

State of Maine
RFP / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

SCORESHEET FOR RFP# 202103040: Department of Environmental Protection 2021 Waste Diversion Grant, Round I (1 of 3)									
PROPOSAL SUBMITTED BY:		McGlaughlin Garden and Homestead		Allagash Brewing Company		Town of Enfield		Maine Organics	
COST:		Cost:	\$337.50	Cost:	\$40,000	Cost:	\$13,312	Cost:	\$22,147.50
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	15	15		15		14		15	
Section II: Proposed Services	50	50		48		47		47	
Section III: Cost Proposal	35	35		35		35		33	
TOTAL	<u>100</u>	<u>100</u>		<u>98</u>		<u>96</u>		<u>95</u>	
PROPOSAL SUBMITTED BY:		University of Maine		Town of Brunswick		City of Bath		Maine Urban Timber Company	
COST:		Cost:	\$17,000	Cost:	\$19,311	Cost:	\$5,768	Cost:	\$40,000
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	15	15		14		13		14	
Section II: Proposed Services	50	46		45		46		43	
Section III: Cost Proposal	35	33		34		32		31	
TOTAL	<u>100</u>	<u>94</u>		<u>93</u>		<u>91</u>		<u>88</u>	

SCORESHEET FOR RFP# 202103040: Department of Environmental Protection 2021 Waste Diversion Grant, Round I (2 of 3)									
PROPOSAL SUBMITTED BY:		Net Your Problem		City of Rockland		Maine Business Education Partnership		ecomaine	
COST:		Cost:	\$30,560	Cost:	\$8,200	Cost:	\$31,700	Cost:	\$40,000
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	15	13		13		11		13	
Section II: Proposed Services	50	43		34		35		30	
Section III: Cost Proposal	35	32		32		25		25	
TOTAL	<u>100</u>	<u>88</u>		<u>79</u>		<u>71</u>		<u>68</u>	
PROPOSAL SUBMITTED BY:		MicroRail, dba Dust to Dust Solar		Chickadee Compost		Kennebec Valley Council of Governments		Maine Resource Recovery Association	
COST:		Cost:	\$40,000	Cost:	\$31,200	Cost:	\$30,000	Cost:	(Insert Bid \$)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	15	5		(xx)	Disqualified, failed to meet minimum match—not scored	(xx)	Disqualified, failed to meet minimum match—not scored	(xx)	Disqualified, failed to meet minimum match—not scored
Section II: Proposed Services	50	20		(xx)		(xx)		(xx)	
Section III: Cost Proposal	35	10		(xx)		(xx)		(xx)	
TOTAL	<u>100</u>	<u>35</u>		<u>(xx)</u>		<u>(xx)</u>		<u>(xx)</u>	

SCORESHEET FOR RFP# 202103040: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

PROPOSAL SUBMITTED BY:		Northern Aroostook Solid Waste Association	Town of Brownfield	(Insert Bidder's name)	(Insert Bidder's name)
COST:		Cost: \$25,000	Cost: \$15,500	Cost: (Insert Bid \$)	Cost: (Insert Bid \$)
EVALUATION ITEM	POINTS AVAIL.	Disqualified, failed to meet minimum match—not scored	Disqualified, failed to meet minimum match—not scored		
Section I: Organization Qualifications and Experience	15	(xx)	(xx)	(xx)	(xx)
Section II: Proposed Services	50	(xx)	(xx)	(xx)	(xx)
Section III: Cost Proposal	35	(xx)	(xx)	(xx)	(xx)
TOTAL	<u>100</u>	<u>(xx)</u>	<u>(xx)</u>	<u>(xx)</u>	<u>(xx)</u>
PROPOSAL SUBMITTED BY:		(Insert Bidder's name)	(Insert Bidder's name)	(Insert Bidder's name)	(Insert Bidder's name)
COST:		Cost: (Insert Bid \$)	Cost: (Insert Bid \$)	Cost: (Insert Bid \$)	Cost: (Insert Bid \$)
EVALUATION ITEM	POINTS AVAIL.				
Section I: Organization Qualifications and Experience	(xx)	(xx)	(xx)	(xx)	(xx)
Section II: Proposed Services	(xx)	(xx)	(xx)	(xx)	(xx)
Section III: Cost Proposal	(xx)	(xx)	(xx)	(xx)	(xx)
TOTAL	<u>100</u>	<u>(xx)</u>	<u>(xx)</u>	<u>(xx)</u>	<u>(xx)</u>

Award Justification Statement
2021 Waste Diversion Grants Program, Round I—RFP#
202103040

I. Summary

On March 19, 2021, the Maine Department of Environmental Protection, in accordance with 38 MRSA §2201-B, Maine Solid Waste Diversion Grant Program, issued RFP# 202103040, that sought proposals for the development, implementation or improvement of programs, projects, initiatives or activities designed to increase the diversion of solid waste from disposal, including waste reduction activities. Maine law (38 MRSA §2132.1-B) sets a goal of reducing the amount of waste disposed per capita by 5% every five years. The Department believes that progress toward this goal can be achieved by implementing innovative and proven local, regional and statewide initiatives aimed at reducing the generation of solid waste, and at increasing the recovery and utilization of discarded materials, including organics. A total of 18 proposals were initially received. **Five proposals failed to meet minimum match requirements of 25% of the total project cost and were disqualified (not scored).** The remaining 13 proposals were evaluated by a qualified team of individuals from the Department's Division of Materials Management. Seven projects were finally chosen for funding following a competitive, consensus-based evaluation process. Proposals chosen showed significant potential to divert materials away from costly disposal practices, while simultaneously focusing on the goals of Maine's "Solid Waste Management Hierarchy" (38 M.R.S. § 2101).

II. Evaluation Process

Prior to initiation of the RFP process, an evaluation team was established, comprised of qualified reviewers, each with specific solid waste expertise, from the Division of Materials Management. The evaluation team was trained with regard to the RFP review/evaluation process and conducted their individual reviews of proposals. Following individual reviews, the evaluation team met on December 10, 2020 to discuss, as a group, the merits of each proposal and rank them. Each proposal was then scored using a consensus-based evaluation system. The maximum achievable score was 100 points, based on the following categories:

- Organization, Qualifications and Experience (15 points),
- Proposed Services (50 points), and
- Cost Proposal (35 points)

Scores were assigned based upon the following criteria:

- The applicant's ability to address key solid waste management goals,
- The project's anticipated return for the investment (money, time),

- The project's efficiency in achieving expected outcomes, in terms of proposed work, budget and time frame, and
- The amount and quality of proposed matching funds or services.

III. Qualifications & Experience

This year's round of proposals contained a large number of qualified individuals, governmental entities and businesses. One of the most important deciding factors for our evaluation team was proven experience and ability to adapt to changing circumstances. Those entities chosen for funding also possessed the following additional qualifications/experience:

- Operate using a proven business model;
- Apply strong educational outreach efforts;
- Have the ability to develop strong community partnerships;
- Show a strong commitment to future growth of their proposed program; and/or
- Utilize or propose technology that is adaptable and scalable to fit many solid waste management scenarios.

IV. Proposed Services

During the evaluation process, our team focused on the following key "proposed services" factors—determining that the project as proposed will:

- Address an identified solid waste management need,
- Take advantage of regional economies of scale,
- Increase organics management and recycling infrastructure in underserved areas of the state,
- Promote waste reduction through reuse, repair and sharing economy initiatives,
- Reduce wasted food through donation or other sharing initiatives,
- Address a statewide need, and/or
- Expand the types of materials managed through composting and recycling.

V. Cost Proposal

The applicant's requests ranged from a low of \$337.50 to help develop a small backyard compost site at a community garden to a high of \$40,000.00 to help develop community recycling depot in a populous part of Maine. Because the

Waste Diversion Grants program operates solely as a grant, we did not compare the costs of each project against one another but judged each based on individual merit.

VI. Conclusion

The seven proposals chosen for funding represented the best opportunities to expand collection, diversion and reuse of various solid waste materials. A common theme among the projects selected was moving materials away from disposal in support of higher and better end uses in accordance with the state's solid waste management hierarchy.

Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:11 PM
To: garden@mcglaughlin.org
Subject: 1_McGlaughlin Garden and Homestead Award Letter 2021 WDG Round I.docx
Attachments: 1_McGlaughlin Garden and Homestead Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King

Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

McGlaughlin Garden and Homestead
Attn: Corey Kotfila, Horticulturist
97 Main Street, PO Box 492
South Paris, ME 04281
garden@mclaughlin.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Kotfila:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

- McGlaughlin Garden and Homestead
- Allagash Brewing Company
- Town of Enfield
- Maine Organics
- UMaine Sea Grant Program
- Town of Brunswick
- City of Bath

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the

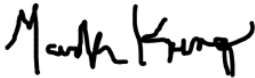
Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:14 PM
To: ltruman@allagash.com
Subject: 2_Allagash Brewing Company Award Letter 2021 WDG Round I.docx
Attachments: 2_Allagash Brewing Company Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King

Organics Management Specialist
Maine Department of Environmental Protection
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207-592-0455
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Allagash Brewing Company
Attn: Luke Truman, Facilities Manager
50 Industrial Way
Portland, ME 04103
ltruman@allagash.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Truman:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

- McLaughlin Garden and Homestead
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- Town of Enfield
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The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject

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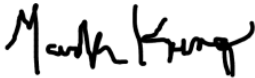
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Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:17 PM
To: Charles S. Frazier
Subject: 3_Town of Enfield Award Letter 2021 WDG Round I.docx
Attachments: 3_Town of Enfield Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Town of Enfield
Attn: Charles Frazier, Town Manager
789 Hammett Road
Enfield, ME 04493
frazier.enfield@gmail.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Frazier:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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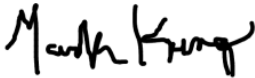
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Sincerely,



Mark A. King,
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Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:19 PM
To: Joshua Wellman
Subject: 4_Maine Organics Award Letter 2021 WDG Round I.docx
Attachments: 4_Maine Organics Award Letter 2021 WDG Round I.docx

Good afternoon,

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GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Maine Organics
Attn: Josh Wellman
219 Stream Road
Winterport, ME 04496
Jwellman57@gmail.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Wellman:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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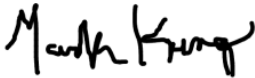
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. King". The signature is written in a cursive, slightly slanted style.

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:24 PM
To: Dana L Morse
Subject: 5_University of Maine Award Letter 2021 WDG Round I.docx
Attachments: 5_University of Maine Award Letter 2021 WDG Round I.docx

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Mark

Mark King

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

University of Maine System acting through University of Maine
Maine Sea Grant Program
Attn: Dana L. Morse, Extension Associate
Darling Marine Center
193 Clark's Cove Road
Walpole, ME 04573
Dana.morse@maine.edu

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Morse:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the

Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau

of General Services, Division of Purchases, Chapter 120, § (2) (2).

Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:26 PM
To: Jay Astle
Subject: 6_Town of Brunswick Award Letter 2021 WDG Round I.docx
Attachments: 6_Town of Brunswick Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Town of Brunswick
Attn: Jay Astle, Public Works Director
85 Union Street
Brunswick, ME 04011
jastle@brunswickme.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Astle:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

- McGlaughlin Garden and Homestead
- Allagash Brewing Company
- Town of Enfield
- Maine Organics
- UMaine Sea Grant Program
- Town of Brunswick
- City of Bath

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject

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to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the

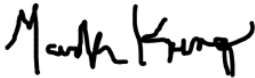
Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:29 PM
To: Lee Leiner, P.E.
Subject: 7_City of Bath Award Letter 2021 WDG Round I.docx
Attachments: 7_City of Bath Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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My Best,

Mark

Mark King
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

City of Bath
Attn: Lee Leiner, Public Works Director
55 Front Street
Bath, ME 04530
lleiner@cityofbath.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Leiner:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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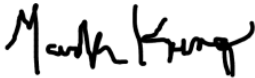
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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Mark A. King". The signature is written in a cursive, slightly slanted style.

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:32 PM
To: erin@netyourproblem.com
Subject: 8_Net Your Problem Award Letter 2021 WDG Round I.docx
Attachments: 8_Net Your Problem Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Net Your Problem, LLC
Attn: Erin Adams, Northeast Division Coordinator
129 Main Street, Apt.1B
Belfast, ME 04915
erin@netyourproblem.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Ms. Adams:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

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- Allagash Brewing Company
- Town of Enfield
- Maine Organics
- UMaine Sea Grant Program
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to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the

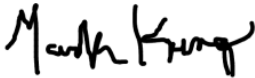
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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:34 PM
To: cdonlin@rocklandmaine.gov
Subject: 9_City of Rockland Award Letter 2021 WDG Round I.docx
Attachments: 9_City of Rockland Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

Please do not hesitate to contact me with any questions you may have.

My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

City of Rockland
Attn: Christopher Donlin, Assistant Director of Public Services
270 Pleasant Street
Rockland, ME 04861
cdonlin@rocklandmaine.gov

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Donlin:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

- McLaughlin Garden and Homestead
- Allagash Brewing Company
- Town of Enfield
- Maine Organics
- UMaine Sea Grant Program
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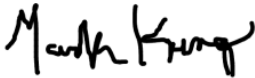
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Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:36 PM
To: mari@retailmaine.org
Subject: 10_Maine Business Education Partnership Award Letter 2021 WDG Round I.docx
Attachments: 10_Maine Business Education Partnership Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Maine Business Education Partnership
Attn: Mari O’Neil
45 Melville Street
Augusta, ME 04330
mari@retailmaine.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Ms. O’Neil:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Mark A. King". The signature is written in a cursive, slightly slanted style.

Mark A. King,
Organics Management Specialist
Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:38 PM
To: maritato@ecomaine.org
Subject: 11_ecomaine Award Letter 2021 WDG Round I.docx
Attachments: 11_ecomaine Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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My Best,

Mark

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

ecomaine
Attn: Mark Maritato, Environmental Health and Safety Specialist
64 Blueberry Road
Portland, ME 04102
maritato@ecomaine.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Maritato:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:40 PM
To: maglev@maine.rr.com
Subject: 12_MicroRail dba Dust to Dust Solar Award Letter 2021 WDG Round I.docx
Attachments: 12_MicroRail dba Dust to Dust Solar Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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My Best,

Mark

Mark King
Organics Management Specialist
Maine Department of Environmental Protection
Division of Materials Management
207-592-0455
Maine Compost School—www.composting.org



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

MicroRail dba Dust to Dust Solar
Attn: Kenneth A. Capron, CEO
1375 Forest Avenue D-11
Portland, ME 04103
maglev@maine.rr.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Capron:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

The Department now wishes to announce the following conditional grant awardees who will receive full awards:

- McGlaughlin Garden and Homestead
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- Town of Enfield
- Maine Organics
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- City of Bath

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject

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AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
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BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Mark A. King". The signature is written in a cursive, slightly slanted style.

Mark A. King,
Organics Management Specialist
Division of Materials Management

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:42 PM
To: Kate Tomkins
Subject: Chickadee Compost Award Letter 2021 WDG Round I.docx
Attachments: Chickadee Compost Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Chickadee Compost
Attn: Katherine Tomkins, CEO
641 Reach Road
Sargentville, ME 04673
kate@chickadeecompost.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Ms. Tomkins:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:43 PM
To: Gabe Gauvin
Subject: KVCOG Award Letter 2021 WDG Round I.docx
Attachments: KVCOG Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Kennebec Valley Council of Governments
Attn: Gabe Gauvin, Environmental Planner
17 Main Street
Fairfield, ME 04937
ggauvin@kvcog.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Gauvin:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:44 PM
To: victor.horton
Subject: MRRRA Award Letter 2021 WDG Round I.docx
Attachments: MRRRA Award Letter 2021 WDG Round I.docx

Good afternoon,

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Maine Resource Recovery Association
Attn: Victor Horton, Executive Director
134C Main Street
Newport, ME 04953
victor.horton@mrta.net

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Horton:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:46 PM
To: manager@townofeaglelake.org
Subject: NASWA Award Letter 2021 WDG Round I.docx
Attachments: NASWA Award Letter 2021 WDG Round I.docx

Good afternoon,

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Northern Aroostook Solid Waste Association
Attn: John Sutherland, Eagle Lake Town manager
36 Devoe Brook Road
Eagle Lake, Maine 04739
manager@townofeaglelake.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Sutherland:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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Caron, Lindsay ER

From: King, Mark A
Sent: Tuesday, June 22, 2021 3:48 PM
To: Joe Egan
Subject: Town of Brownfield Award Letter 2021 WDG Round I.docx
Attachments: Town of Brownfield Award Letter 2021 WDG Round I.docx

Good afternoon,

The Department has completed its review of the latest proposals submitted during our initial round of the Waste Diversion Grants. We evaluated a total of 18 proposals using the criteria in the RFP and we were able to conditionally award a total of seven. Five out of the original 18 proposals failed to meet the 25% minimum match and were disqualified. The attached letter lists the awardees receiving grants and we will be reaching out shortly to awardees to complete the process.

