

**State of Maine**  
**Master Score Sheet**

RFP# 202403070						
McKinney-Vento Subgrant						
Bidder Name:		Augusta Public Schools	Bangor School Department	Brewer School Department	Cape Elizabeth School Department	
Proposed Cost:		\$120,000	\$120,000	\$54,000	\$60,000	
Scoring Sections	Points Available					
Section I: Priority Points	10	10	10	5	5	
Section II: Qualifications and Experience	25	15	25	15	15	
Section III: Proposed Project	40	35	30	27	20	
Section IV: Budget	25	25	25	25	15	
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>85</u></b>	<b><u>90</u></b>	<b><u>72</u></b>	<b><u>55</u></b>	
Bidder Name:		Lewiston Public Schools	Lisbon Public Schools	Maine Connections Academy	MSAD 27	
Proposed Cost:		\$240,000	\$60,000	\$60,000	\$60,000	
Scoring Sections	Points Available					
Section I: Priority Points	10	10	5	5	5	
Section II: Qualifications and Experience	25	25	22	5	25	
Section III: Proposed Project	40	36	38	13	35	
Section IV: Budget	25	25	25	15	25	
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>96</u></b>	<b><u>90</u></b>	<b><u>38</u></b>	<b><u>90</u></b>	

**RFP# 202403070**

**McKinney-Vento Subgrant**

<b>Bidder Name:</b>		<b>MSAD 60</b>	<b>MSAD 75</b>	<b>RSU 04</b>	<b>RSU 10</b>
<b>Proposed Cost:</b>		<b>\$60,000</b>	<b>\$120,000</b>	<b>\$60,000</b>	<b>\$120,000</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Priority Points	<b>10</b>	5	10	5	10
Section II: Qualifications and Experience	25	10	8	18	10
Section III: Proposed Project	40	26	35	30	33
Section IV: Budget	25	25	25	15	18
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>66</u></b>	<b><u>78</u></b>	<b><u>68</u></b>	<b><u>71</u></b>
<b>Bidder Name:</b>		<b>RSU 16</b>	<b>RSU 20</b>	<b>RSU 40</b>	<b>RSU 67</b>
<b>Proposed Cost:</b>		<b>\$40,000</b>	<b>\$60,000</b>	<b>\$213,000</b>	<b>\$48,000</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Priority Points	10	5	5	10	5
Section II: Qualifications and Experience	25	10	10	22	25
Section III: Proposed Project	40	30	27	38	27
Section IV: Budget	25	15	25	15	10
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>60</u></b>	<b><u>67</u></b>	<b><u>85</u></b>	<b><u>67</u></b>

<b>RFP# 202403070</b>				
<b>McKinney-Vento Subgrant</b>				
<b>Bidder Name:</b>		<b>Sanford Public Schools</b>	<b>South Portland Schools</b>	<b>Westbrook Public Schools</b>
<b>Proposed Cost:</b>		<b>\$180,000</b>	<b>\$240,000</b>	<b>\$178,680</b>
<b>Scoring Sections</b>	<b>Points Available</b>			
Section I: Priority Points	<b>10</b>	10	10	10
Section II: Qualifications and Experience	25	5	25	23
Section III: Proposed Project	40	32	38	38
Section IV: Budget	25	20	25	25
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>67</u></b>	<b><u>98</u></b>	<b><u>96</u></b>

**Award Justification Statement**  
**RFP# 202403070**

**I. Summary**

The Department of Education (Department) received applications for the McKinney-Vento Subgrants to provide funding to School Administrative Units (SAUs) and/or Education in Unorganized Territory (EUT) for the identification and provision of services to McKinney-Vento students as defined in the Request for Applications (RFA) document. Applicants to this RFA must have demonstrated how they will use the funds to identify and meet the extraordinary needs of homeless children and youth through:

1. Improving access to and/or ensuring full, successful participation in programs available to all SAU /EUT students;
2. Supplement, enhance, modify, or improve access to SAU/EUT programs and resources for homeless students and their families; and/or
3. Address identified disparities that likely result from housing instability or related challenges.

The Department prioritized applications focusing first on addressing students' social and emotional needs, basic safety and wellbeing, and mental health. Academic support was secondary after these pieces were prioritized.

