
- *Costs include hauling fees*
- *Bulk of costs are direct transfer to Pine Tree Waste/Casella*
- *There does not appear to be funding that would sustain the recycling service for multi-units with more than 4 units once grant funds are expended*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Orono

DATE: 11/20/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Manager has extensive experience (11+ years)
- Pine Tree has demonstrated ability to successfully run recycling programs

II. Proposed Services

1. Services to be Provided

- Plan deals with multi-unit apartments
- Not clear how this will improve recycling
- Not self-sustaining
- Sticker program can be implemented immediately outside of this proposal

2. Implementation – Work Plan

- Very confusing how all this will work
- Education plan is weak

3. Cost

- Match of over 80%, if we allow for salaries of attendant
- Very costly solution that is not sustainable
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Town of Orono

DATE: 11/22/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

PROS:

- Recycling program for facilities in Orono that do not currently have the option
- Educational possibility

CONS

- Proposal cost for hauling is non-sustainable.
- Grant proposal cost for two years.

Questions:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: Town of Orono
DATE: November 23, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – The Town of Orono and its vendor are well suited to take on this adventure. Municipal “buy-in” including councilor.

Proposed Services – Since rental structures greater than 4 units are not included in curbside pic/up, the proposal is to run a trial drop-off site at the landfill whereby renters and residents can drop off recyclables otherwise not picked up.

Request : Total proposed at \$58K, 31,100 Grant, remainder “match” \$27K in attendant’s wages : Offering existing attendant at existing rate. Doesn’t feel “matchy”

Pros

- *Makes use of existing infrastructure and staff*
- *Convenient*
- *Increases recycling opportunity to significant population.*

Cons

- *Insufficient match - nothing over and above what is already incurred.*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: MicroRail, dba, "Dust to Dust Solar"

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Organization is brand new and does not yet have all approvals to initiate pilot program.*
- *Funding will be used to set-up databases to determine processes that can be used to render solar products and chemicals harmless and to track where solar panels have been installed.*
- *Not sure whether this project is feasible and whether it would be permissible under DEP Solid Waste/Hazardous Waste Management rules.*
- *Insurance is contingent upon approval and not already secured or guaranteed.*
- *Principal has no previous experience with the proposed waste materials and only states that "the need warrants that someone has to do it and no one has stepped up to the challenge".*
- *No previous experience and majority of project is based on "What-ifs?".*
- *This proposal is completely based on hypotheses...*

II. Proposed Services

1. Services to be Provided

- *The applicant is offering the following (none of which has been previously tested or proven) and relies upon the passage of specific legislation by the Maine Legislature:*
- *Assist in the development of a workable process for solar waste recycling in Maine;*
- *Take advantage of regional economies of scale through a state-of-the-art solar waste recycling facility that will serve all of Maine and potentially expand service provision to accept solar waste or outdated panels from Massachusetts, New Hampshire and Vermont;*
- *Increase recycling infrastructure to serve a currently unmet need;*
- *Enhance the delivery of educational initiatives to include solar waste recycling as a unique aspect of equipment/building materials recycling;*
- *Address the statewide need for safe recycling of photovoltaic components that contain hazardous chemicals; and*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

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BIDDER NAME: MicroRail, dba, "Dust to Dust Solar"

DATE: November 18, 2020

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Expand the types of materials managed through recycling to include solar waste.
- Based on the supporting documentation, this project may be a "risky" funding opportunity; applicant hasn't even determined a fee schedule to help support the project going forward.
- There is too much unknown to support this project for funding. Doesn't appear to have any specific contracts ongoing just statements that he is connected with folks.
- $40,000/1,300,000.00 = 308\%$ Match, why do they need the \$40,000, if they have this much capital? Not sure if they have any \$\$\$ dedicated.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 11/30/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Newly incorporated business with no history to review*
- *Highly qualified individuals are listed as part of the multidisciplinary team of experts, and would be contracted for the research and data analysis*
- *Section of qualifications intended to represent past projects relevant to the proposal primarily focuses on upcoming project but does not provide concrete examples to demonstrate experience pertaining to the proposal*

II. Proposed Services

1. Services to be Provided

- *Proposal is intended to address development of recycling for spent solar panels; a pending waste management issue that does require a solution*
- *Proposal success hinges on the legislature passing a bill to implement fee-at-sale on solar panels to fund recovery efforts; this is uncertain*
- *Proposal would fund contract labor to conduct data collection and analysis, which is likely important to establish recycling services; however, solar panel diversion is not a guaranteed outcome of the research*
- *Proposal identifies all of the following as outcomes or achievements of this grant project:*
 - *the development of databases of panel brands and chemicals and other panel data;*
 - *a database of retailers and installers in Maine;*
 - *a database of processes to render the panel chemicals harmless and recyclable;*
 - *a transportation network and process for retrieving damaged panels in a cost-effective way;*
 - *the development of a workable process for solar waste recycling in Maine;*
 - *a state-of-the-art solar waste recycling facility that will serve all of Maine and potentially expand service provision to accept solar waste or outdated panels from Massachusetts, New Hampshire and Vermont;*
 - *increased recycling infrastructure to serve a currently unmet need;*
 - *enhanced delivery of educational initiatives to include solar waste recycling as a unique aspect of equipment/building materials recycling;*
 - *expanding the type of materials managed through recycling to include solar waste*