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

June 22, 2021

Town of Brownfield
Attn: Joseph Egan, Budget Committee
82 Main Street
Brownfield, ME 04010
Jve5232@outlook.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202103040,
2021 Waste Diversion Grants Program, Round I

Dear Mr. Egan:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department received a total of 18 proposals of which 13 were evaluated and scored using the evaluation criteria identified in the RFP. Five of the submitted proposals failed to meet the minimum match requirement of 25% of the total project cost and were disqualified from further consideration.

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: McLaughlin Garden and Homestead

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	15
• Section II. Proposed Services	50	50
• Section III. Cost Proposal	35	35
• <u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: McLaughlin Garden and Homestead

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Established in 1936 by Bernard McLaughlin and is a worthwhile and high visible endeavor with excellent opportunities for education, now maintained by McLaughlin Foundation and community volunteers
 - Nonprofit public garden experienced with composting process including experienced gardener and horticulturist

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: McLaughlin Garden and Homestead

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	50

Evaluation Team Comments:

II. Services to be Provided

- This project will benefit citizens from across the state, the region, and beyond, and based upon the cost, is a “home run,” exactly the type of project this grant program was intended for
- The applicant is requesting a simple lobster trap compost system to help transform leaves, garden debris, and food scraps from a neighboring restaurant into a valuable compost that may be recycled into the garden
- This project would eliminate the need for the facility to purchase compost in plastic bags as well as diverting more waste from disposal in the community
- Project also provides significant financial savings of up to up to \$32,000, which the garden could put to other resources
- Educational component of promoting compost activities to visitors
- Also provides compost to garden visitors to use in their gardens at home
- Composting is already ongoing, and this is just a needed equipment upgrade to keep it up; experienced staff to manage daily operations
- While it is difficult to estimate diversion, this project has potential for expansion and is at least looking to compost food scraps from one business

III. Implementation – Work Plan

- Proposed project can be implemented immediately upon receipt of funding

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: McLaughlin Garden and Homestead

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	35

Evaluation Team Comments:

I. Costs

- Total requested is to purchase and maintain lobster trap bin and the cost is significant benefit to the region
- Extremely modest funding request of just over \$300 with a 43% match – the lowest amount requested of all applications

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Allagash Brewing Company

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	15
• Section II. Proposed Services	50	48
• Section III. Cost Proposal	35	35
• <u>Total Points</u>	<u>100</u>	<u>98</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Allagash Brewing Company

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

I. Overview of the Organization

- Company continually emphasizes the food recovery hierarchy as they implement facility upgrades and changes
- Allagash has extremely high recycling rate due to the efforts of their dedicated employees
- Allagash has established working relationships within its industry and across other industries
- A recognized environmental leader in their industry
- Reviewers note that Allagash is a State of Maine registered Benefit Corporation with proven commitment to recycling with a solid track record for waste diversion
- Applicant has already done extensive work to prepare for implementing this project including improvements to their infrastructure, surveying partners for feedback, and ensuring the project targets materials that partners need the most assistance with managing sustainably
 - i. This demonstrates initiative and a careful, considered approach on the part of the applicant
- Already have ample space available to establish project
- Strong community-based educational program; well-known and well-considered in the community

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Allagash Brewing Company

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	48

Evaluation Team Comments:

II. Services to be Provided

- Captures materials that would not otherwise be recycled through the traditional materials recovery processes currently available in the region
- Service is much needed and will have a significant impact on increasing recycling in the Greater Portland area, the most populated region of the State
- Fostering camaraderie among brewers and restaurants by providing recycling services they cannot accomplish on their own
- Proposal is thorough, complete, and includes an energetic education program
- Regional project will include both business and public expansion to increase materials diversion
- Requires participating partners to offer and advertise the drop-off of materials to the public, which is likely to increase the amount of material diverted
- Project provide incentive for public participation in program
 - i. Virtual punch card will also stimulate increased participation and diversion
- Project takes advantage of regional economies of scale and has a unique co-op structure that may serve as a useful model for other projects and regions to follow

III. Implementation – Work Plan

- Timeline is well-thought out and realistic and assigns responsibilities to specific staff
- Aggressive timeline provides detailed plan and will show progress in a relatively short time span, yet appears to leave sufficient time to iron out any difficulties or challenges that arise with each step
- Well thought-out in inclusion of project partners and delineation of responsibility

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Allagash Brewing Company

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	35

Evaluation Team Comments:

I. Costs

- Applicant is highly committed to this program and while their match suggests the project would move forward even without outside funding, this grant will expedite the project and allow it to be implemented immediately
- Strong match of 72% with applicant investing significant amounts for purchase of equipment, materials, and in-kind labor
- Maximum funding amount of \$40,000 requested
- Potential benefit of this project would have significant value for the funds requested

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Enfield

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	14
• Section II. Proposed Services	50	47
• Section III. Cost Proposal	35	35
• <u>Total Points</u>	<u>100</u>	<u>96</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Enfield

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	14

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Staff invested in waste diversion
 - Town manager shows initiative with implementing waste diversion programs and reducing trips to haul waste
 - Town purchased baler to package recyclables and allow their sale as opposed to shipping to PERC for disposal; and initiation of a "pay-as-you-throw" program to help residents think about the way they dispose of items in favor of higher and better uses

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Enfield

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	47

Evaluation Team Comments:

II. Services to be Provided

- This project will reignite a dying recycling program in an underserved area with improvements and the addition of storage as well as backyard composting of food scraps
- Program includes enhancement of education efforts promoting both recycling and composting
- The data collection on financial savings and cost-benefit analysis could prove valuable model with guidance for other towns as incentive to recycle and divert organics
- Education and outreach have been well-thought out and planned, with initiatives to reach full-time and summer residents
- Project includes a School Recycling program that would help instill sustainability values that kids may take home to their families, further encouraging recycling and composting

III. Implementation – Work Plan

- Proposed plan is paced to allow the town time to develop interest in composting and recycling programs before they have started the implementation through a strong education and outreach program

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Enfield

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	35

Evaluation Team Comments:

- I. Costs
 - Match of 26% entirely to be spent on equipment, infrastructure, and educational materials

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Organics

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	15
• Section II. Proposed Services	50	47
• Section III. Cost Proposal	35	33
• <u>Total Points</u>	<u>100</u>	<u>95</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Organics

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Company currently provides composting option to an underserved region of Maine including Hancock and Washington Counties
 - Company currently has two composting licenses from DEP and has been operating for many years in substantial compliance with the regulations
 - Maine Compost School graduate-run facility

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Organics

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	47

Evaluation Team Comments:

- II. Services to be Provided
 - Current facility is at capacity; this expansion would allow them to divert an additional 500 yards of material from disposal
 - Needed expansion will provide more flexibility at the facility
 - Synergistic relationship with area organization diverting wood shavings
 - Strong educational component offering groups in the public compost education

- III. Implementation – Work Plan
 - Proposed project allows for more throughput with minimal time for implementation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Organics

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	33

Evaluation Team Comments:

I. Costs

- Majority of grant funds will be used for infrastructure development, which will enhance organics diversion
- Amount requested is consistent with other projects of similar nature
- Meets match requirement of 25%

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: UMaine Sea Grant Program

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	15
• Section II. Proposed Services	50	46
• Section III. Cost Proposal	35	33
• <u>Total Points</u>	<u>100</u>	<u>94</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: UMaine Sea Grant Program

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Applicant has extensive experience in pairing with cross-industry waste producers
 - i. Excellent collaboration between university, nonprofit educator, industry, and business sectors
 - Well-qualified and experienced staff
 - The group has ample experience conducting research and providing educational and technical outreach to Maine's Marine Industry.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: UMaine Sea Grant Program

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	46

Evaluation Team Comments:

II. Services to be Provided

- Fabricating these machines at the Haystack Mountain School of Crafts will provide hands-on educational opportunities for their students, and the project group will produce materials for others to follow the same path. Strong STEM educational component.
- Focusing on the development of a network of individuals, programs, and companies, who are interested in reducing and recycling plastics, specifically from the shellfish and seaweed farming industries in Maine.
- Strong infrastructure development possibility with regional benefits
- Previous survey conducted in early 2021 of shellfish and seaweed producers targeted specific materials in need of capture and reuse are high-density polyethylene (HDPE). Research-driven solution showing demonstrated need
- The project targets hard-to-recycle material that is at high risk of becoming marine debris, strong pollution prevention component as well as resource conservation
- Waste-to-resource model will serve multiple business needs while educating students and ensuring materials that are not currently recovered are used as feedstock to make new products
- Significant potential for expansion with keen interest from other entities and other waste streams that could be incorporated into the process in the future
- Innovative project with the potential to make Maine a leader in a truly collaborative partnership that strengthens recycling infrastructure while benefitting the private sector financially and keeping plastic out of our environment

III. Implementation – Work Plan

- The implementation plan is thoughtful and will be developed through a series of necessary steps that begin by creating a “Plastics Recovery Network” among fishermen and aquatic industries throughout Maine. This will allow the MESHG to determine where the greatest concentration of effort is needed. Ambitious yet focused implementation plan.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: UMaine Sea Grant Program

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	33

Evaluation Team Comments:

I. Costs

- The grant funds will be used primarily to cover the costs of equipment development and educational outreach. The program fulfills a demonstrated need and grant funds will result in the recovery and diversion of significant amounts of reusable marine plastics.
- The total request of this proposal is \$17,000 and the total cost is \$29,673 (\$12,673 Match from Applicant). The match is significant at 43%, showing that the applicant is heavily invested in project success.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brunswick

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	14
• Section II. Proposed Services	50	45
• Section III. Cost Proposal	35	34
• <u>Total Points</u>	<u>100</u>	<u>93</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brunswick

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	14

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - As a municipality, they have extensive solid waste experience and have partnered with other organics management companies
 - The group has managed extensive solid waste and education projects over the years and its members have considerable experience
 - Dedicated Recycling and Sustainability Committee with members committed to a three-year term
 - Improvements at processing facility including universal waste and yard waste collection show town initiative to improve their materials management
 - Have implemented pay-as-you-throw and food collection system to increase diversion

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brunswick

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	45

Evaluation Team Comments:

II. Services to be Provided

- Town of Brunswick is proposing a unique three-pronged approach to food scrap management
- Includes home composting, curbside collection, and residential drop off kiosks
- The project includes a significant education and outreach effort
- Offering 125 backyard composters to households, along with kitchen bins to all residents, at a deep discount will eliminate any income inequality concerns with some residents unable to afford participation or lacking yard space, and is likely to increase diversion by offering residents options to choose what works for their household
- Reducing waste to be hauled to ecomaine with town landfill closure and ensuring food scraps are composted instead of (inefficiently) incinerated will reduce greenhouse gases
- Metrics and data tracking with the 3-prong approach will be useful tools for communities considering programs in the future
- The second site for a kiosk was not clearly identified and would have been helpful in assessing access

III. Implementation – Work Plan

- Proposed plan is simple and seems sufficient if slightly vague on how flyers will be distributed, how many press releases there will be, and what specifically will be put on the town webpage (a dedicated page, a post, etc.)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brunswick

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	34

Evaluation Team Comments:

- I. Costs
 - Costs are adequate for the proposal and education and equipment funded will benefit the community and provide organics diversion
 - Good match of 34%

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Bath

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	13
• Section II. Proposed Services	50	46
• Section III. Cost Proposal	35	32
• <u>Total Points</u>	<u>100</u>	<u>91</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Bath

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	13

Evaluation Team Comments: Megan recused herself from this discussion as she is a resident of Bath.

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - The City of Bath has a very proactive Solid Waste Advisory Committee that has implemented many waste diversion and recycling programs including but not limited to, single-use plastic bans (plastic bags and polystyrene foam), pay-per-bag trash disposal, backyard composting efforts, implementation of food scrap collection drop-off kiosks throughout the city proper, as well as curbside recycling.
 - The City of Bath is projecting well into the future for the needs of their citizens; this is proactive and far thinking

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Bath

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	46

Evaluation Team Comments:

II. Services to be Provided

- The City is building upon a successful backyard composting effort to allow more composting units to be available to a broader range of the citizenry
- The education plan is a multi-prong, multi-media approach to reach broader audience
 - i. Plan includes continued education efforts and reinforcement throughout the project and following completion
- The City has ability to collect data that will allow them to track and modify the plan including monthly check-ins with each household

III. Implementation – Work Plan

- The implementation plan is extremely well-thought out and is paced to allow development of an education foundation before the units are actually distributed to citizens (bought in July, distributed in October)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Bath

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	32

Evaluation Team Comments:

I. Costs

- The bulk of the grant funds are used for supplies and education material, making this proposal very efficient
- The City is all in, providing all labor through volunteers
- Match is 29%, requesting under \$6,000 so it is a very cost-effective proposal

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Urban Timber Company

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	14
• Section II. Proposed Services	50	43
• Section III. Cost Proposal	35	31
• <u>Total Points</u>	<u>100</u>	<u>88</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Urban Timber Company

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	14

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Processes wood harvested from urban areas that are not typically chosen by other harvesters; occupy a unique niche utilizing trees that would otherwise go to uses lower down the hierarchy
 - Relatively new small business formed in March of 2020, in good standing, that has seen growth and success
 - Bidder appears to be knowledgeable in their process and have appropriate connections to maintain supply of urban trees

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Urban Timber Company

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	43

Evaluation Team Comments:

II. Services to be Provided

- Proposal allows company to obtain and divert from disposal more wood than current capacity allows
- Unique project targets salvage of urban trees upon removal at end-of-life for use as lumber or live edge slabs for furniture, etc.
 - i. Moves wood waste up the hierarchy from use as fuel to use in new products with a much longer lifespan
- Nearly 30,000 tons of wood waste was disposed of in 2018 and 2019 in Maine, but as data on uses of wood for mulch, landscaping, and erosion control are not tracked so it is difficult to determine the impact
- Although the proposal is requesting equipment to allow the applicant to sell more wood product, it also conceptually pulls more wood from disposal to higher and better use

III. Implementation – Work Plan

- Proposed project can be implemented immediately upon receipt of funding

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Urban Timber Company

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	31

Evaluation Team Comments:

II. Costs

- All grant funds go toward infrastructure, which will help facilitate diversion
- 32% match for the equipment with bidder sharing equipment costs as well as all costs for installation
- Grant request is for maximum funding amount of \$40,000

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Net Your Problem

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	13
• Section II. Proposed Services	50	43
• Section III. Cost Proposal	35	32
• <u>Total Points</u>	<u>100</u>	<u>88</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Net Your Problem

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	13

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Working in Maine since September of 2020; have diverted 1,800 pounds of fishing rope from Maine's landfills to higher and better use through marine industry and the arts community
 - Bidder and project lead are both well-qualified with ample knowledge and experience related to the work they propose in the application
 - Registered corporation in good standing within the State of Maine

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Net Your Problem

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	43

Evaluation Team Comments:

II. Services to be Provided

- Sales of the rope helps to offset transportation costs for shipping overseas
- Proposing strong educational component with classes on knots, rope craft
- Applicant is hoping to create a system where fishing gear that is washed up can be utilized for new uses and given a second life; thinking outside the box and making the most of resources
- Excellent data tracking – collecting data on rope collection will provide insight into amounts of material being disposed of or washed up on shore for gauging future market potential for reuse and recycling
- Project includes setting up three hubs in southern Maine, Midcoast, and Downeast for fishermen to drop off used rope, which will be made available to interested parties in other marine industries and the arts
- This appears to be a pilot project, but the proposal does not clearly identify it as such, nor does it provide information on any plans to continue the project after grant funds are expended
- This project would provide regional benefits with filling a need for used rope collection and would help to gauge overall interest and participation as well as measuring potential diversion
- Project combines reuse with recycling and waste-to-energy but appears to prioritize uses higher up the hierarchy