**II. Evaluation Process**

The evaluation team for the McKinney-Vento Subgrant RFA was comprised of representatives from the Office of School and Student Supports and the Commissioner's Office at the Department. Signe Lynch, Interim McKinney-Vento Specialist served as the RFP Coordinator and Evaluation Facilitator. Evaluators included Amelia Lyons Rukema, Interim Coordinator of the Climate Culture Resilience Team, Julie Smyth, Director of the Office of School and Student Supports, Jonathan Monroe, Data Management Analyst, and Jennifer Tarr, Director of Procurement. The evaluation team was selected based on members skillsets that ranged from expertise of the McKinney-Vento Program as well as general RFP/RFA processes. All evaluators completed an Agreement & Disclosure Statement and adhered to the State of Maine Guidelines for Proposal Evaluations and Consensus Scoring.

The awarded bidders (contingent on contract negotiations) include:

- South Portland School Department
- Lewiston Public Schools

- Westbrook School Department
- Bangor School Department
- Lisbon School Department
- MSAD 27
- Augusta Public Schools
- RSU 40

### **III. Qualifications & Experience**

The awarded bidders scored higher in the section of qualifications and experience because they provided relevant recent examples of successful, innovative projects that illustrated the bidders' qualifications and experience in implementing a program that supports McKinney-Vento students. These included:

- District Summer Outreach Program for McKinney-Vento students and families
- District Student Services Center to address academic, physical, emotional, and mental health needs
- School social worker positions focused on assisting McKinney-Vento students and families
- Clear collaboration with community-based organizations to meet McKinney-Vento needs and enhance outreach efforts
- Appropriate leveraging of available Title I Part A Homeless Set Aside funds to support McKinney-Vento students and braiding of other available funds to creatively meet needs of McKinney-Vento students

### **IV. Proposed Services**

The awarded bidders scored higher in this section because they proposed:

- Innovative practices for identification and service provision
- Expanding upon required McKinney-Vento Act activities
- Incorporating youth voice in the processes
- Significant Title I Part A Homeless Set Aside amounts
- Examples of braiding funding to meet needs
- Clear program evaluation plans

### **V. Cost Proposal**

Bidders submitted costs depending on the number of students identified for McKinney-Vento. The application included a chart breakdown with amounts dependent on the student counts. All bidders asked for the allowable amount or below in their budgets.

23-24 SY McKinney-Vento Student count	Annual budget	Total budget over three years
0-50	\$20,000	\$60,000
50-100	\$40,000	\$120,000
100-250	\$60,000	\$180,000
250-400	\$80,000	\$240,000
400+	\$100,000	\$300,000

## VI. Conclusion

The awarded bidders scored higher than other applicants because of their comprehensive approaches to supporting students experiencing homelessness, and their clear successful implementation of similar projects.

RS



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Augusta Public Schools  
40 Pierce Drive  
Suite #3  
Augusta, Maine 04330

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Theresa Violette,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- South Portland School Department
- Lewiston Public Schools
- Westbrook School Department
- Bangor School Department
- Lisbon School Department
- MSAD 27
- Augusta Public Schools
- RSU 40

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Signe Lynch".

Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
Email: [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov)  
Phone: 207-441-5934



## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Bangor School Department  
40 Summer Street  
Bangor, ME 04401

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Kristi Lord,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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- Bangor School Department
- Lisbon School Department
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Sincerely,

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Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
Email: [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov)  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Brewer School Department  
261 Center Street  
Brewer, ME 04412

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Cami Carter,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- South Portland School Department
- Lewiston Public Schools
- Westbrook School Department
- Bangor School Department
- Lisbon School Department
- MSAD 27
- Augusta Public Schools
- RSU 40

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Sincerely,

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Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Cape Elizabeth School Department  
320 Ocean House Road  
Cape Elizabeth, ME 04107

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Marcia Abbott Weeks,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

*Signe Lynch*

Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
Email: [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov)  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Lewiston Public Schools  
36 Oak Street  
Lewiston, ME 04240

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Jenny Darigan,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Signe Lynch

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Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
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Augusta, Maine 04333  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Lisbon School Department  
19 Gartley Street  
Lisbon, ME 04250

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Julie Nichols,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Signe Lynch

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Interim McKinney-Vento Specialist  
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Maine Department of Education  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Maine Connections Academy  
8 Science Park Rd  
Scarborough, ME  
04074

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Kate Nicoll,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
Email: [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov)  
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**STATE OF MAINE  
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**Pender Makin  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

MSAD 27  
84 Pleasant Street  
Fort Kent, ME 04743

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Marian Bouchard,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
Email: [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov)  
Phone: 207-441-5934

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

MSAD 60  
PO Box 819  
North Berwick, ME 03906

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Susan Austin,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

- South Portland School Department
- Lewiston Public Schools
- Westbrook School Department
- Bangor School Department
- Lisbon School Department
- MSAD 27
- Augusta Public Schools
- RSU 40

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Signe Lynch".