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 11/30/2020

EVALUATOR NAME: Megan Mansfield Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *The proposal also includes a public education campaign but does not lay out details for who among the project participants composed of a chemist, engineers, a safety consultant, and a compliance officer, would head up creation and implementation of a public education campaign – a task that seems more appropriately suited to someone with experience in that realm*
 - *Proposal relies on a large release of data from companies on solar panel sales and installations, made public in a database – sharing their sales data may be a concern for some companies*
 - *Many of the proposal details are vague, including what specific tasks each team member will contribute and when; the workplan is also missing from the proposal*
 - *Significant additional financial investments are needed for the facilities, equipment, and other infrastructure, and how this will be funded is not addressed beyond the stewardship fee, which remains uncertain*
 - *There is a mismatch between the broad and comprehensive grant proposal description of outcomes and stated program achievements and what appears to be feasible with the funding*
 - *In general, this project proposal addresses some important needs and gaps, but many important details including a work plan and timeline still need to be defined*
2. *Implementation – Work Plan*
- *The proposal does not include a work plan or implementation timeline*
3. *Costs*
- *The cost proposal states that it will match \$40,000 with \$1,300,000*
 - *59% of the matching funds from the applicant are for equipment, materials, warehouse rental, utilities, and warehouse labor*
 - *The project description states that equipment will be identified and budgeted for, but not purchased and that a location for recycling or specific best practices for recycling methods have not been identified*
 - *This suggests that the listing of these specific items and materials as match to be provided by the applicant is premature*
 - *Funding from grants is entirely allocated to labor, mostly to contracted parties*
 - *In regard to financial viability, the organization has no financial history to review and the project does not appear to offer revenue generation unless the legislature passes a bill to fund a solar panel recovery program via consumer fees*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Dust to Dust Solar

DATE: 11/19/2020

EVALUATOR NAME: Michael Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - New company with no history or relevant experience
 - Potential team members are well educated
- II. *Proposed Services*
 1. *Services to be Provided*
 - Proposal addresses a need to recycle solar panels in the future as they come offline
 - Demand for services is predicated on legislature implementing fee-based recycling program
 - Proposal is weak on certain important details, including how to deal with hazardous wastes and consolidation point for collecting panels
 2. *Implementation – Work Plan*
 - No timeline or refined workplan
 3. *Cost*
 - Match % is very high

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II
BIDDER NAME: MicroRail dba Dust to Dust Solar
DATE: November 19, 2020
EVALUATOR NAME: James Guerra
EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Organization Qualifications and Experience – “participants” reported in the effort are well trained, several as Professional Engineers and at least two with Ph.D. in chemistry. No contractual agreements are noted with persons being “tapped ... for expertise” or having had “expressed an interest in expanding into solar...” While a general methodology (electrophoreses) was mentioned, it was not clear that the method has reached industrial scale let alone out of the lab to bench or pilot. Further, the applicant relates that he has had “no direct experience with chemical extraction and solar waste.”

Proposed Services – Bidder is proposing a \$1.34 million industrial project aimed at recycling virtually 100% of materials used in photovoltaic cells. This is proposed as largely a chemical process exceeding this reviewer’s ability to consider the efficacy of the proposal.

Pros

- *Great need*
-

Cons

- *Legislation requiring recycling has not been passed*
- *Grant funds are proposed to be aimed at research*
- *Potential liabilities associated with such an industrial process.*
- *No financial statements*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009145

RFP TITLE: Waste Diversion Grant Round II

BIDDER NAME: Dust to Dust Solar

DATE: 11/21/2020

EVALUATOR NAME: Tiffany Veilleux

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

PROS:

- Maine currently does not have this type of facility/ recycling program
- Very interesting and much needed program

CONS:

- Indicates lack of experience and knowledge in the solar waste recycling area. (photovoltaic and hazardous chemicals)
- Waste from other states will come up to Maine
- No previous experience listed

Questions:



STATE OF MAINE
DEPARTMENT OF Environmental Protection

Janet T. Mills
Governor

Melanie Loyzim, Acting
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II

I, James A. Guerra accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

A photograph of a handwritten signature in black ink on a light-colored background. The signature reads "James A. Guerra".

Signature

11/18/2020
Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Acting Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II

I, **Mark King** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Handwritten signature of Mark King in black ink.

November 18, 2020

Signature

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Acting Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II

I, **Megan Mansfield Pryor** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

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A handwritten signature in blue ink, appearing to read 'Megan Mansfield Pryor'.

11/18/2020

Signature

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Acting Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202009145
RFP TITLE: Waste Diversion Grant Round II

I, **Michael Parker** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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A handwritten signature in black ink that reads "Michael L. Parker".

Signature

Date

11/18/2020