III. Implementation – Work Plan

- Proposed project has a reasonable timeline, but no clear path forward following the shipment of rope for recycling and sale of rope through 2023, when the grant will wrap up

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Net Your Problem

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	32

Evaluation Team Comments:

I. Costs

- The applicant has requested \$30,560 in grant funds with a total project cost of 82,636 with \$52,076 match (63%).
- Several of the items requested are not grant eligible and are deducted below:

- | <i>Equipment, materials, & facilities</i> | <i>\$ From Grant</i> |
|---|----------------------|
| • 5'x8' Trailer | \$2,000 |
| • Gas Pressure Washer | \$400 |
| • Building Materials Benches | \$500 |
| • Tools | \$310 |
| • Washing Station | \$2,100 |
| • Trucking | \$1,500 |
| <i>Labor</i> | |
| • Erin Adams Salary | \$18,750 |
| • Nicole Baker, Admin. | \$5,000 |
| <i>Administrative costs are not eligible for funding under the RFP and must be excluded</i> | |
| • Recommend Partial Funding—\$25,560 | |

II.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Rockland

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	13
• Section II. Proposed Services	50	34
• Section III. Cost Proposal	35	32
• <u>Total Points</u>	<u>100</u>	<u>79</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Rockland

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	13

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - The City of Rockland's program has been ongoing for a number of years and has proven successful
 - i. Composting more than 1,200 yards of leave and grass clippings annually
 - Successful municipal program with licensed, fully compliant transfer station and green waste composting onsite

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Rockland

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	34

Evaluation Team Comments:

II. Services to be Provided

- The stationary screen would help with costs versus having to pay to rent a screen, in addition to adding efficiency in what is already a laborious job
- Allows compost program to capture a higher fraction of their organics (estimated 90% reduction in 200 cy of non-compostable waste), which will in turn increase the amount of compost and general use within the community while reducing materials placed in landfill
- The program is already in place with most major purchases made and process established for diverting materials to compost leaf and yard waste
- This project would not substantially increase tonnage that is diverted (just under 40 tons, depending on specific materials and compaction) and would not expand the materials collected for composting (like adding food scraps), but would increase utilization of currently collected and processed materials
- There is no educational component to the project; focuses on solving issue at tail-end rather than the front end with addressing contamination
 - i. A better choice would be to develop an education program on what to throw versus not throw into the compost pile to begin with

III. Implementation – Work Plan

- The screen will be implemented right away, and the compost screened at regularly frequencies and stored until sales events can occur, and thus help generate interest

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Rockland

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	32

Evaluation Team Comments:

I. Costs

- Strong match of 91%
- Grant funds dedicated to purchasing equipment only
- Funding request is moderate (over \$5K but less than \$10K)
- Given the overall investment and increased efficiency, this appears to be a good effort toward improving the quality if not the quantity of finished compost

All funds requested are for equipment, with labor, transportation and other staff related costs covered by applicant.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	11
• Section II. Proposed Services	50	35
• Section III. Cost Proposal	35	25
• <u>Total Points</u>	<u>100</u>	<u>71</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	11

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - Organization has access to a lot of experience
 - Newly formed Maine-based corporation functioning as a clearinghouse/trade group for multiple business entities
 - Young company with little information regarding qualifications and experience; all work is proposed to be accomplished by subcontractors, no actual work would be completed by the applicant
 - Listed projects completed within the past five years are not relevant to this project; there is a description of the proposed grant project that has not been completed, and two projects for a retail training program offered through Jobs for Maine Graduates and the Kittery Adult Education program (and potentially other Adult Ed programs although they are not specified if so)
 - i. Hatch Hill, Casella, and ecomaine are listed as subcontractors and are well established organizations with industry relevant experience

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	35

Evaluation Team Comments:

II. Services to be Provided

- Applicant sensibly proposes collecting from and working in a higher population area, which increases efficiency
- Program partners have a well-established education program
- Success of a pilot project could promote mattress recycling throughout the State
- Mattresses are a problematic material in the waste stream; this project looks to address one facet of this issue
- Attempts to align with DEP mattress study recommendations to conduct pilot project to test feasibility of mattress processing in-state but does not address the core issue, which is geographic distance and consolidation barriers in rural areas
- The MBEP proposes to partner with organizations to secure workers to train and thus increase state workforce and mattress recycling
- Most Maine transfer and recovery facilities already have technical ability to disassemble and recover metal from mattresses
- Nothing proposed provides any new information on mattress recycling

III. Implementation – Work Plan

- Project will take approximately 21 months from start to finish including receipt, disassembly, recovery, and disposal
- The current proposal does not address the efficiency of hauling whole mattresses to a central point for disassembly
- There is inconsistency between work plan and proposed services; the pilot will use mattresses coming into Hatch Hill in regular bulk item deliveries from communities served, but the work plan states the bidder would meet with retailers, hotels and motels, universities, solid waste collection facilities, and other mattress collectors to discuss how units will be collected for the pilot.
 - i. It is not clear if these entities participate or assist with the regular bulky waste collection and are located in the Hatch Hill communities or if this is part of a broader effort not identified directly in the proposed services with the exception of potential outreach to colleges to get students involved in helping.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	25

Evaluation Team Comments:

I. Costs

- Majority of grant funds will be used for collection and labor costs
- Using existing infrastructure to complete the pilot project increases efficiency
- Maximum funding amount of \$40,000 requested
- Requested \$5,000 of which is toward fringe benefits – this does not seem to be within the purview of the grant
- Labor costs are identified but the correctional center is mentioned as a possible source of labor; unclear if these costs are based on a quote or some other data source
- It is not clear how administrative funds would be dispersed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: ecomaine

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	13
• Section II. Proposed Services	50	30
• Section III. Cost Proposal	35	25
• <u>Total Points</u>	<u>100</u>	<u>68</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: ecomaine

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	13

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Overview of the Organization
 - ecomaine has extensive experience with solid waste management
 - This quasi-municipal nonprofit provides recycling, waste-to-energy, and other beneficial services to their membership community with a strong educational component to all that they do
 - Applicant plans to do an RFP to hire a consulting firm that has not yet been identified with the grant money

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: ecomaine

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	30

Evaluation Team Comments:

II. Services to be Provided

- Highly detailed project plan
- Proposal has potential for economies of scale
- Applicant believes regional transfer station concept would pave the way to acceptance of curbside organics collection over time amongst its membership towns
- All of the information that the applicant is proposing is pending the results of a study and no actual diversion of solid waste would be accomplished by the study
- No education or outreach component
- Proposal would make use of the sharing economy
- No indication that membership communities with their own facilities would support this concept
- ecomaine could achieve the same goals through marketing and cost-competitive strategies
- A feasibility study would help applicant determine the viability of forming regional solid waste transfer facilities within their large geographical service area; it appears that much of the work would be outsourced to a contracted entity experienced in conducting this type of research
 - i. ecomaine is well established, experienced, and would oversee all work
- Project takes advantage of regional economies of scale and has the potential to increase efficiencies, reduce greenhouse gases related to hauling, and greatly expand access to organics management in underserved areas of the state where regionalization is particularly crucial
- Project would not move organics to the highest level on the food waste hierarchy

III. Implementation – Work Plan

- The project is anticipated to take 22 months and during that time, no waste will be diverted
- Proposed plan is detailed and includes stakeholder feedback on a recurring basis

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: ecomaine

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	25

Evaluation Team Comments:

I. Costs

- Proposal costs are for supplemental salary for feasibility study, not implementation, materials, or equipment
- Grant funds will be used primarily to cover the cost of positions to implement a feasibility study, not to divert materials
- Meets minimum requirement of 25% from in-kind labor
- Maximum funding amount of \$40,000 requested

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
• Section I. Organization Qualifications and Experience	15	5
• Section II. Proposed Services	50	20
• Section III. Cost Proposal	35	10
• <u>Total Points</u>	<u>100</u>	<u>35</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/14/2021

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	15	5

Evaluation Team Comments:

Refer to the sections and content of your RFP to develop a bulleted outline for notes for each section. Delete the sample below and these directions and replace with your own outline based on your RFP.

I. Overview of the Organization

- Applicant indicates that their contributions to the overall project include in-depth research, systems design, and legislative drafting that have already been completed, but does not provide examples of completed projects.
- Project relies on partners, but it is not clear that participation has been confirmed.
- The applicant states that they will hire people based on how much funding they have but appear to be relying on additional grants to complete much of the grant work cited as match.
 1. The applicant states that they “don’t have history and relevant experience. They (will) hire people as funding allows to do specific tasks as the demand arises.... The rest of the personnel will not come on board until we get one of the three \$million+ grants in the queue.” This last statement suggests that the team of scientists is currently not engaged in the proposed project and will not be part of the proposed study if funded by the grant unless additional grant funding from other sources comes through. This makes it difficult to determine how much of this grant work could be accomplished should the other grants (which are not identified) not be funded.
- The applicant also has stated that they do not have any projects to offer for an assessment of their qualifications as required by the RFP# 202103040, due to the fact they are a “start-up”

*Part IV, Proposal Submission Requirements, Section II.1 of RFP# 202103040 states in relevant part: “Bidders must complete **Appendix C (Qualifications and Experience Form)** describing their qualifications and skills to provide the requested services in the RFP. Bidders must include three examples of projects which demonstrate their experience and expertise in performing these services as well as highlighting the Bidder’s stated qualifications and skills.”*

- The applicant states that their “Organization Chart” consists of Ken Capron; one executive assistant and one or two Technical investigators. The applicant has not provided names of his associates or clear and concise information regarding the experiences and qualifications of his team, making it difficult to properly evaluate their qualifications and experiences.

Part IV, Proposal Submission Requirements, Section II.3 of RFP#202103040 states in relevant part: “Bidders must provide an organizational chart. The organization chart must include the project being proposed. Each position must be identified by position title and corresponding to the personnel job descriptions.” The applicant has failed to provide this information.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/14/2021

- **Financial Viability**-Part IV, Section II.5 of RFP# 202103040 requires that an applicant submit financial capability using one of the following:

Bidders must provide the following information for each of the past three tax years:

- a. Balance Sheets
- b. Income (Profit/Loss) Statements
OR

Bidders must provide a current copy of their Dun & Bradstreet Business Information Report Snapshot.

The applicant has not offered any financial reports and states the following:

MicroRail (dba D@D Solar) incorporated in September 2020 and has no past Balance Sheets nor Income statements. Admin work to date has been provided in-kind. Once we develop the methodology to track and retrieve panels, we can reach out to other states to do something similar in those jurisdictions, using grants from those states.

- **Certificate of insurance**-The applicant has not submitted a Certificate of Insurance as required by RFP# 202103040, Part IV, Section II.6 which states in relevant part, “Bidders must provide a certificate of insurance on a standard Acord form (or the equivalent) evidencing the Bidder’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the proposed services.”
- The Applicant has submitted a “Clarifications of false assumption from last year’s application” of which several of the points bring up further questions/concerns:
 1. **Point #1**, the applicant is using the notion that because they are a new “entrepreneurial undertaking” (September 2020 Start Up), they are not required to demonstrate prior knowledge or experience in the solar waste recycling field, nor do they need to provide specific financial data as they do not have any to give. Finally, the applicant states clearly that they “don’t have history and relevant experience. They (will) hire people as funding allows to do specific tasks as the demand arises.” This lack of important information makes evaluation of the proposal very difficult.
 2. **Point #4**, “The experience... 50 years of administrative experience. The rest of the personnel will not come on board until we get one of the three \$million+ grants in the queue.” This last statement suggests that the proposed project relies on additional grant funding for success.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/14/2021

**EVALUATION OF SECTION II
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Services	50	20

Evaluation Team Comments:

II. Services to be Provided

- This Section continues into the proposed services to be offered by project and further questions concerning: “Clarifications of false assumption from last year’s application”
- Point #5, suggests that the two most important aspects of the project, research, and processing, should be ignored when considering the potential impact of the study.
- Point #7, the applicant refuses to offer a specific project timeline or schedule as required by the grant (see section #2 below).
- Waste photovoltaic cells do need a proper management plan, but this proposal lacks firm grounding to ensure funds invested in diversion

III. Implementation – Work Plan

- It is difficult for the team to properly assess the feasibility of the project given the lack of an implementation timeline or work plan
- The applicant has refused to supply an “Implementation- Work Plan” as the “conceptual” project has yet to start. They simply state that it will occur within the two-year timeframe of the grant—no specifics offered as required by RFP# 202103040:
- RFP# 202103040, Part IV, Section III.2, “Implementation – Work Plan “, which states in relevant part, “Provide a realistic work plan for the implementation of the program through the first contract period. Display the work plan in a timeline chart. Concisely describe each program development and implementation task, the month it will be carried out and the person or position responsible for each task. If applicable, make note of all tasks to be delegated to subcontractors.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/14/2021

**EVALUATION OF SECTION III
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Costs	35	10

Evaluation Team Comments:

I. Costs

- Proposal shows 97% match but states in regard to the previous application as well as the current application that the grant review committee “failed to differentiate between the aspects of the project that would be funded by the WD grant and those which will be funded by one or more other grants which have no bearing here. Please focus on the \$40,000 being sought”

1. This comment indicates that the fund amounts listed as match are not actually established sources of available funds.

- The cost proposal has described the majority of the requested funds as “Administration”, including:

<i>Item</i>	<i>Grant</i>	<i>Match</i>
1. Executive Director		\$50,000
2. Executive Assistant	\$2,500	
3. Compliance Officer		\$60,000
4. Investigative Associates (x2)-1FTE	\$25,000	
5. Bookkeeping/payroll	\$2,500	
6. Supplies & IT	\$2,500	
7. Travel	\$5,000	
8. Insurances		\$23,500
9. System Controls/IoT	\$2,500	

- The Applicant states in the cost proposal (above) that “Waste Diversion Grant to be used for initial research, database creation and planning to identify solar waste brands, panel types, chemical contents and to develop the process and control system. LOGISTICS.”
- Mr. Capron writes, “D&B (DUNS 117647577) - As a new business, the D&B Business Information Report Snapshot requested would not contain enough information about Dust to Dust and is hardly worth the \$140 price tag.”
- Review of DUNS site on May 5, 2021, shows MicroRail, Inc. as an active company, but does not yield any financial information. Without adequate, verifiable financial information, it is impossible to determine the applicant’s financial status or whether the proposed match actually exists (see “Financial Viability comment above).
- The applicant lists as match the purchase of equipment, materials, and facilities including a warehouse, but there is no plan to site a location or build equipment included as part of the application.
- The applicant indicates the purpose of the grant project is to conduct research – if no physical work or construction is part of this grant project, potential construction of a yet-to-be-planned facility would not count as match.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Chickadee Compost

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

Scoring Sections	Points Available	Points Awarded
• Section I. Organization Qualifications and Experience	15	*not scored
• Section II. Proposed Services	50	* not scored
• Section III. Cost Proposal	35	* not scored
• Total Points	<u>100</u>	* not scored
*Note, Applicant failed to meet minimum match requirement of 25% of total project cost (match + amount requested) and was disqualified by team and not further evaluated.		

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Kennebec Valley Council of Governments

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

Scoring Sections	Points Available	Points Awarded
• Section I. Organization Qualifications and Experience	15	*not scored
• Section II. Proposed Services	50	* not scored
• Section III. Cost Proposal	35	* not scored
• Total Points	<u>100</u>	* not scored
*Note, Applicant failed to meet minimum match requirement of 25% of total project cost (match + amount requested) and was disqualified by team and not further evaluated.		

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Resource Recovery Association

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

Scoring Sections	Points Available	Points Awarded
• Section I. Organization Qualifications and Experience	15	*not scored
• Section II. Proposed Services	50	* not scored
• Section III. Cost Proposal	35	* not scored
• Total Points	<u>100</u>	* not scored
*Note, Applicant failed to meet minimum match requirement of 25% of total project cost (match + amount requested) and was disqualified by team and not further evaluated.		