Signe Lynch

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Interim McKinney-Vento Specialist  
Office of School and Student Supports  
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23 State House Street  
Augusta, Maine 04333  
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

MSAD 75  
50 Republic Ave  
Topsham, ME 04086

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Amanda Hersey,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Signe Lynch". The signature is written in a cursive, flowing style.

Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

RSU 04  
36 No Name Pond Rd  
Sabattus, ME 04280

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear MaKayla Stevens,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Signe Lynch

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Interim McKinney-Vento Specialist  
Office of School and Student Supports  
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Augusta, Maine 04333  
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

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**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

RSU 10  
799 Hancock St  
Rumford, ME 04276

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Matthew Gilbert,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

A handwritten signature in cursive script that reads "Signe Lynch".

Signe Lynch

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Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

RSU 16  
3 Aggregate Rd  
Poland, ME 04258

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Jenny Rose,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Signe Lynch

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Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
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**STATE OF MAINE  
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Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

RSU 20  
6 Mortlant Rd  
Searsport, ME 04974

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Judy Cohen,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Signe Lynch

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Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

RSU 40  
1070 Heald Hwy  
Union, ME 04862

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Christina Wotton,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,



Signe Lynch

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Interim McKinney-Vento Specialist  
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Maine Department of Education  
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

RSU 67  
25 Airport Rd  
Lincoln, ME 04457

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Rosemarie Clark,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,



Signe Lynch

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Interim McKinney-Vento Specialist  
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Maine Department of Education  
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**STATE OF MAINE  
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Governor**

**Pender Makin  
Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Sanford School Department  
917 Main St, Suite 200  
Sanford, ME 04073

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Steve Bussiere,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,



Signe Lynch

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**STATE OF MAINE  
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**Pender Makin  
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**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

South Portland School Department  
130 Wescott Rd  
South Portland, ME 04106

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Brian Cavanaugh,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,



Signe Lynch

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**STATE OF MAINE  
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Commissioner**

**MCKINNEY-VENTO SUBGRANT NOTIFICATION LETTER**

May 28, 2024

Westbrook School Department  
117 Stroudwater St  
Westbrook, ME 04092

**SUBJECT:** Notice of Conditional Contract Awards under RFA # 202403070,  
McKinney-Vento Subgrants

Dear Katie Garrity,

This letter is regarding the Request for Applications (RFA), issued by the State of Maine Department of Education for the McKinney-Vento Subgrants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders:

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The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Signe Lynch".

Signe Lynch

McKinney-Vento Subgrant RFA Coordinator  
Interim McKinney-Vento Specialist  
Office of School and Student Supports  
Maine Department of Education  
23 State House Street  
Augusta, Maine 04333  
Email: [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov)  
Phone: 207-441-5934

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Augusta School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>15</b>
Proposed Project	<b>40</b>	<b>35</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>85</b></u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – full priority points
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>35</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - yes - innovative practice of brochure that is handed out to families (would like to have this sent to the Maine DOE for other districts to reference as exemplar)
- *Identification of need*
  - yes - identified 80-100 students, majority doubled up, 7 in tents that have received assistance with housing
  - Want to continue to address mental health concerns of this unique population
  - Ongoing partnership with Augusta Teen Center
  - Downward trend in identification of MV students that is not addressed in application (would like to know **why** the district has identified less students this year as we see #'s across the state continue to rise)
- *Program description*
  - *Outreach*
    - Website has information, flyers, partnership, brochure
    - Basic MV program – no innovative practices implemented outside of meeting core MV requirements