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Northern Aroostook Solid Waste Association

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

Scoring Sections	Points Available	Points Awarded
• Section I. Organization Qualifications and Experience	15	*not scored
• Section II. Proposed Services	50	* not scored
• Section III. Cost Proposal	35	* not scored
• Total Points	<u>100</u>	* not scored
*Note, Applicant failed to meet minimum match requirement of 25% of total project cost (match + amount requested) and was disqualified by team and not further evaluated.		

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection-2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brownfield

DATE: 05/14/2021

SUMMARY PAGE

Department Name: Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Megan Pryor, Mike Parker, Jim Guerra and Tiffany Veilleux

Scoring Sections	Points Available	Points Awarded
• Section I. Organization Qualifications and Experience	15	*not scored
• Section II. Proposed Services	50	* not scored
• Section III. Cost Proposal	35	* not scored
• Total Points	<u>100</u>	* not scored
*Note, Applicant failed to meet minimum match requirement of 25% of total project cost (match + amount requested) and was disqualified by team and not further evaluated.		

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: McGlaughlin Garden and Homestead
DATE: April 26, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Applicant exceeds match requirement

- 1. This is a worthwhile and high visibility endeavor with excellent opportunity for education!*
- 2. This project expands food waste diversion.*
- 3. This is a simple and well considered plan*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: McLaughlin Garden and Homestead

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *McLaughlin Garden and Homestead is a non-profit, public garden in South Paris, Maine—containing historic gardens that include a wide variety of rare wildflowers, wood shrubs, and trees. **Established in 1936 by Bernard McLaughlin and now maintained by the McLaughlin Foundation to remain forever public.***

II. *Proposed Services*

1. *Services to be Provided*

- *The applicant is requesting a simple (lobster trap style) composting system to help transform leaves and other garden debris, along with food scraps from a neighboring restaurant into a valuable compost that may be recycled into the garden.*
- ***This project will benefit citizens from all across the state and the impact for the cost is a "home run"!***

2. *Implementation – Work Plan*

- *The project will begin immediately upon receipt of grant funding.*

3. *Cost Proposal*

- *The majority of grant funds will be used to purchase and maintain a single lobster trap wire compost bin.*
- *The total requested is \$337.50 with a total project cost of \$594.00 (\$112.50 match from applicant).*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: McLaughlin Garden and Homestead

DATE: 05/05/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Nonprofit public garden experienced with composting process including experienced gardener and horticulturist*
- *Community volunteers help with the work*

II. Proposed Services

1. Services to be Provided

- *Synergistic relationship with accepting food waste from nearby restaurant and providing compost to visitors as well as used onsite*
- *Educational component of promoting compost activities to visitors*
- *Composting is already ongoing, and this is just a needed equipment upgrade to keep it up; experienced staff to manage daily operations*
- *This project would eliminate the need for the facility to purchase compost in plastic bags as well as diverting more waste from disposal in the community*
 - *Project also provides significant financial savings of up to up to \$32,000, which the garden could put to other resources*
- *While it is difficult to estimate diversion, this project has potential for expansion and is at least looking to compost food scraps from one business*

2. Implementation – Work Plan

- *Proposed plan is simple and efficient, allowing the garden to disassemble old nonfunctioning wooden bins and set up new composters within one day*

3. Costs

- *Extremely modest funding request of just over \$300 with a 43% match – the lowest amount requested of all applications*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: McLaughlin Garden

DATE: 05/03/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Non-profit organization operating public garden with an educational priority*
- *Have experience composting*

II. Proposed Services

1. Services to be Provided

- *Applicant proposes to upgrade and revamp its' composting program*
- *Compost to be used on site and provided to visitors*
- *Will be working with local producers of food scraps to collect a larger share of available organics*

2. Implementation – Work Plan

- *The proposed use composting bins is a proven methodology*
- *Workplan is simple, straight-forward, and can be implemented immediately*
- *Educational component will expand interest in home composting*

3. Costs

- *Match of 43% is adequate*
- *Both overall cost and grant request are extremely low given the potential savings to the applicant. Applicant is providing all the labor and any additional equipment costs.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: McLaughlin Garden and Homestead
DATE: 04/28/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$265.50
Requested amount \$337.00
Total Project Cost: \$594.00
Match met: **YES 45%**

Pros: - Small scale composting for public garden use and can be a strong component for compost education.

- Cost is minimal for a gain of \$32,000.00 for the garden project.
- Uses food waste from restaurant that would normally go into the landfill

Cons:-

Questions:
N/a

Proposal Summary- The project will encompass the purchasing, assembly, and long-term maintenance of a "lobster trap" composting system. Using leafy debris and food waste from garden community visitors and the restaurant next door (Maurice's), we will be creating compost that can be utilized by our garden and our visitors. Instead of solid waste being disposed of in the local landfill, it will be broken down and reused.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: Waste Diversion
BIDDER NAME: Allagash Brewing Company
DATE: April 21, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Applicant proposes it's own investment of more than 2 & ½ X the grant amount requested.

I. Organization Qualifications and Experience

1. Organization

- very well qualified for the proposal as they are already providing all the services they propose in house and now offer it to others.
- have developed all the necessary infrastructure working with their own materials to be able to expand to other companies in a cooperative setting.

II. Proposed Services

- *The applicant has already developed programs that divert and recycle materials generated in its operations that, aside from aluminum cans, are not traditionally at the local MRF. The proposal is to extend this service at a central location to other cooperative members as well as interested restaurants and the public. Funds received from the Grant will be directed towards purchase of three vertical balers.*
- *Proposal is thorough and complete and includes an energetic education program!*

Notes:

- *A well organized, incremental plan of implementation is included in the proposal.*
- *By broadening to other companies of similar ilk, they take advantage of economies of scale*
- *While not an underserved area of the State, this pursuit provides diversion/recycling for otherwise hard to recycle items.*
- *Allagash is generously sharing their infrastructure with sister companies for the common good!*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Allagash Brewing Company

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *Allagash Brewery is a well-respected Maine business that has been a leader in sustainable work practices. The company continually emphasizes the food recovery hierarchy as they implement facility upgrades and changes.*
- *Allagash currently works closely with the Greater Portland community and wishes to extend their relationship to the next level.*
- *Allagash has an extremely high recycling rate due to the efforts of their dedicated employees.*
- *Allagash has operated a solid business model, operating out of its Portland Facility since inception in 1995.*

II. *Proposed Services*

1. *Services to be Provided*

- *Allagash has proposed to serve as a "Bulk Recycling Co-Op" to help other surrounding breweries, suppliers, distributors, liquor stores, bars, restaurants and members of the public to collect and manage the following recyclables: LDPE shrink wrap, pallets PP grain bags and supersacks, green pallet strapping, glass bottles, corks, bottle caps and cages, and rigid plastic can holders (PakTechs).*
- *This service is needed and would have a significant impact on improving the recyclability of these items in the Great Portland area (highly populated portion of the State).*
- *Partners in the Co-Op will follow strict recycling rules and drop-off procedures.*
- *Virtual Punch Cards will be offered to the public, offering discounts, to incentivize recycling efforts.*

2. *Implementation – Work Plan*

- *The implementation plan is aggressive and should show progress in a relatively short time span.*

3. *Cost Proposal*

- *To help develop the Recycling Co-Op, Allagash will need to install a series of balers:*
 1. *Vertical Baler-Aluminum*
 2. *Vertical Baler-Cardboard or PP*
 3. *Vertical Baler-LDPE (replacement)*
- *The total request of this proposal is \$40,000 and the total cost is \$143,241 (\$103,241 Match from Applicant).*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Allagash Brewing Company

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *The potential benefit of this project makes it a significant value for the grant effort.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Allagash Brewing

DATE: 04/27/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *An environmental leader in their industry (certified in DEP's Environmental Leader program)*
- *A State of Maine registered Benefit Corporation that has proven commitment to recycling with a solid track record for waste diversion*
- *Applicant has already done extensive work to prepare for implementing this project including improvements to their infrastructure, surveying partners for feedback, and ensuring the project targets materials that partners need the most assistance with managing sustainably*
 - *This demonstrates initiative and a careful, considered approach on the part of the applicant*

II. Proposed Services

1. Services to be Provided

- *Regional project will include both business and public expansion to increase materials diversion*
- *Requires participating partners to offer and advertise the drop-off of materials to the public, which is likely to increase the amount of material diverted*
 - *Virtual punch card will also stimulate increased participation and diversion*
- *Project takes advantage of regional economies of scale, expands the types of materials managed through recycling, and has a unique co-op structure that may serve as a useful model for other projects and regions to follow*

2. Implementation – Work Plan

- *Proposed plan is detailed and appears to leave sufficient time to iron out any difficulties or challenges that arise with each step*
- *Well thought-out in inclusion of project partners and delineation of responsibility*

3. Costs

- *Strong match of 72% with applicant investing significant amounts for purchase of equipment, materials, and in-kind labor*
- *Maximum funding amount of \$40,000 requested*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Allagash Brewing

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Has demonstrated commitment to recycling and waste diversion*
- *Have already implemented some improvements to infrastructure needed for this proposal*
- *Has established relationships with industry partners*

II. Proposed Services

1. Services to be Provided

- *Expands the recycling of materials to include both business and public sectors*
- *Cooperative structure will allow them to work together with other brewers*
- *Plan specifically targets materials that are under-recycled or hard to recycle*

2. Implementation – Work Plan

- *Work plan is well laid with sufficient detail, including pairing specific tasks with those personnel responsible for executing the tasks*
-

3. Costs

- *Strong match of 72%*
- *Majority of funds will be spent on durable infrastructure*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Allagash Brewing Company
DATE: 04/22/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$103,241.00
Requested amount \$40,000.00
Total Project Cost: \$ 143,241.00
Match met: **yes 72%**

Pros:

- Great opportunity for large craft brewery to not only reduce waste stream but aid other neighboring breweries to gather their wastes and do this on a larger scale, thus preventing more recyclable items going to the waste stream
- Good use of harder-to-recycle on small scale items.

- They already have the space for this process

- Public education is noted

- Incentive of reward system for public participation

- Large amount of match by company versus the request amount.

Cons: NA

Proposal Summary: Develop a materials aggregation program (similar to a Co-op model) to provide a recycling option for the Greater Portland breweries and distilleries which are operating at a smaller scale than Allagash, as well as select businesses and also including members of the public.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2-21 Waste Diversion Grant, Round 1
BIDDER NAME: Town of Enfield
DATE: April 28, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

1. Total Project cost \$17,900
Proposed match \$ 4,587
Per cent match 25%

2. Underserved community proposing to re-ignite its former recycling effort with improvements including the addition of storage as well as promotion of backyard composting of food wastes.

3. The proposal includes enhancement of educational efforts promoting both recycling and composting

Note: proposal is appropriate for funding as available.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Enfield

DATE: 04/28/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *The Town of Enfield "self-operates" its municipal transfer station and has overseen several significant facility upgrades in recent years, including: the installation of a compactor to reduce volume of waste and number of trips hauling waste to disposal; installation of a **bailer to package recyclables and allow their sale as opposed to shipping to PERC; and initiation of a "pay-as-you-throw" program to help residents think about the way they dispose of items in favor of higher and better uses.***

II. *Proposed Services*

1. *Services to be Provided*

- *The proposed project is in response to losing their MSW hauler (who offered recycling services). The town now wishes to **develop their own recycling program using 3 shipping containers to collect: 65 tons of cardboard, 7 tons of glass, 3 tons of #2 Plastic, 2 tons of small metals annually and also start a backyard composting program with an initial 25 bins being made available to residents; with the hopes of recovering up to 50 tons of organics annually.***

2. *Implementation – Work Plan*

- *The implementation plan is paced to allow the town to develop interest in composting and recycling programs before they are started and then implementation will be supported by a strong educational outreach program.*

3. *Cost Proposal*

- *The bulk of the grant funds will be used for purchase of **3 high cube containers and 25 tumbling compost bins.***
- *The total request of this proposal is \$13,312.50 and the total cost is \$17,900 (\$4,587.50 Match from Applicant).*
- *The potential benefit of this project to a community in **an underserved part of Maine,** makes it a significant value for the grant effort.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Town of Enfield

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Staff invested in waste diversion*
 - *Town manager shows initiative with implementing pay-as-you-throw, purchasing a baler for recyclables, and reducing trips to haul waste*

II. Proposed Services

1. Services to be Provided

- *The project combines two initiatives – encouraging backyard composting and allowing the community to begin recycling again; town currently has baler but insufficient storage to collect and store recyclables and facility lacks space to compost onsite*
- *Project will increase organics management and recycling in an underserved area*
- *The data collection on financial savings and cost-benefit analysis could prove valuable model with guidance for other towns as incentive to recycle and divert organics*
- *Education and outreach have been well-thought out and planned, with initiatives to reach full-time and summer residents*
- *Project includes a School Recycling program that would help instill sustainability values that kids may take home to their families, further encouraging recycling and composting*

2. Implementation – Work Plan

- *Proposed plan is thorough, detailed, and timed for success with sufficient time allocated to each step*

3. Costs

- *Match of 26% entirely to be spent on equipment and educational materials*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Enfield

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Town manager has taken the initiative to make improvements to the existing facility. These include installation of a compactor and baler*
- *Town manager has taken DEP Transfer Station Operator training course*

II. Proposed Services

1. Services to be Provided

- *The proposal addresses two issues: backyard composting and reinstating the recycling program for cardboard, glass, metals and some plastics*
- *Recycling program would allow Town to recover 12% of its waste stream and manage it at a higher level*
- *The compost program could recover an additional 6%*
- *The proposal would increase both organics management and recycling infrastructure in an underserved area*

2. Implementation – Work Plan

- *Work plan is well laid out with milestones built into it and tasks assigned to specific personnel*
- *The educational component is well planned to reach all segments of the population*
- *Has the potential to bring in other communities in the future*
-

3. Costs

- *Match of 26% meets the minimum requirement*
- *All of the funds (grant + match) will go to infrastructure and education. Applicant is absorbing all the labor costs.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: town of Enfield
DATE: 05/04/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$4587.50
Requested amount \$13,312.50
Total Project Cost: \$17,900.00
Match met: **YES 26%**

Pros -Match met

- proposal to eliminate multiple wastes from entering the waste stream.
- need for waste removal due to increased packaging materials in the waste stream (covid)
- education and public effort for composting food scraps, which is a big part of the waste stream
- adequate and detailed timeline proposed
- Low cost proposal for two-year waste diversion of significant amount of waste in the long run.

Cons:-

Questions:
N/a

Proposal Summary- Provide infrastructure to enhance existing recycling program through improved storage of corrugated cardboard and also provide homeowners with composting units and education to help reduce the volume of food scraps ending up in the waste stream.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grant, Round 1
BIDDER NAME: Maine Organics
DATE: April 23, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Applicant proposes 25% match

1. Maine Organics has a proven track record

2. Subcontractors have been employed on previous projects and performed to expectations

3. Services provided by way of expanding composting and storage area allowing for more throughput

Notes:

Project is approvable but how long do we support a private entity in expansion mode? Are we impacting competition?

No new educational component. Simply a business expansion

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Organics

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *DM&J Waste serves the solid waste management needs of Penobscot, Waldo, Hancock and Washington Counties. **Currently, the company provides a valuable composting option to this underserved portion of Maine.***

II. Proposed Services

1. Services to be Provided

- *The applicant proposes to use grant funds to pave an additional 10,000 ft² of land at the Maine Organics Compost site in Ellsworth, increasing the capacity for handling, storing and composting seafood, fish and food scraps. The current facility is at 95% capacity and needs the expansion to help encourage facility growth.*
- ***Maine Organics estimates that the addition will allow them to divert an additional 400 to 500 yds of material from landfill or Waste to Energy, allowing them to generate an additional 2,000 yds of finished compost.***

2. Implementation – Work Plan

- *The project will begin immediately upon receipt of grant funding.*

3. Cost Proposal

- *The majority of grant funds will be used for facility infrastructure development, including: 10 waste concrete blocks and gravel base with asphalt overlain.*

- *The total requested is \$22,147.50 with a total project cost of \$29,567.50 (\$7,420 match from applicant).*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Organics

DATE: 05/05/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Bidder operates large and successful commercial composting operation
- Maine Compost School graduate-run facility

II. Proposed Services

1. Services to be Provided

- Increase diversion of food waste by expanding existing footprint of paved surface
- Facility is currently running near capacity and has additional interested parties looking to send more organics to facility for composting
- This project would provide opportunity to sustainably manage food scraps with expanded facility footprint
- Synergistic relationship with area organization diverting wood shavings
- Sludge is also composted
- No information on current tonnage diverted was provided

2. Implementation – Work Plan

- Project work to pave area would be completed within 60 days
- Work in terms of increasing collections due to increased capacity is not included in timeline

3. Costs

- Meets requirement of 25% match

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Organics

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Applicant has extensive experience running a commercial composting operation*
- *Operator is a graduate of Maine Compost School*

II. Proposed Services

1. Services to be Provided

- *The proposal would allow the operator to collect and compost more organics, especially difficult to manage fish and seafood wastes*
- *The applicant has established connections with other organic waste producers in the region*
- *The facility is currently running at 95% capacity and requires additional working area in order to increase its intake from regional producers*

2. Implementation – Work Plan

- *Work plan is very simple (earthworks and paving) and can be implemented immediately*
- *The educational component is well planned to reach various segments of the population*
-

3. Costs

- *Match of 25% meets the minimum requirement*
- *All of the funds (grant + match) will go to infrastructure. Applicant is providing all the labor and equipment costs.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Maine Organics
DATE: 04/28/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$7420.00
Requested amount \$22,147.00
Total Project Cost: \$29,567.50
Match met: **YES 25%**

- Pros: - Expanding current area for increased composting of fish and seafood scraps.
- Educational component to this proposal, educating groups/ public on composting.
 - Organization and infrastructure are good.
 - Match is met
 -

Cons:-

Questions:
N/a

Proposal Summary- Adding the waste blocks and additional pavement to allow Maine Organics to increase the amount of seafood, fish and food scraps that can be composted at their Ellsworth facility.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grant, Round 1
BIDDER NAME: University of Maine
DATE: April 28, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

1. Project Total Cost \$29,673
Proposed Share \$12,673
Percent Share 42%

2. Applicant proposes to address plastic waste generated by a rapidly growing aquacultural business

3. Applicant did not discuss generation rates for waste to be affected by the proposed solution but implied that the machines are inexpensive enough and of sizes allowing them to be scaled to a community's needs,

4. Applicant did not discuss contamination issues associated with plastic materials previously deployed in the open, marine environment.

Notes: This is not a typical style of waste solution that we are used to. This is an open source effort with a reasonably low entry cost which may render it attainable for numerous "communities". It seems some indication should be offered for the potential waste generation of the industry in order to indicate whether the system is capable of making a meaningful impact on waste generated by the industry.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: University of Maine

DATE: 04/28/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *The Maine Sea Grant College (MESG) Program works closely with its partner UMaine Cooperative Extension as the Marine Extension Team (MET), with the goal of providing coastal communities and other stake holders with scientific information and assistance. **The group has extensive experience conducting research and providing educational and technical outreach to Maine's Marine Industry.***

II. *Proposed Services*

1. *Services to be Provided*

This project will aim to develop an innovative system to take the plastic waste product from aquaculture and fishing industries and turn it into reusable materials for the local community, specifically by:

- Building equipment for the shredding, extrusion, and plate-forming of plastics recovered as waste from the aquaculture and fishing industries, using established plans and designs.
- Fabricating these machines at the Haystack Mountain School of Crafts, which will provide hands-on educational opportunities for their students, and the project group will produce materials for others to follow the same path. **Strong educational component.**
- Focusing on the development of a network of individuals, programs, and companies, who are interested in reducing and recycling plastics, specifically from the shellfish and seaweed farming industries in Maine. **Strong Infrastructure development possibility.**
- Previous survey conducted in early 2021 of shellfish and seaweed producers targeted specific materials in need of capture and reuse are high-density polyethylene (HDPE). **Research-driven solution showing demonstrated need.**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: University of Maine

DATE: 04/28/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. Implementation – Work Plan

- *The implementation plan is thoughtful and will be developed through a series of necessary steps that begin by creating a “Plastics Recovery Network” among fishermen and aquatic industries throughout Maine. This will allow the MESH to determine where the greatest concentration of effort is needed. Ambitious yet focused implementation plan.*

3. Cost Proposal

- *The grant funds will be used primarily to cover the costs of equipment development and educational outreach. The program fulfills a demonstrated need and grant funds will result in the recovery and diversion of significant amounts of reusable marine plastics.*
- *The total request of this proposal is \$17000 and the total cost is \$29,673 (\$12,673 Match from Applicant). The match is significant at 75%, showing that the applicant is heavily invested in project success.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: University of Maine

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Excellent collaboration between university, nonprofit educator, industry, and business sectors*
- *Well-qualified and experienced staff*

II. Proposed Services

1. Services to be Provided

- *The project targets hard-to-recycle material that is at high risk of becoming marine debris, strong pollution prevention component as well as resource conservation*
- *Waste-to-resource model will serve multiple business needs while educating students and ensuring materials that are not currently recovered are used as feedstock to make new products*
- *This project will have regional benefits*
- *Strong educational component for students to learn STEM skills while focused on waste diversion and recycling*
- *Significant potential for expansion with keen interest from other entities and other waste streams that could be incorporated into the process in the future*
- *Innovative project with the potential to make Maine a leader in a truly collaborative partnership that strengthens recycling infrastructure while benefitting the private sector financially and keeping plastic out of our environment*

2. Implementation – Work Plan

- *Proposed plan appears to be complete, although timeline to build the recycling machines in three months seems slightly ambitious – the detailed instructions provided by the company that formulated the plans and the teamwork may allow for faster construction*

3. Costs

- *Strong match of 43% with potential for long-term value to Maine given infrastructure development for managing problematic waste*

All funds requested are for equipment and educational materials, as well as mileage reimbursement and a workshop instructor stipend; and all ongoing labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: UMaine Sea Grant

DATE: 05/03/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Have extensive working with multiple partners*
- *Have some experience dealing with plastics contamination*
- *Submittal include insurance or financial statements*

II. Proposed Services

1. Services to be Provided

- *Proposal identified collecting and recycling of plastics to be used in manufacturing.*
- *Removes plastics from marine environment, a global issue*
- *Potential for expansion as it progresses*

2. Implementation – Work Plan

- *Work plan is logical and the timeline is detailed*
- *Strong educational component*

3. Costs

- *Match of 43% is significant*
- *Labor costs covered by applicant*
- *Significant amount of grant funds would be spent on equipment and education*
- *Break down of costs is highly detailed and provides ample justification*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: UMaine Sea Grant Program
DATE: 05/04/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$12,673.00
Requested amount \$17,000.00
Total Project Cost: \$29,673.00
Match met: **YES 43%**

Pros -Match met

- Removal of plastic from seafood or shellfish producers from the waste stream
- Building machine using 3D printers.

Cons:-

Proposal Summary- The project team proposes to build equipment for the shredding, extrusion, and plate-forming of plastics recovered as waste from aquaculture and fishing industries. All machinery has already been designed by Precious Plastics group in Europe and will be assembled by UMaine team at the Haystack Mountain School of Crafts in Deer Isle.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: Waste Diversion Grant 2021, Round 1
BIDDER NAME: Town of Brunswick
DATE: April 28, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Total Cost \$29,455
 Proposed Match \$10,144
 Per cent match 34%

2. Proposal addresses food waste within a larger community and provides a diverse collection of solutions.
3. The program is well planned
4. Proposal provides educational initiatives to promote organics management
5. Addresses a statewide need

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brunswick

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *The applicant is a municipality serving 20,500 residents. The proposal is being offered through the Town of Brunswick Recycling and Sustainability Committee. The group has managed extensive solid waste projects over the years and contains members with considerable solid waste management experience.*

II. *Proposed Services:*

1. *Description of Project*

- *The Town of Brunswick is proposing a "3-Prong Approach" to food scrap management.*
 - Home Composting – for those willing to “do it yourself”.
 - Curbside Subscription Services – for those willing and able to pay for the service.
 - Drop-off Location(s) – for those wanting to participate, but unable/uninterested in home composting or paying for curbside service.

2. *Proposed Services*

- Continue education and outreach efforts on organics recycling and increase options for residents by reducing cost barriers.
- Purchase 125 compost bins to encourage backyard composting efforts, along with 250 stainless steel “Kitchen Caddies” for countertop use. To ensure skin in the game, residents will be encouraged to pay for both items, but at only 25% of the full item costs.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brunswick

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Establish a second food waste drop-off site, equipped with two 64-gallon totes. A kiosk will need to be constructed along with informational signage.
- Hire an intern dedicated to organics recycling to provide much-needed outreach and education.

3. *Implementation – Work Plan*

- *The applicant plans to start immediately, with much of the efforts occurring during the summer months.*

4. *Cost Proposal*

- *The applicant has requested \$19,311 in grant funds with a total project cost of 29,455 with \$10,144 match (34%).*

<i>Item</i>	<i>\$ From Grant</i>	
<i>Compost Bins</i>	<i>\$7,031</i>	
<i>Kitchen Scrap Buckets</i>	<i>\$3,780</i>	<i>MRRA less @ \$1,500</i>
<i>Materials for construction of Drop-off site</i>	<i>\$2,500</i>	
<i>Organics Intern</i>	<i>\$6,000</i>	
Total	\$19,311	

*With MRRA plastic bins (Sure Close) @ \$6.00 each we could save **\$2,280** and the award would be: **\$17,031***

Recommend Partial Award of \$17,031

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Town of Brunswick

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Qualified and experienced team on municipal staff and dedicated Recycling and Sustainability Committee with members committed to a three-year term*
- *Improvements at processing facility including universal waste and yard waste collection show town initiative to improve their materials management*

II. Proposed Services

1. Services to be Provided

- *Provides educational component for community and a university student by including an intern to do education and outreach to community*
- *Reducing waste to be hauled to ecomaine with town landfill closure and ensuring food scraps are composted instead of (inefficiently) incinerated will reduce greenhouse gases*
- *3-prong approach of paid curbside collection, free drop-off kiosk, and offering backyard composters to households, along with kitchen bins to all residents, at a deep discount will eliminate any income inequality concerns with some residents unable to afford participation or lacking yard space, and is likely to increase diversion by offering residents options to choose what works for their household*
- *Metrics and data tracking with the 3-prong approach will be useful tools for communities considering programs in the future*
- *The second site for a kiosk was not clearly identified and would have been helpful in assessing access*

2. Implementation – Work Plan

- *Proposed plan is simple and seems sufficient if slightly vague on how flyers will be distributed, how many press releases there will be, and what specifically will be put on the town webpage (a dedicated page, a post, etc.)*

3. Costs

- *Match of 34%*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Brunswick

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Applicant has extensive solid waste management experience*
- *Solid Waste Committee has been very active in designing and implementing recycling and waste diversion programs*
-

II. Proposed Services

1. Services to be Provided

- *The multi-pronged approach to the work plan will allow residents to select the best option for them and capture a larger share of the potential users of the program. It is estimated that the program could nearly double the tonnage of organics collected and composted*
- *Moves a large amount of food scraps higher up the waste management hierarchy through composting.*
- *The educational component actively promotes organics management*

2. Implementation – Work Plan

- *Work plan is well laid out with sufficient detail, including pairing specific tasks with those personnel responsible for executing the tasks*
- *A robust education program will be implemented prior to distribution of bins*
- *Workplan has good metrics proposed to track progress*

3. Costs

- *Adequate match of 34%*
- *Grant portion for labor is for an intern dedicated to this project*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: town of Brunswick
DATE: 05/04/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$10,144.00
Requested amount \$19,311.00
Total Project Cost: \$29,455.00
Match met: **YES 34%**

Pros -Match met

- proposal to divert food waste
- education and public effort for composting food scraps, which is a big part of the waste stream
- adequate and detailed timeline proposed
- Low cost proposal for two-year waste diversion of significant amount of waste in the long run.

Cons:-

Questions:
N/a

Proposal Summary- Implement a "3-prong approach" to reduce the amount of wasted food within Brunswick by promoting home composting efforts, implement a curbside collection program and finally, established visible drop-off locations for food scraps within highly-trafficked areas throughout the town.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grant
BIDDER NAME: City of Bath
DATE: April 21, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Total project cost 8,133
Proposed Match 2,365

Percent match 29%

- I. Organization Qualifications and Experience
 - Proposal is well thought out and backed by statistics

- II. Proposed Services
 - Advertise to and educate community of the benefits of backyard composting
 - Provide lobster bin composters to the first 100 citizens to sign on

- III. Implementation – Work Plan
 - Simple plan with good out front and continuing communication

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Bath

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The City of Bath has a very comprehensive solid waste management program as they operate and maintain an active landfill. The City also has a very proactive Solid Waste Advisory Committee that has implemented many waste diversion and recycling programs, including: single use plastic bans, backyard composting efforts and implementation of food scrap collection drop-off kiosks throughout the city.

II. Proposed Services

1. Services to be Provided

- The proposed project is designed to help extend the life of Bath's landfill by purchasing and distributing lobster trap wire compost units to city residents. Initially 100 units will be purchased and supplied to residents along with a strong educational program to support its use.
- These programs have been implemented in other parts of the state and have been well-received and quite effective.
- The City believes that the effort will result in 23 tons of food scraps diverted in just the first year of operation.

2. Implementation – Work Plan

- The implementation plan is paced to allow development of an educational foundation before the units are actually distributed to citizens (lobster trap bins will be purchased in July and distributed in October 2021).

3. Cost Proposal

- The bulk of the grant funds will be used for purchase of supplies (bins, educational material, etc.) and transportation of bins to residents.
- The total request of this proposal is \$5,768 and the total cost is \$8,133 (\$2,365 Match from Applicant).
- The potential benefit of this project makes it a significant value for the grant effort.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: City of Bath

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: I am a resident of Bath and as such am recusing myself from evaluating and voting on this proposal. Mark King is aware.

- I. Organization Qualifications and Experience
 - 1. Overview of Organization

- II. Proposed Services
 - 1. Services to be Provided

 - 2. Implementation – Work Plan

 - 3. Costs

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Bath

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Applicant has extensive solid waste management experience*
- *Solid Waste Committee has been very active in designing and implementing recycling and waste diversion programs*
-

II. Proposed Services

1. Services to be Provided

- *The purchase and distribution of home composting bins is a proven strategy in other municipalities and have successfully implemented this strategy since 2009*
- *Up to 23 tons of food scraps could be diverted in year 1*
- *Moves a significant amount of food scraps higher up the waste management hierarchy*

2. Implementation – Work Plan

- *Work plan is well laid out with sufficient detail, including pairing specific tasks with those personnel responsible for executing the tasks*
- *A robust education program will be implemented prior to distribution of bins*
-

3. Costs

- *Adequate match of 29%*
- *Majority of funds will be spent on durable infrastructure*
- *Overall cost is very low as compared to tons of material managed at a higher level*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: City of Bath
DATE: 04/23/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$2,365.00
Requested amount \$5768.00
Total Project Cost: \$ 8133.00
Match met: **yes 29%**

- Pros: - To decrease the amount of food waste entering the waste stream through community effort.
- Effort in expanding landfill life with removing roughly 23 tons of organic waste per year. (life extension 2%) Projecting into the future for landfill capacity.
 - Proposal amount is low and full match is met
 - Educational component is there and will be proactive.

Cons:- none found

Questions: N/a

RFP: Develop a robust city-wide food scrap diversion program, focusing on backyard composting with supplied bins along with a strong educational program to support their implementation and use

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: Urban Timber
DATE: April 26, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Applicant proposes 32% match

1. While it took a bit to understand the organization of the RFP, I believe that the proposal is intriguing and potentially worthwhile. It is a sad thing but many of our elder "urban" trees are "aging out" but many are. This proposal captures and utilizes wood of potentially particular beauty
2. When Dutch Elm Disease came through, many trees were cut up and landfilled. If the forestry department feels this is a means of safe handling of infested ash, this process would be more desirable than burial. The applicant and the Forestry Department have not concluded discussions regarding salvaging EAB
3. This project does not have an impact on regional economies of scale and does not necessarily serve an underserved area of the state.
4. It does increase organics management and expand material management

Notes: This does not seem to be dealing with a traditional waste but the fact is that it is not uncommon for the lower, broader portions of trees too big for firewood to often be disposed in "stump" of demo dumps. The wood salvaged would be desirable for craft and furniture makers....