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Would like to know if there is a consistency cadence of meetings to bring McKinney-Vento partners together or how often McKinney-Vento Liaison meets with MV students
- Would like to see more details on how these projects look in implementation daily
- Maine DOE should clarify information requested as it relates to needs assessments for MV Subgrants to support districts in appropriately addressing this section of the RFA (relevant for every application submitted and taken into consideration by review committee)
- *Activities*
  - Wraparound services
  - Youth voice (focused on individual youth voice rather than youth voice addressing system needs)
- *Program evaluation*
  - Beautiful evaluation proposal – based on concrete data and examples
  - Would like more information on program metrics and how evaluation is performed and how they are tied to program goals (Maine DOE can improve on this ask in next RFA MV Subgrants as well – relevant note for all submitted applications)

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A		N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$40,000 per year - \$120,000 total
  - Appreciate the importance of meeting basic needs to ensure students feel good about themselves
  - Appreciate what transportation costs are going to (KVCAP in a van)
  - Everything is allowable

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
	<u>e</u>	<u>d</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Augusta School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>15</b>
Proposed Project	<b>40</b>	<b>35</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>85</b></u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – full priority points
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>35</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - yes - innovative practice of brochure that is handed out to families (would like to have this sent to the Maine DOE for other districts to reference as exemplar)
- *Identification of need*
  - yes - identified 80-100 students, majority doubled up, 7 in tents that have received assistance with housing
  - Want to continue to address mental health concerns of this unique population
  - Ongoing partnership with Augusta Teen Center
  - Downward trend in identification of MV students that is not addressed in application (would like to know **why** the district has identified less students this year as we see #'s across the state continue to rise)
- *Program description*
  - *Outreach*
    - Website has information, flyers, partnership, brochure
    - Basic MV program – no innovative practices implemented outside of meeting core MV requirements

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Would like to know if there is a consistency cadence of meetings to bring McKinney-Vento partners together or how often McKinney-Vento Liaison meets with MV students
- Would like to see more details on how these projects look in implementation daily
- Maine DOE should clarify information requested as it relates to needs assessments for MV Subgrants to support districts in appropriately addressing this section of the RFA (relevant for every application submitted and taken into consideration by review committee)
- *Activities*
  - Wraparound services
  - Youth voice (focused on individual youth voice rather than youth voice addressing system needs)
- *Program evaluation*
  - Beautiful evaluation proposal – based on concrete data and examples
  - Would like more information on program metrics and how evaluation is performed and how they are tied to program goals (Maine DOE can improve on this ask in next RFA MV Subgrants as well – relevant note for all submitted applications)

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A		N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$40,000 per year - \$120,000 total
  - Appreciate the importance of meeting basic needs to ensure students feel good about themselves
  - Appreciate what transportation costs are going to (KVCAP in a van)
  - Everything is allowable

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

Qualifications and Experience	<b>25</b>	<b>15</b>
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**Evaluation Team Comments:**

- Project 1, 2, 3
  - Only included 2 projects
  - Staff demonstrate evidence of experience and certifications that are relevant to this grant
  - We need to clarify this section in the next Maine DOE RFA to ensure districts are able to accurately address question (relevant note for all project proposals in this RFA)
- Subcontractors
  - Yes
- Organizational Chart
  - Org chart was unreadable, but effort was made
- Litigation
  - NA
- Certification of Insurance
  - Clarified that insurance will be renewed

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Bangor School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>25</b>
Proposed Project	<b>40</b>	<b>30</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>90</u>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes - we need superintendent acknowledgement before sending contracts / awards are made
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - 78 students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - Yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>30</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- *Requirements of MV*
  - Yes except did not check for annual PD on MV on list
  - Did include many community partners
  - \$58,000 aside on Title I – impressive!
  - Did not check best interest determination procedure – is this addressed within the district?
- *Identification of need*
  - Limited information – would like to see this section built out more
  - Statistics included for district but no qualitative assessment of need or larger community need
  - Transparency of blending of other funds to meet needs
  - Want to focus on SEL - good
- *Program description*
  - *Outreach*
    - Had a screener form across the district!
    - Flyers
    - Know the staff at local motel and hotel vendors to collaborate – innovative, exemplar practice
  - *Activities*
    - Students have a voice in their action plan
    - 10 unique activities identified
    - Case management from social worker at least once a month
    - Focus on strengths and hope to address physical and mental health of students and SEL
  - *Program evaluation*
    - Would like to see this section strengthened
    - Out of compliance with federal McKinney-Vento statute if some of these #s are not 100% - something to be mindful of
    - No innovative processes highlighted, unclear what screening tools are being used
    - Evaluators wished data used would be more quantitative – not strong measures for demonstrating success and growth