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Urban Timber Company

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *Maine Urban Timber Company harvests wood from urban areas that are not typically chosen by harvesters. The result is slab wood that is often in very high demand. **The company has a unique niche that appears to be unexploited.***

II. *Proposed Services*

1. *Services to be Provided*

- *The applicant proposes to use grant funds to purchase an additional kiln to speed-up production of kiln dried lumber and thick live edge slabs. **The company estimates that there is a significant resource that is normally left to rot in place or disposed of at a landfill when they reach end-of-life.***
- *MUTC targets individual trees and therefore does not require traditional large logging equipment, but merely deals with those culled by arborists at end-of-life-selecting largest portions for reuse (meaning less needs to go to disposal).*
- *Since starting operations, MUTC has removed more than 54 tons of wood from Maine's urban and residential environments.*
- *The extra kiln will allow MUTC to double their drying capacity and help keep more urban trees out of the landfills.*
- ***The proposal allows the company to harvest more wood, that may or may not be ending up as waste. Not sure if there is significant diversion going on here.***

2. *Implementation – Work Plan*

- *The project will begin immediately upon receipt of grant funding.*

3. *Cost Proposal*

- *The majority grant funds will be used to purchase a Vacuum Kiln*
- *The total requested is \$40,000 with a total project cost of \$59,000 (\$19,000 match from applicant).*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Urban Timber

DATE: 05/05/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Fairly new small business that has seen growth and success*
- *Bidder appears to be knowledgeable in their process and have appropriate connections to maintain supply of urban trees*

II. Proposed Services

1. Services to be Provided

- *Unique project targets salvage of urban trees upon removal at end-of-life for use as lumber or live edge slabs for furniture, etc.*
- *Moves wood waste up the hierarchy from use as fuel to use in new products with a much longer lifespan*
- *Nearly 30,000 tons of wood waste was disposed of in 2018 and 2019 in Maine, but as data on uses of wood for mulch, landscaping, and erosion control are not tracked so it is difficult to determine the impact*

2. Implementation – Work Plan

- *Proposed plan is simple and straightforward as the new equipment will be an expansion of capacity rather than a change in process*

3. Costs

- *32% match for the equipment with bidder sharing equipment costs as well as all costs for installation*
- *Grant request for maximum funding amount of \$40,000*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Urban Timber

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Relatively new business with limited experience*
-

II. Proposed Services

1. Services to be Provided

- *Applicant proposed to salvage blighted trees and convert them into lumber for use in furniture construction.*
- *The service would utilize trees that would otherwise be burned or otherwise disposed of instead of being converted into lumber*

2. Implementation – Work Plan

- *Work plan to install a second kiln is a low tech solution to allow the applicant to recover and utilize a larger volume of trees and convert them into usable lumber products and ultimately furniture*
- *Would have been helpful to know how this activity will fit in with Hatch Hill Landfills' day-to-day operations, as it is a very busy solid waste facility*
- *Project can begin immediately*

3. Costs

- *Match of 32% is adequate*
- *All of the funds (grant + match) will go to infrastructure. Applicant is providing all the labor and any additional equipment costs.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Maine Urban Timber Company
DATE: 04/28/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$19,000.00
Requested amount \$40,000.00
Total Project Cost: \$59,000.00
Match met: **YES 32%**

Pros: - expanding the drying process of old wood to be used again. The drying time would be decreased from one year to several weeks.

- match met
- Occupy a unique niche
- diverting the waste levels by drying and using salvageable wood for projects
-

Cons:- Purchase of kiln only.

Questions:
N/a

Proposal Summary- Purchase a second vacuum kiln to speed up production of dry hardwood lumber. This enterprising company selects urban timber that is traditionally non-selected in favor of its unique qualities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Net Your Problem

DATE: 05/03/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Applicant has ample experience dealing with the proposed problematic waste*
-

II. Proposed Services

1. Services to be Provided

- *Applicant will collect, reuse and repurpose as much as 700,000 pounds of rope*
- *Will collect wastes from 3 hubs set up across Maine, providing a regional benefit and addressing a statewide need*
- *Wastes to be collected and repurposed are difficult to manage.*

2. Implementation – Work Plan

- *Work plan is logical and the proposed time frames are realistic*
- *Tasks are assigned to specific personnel*
- *Collected materials will be repurposed and prioritized as to their highest and best uses, only ultimately disposing of those wastes that cannot be managed at a higher level*
- *Educational component will expand reuse of materials*

3. Costs

- *Match of 63% is significant*
- *Proposal is heavy on labor costs, but managing this waste stream is by its' nature labor intensive.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Net Your Problem, LLC

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *The applicant is a Washington state-based company that has offices throughout the company including Belfast, Maine. NYP began operations collecting rope in Maine in September 2020 and has, to date, diverted 1,800 lbs. of fishing rope from Maine's landfills in favor sales to local artists and other reuse economies.*

II. *Proposed Services:*

1. *Project Goals*

- *The applicant has established the following goals for the proposed project:*
 1. *Develop a facility and secure equipment to create a larger Rope depot to collect rope to make available to artists and new fishermen in Yarmouth, ME and Gouldsboro, ME. A competitive tipping fee is intended to be implemented for municipalities. Re-selling of the rope will help offset disposal costs incurred from transportation and waste facilities. NYP also intends to hold workshops to teach classes on knots, slicing, and rope crafts to further offset future costs of operations.*
 2. *Raise enough funds through reuse market to offset transportation costs for at least one forty-foot container to Denmark.*
 3. *Facilitate a broader state-wide marine debris clean up logistics through working with local organizations such as Maine Island Trail Association and Oceanswide. The goal would be to act as an agent with the state through proper permitting and working with local enforcement to create a system where fishing gear that has washed up on the shore can be stored for a certain amount of time and then appropriately disposed of.*

2. *Proposed Services*

- *Expand facilities offer competitive services to municipalities and fishing communities to divert lobster rope from landfills through the expansion of a rope collection sites to feed a rope washing and retail site referred to as the "Rope Depot".*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Net Your Problem

DATE: 05/05/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Bidder is not Maine-based entity; only project lead – would like to confirm that this application is eligible
- Bidder and project lead are both well-qualified with ample knowledge and experience related to the work they propose in the application

II. Proposed Services

1. Services to be Provided

- Project includes setting up three hubs in southern Maine, Midcoast, and Downeast for fishermen to drop off used rope, which will be made available to interested parties in other marine industries and the arts
 - This appears to be a pilot project, but the proposal does not clearly identify it as such, nor does it provide information on any plans to continue the project after grant funds are expended
- This project would provide regional benefits with filling a need for used rope collection and would help to gauge overall interest and participation as well as measuring potential diversion
- Project combines reuse with recycling and waste-to-energy but appears to prioritize uses higher up the hierarchy

2. Implementation – Work Plan

- Proposed plan covers work discussed and lays out a reasonable timeline, but ends with a rope shipment to Denmark – it is not clear how future operations would be funded or if there is any intention to continue operations, but rope sales seem unlikely to support the full scope of the program as proposed

3. Costs

- Strong match of 63%, but funding is primarily for ongoing labor, which is typically not funded due to project sustainability concerns
 - \$23,750 out of \$30,560 in requested funds are for staff labor to keep project going for two years; unclear how project will sustain itself after that point given rent at three locations and other ongoing costs
 - \$1,500 is requested for transportation
- \$5,310 requested for equipment and materials

Funds requested are for equipment, educational materials, labor, and transportation, with facility rental and other staff related costs covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Net Your Problem, LLC

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- The profit from rope sales will be used to sustainably fund a larger scale rope collection in collaboration with municipalities and offset transportation to our recycling partners in Europe. The capacity for diverting gear from landfills is determined by the funding raised. Our recyclers have so far accepted 900,000lbs of gear from us over the course of the last three years and are able to accept more.
- Material that cannot be reused will be sent to PERC for incineration to produce energy.
- **Pounds of rope recovered will be thoroughly tracked.**

3. *Implementation – Work Plan*

- *The applicant plans to hit the ground running working on new collection sites in early June 2021 and will continue expanding collection efforts through September 2021. The applicant then plans to make rope available for sale and reuse through June of 2023 and any remaining rope that is unsalable will be shipped to PERC.*

4. *Cost Proposal*

- *The applicant has requested \$30,560 in grant funds with a total project cost of 82,636 with \$52,076 match (63%).*
 - **Several of the items requested are not grant eligible and are deducted below:**

<i>Item</i>	<i>\$ From Grant</i>
<i>5'x8' Trailer</i>	<i>\$2,000</i>
<i>Gas Pressure Washer</i>	<i>\$400</i>
<i>Building Materials Benches</i>	<i>\$500</i>
<i>Tools</i>	<i>\$310</i>
<i>Washing Station</i>	<i>\$2,100</i>
<i>Trucking</i>	<i>\$1,500</i>
Total Allowable	\$6,810

Erin Adams Salary	\$18,750
Nicole Baker, Admin.	\$5,000
Total Excluded	\$23,750

Recommend Partial Funding—\$6,810

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: Net Your Problem
DATE: April 27, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Registered in the State of Maine
2. Not a lot of material but the material is problematic in the ocean as well as the landfill. (350 tpy) (85\$/t)
3. This appears to be an organization established in Washington State but with a Maine presence (employee).
4. Program expands material types collected for re-use/recycling.
5. Proposal includes \$23,750 in ongoing wages. Can fund Project Coordinator for one year to start project but Admin is out
6. Pot warp is underserved by way of solutions.
7. While the tonnage of material is not very much for the \$ invested, the problem is greater than simply tonnage.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Net Your Problem
DATE: 04/29/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$52,076.00
Requested amount \$30,560.00
Total Project Cost: \$82,636.00
Match met: **YES 63%**

Pros -Diverting end of life rope out of waste stream

- Match met
- NYP project started March of 2020 and has been removing waste stream rope and able to sell the material collected for other reuse purposes.
- There is an identified market for reuse of nonrecycled material
- NYP has secured previous projects that has not only been useful for the artist community but reusable markets as well.
- Detailed implementation plan.
- Good educational component.

Cons:- - labor/ salary part of proposal budget.

Questions:

N/a

Proposal Summary- The applicant proposes to offer a competitive buyback program to help divert used lobster rope from landfills to a rope washing and retail site for resale and repurposing.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: Waste Diversion 2021 Round 1
BIDDER NAME: City of Rockland
DATE: April 22, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. *Qualifications and Experience*
 - *This program has been ongoing for a number of years and has proven successful*

- II. *Proposed Services –*
 - *Utilize a static screen to remove oversized materials from compost. This is a worthwhile endeavor and should help encourage more uniform results and a desirable product*

- III. *Implementation – Work Plan*
 - *The plan calls for utilizing the screen during several stages of the composting process (I wonder how well a static screen will shred stringy material)*

Screening at various points in the composting process should yield a better quality product. Educating contractors on what makes good compost may ultimately be the best solution.

The project calculations include the composting pad which has been in place for some time now, perhaps even the result of a grant award.. Even without this, the City will have a substantial investment in the process.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: City of Rockland

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The City of Rockland Public Works currently operates a leaf and yard compost facility that currently diverts approximately 1,200 yards of leaves and grass clippings from the City's landfill.

II. Proposed Services

1. Services to be Provided

- The Rockland compost facility generates a crude product that may contain bulky wood, fibrous vegetation and other non-organic materials that often leads to rejection of the finished product by citizens. The City has rented vibrating screens in the past, but due to shrinking budgets, this practice has become non-feasible.
- The proposal requests funds for a stationary screen unit that may be used whenever needed without requiring scheduling or transportation.
- The City believes that the effort will result in an increase in compost acceptance and use, resulting in further diversion and composting of food scraps.

2. Implementation – Work Plan

- The screen will be implemented right-away and the compost will be properly screened on a regular frequency and stored till sales events occur.

3. Cost Proposal

- The grant funds will be used for purchase of a single stationary screen.
- The total request of this proposal is \$8,200 and the total cost is \$94,117 (\$85,917 Match from Applicant).
- Given the overall investment in improved compost operations and efficiency by the Rockland Public Works, the low cost of this proposal makes it a significant value for the grant effort.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: City of Rockland

DATE: 04/27/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Successful municipal program with licensed, fully compliant transfer station and green waste composting onsite*
- *Well-qualified and experienced staff*

II. Proposed Services

1. Services to be Provided

- *The program is already in place with most major purchases made and process established for diverting materials to compost leaf and yard waste*
- *Project would allow for an estimated 90% reduction in 200 cy of non-compostable waste that is currently placed in landfill*
- *This project would not substantially increase tonnage that is diverted (just under 40 tons, depending on specific materials and compaction) and would not expand the materials collected for composting (like adding food scraps), but would increase utilization of currently collected and processed materials*
- *Facility provides finished compost at a very reasonable rate and this project would improve the quality and increase the amount of available compost*

2. Implementation – Work Plan

- *Proposed plan is straightforward and simple, as is appropriate for the scope of this project*

3. Costs

- *Strong match of 91% with applicant investing significant amounts for purchase of equipment and in-kind labor*
- *Funding request is moderate (over \$5K but less than \$10K)*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Rockland

DATE: 05/03/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - *Applicant has extensive experience managing solid waste*
 - *Has composting experience*

- II. *Proposed Services*
 1. *Services to be Provided*
 - *Applicant will enhance its' existing compost program by purchasing a screener*
 - *Will remove an estimated 200 cy of material from landfilling*
 - *Equipment could be used by applicant for other municipal projects/uses*

 2. *Implementation – Work Plan*
 - *Work plan is logical and the proposed time frames are realistic*
 - *Simple solution to the problem*
 - *Addresses a local need, not statewide*
 - *No educational component*

 3. *Costs*
 - *Match of 91% is very significant*
 - *Applicant is making other improvements to infrastructure in support of the proposal and providing labor.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: City of Rockland
DATE: 04/23/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$85,917.00
Requested amount \$8200.00
Total Project Cost: \$ 94,117.00
Match met: **yes 91%**

Pros: - Stationary screen would help w/ costs vs. having to rent one when needed, in addition to adding efficiency in what is a laborious job right now. (turning waste lost due to moisture, etc.)

- Proposal request not too high and match is more than met.
- Good qualifications and experience with previous groups and would continue with other projects
- Implementation and work plan is timely, organized and well thought out

Cons:- No educational component in proposal

Questions:
N/a

- **Proposal Summary**-Purchase a stationary, compost screener to allow the production and sale of finely-screened compost within the Rockland City limits.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: Maine Business Education
DATE: April 27, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Applicant exceeds match requirements

1. The applicant proposes to “test strategies for recovering steel, foam, fabric and fiber that would otherwise be landfilled...” from discarded mattresses. Since programs already exist in MA, CT, RI and CA it may be unnecessary to replicate as much in Maine as it should be possible to interpolate results to fit Maine
 - It is known it takes manual labor and simple tools to disassemble mattress units,
 - It is known that units cannot be crushed prior to disassembly resulting in inefficient hauling to central processing locations,
 - It is known that in-state outlets for the soft components are likely only incinerators,
 - It is known that out of state markets for soft components are limited and possibly shrinking,
 - It is known that steel springs are consummately recyclable,
 - It is known that the total value of the material recovered by disassembly does not come close to the costs associated with trucking and disassembly and would thereby require legislation to fund.
 - Little probability that this approach would provide a state-wide solution.
 - The applicant proposes to publicize the event and then end it which could lead to a confused public.

2. The applicant sensibly proposes collecting from and working in a higher population area

3. Rather than expanding the types of materials recycled, steel is recycled and the soft components are sent up the hierarchy to incineration.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: 2021 Waste Diversion Grants, Round 1

BIDDER NAME: Maine Business Education

DATE: April 27, 2021

EVALUATOR NAME: Jim Guerra

EVALUATOR DEPARTMENT: Environmental Protection

4. While the Mattress Stewardship Report, 2019 proposes further study may include work to further evaluate:

- Best methods of delivery, consolidation and processing of mattresses at selected existing transfer stations.

The proposed study focuses on one location in a more populated area. Judging from existing ops in other states, such an approach functions well.

- Best handling practices for delivery of mattresses to WtE facilities.

If acceptable, this could simply be determined by sourcing soft materials from existing operations to Maine locations, some baled, some loose and some intact.

- Best practices for collection, delivery and manual processing of mattresses for steel recovery, at selected consolidation/processing locations other than transfer stations.

This can be gathered from existing operations and a “manual for disassembly” compiled for rural transfer stations that choose to participate. The current proposal does not address the efficiency of hauling whole mattresses to central points for disassembly. The practicality of Transfer Station employees disassembling mattresses on receipt should be considered.

- Current acceptance rates and future capacity of existing facilities to accept and handle mattresses.

This is simply a phone survey.

On further consideration, it appears likely that no one solution exists for the State and that successful efforts will likely be local.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *I was unable to find much information about this group except that they were incorporated on September 11, 2019 under the auspices of the Retail Association of Maine and list that they exist to disseminate education—young company with little information regarding experience or qualifications.*
- *All work is proposed to be accomplished by subcontractors.*

II. Proposed Services

1. Services to be Provided

- *The application is very similar to the one submitted during the last WDG round of 2020 by the International Sleep Products Association. In this instance, 8 Central Maine communities will deliver collected mattress to a central processing point (Hatch Hill) in Augusta, Maine. Collected mattresses will be dismantled and recyclable/reusable materials recovered.*
- *The applicant proposes to take into consideration what would happen if a formal statewide recycling program in Maine were able to take advantage of regional economies of scale by partnering with the mattress recycling collection, transportation and processing infrastructure in nearby states. Such a program is currently not in place.*
- *The applicant states that All funds received from the grant will be spent in Maine, not sure of why that statement was needed since this is a "Maine-based Grant".*
- *MEBP also proposes to partner with organizations to secure workers to train and thus increase state's workforce in mattress recycling.*
- *Most Maine transfer and recovery facilities already have the technical abilities to disassemble mattresses and recover recyclable materials without needing this pilot study.*
- *Hatch Hill currently receives these mattresses at a rate of 60/month.*

2. Implementation – Work Plan

- *The project will take approximately 21 months to accomplish from start to finish Including receipt, disassembly and disposal of non-recyclables from the 1200 mattress units.*

3. Cost Proposal

- *The majority grant funds will be used for collection and labor costs associated with the mattress recovery.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *The total request of this proposal is \$31,700 and the total cost is \$83,858(\$52,158 Match is proposed from **applicant's subcontractor-International Sleep Products Association???** Is this money secured???)*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: I am a resident of Bath and as such am recusing myself from voting on this proposal.

I. Organization Qualifications and Experience

1. Overview of Organization

- Partnership includes two established organizations experienced in both mattress construction and recycling
- Organizations are working with Maine Business Education Partnership
 - MBEP is a newly formed (2019) nonprofit associated with the Retail Association of Maine
- Listed projects completed within the past five years are not relevant to this project; there is a description of the proposed grant project that has not been completed, and two projects for a retail training program offered through Jobs for Maine Graduates and the Kittery Adult Education program (and potentially other Adult Ed programs although they are not specified if so)
- Hatch Hill, Casella, and ecomaine are listed as subcontractors and are well established organizations with industry relevant experience

II. Proposed Services

1. Services to be Provided

- Mattresses are a problematic material in the waste stream that this project looks to address
- Aligns with DEP mattress study recommendations to conduct pilot project to test feasibility of mattress processing in-state
- Metals will be recovered at the very least, perhaps other materials
- Unclear how this project would further the potential for mattress recycling, particularly in regard to rural consolidation and transport issues

2. Implementation – Work Plan

- There is inconsistency between work plan and proposed services; the pilot will use mattresses coming into Hatch Hill in regular bulk item deliveries from communities served, but the work plan states the bidder would meet with retailers, hotels and motels, universities, solid waste collection facilities, and other mattress collectors to discuss how units will be collected for the pilot.
 - It is not clear if these entities participate or assist with the regular bulky waste collection and are located in the Hatch Hill communities or if this is part of a broader effort not identified directly in the proposed services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Business Education Partnership

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

with the exception of potential outreach to colleges to get students involved in helping.

3. *Costs*

- *Requested \$2,000 in handling charges and \$20,000 in labor, \$5,000 of which is toward fringe benefits – this does not seem to be within the purview of the grant*
- *Labor costs are identified but the correctional center is mentioned as a possible source of labor; unclear if these costs are based on a quote or some other data source*

All funds requested are not only for equipment and educational materials – significant portion of funds requested for labor; transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Business Education Partners

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *As a new corporation, it does not have much relevant solid waste/recycling experience.*
- *Most of the listed projects are not relevant to recycling/solid waste management*
- *The listed partners that the applicant would work with have extensive waste management experience*

II. Proposed Services

1. Services to be Provided

- *The proposal, through a pilot study, evaluate the feasibility of managing/recycling a problematic waste (discarded mattresses).*
- *The study would address mattress recycling potential in urban areas where a larger market exists, not on a state-wide level*
- *Would move the recovered materials up from landfilling to either recycling or incineration*

2. Implementation – Work Plan

- *Work plan talks about meeting with large-scale generators of mattresses (retailers, hotels, universities, etc) and also the general public. It seems they could collect enough mattress (1200 units) from just the large generators alone to perform the study*
- *Would have been helpful to know how this activity will fit in with Hatch Hill Landfills' day-to-day operations, as it is a very busy solid waste facility*
-

3. Costs

- *Match of 62% is significant*
- *All of the funds (grant + match) will go to infrastructure. Applicant is providing all the labor and equipment costs.*
- *Request of \$5000 for Fringe Benefits is not allowed under grant program*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Maine Business Education Partnership
DATE: 04/23/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$52,158.00
Requested amount \$31,700.00
Total Project Cost: \$83,858.00
Match met: **YES 62%**

- Pros: - Mattress removal from landfills and using the materials for recycling or reuse.
- There is a need and no current program in Maine.
 - Success of pilot project will promote mattress recycling throughout the state.

Cons:- Some costs associated with labor and/ or employees.

Questions:
N/a

Proposal Summary- Develop a pilot program to evaluate the feasibility of mattress recycling in Maine, focusing on collection from eight Central Maine communities--areas not currently served by the existing Waste-to-Energy facilities located within the state

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: ecomaine (sic)
DATE: April 22, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Total project cost	\$53,334
Proposed match	\$13,334
Percent match	25%

- I. Organization Qualifications and Experience
 - 1. Overview of Organization
 - A well organized and capable group of individuals
 - 2. Subcontractors
 - Not yet chosen/revealed
- II. Proposed Services
 - 1. To determine if more environmentally sound collection and delivery of MSW and recyclables can be achieved by consolidating redundant, individual municipal transfer systems into a more regional approach..
 - 2. Implementation – Work Plan
 - Proposing a sensible workplan for a qualified subcontractor

Thoughts:

- Seeks to take advantage of economies of scale
- may allow more efficient service options to underserved areas
- May reduce GHG emissions
- May reduce solid waste by way of re-use and “sharing economy”
- May set state-wide example

- While worthwhile from the perspective of GHG emissions and \$, this is not directly a solid waste diversion proposal
- There is no education/outreach component
- It does not directly expand or increase recycling

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: 2021 Waste Diversion Grants, Round 1

BIDDER NAME: ecomaine (sic)

DATE: April 22, 2021

EVALUATOR NAME: Jim Guerra

EVALUATOR DEPARTMENT: Environmental Protection

Aside from this, there is no indication of how well received such a consolidation would be to municipalities already controlling their own operations. Without this, it could end up another study that sits on a shelf.

The goal makes a great deal of sense and there are many examples within the state of such groupings or consolidation. Seems the proposed cost may be higher than necessary.

With a positive indication of support from its communities for such a proposal, this could be a worthy candidate for a climate change grant program

grant share 25%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: ecomaine

DATE: 04/26/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- ecomaine operates a waste to energy/recycling facility that currently serves 20 member communities. ecomaine has extensive experience in solid waste management.

II. Proposed Services

1. Services to be Provided

- ecomaine is requesting funds to hire a professional consulting firm to study the viability of forming regional solid waste transfer facilities within their geographical service area (20 member towns).
- The applicant believes that the study will lead to the development of a model that will improve efficiencies, lower costs and speed-up materials recovery. Additionally, consolidated trucking may reduce green-house gas initiatives. All of this information is pending the results of the proposed study and no actual diversion of solid waste will be accomplished by this study.

- The applicant also believes that if a regional transfer station concept is accepted by the membership towns, then this would pave the way to acceptance of curbside organics collection over time.

2. Implementation – Work Plan

- The project will take approximately 22 months to accomplish from start to finish.

3. Cost Proposal

- The grant funds will be used primarily to cover the cost of positions to implement the feasibility study, not sure that this project will result in actual waste being diverted.
- The total request of this proposal is \$40,000 and the total cost is \$53,334 (\$13,334 Match from Applicant).

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: ecomaine

DATE: 04/27/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Quasi-municipal nonprofit provides recycling, waste-to-energy, and assists in organics diversion from commercial sources*
- *Applicant plans to do an RFP to hire a consulting firm with the grant money*

II. Proposed Services

1. Services to be Provided

- *A feasibility study would help applicant determine the viability of forming regional solid waste transfer facilities within their large geographical service area*
 - *It appears that much of the work would be outsourced to a contracted entity experienced in conducting this type of research*
 - *ecomaine is well established, experienced, and would oversee all work*
- *Project takes advantage of regional economies of scale and has the potential to increase efficiencies, reduce greenhouse gases related to hauling, and greatly expand access to organics management in underserved areas of the state where regionalization is particularly crucial*
- *This project proposal could have significant benefits for a large geographic area*

2. Implementation – Work Plan

- *Proposed plan is detailed and includes stakeholder feedback on a recurring basis*

3. Costs

- *Meets requirement of 25% from in-kind labor*
- *Maximum funding amount of \$40,000 requested*
- *Costs requested are solely for labor and would go to a contracted entity*
- *Implementation costs appear to be relatively minimal as the regional facilities would be established at existing locations, making the feasibility study much more likely to come to fruition*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: ecomaine

DATE: 04/28/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Applicant has extensive solid waste management experience working with many Maine communities on a wide range of solid waste issues*
-

II. Proposed Services

1. Services to be Provided

- *The proposed feasibility study would evaluate the need for a regionalized approach to solid waste collection to bring many, potentially disparate, programs under one program.*
- *If implemented, a regionalized facility has the potential to take advantage of economies of scale. However, the study by itself would not result in shifting management of organics to a higher level or result in increased recycling.*
- *By its' nature, there is no educational component to the feasibility study.*

2. Implementation – Work Plan

- *Work plan is well laid out with milestones built into it.*
- *Identifying the third party who will be conducting the study would have been helpful in our review of the proposal*
- *The study does not appear to evaluate cost to construct new regionalized facilities, if needed.*
-

3. Costs

- *Match of 25% meets the minimum requirement*
- *No long-term infrastructure would be constructed as part of this proposal nor would any wastes be managed at a higher level as a result of the study itself.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Ecomaine
DATE: 04/23/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$13,334.00
Requested amount \$40,000.00
Total Project Cost: \$ 53,334.00
Match met: **yes 25%**

Pros: Ecomaine is currently a working facility with solid waste and recycling.
- Have experience with partnerships, working toward waste diversion

Cons:- Proposal costs are for supplemental salary for feasibility study, not implementation, materials or equipment.
- No strong educational component.

Questions:
N/a

Proposal Summary- Funds will be used to retain a professional solid waste management consulting firm to prepare a detailed feasibility study looking into the viability of regionalizing transfer facilities in ecomaine's service area.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: Dust to Dust Solar
DATE: April 27, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

This proposal did not follow the format or answer all the questions required in the RFP. The following items were omitted from the proposal:

- The applicant provided no Financial Statements or Balance Sheets representing any recent activities. Submission of a Dunn and Bradstreet BIRS was also dismissed by the applicant.
- The applicant provided no proof of insurance
- The applicant failed to provide the three examples of projects completed in the past to indicate experience or expertise
- No information was provided of any subcontractors (investigative associates) who would perform data collection specific to this grant proposal.
- No timeline / work plan was addressed in the proposal.
- While the applicant describes four team members with a few sentences each, there are no documents of mutual agreement provided: no contracts, no MOUs or letters of interest.
- Further in the proposal, the applicant states "The rest of the personnel will not come on board until we get one of three \$million+ grants in the queue." The applicant provides no information on the status of said grants.
- Most of the language of the proposal describes the larger project which the applicant proposes we disregard. It is very difficult to do this when the applicant intertwines the two, including on the cost proposal where funds expected from a grant(s) from the DOE are shown as match for the current project, (Funds applied for? One or multiple grants?)

Notes: This has been a frustrating proposal for this reviewer, and I sense it has been so for Mr. Capron as well. I believe that the frustration arises from the fact that this particular grant program is ill-suited for entrepreneurial start-ups which require funds exposed to significantly higher risk.

This proposal falls outside the Departments stated goals in the RFP as seen below:

PART II SCOPE OF SERVICES TO BE PROVIDED

The Department is seeking to award multiple projects that will assist in the development, implementation or improvement of programs, projects, initiatives or activities that will increase the separation, recovery, recycling or diversion of solid waste from disposal in the State.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: 2021 Waste Diversion Grants, Round 1

BIDDER NAME: Dust to Dust Solar

DATE: April 27, 2021

EVALUATOR NAME: Jim Guerra

EVALUATOR DEPARTMENT: Environmental Protection

The Department is specifically seeking proposals that will:

1. Take advantage of regional economies of scale; **Data collection. Does not apply (N/A)**
2. Increase organics management and recycling infrastructure in underserved areas of the state; **Data collection, may eventually, if all stated phases and more are successful**
3. Promote waste reduction through reuse, repair, and sharing economy initiatives; **N/A**
4. Reduce wasted food through donation or other sharing initiatives; **N/A**
5. Enhance the delivery of educational initiatives to promote organics management or recycling efforts; **N/A**
6. Address a statewide need; and/or **Eventually if all stated phases and more are successful**
7. Expand the types of materials managed through composting and recycling. **Data Collection N/A**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. *Organization Qualifications and Experience*

1. **Overview of Organization**

- *The applicant has stated that they do not have any projects to offer for an assessment of their qualifications as required by the RFP# 202103040, due to the fact they are a "start-up" company:*
 1. *Part IV, Proposal Submission Requirements, Section II.1 of RFP# 202103040 states in relevant part: "Bidders must complete Appendix C (Qualifications and Experience Form) describing their qualifications and skills to provide the requested services in the RFP. Bidders must include three examples of projects which demonstrate their experience and expertise in performing these services as well as highlighting the Bidder's stated qualifications and skills."*
 - a. *the applicant further states that they "don't have history and relevant experience. They (will) hire people as funding allows to do specific tasks as the demand arises. This lack of important information makes evaluation of the proposal very difficult."*
- *The applicant states that their "Organization Chart" consists of Ken Capron; one executive assistant and one or two Technical investigators. The applicant has not provided names of his associates or clear and concise information regarding the experiences and qualifications of his team, making it difficult to properly evaluate their qualifications and experiences.*

Part IV, Proposal Submission Requirements, Section II.3 of RFP#202103040 states in relevant part: "Bidders must provide an organizational chart. The organization chart must include the project being proposed. Each position must be identified by position title and corresponding to the personnel job descriptions." The applicant has failed to provide this information.