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>	,	<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - Want to use the funds for salaries of social workers, transportation, addressing basic needs

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Adequate narrative provided – would like more details if possible (what transportation services are being used as part of the budget) - how did you come up with \$15,000 for transportation
- All allowable expenses
- \$40,000 a year = \$120,000 total

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Excellent – referencing previous grants and those involved is impressive
  - Mentioned meeting objectives – good connection
  - All other requirements were submitted
- Subcontractors
  - yes
- Organizational Chart
  - Can a more thorough organization chart be included
  - Adequate organization chart
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Brewer School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>15</b>
Proposed Project	<b>40</b>	<b>27</b>
Budget	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>72</u></b>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - 44 MV students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>27</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Yes
  - Just under \$6,000 in Title I set aside – utilization of resources has been effective and thoughtful
- *Identification of need*
  - Needs for transportation and after school childcare (showing they are in tune with their families needs in their community)
- *Program description*
  - *Outreach*
    - No mention of specific or strategic outreach
    - How will they find new students? Want to see more community outreach efforts.
  - *Activities*
    - Transportation for school and appointments
    - Collaboration with Brewer Parks and Rec – how is the school district supporting Brewer Parks and Rec in ensuring their staff are addressing unique needs of MV students in these programs

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- After school program opportunities
- Clear and concise
- No mention of youth voice which was a requirement
- *Program evaluation*
  - Were not measurable goals
  - What will be the impact of enrolling MV students in after school programs? How is that measured?

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A		N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$18,000 for a total of \$54,000 over three years
  - Under the eligible ask

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>15</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Did not describe success of other projects
  - Misunderstanding of ask by listing Amelia as client
  - Need more information in this section
- Subcontractors
  - Missing any evidence of Brewer Parks and Recs ability to address unique needs of this population
- Organizational Chart
  - Yes – adequate
- Litigation
  - Transparent
- Certification of Insurance

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Cape Elizabeth School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>15</b>
Proposed Project	<b>40</b>	<b>20</b>
Budget	<b>25</b>	<b>15</b>
<u>Total Points</u>	<u>100</u>	<u>55</u>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Less than 50
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - No partners listed

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>20</b>

**Evaluation Team Comments:**

- *Requirements of MV*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- PD was only for superintendent and admin assistant – would like to see this extended to all school staff
- *Identification of need*
  - Transportation, basic needs, laundry
  - Did not include needs assessment
  - Did not identify # of MV students currently identified or historical data
  - Only set aide \$100 for MV students for Title I – this is a district choice, not SEA
  - Not clear what the actual need is in the district
- *Program description*
  - *Outreach*
    - Website, social media, community partners (no concrete mention of these community partners)
    - Meeting basic MV expectations – no innovation practices
  - *Activities*
    - Laundry services, transportation, meeting basic needs for student dignity
    - Youth voice is mentioned but not highlighted how it will impact and inform programming
  - *Program evaluation*
    - Need clearer connection between program goals and evaluation
    - Need quantitative evidence

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	>	Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	>	N/A	x	25 points	=	15

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$20,000 per year, \$60,000
  - No details on how laundry service is \$5,000 - how was this # derived?
  - Limited explanation on how this will be divided to pay salaries
  - Language of how Title I funds only receive \$100 for homeless students (required through Part A set aside) – this is a district decision
  - \$3,000 for not allowable costs (hotel stays)

**EVALUATION OF SECTION IV  
Qualifications and Experience**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>15</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Listed Marsha's experiences – wasn't relevant or comprehensive to this RFA
- Subcontractors
  - Laundry – contracted service but not clear who will be used for this service
- Organizational Chart
  - yes
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Lewiston School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>25</b>
Proposed Project	<b>40</b>	<b>36</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>96</b></u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – identified over 420 students this academic year
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>36</b>