2. **Financial Viability**-Part IV, Section II.5 of RFP# 202103040 requires that an applicant submit financial capability using one of the following:

- Bidders must provide the following information for each of the past three tax years: Balance Sheets, Income (Profit/Loss) Statements, or Bidders

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection
must provide a current copy of their Dun & Bradstreet Business Information Report Snapshot. The applicant has not offered any financial reports and states the following:

- MicroRail (dba D@D Solar) incorporated in September 2020 and has no past Balance Sheets nor Income statements. Admin work to date has been provided in-kind. Once we develop the methodology to track and retrieve panels, we can reach out to other states to do something similar in those jurisdictions, using grants from those states.
- ***Certificate of insurance***-*The applicant has not submitted a Certificate of Insurance as required by RFP# 202103040, Part IV, Section II.6 which states in relevant part, "Bidders must provide a certificate of insurance on a standard Acord form (or the equivalent) evidencing the Bidder's general liability, professional liability and any other relevant liability insurance policies that might be associated with the proposed services."*

II. *Proposed Services:*

1. *Proposal*

- *The project focuses on collecting data on solar panel chemistry, recyclability and feasibility of establishing efforts to recycle individual panel components. Much of the technical research will require scientific partners will be added only if other funding, besides the WDG, are secured.*
- *The proposal does not address waste management issues associated with solar panel recycling and the project as proposed, does not appear to offer any measurable waste diversion.*

2. *Implementation – Work Plan*

- *The applicant has not supplied an "Implementation- Work Plan" as the "conceptual" project has yet to start. Instead, he simply states that it will occur within the two-year timeframe of the grant—no specifics offered as required by RFP# 202103040, Part IV, Section III.2:*

"Implementation – Work Plan", which states in relevant part, "Provide a realistic work plan for the implementation of the program through the first contract period. Display the work plan in a timeline chart. Concisely describe each program development and implementation task, the month it will be carried out and the person or position responsible for each task. If applicable, make note of all tasks to be delegated to subcontractors. Without this essential piece of information, it is hard properly evaluate this proposal.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

3. *Cost Proposal*

- *Proposal states [in regard to last year's submission as well as the current application] that the grant review committee "failed to differentiate between the aspects of the project that would be funded by the WD grant and those which will be funded by one or more other grants which have no bearing here. Please focus on the \$40,000 being sought".*

1. *This comment indicates that the fund amounts listed as match are not actually established sources of available funds..*

- *The cost proposal in the current proposal has described the majority of the requested funds as "Administration", including:*

<i>Item</i>	<i>Grant</i>	<i>Match</i>
1. <i>Executive Director</i>		\$50,000
2. <i>Executive Assistant</i>	\$2,500	
3. <i>Compliance Officer</i>		\$60,000
4. <i>Investigative Associates (x2)-1FTE</i>	\$25,000	
5. <i>Bookkeeping/payroll</i>	\$2,500	
6. <i>Supplies & IT</i>	\$2,500	
7. <i>Travel</i>	\$5,000	
8. <i>Insurances</i>		\$23,500
9. <i>System Controls/IoT</i>	\$2,500	

- *The funding requested above contains several positions that are not eligible for grant funding under Part IV, Section IV.1.c, which states in relevant part:*

"The following items are not eligible for grant funding consideration:

- Proposals that require legislation to be enacted before they can be started,
- Administrative and indirect costs, including benefits, overhead costs and other related items,
- Full and part-time salaries of project staff, with the following exception:
 - Any proposed funding for positions as part of the grant proposal must be essential and limited to positions associated with the development of the project. This includes: Educators, research associates and interns necessary for project inception.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/06/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: *Based on this reviewer's evaluation of the application, this grant is missing a significant amount of information required by the RFP and is therefore ineligible. While the project targets a waste material that is a high priority, the application does not provide sufficient information. A more detailed analysis of how the application failed to comply with the RFP requirements is provided in the comments below by section.*

I. Organization Qualifications and Experience

1. Overview of Organization

- Applicant indicates that their contributions to the overall project include in-depth research, systems design, and legislative drafting that have already been completed, but does not provide examples of completed projects.
- Project relies on partners, but it is not clear that participation has been confirmed.
- The applicant states that they have no projects to offer for an assessment of their qualifications, which the RFP requires, because they are a startup.
- The applicant states that their organizational chart, which is required by the RFP, consists of the applicant; one executive assistant and one (or two) other staff.
 1. Staff are not named, nor is information provided on experiences or qualifications of the team.
- The applicant did not provide a balance sheet, income statement, or business information report snapshot, as required by the RFP.
- The applicant did not provide a certificate of insurance, as required by the RFP.
- The applicant states that they will hire people based on how much funding they have but appear to be relying on additional grants to complete much of the grant work cited as match.

1. The applicant states that they "don't have history and relevant experience. They (will) hire people as funding allows to do specific tasks as the demand arises.... The rest of the personnel will not come on board until we get one of the three \$million+ grants in the queue." This last statement suggests that the team of scientists is currently not engaged in the proposed project and will not be part of the proposed study if funded by the grant unless additional grant funding from other sources comes through. This makes it difficult to determine how much of this grant work could be accomplished should the other grants (which are not identified) not be funded.

II. Proposed Services:

- The project work that would be funded through the grant would be collecting data on solar panel chemistry and recycling in an effort to determine how to fully

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: MicroRail dba Dust to Dust Solar

DATE: 05/06/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

recycle each component; it appears that at least part of this knowledge base would require input from the team of scientists, with their participation reliant on additional grant funding as noted above.

- *Solar panels that are no longer usable are a waste stream identified as problematic by the Department.*
 - *Solar panel waste management should be addressed before unmanageable quantities are coming off the market.*

III. Implementation – Work Plan

- *The applicant did not provide a work plan or timeline, as required by the RFP, stating that the project is conceptual and will be completed within the grant's two-year timeframe.*

IV. Cost Proposal

- *Proposal shows 97% match but states in regard to the previous application as well as the current application that the grant review committee "failed to differentiate between the aspects of the project that would be funded by the WD grant and those which will be funded by one or more other grants which have no bearing here. Please focus on the \$40,000 being sought."*
 1. *This indicates that the fund amounts listed as match are not established sources of available funds, making it difficult to determine whether there is any actual match available at this time.*
- *The applicant lists as match the purchase of equipment, materials, and facilities including a warehouse, but there is no plan to site a location or build equipment included as part of the application.*
- *The applicant indicates the purpose of the grant project is to conduct research – if no physical work or construction is part of this grant project, potential construction of a yet-to-be-planned facility would not count as match.*
 1. *All but \$2,500 of the requested funds are for labor for staff, which does not align with the RFP.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Microrail dba Dust to Dust

DATE: 05/03/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *No relevant solid waste/recycling experience*
- *Applicant lists several partnerships but does not explain relationship to the proposal or that they will be an active participant in the proposal*
- *Submittal did not include insurance or financial statements*

II. Proposed Services

1. Services to be Provided

- *This is a highly conceptual proposal to study the deconstruction and recycling of the components of solar panels.*
- *State has identified disposal/recycling of used solar panels as problematic*

2. Implementation – Work Plan

- *No detailed timeline provided, as required, just a statement that the work will be completed in the 2-year contract period*
- *No work plan provided, as required*
- *No educational component*

3. Costs

- *Match of 97% is very significant*
- *Large amount of work is contingent upon receiving several large grants.*
- *Significant amount of grant funds would be spent on labor*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Microrail dba Dust to Dust Solar
DATE: 04/28/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$1,300,000.00
Requested amount \$40,000.00
Total Project Cost: \$1,340,000.00
Match met: **YES** %

Pros: Good idea and certainly a need but again the original RFP requirements were not answered for further review for this round.

Cons:- This proposal was sent in the last round and the group had questions and concerns. The 2nd proposal sent to us had none of these important criteria answered in a definitive manner. This proposal is not concrete and has too many unanswered variables. Perhaps another entity can fund the research needed to get this proposed project on the ground for these folks.

- Not a waste diversion project

Questions:
N/a

Proposal Summary- The applicant proposes to develop a pilot solar panel/supplies recycling program—

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: Waste Diversion 2021 Round 1
BIDDER NAME: Chickadee Compost
DATE: April 22, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Total project cost	\$40,000
Proposed match	\$ 8,800

Applicant proposes 22% match. **Disqualified.**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: Waste Diversion Grant, Round 1
BIDDER NAME: Kennebec Valley Council of Governments
DATE: April 22, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Total project cost	\$37,500
Proposed match	\$ 7,500
Percent match	20

Applicant failed to propose 25% minimum match

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: Maine Resource Recovery Association
DATE: April 27, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Applicant proposes 20% match - Insufficient

1. This Project Fails to Meet Match Requirements.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: 2021 Waste Diversion Grants, Round 1
BIDDER NAME: Northern Aroostook Solid Waste Association
DATE: April 27, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Applicant proposed share - \$ 6,500
Proposed Grant Amnt - \$25,000
Total Project - \$31,500

Percent Share 20.6% Inadequate share...

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040
RFP TITLE: Waste Diversion Grant 2021, Round 1
BIDDER NAME: Town of Brownfield
DATE: April 28, 2021
EVALUATOR NAME: Jim Guerra
EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- | | |
|-----------------------|--|
| 1. Total Project cost | \$19,375 |
| Proposed match | \$ 3,875 |
| Per cent match | 20% This fails to meet match req. App disqualified |

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Chickadee Compost

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Chickadee Compost failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: \$31,200

Match Proposed: \$8,800

Total Project Cost: \$40,000

Match Percentage = \$8,800/40,000 = 0.22 = 22%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Kennebec Valley Council of Governments

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Kennebec Valley Council of Governments failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$30,000**

Match Proposed: **\$7,500**

Total Project Cost: **\$37,500**

Match Percentage = $\$7,500 / \$37,500 = 0.20 = 20\%$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Maine Resource Recovery Association

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Maine Resource Recovery Association failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$12,347**

Match Proposed: **\$3,281**

Total Project Cost: **\$15,628**

Match Percentage = $\$3,281 / \$15,628 = 0.209 = 21\%$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Northern Aroostook Solid Waste Association

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

Northern Aroostook Solid Waste Association failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$25,000**

Match Proposed: **\$6,500**

Total Project Cost: **\$31,500**

Match Percentage = $\$6,500/\$31,500 = 0.206 = 21\%$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brownfield

DATE: 04/27/2021

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Town of Brownfield failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$15,500**

Match Proposed: **\$3,875**

Total Project Cost: **\$19,375**

Match Percentage = $\$3,875 / \$19,375 = 0.20 = 20\%$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Town of Brownfield

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: Inadequate match of 20% - this application does not meet the requirement of the RFP to provide a minimum 25% match and is ineligible for funding.

- I. Organization Qualifications and Experience
 - 1. Overview of Organization

- II. Proposed Services
 - 1. Services to be Provided

 - 2. Implementation – Work Plan

 - 3. Costs

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Chickadee Compost

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: Inadequate match of 22% - this application does not meet the requirement of the RFP to provide a 25% match and is ineligible for funding.

- I. *Organization Qualifications and Experience*
 - 1. *Overview of Organization*

- II. *Proposed Services*
 - 1. *Services to be Provided*

 - 2. *Implementation – Work Plan*

 - 3. *Costs*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Kennebec Valley Council of Governments

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: **Inadequate match of 20% - this application does not meet the requirement of the RFP to provide a 25% match and is ineligible for funding.**

- I. *Organization Qualifications and Experience*
 - 1. *Overview of Organization*

- II. *Proposed Services*
 - 1. *Services to be Provided*

 - 2. *Implementation – Work Plan*

 - 3. *Costs*

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Maine Resource Recovery Association

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments: Inadequate match of 21% - this application does not meet the requirement of the RFP to provide a minimum 25% match and is ineligible for funding.

- I. Organization Qualifications and Experience
 - 1. Overview of Organization

- II. Proposed Services
 - 1. Services to be Provided

 - 2. Implementation – Work Plan

 - 3. Costs

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Waste Diversion Grant Round I

BIDDER NAME: Northern Aroostook Solid Waste Association

DATE: 05/04/2021

EVALUATOR NAME: Megan Mansfield-Pryor

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments: Inadequate match of 21% - this application does not meet the requirement of the RFP to provide a minimum 25% match and is ineligible for funding.

- I. Organization Qualifications and Experience
 - 1. Overview of Organization

- II. Proposed Services
 - 1. Services to be Provided

 - 2. Implementation – Work Plan

 - 3. Costs

All funds requested are for equipment and educational materials all labor, transportation and other staff related costs will be covered by applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Chickadee Compost

DATE: 05/04/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Chickadee Compost failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$31,200**

Match Proposed: **\$8,800**

Total Project Cost: **\$40,000**

Match Percentage = $\$8,800 / \$40,000 = 0.22 = \underline{22\%}$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Kennebec Valley Council of Governments

DATE: 05/04/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

Kennebec Valley Council of Governments failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$30,000**

Match Proposed: **\$7,500**

Total Project Cost: **\$37,500**

Match Percentage = $\$7,500 / \$37,500 = 0.20 = \underline{20\%}$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: MRRA

DATE: 05/04/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

Chickadee Compost failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$12,347**

Match Proposed: **\$3,281**

Total Project Cost: **\$15,628**

Match Percentage = $\$3,281 / \$15,628 = 0.209 = \underline{\underline{20.9\%}}$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: NASWA

DATE: 05/04/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

Northern Aroostook Solid Waste Association failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$25,000**

Match Proposed: **\$6,500**

Total Project Cost: **\$31,500**

Match Percentage = $\$6,500/\$31,500 = 0.206 = \underline{20.6\%}$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202103040

RFP TITLE: Department of Environmental Protection 2021 Waste Diversion Grant, Round I

BIDDER NAME: Town of Brownfield

DATE: 04/27/2021

EVALUATOR NAME: Michael T. Parker

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

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Individual Evaluator Comments:

Town of Brownfield failed to meet our minimum match of 25% of the total project cost and was not further evaluated:

Amount requested: **\$15,500**

Match Proposed: **\$3,875**

Total Project Cost: **\$19,375**

Match Percentage = $\$3,875/\$19,375 = 0.20 = \underline{20\%}$

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Chickadee Compost
DATE: 04/23/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$8,800.00
Requested amount \$31,200.00
Total Project Cost: \$ 40,000.00
Match met: **NO 22%**

Pros: - N/A

Cons:- Due to Match not being met, I cannot review this proposal. Match of 25% is required for RFP.

Questions: N/a

RFP: Purchase a high quality, compost screener (EZ Screen 600) to allow the production and sale of finely-screened compost along the entire Blue Hill Peninsula.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: KVCOG
DATE: 04/28/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

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Individual Evaluator Comments:

Match: \$7500.00
Requested amount \$30,000.00
Total Project Cost: \$ 37,500.00
Match met: **NO 20%**

Pros:

Cons:- Due to match not met for RFP, I cannot review this proposal.

Questions:
N/a

Proposal Summary- Create a comprehensive, living database for the all aspects of solid waste management throught the Kennebec Valley Region and extending into Franklin and Piscataquis counties. Once collected, data will be used to help support solid waste management efforts statewide.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: MRRA
DATE: 04/29/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$3,281
Requested amount \$12,347.00
Total Project Cost: \$15,628.00
Match met: No 18 %

Pros -

Cons:- Does not meet match criteria.

Questions:
N/a

Proposal Summary- The group wishes to purchase 150 3 ft lobster compost bins and 150, 2 gallon kitchen food scrap containers to provide to communities throughout Maine to help promote backyard and school composting statewide.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: Northern Aroostook SW Association
DATE: 05/04/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$6500.00
Requested amount \$25,000.00
Total Project Cost: \$31,500.00
Match met: **NO 21%**

Pros -
-

Cons:- I am not able to review this proposal as the match criterial of 25% was not met.

Questions:
N/a

Proposal Summary- Expand existing recycling program to collect glass, mixed paper, sorted office waste, newspaper and other wastes.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFP 202103040
RFP TITLE: Round 1
BIDDER NAME: town of Brownfield
DATE: 05/04/2021
EVALUATOR NAME: Tiffany Veilleux
EVALUATOR DEPARTMENT: BRWM- Bottle Bill program

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Match: \$3875.00
Requested amount \$15,500.00
Total Project Cost: \$19,375.00
Match met: **NO 20%**

Pros -
-

Cons:- I am not able to review this proposal as the match criterial of 25% was not met.

Questions:
N/a

Proposal Summary- Establish a food scrap compost operation to help 100 Brownfield citizens by providing each of them with a lobster trap wire compost bin and educational support .



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202103040
RFP TITLE: Waste Diversion Grant Round I

I, **Michael T. Parker**, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

A handwritten signature in black ink that reads "Michael T. Parker".

May 4, 2021

Signature

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202103040
RFP TITLE: Waste Diversion Grant Round I

I, **Mark King** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

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Handwritten signature of Mark King in black ink.

March 18, 2021

Signature

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202103040
RFP TITLE: Waste Diversion Grant Round I

I, **Megan Mansfield-Pryor** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

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March 26, 2021

Signature

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202103040
RFP TITLE: Waste Diversion Grant Round I

I, James Guerra, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

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March 19, 2021

Signature

A rectangular box containing a handwritten signature in cursive script that reads "James Guerra".

Date March 19, 2021



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202103040
RFP TITLE: Waste Diversion Grant Round I

I, Tiffany Veilleux accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Tiffany Veilleux
Signature

April 22, 2021
Date