**Evaluation Team Comments:**

- *Requirements of MV*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Yes - demonstrates comprehensive programs and supports to meet MV needs
- PD is only for building leaders and teachers – looking for expansion of PD offerings for all staff at LPS
- Only has \$3,000 Title I Part A set aside – this is a district decision, not SEA. Can be revisited to set aside more to address needs in the district. This subgrant can't be used to supplant set aside money – MV Subgrant is used to go above and beyond meeting basic MV needs.
- *Identification of need*
  - 32% of population in poverty
  - 5-6% of student population is identified as MV
  - Provides consistent supports for MV students attending other districts due to Lewiston having shelters where families are staying (school-of-residence)
  - Data is clear
  - Compelling description of need
- *Program description*
  - *Outreach*
    - Comprehensive outreach plan
    - 8-week summer outreach – innovative practice!
    - Website information – do you know how many people utilize your website to get connected to MV?
    - How do you measure that the district's current outreach efforts are worthwhile?
    - How many meetings does your team have to address MV needs?
    - How many times does the MV-L and POCs meet with MV students to support?
    - Please provide more PD to all staff as a high need district
  - *Activities*
    - Transportation cost – how will we know this will defray cost? What transportation services are being used and what is the rate?
    - POC system across the district is highly successful and clear
  - *Program evaluation*
    - How do we know MV Subgrant activities are going above and beyond MV expectations? Needs to not supplant Title I Part A set aside costs
    - Want to see a data baseline to show what this program is growing from

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	>	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>	>	<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**Evaluation Team Comments:**

- *Program budget and narrative*
  - Total request \$240,000, \$80,000 a year
  - Appreciate a breakdown of the amount per student
  - Narrative is clear to understand, would like more detail on transportation expenses (supplemental to what is set aside in their local budget)
  - Asking under approved allowable request of up to \$300,000

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Souls for Soles
  - Great examples – would be great to hear how these programs may be expanded or new ideas for the future but no concerns on LPSs ability to build these projects/programs moving forward
- Subcontractors
  - Yes
- Organizational Chart
  - Yes
- Litigation
  - Yes - Transparent
- Certification of Insurance
  - Yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Lisbon School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>22</b>
Proposed Project	<b>40</b>	<b>38</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>90</u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes – did not have superintendent signature (will need before contracts)
- Debarment, Performance, and non-collusion certification



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Less than 50 students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>38</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Great requirements – above and beyond MV requirements – appreciate special care for MV students
  - What is the plan for when new students come in once school year has started and how are they made aware of their rights?
- *Identification of need*
  - Recently increased from 8 students to 30 MV identified
  - Increase need for mental health support and SEL
  - Comprehensive
- *Program description*
  - *Outreach*
    - Comprehensive
    - Advocacy groups
    - PTO, newsletters, student teacher conferences, etc.
    - Multifaceted approach – many innovative practices! Exemplar.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- *Activities*
  - Partnership with AmeriCorp at MS and HS
  - Student voice isn't clearly in existence but funding from this would help amplify opportunities
- *Program evaluation*
  - Need some revision to be quantifiable
  - Would like clearer measurements for tracking progress and success of students
  - Weekly check in for MV students, enrolling in summer programming - great

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A		N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$20,000 a year, \$60,000 over three years
  - Just under \$700 a student

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>22</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Listed 3 related to MV services
  - Challenge answering question as directed (as mentioned in other notes – Maine DOE will need to clarify aspects of this section) no concerns with district addressing projects.
- Subcontractors
  - yes
- Organizational Chart
  - Yes – great chart.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Litigation
  - Yes
- Certification of Insurance
  - Why did you write not applicable? We need to get this resolved before contracts

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Maine Connections Academy  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>5</b>
Proposed Project	<b>40</b>	<b>13</b>
Budget	<b>25</b>	<b>15</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>38</u></b>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes – Need signature from superintendent or equivalent
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Less than 50 – 13 identified
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - no

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>13</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - only \$300 set aside under Title I – school choice, not SEA
  - Inaccurate Pilot Program fund information
  - Some requirements not checked but no concerns based on remote school
- *Identification of need*
  - No data on student needs described
  - Does not address unique needs of MV students participating in a remote school
- *Program description*
  - *Outreach*
    - Website
    - Want to see program partners
  - *Activities*
    - Utility bills and hotels (not allowable in MV subgrant funds)
    - No student voice highlighted

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- *Program evaluation*
  - No quantifiable data and assessment
  - Missed connections between role of MV Subgrant vs Pilot Program and Title I Set Aside
  - Unclear abbreviations in this section

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	x	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>	x	<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>15</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - Stipend, school supplies, basic needs, technology, transportation to in-person events
  - Hotel stays are not allowable
  - \$20,000 a year for \$60,000
  - Still had redlines in budget

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Qualifications and Experience	<b>25</b>	<b>5</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Individual students and families named in projects
    - Problematic as this violates FERPA and releases protected information on students
    - If a FOA is requested, this section of the application will need to be redacted
  - Applicant provided three specific cases from this school year which raised significant concern that these students and families were identified and demonstrates a lack of understanding of best practices for working with this

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

unique population – were families notified they were being identified for this application?

- Understand the attempt to show how the MV program at the school is positively impacting MV students - please be mindful of FERPA and best practices of working with families and students experiencing homelessness for applications moving forward
- Subcontractors
  - no
- Organizational Chart
  - yes
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 27  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>25</b>
Proposed Project	<b>40</b>	<b>35</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>90</b></u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes
- Debarment, Performance, and non-collusion certification
  - Yes
- MV assurances



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Less than 50 – 14 students identified
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>35</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Demonstrations they are meeting all requirements
  - Mentioned strength-based approaches – good
  - Title I Set Aside only has \$100 for homeless students – this is a district choice, not SEA – please consider reassessing allocation
- *Identification of need*
  - Preschool and HeadStart considerations - great
  - Comprehensive
  - Solid and clear explanation of what has been done, is being done, and gaps that can be filled
- *Program description*
  - *Outreach*
    - Meetings, brochures – nothing unique or innovative – would have been nice to have more info in this section to understand rural outreach efforts

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- *Activities*
  - Ed materials, clothing, hygiene project, etc.
  - Including youth voice
- *Program evaluation*
  - Outstanding
  - Explained how they were going to measure and track and connect back to the needs
  - Want to know a little more about the baseline to better measure growth and success of the program
  - Unique and whole student focus on extracurriculars

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$20,000 a year, \$60,000
  - Works out to \$1400 a student – high amount (rural schools may need a higher amount per student to fill gaps not served by community resources)
  - Stipends, supplies, conferences, and travel
  - Clear detail on what the money will go towards

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Outstanding examples – went above and beyond - exemplar section
- Subcontractors
  - no

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Organizational Chart
  - yes
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 60  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>10</b>
Proposed Project	<b>40</b>	<b>26</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>66</b></u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes - Need to have the superintendent sign it if contract awarded
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Have 40-48 MV students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - Yes – DHHS, York County CAP, etc.

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>26</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Only has \$2,000 in Title I set aside for homeless students – this is a district choice
  - Would like to see more emphasis on how the district proceeds with best interest determination rather than transportation back to school-of-origin
- *Identification of need*
  - very short – need more information
  - No data to support need for transportation
    - Appreciate reference to educational stability and mental health with staying connected to the school-of-origin
- *Program description*
  - *Outreach*
    - No mention of how to find new families and students in the community
  - *Activities*
    - Going to work with local partners – want to know more about how they are going to work with them and when/why

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- No mention of systemic incorporation of youth voice
- *Program evaluation*
  - # of students impacted
  - Minimal – no mention of best interest determination
  - Mention of attendance but no goal and measure of how it will be reached

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>	,	<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$20,000 a year, \$60,000 total
  - Have reasoning behind why they are asking for transportation and what has been expended this year

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Qualifications and Experience	<b>25</b>	<b>10</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Only provided one project
  - Did not provide requested information
- Subcontractors
  - no
- Organizational Chart
  - Yes
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 75  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>8</b>
Proposed Project	<b>40</b>	<b>35</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>78</b></u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Needs superintendent signature
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – 54 students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>35</b>

**Evaluation Team Comments:**

- *Requirements of MV*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Title I set aside is only \$100 – this is a district choice!
- Why did the box of how do you ensure students are not stigmatized go unchecked?
- *Identification of need*
  - Basic needs
  - Need more information
  - Services cannot extend beyond high school graduation as funded by this MV Subgrant
  - Are 54 students identified for both SAUs referenced or just MSAD 75?
- *Program description*
  - *Outreach*
    - Also post flyers in fast food restaurants, meet with MV students within 24 hours – exemplar outreach
    - Demonstrates community trust in program
  - *Activities*
    - Collaborating with medical providers and other agencies is exemplar
    - Continued project of the Merymeeting Support Collaborative
    - Food, medical, mental health, shelter needs
    - All the youth we serve have all they need to thrive – excellent
    - MaineCare, food benefits, and post-secondary options
    - Missing how student voice is incorporated
    - Mention of diversity in student population - good
  - *Program evaluation*
    - Not quantitative, no specific #s
    - Related to the need – good measures
    - Is it about growth or maintenance

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>		<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$40,000 a year, \$120,000 for three years
  - Why is there \$6,000 for technology for three years? We need more details on this section of the budget. What is the case management software used?
  - Is there sustainability to this project without this funding?

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>8</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Only 1 project out of three – great example but need to have two more
- Subcontractors
  - Midcoast Youth Center
- Organizational Chart
  - Does not clarify structure of how this program is overseen within the SAU
- Litigation
  - Did not address
- Certification of Insurance
  - Did not include

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 04  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>18</b>
Proposed Project	<b>40</b>	<b>30</b>
Budget	<b>25</b>	<b>15</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>68</b></u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes – need superintendent signature
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Less than 50 – does not specify # of students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>30</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Would like to see more PD for more school staff
  - Title I set aside is \$1,000 – this is a district decisions
- *Identification of need*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Not much quantitative data shared
- Nothing about demographics
- Highlighted extracurriculars, chronic absenteeism, etc.
- 66% of MV students needed transportation from outside of the district
- *Program description*
  - *Outreach*
    - Websites, flyers
    - Facilitated discussions with student support teams
  - *Activities*
    - Transportation only – allowable but not an innovative use of funds
    - No specific youth voice mentioned
- Program evaluation*
  - What is it right now if it is not 100% for MV students receiving transportation? This is basic MV compliance
  - Want best interest determination info/procedures as part of this when referencing transportation from outside of district

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>	,	<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>15</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$20,000 a year, \$60,000 for three years
  - All for transportation with Bill Gordons?
  - How did you get to this #? How many students do you have that would benefit from this? What is the cost/rate for these services?
  - Need more narrative

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Qualifications and Experience	<b>25</b>	<b>18</b>

**Evaluation Team Comments:**

- Project 1, 2, 3

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Included 3 projects
- Did you achieve the results of previous grants? How were these grants utilized?  
Would be helpful/important to include more information in this section to understand impact of these projects on MV students and families
- Subcontractors
  - yes
- Organizational Chart
  - Yes – satisfactory
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 10  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>10</b>
Proposed Project	<b>40</b>	<b>33</b>
Budget	<b>25</b>	<b>18</b>
<u>Total Points</u>	<u>100</u>	<u>71</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Superintendent signed first page but not following pages – will need these to be signed
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – currently identified 50 - will need more verification if awarded contract
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>33</b>

**Evaluation Team Comments:**

- *Requirements of MV*



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- No best interest determination policy checked
- Include YAB in social responsibility day – great
- \$8,000 Title I Part A set aside – great and appropriate
- Super snack terminology is great
- *Identification of need*
  - Accessing all supports possible, utilization of Title I set aside
  - Need more data to support from school and community to identify need
  - Question about rollout of MV screener – why only 2 schools thus far and not the whole SAU?
- *Program description*
  - *Outreach*
    - Monthly meeting of community providers/MV stakeholders (who facilitates this meeting?), education to staff once a year, parent night, website, etc.
  - *Activities*
    - Educating staff annually on MV and transportation
    - Strong knowledge of programming and needs
  - *Program evaluation*
    - No numbers – how is this going to be quantified?

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>N/A</b>	,	<b>N/A</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>18</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$40,000 a year, \$120,000 for three years
  - For supporting identification of students and families – how will this be done?
  - Need more narrative on how funds will be utilized

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Qualifications and Experience	<b>25</b>	<b>10</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Project 1, 2, 3
  - Confused on this section
  - Implementing the screener is basic MV protocol for identification
- Subcontractors
  - no
- Organizational Chart
  - Included but does not clarify ask – great aesthetic but need more details on how MV program is overseen and by which positions
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 16  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>10</b>
Proposed Project	<b>40</b>	<b>30</b>
Budget	<b>25</b>	<b>15</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>60</b></u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - No – 25 students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>30</b>

**Evaluation Team Comments:**

- *Requirements of MV*

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Checked off everything
- \$9,000 being requested in the next Title I set aside- how much was set aside last year? How did you arrive at this #?
- *Identification of need*
  - 25 students identified
  - Need is transportation
  - Do not provide details on community need, data to support need in the school
- *Program description*
  - *Outreach*
    - Website, social media, flyers – adequate
    - Is your outreach just targeted to UHY? How do you meet general MV family needs?
  - *Activities*
    - Transportation
  - *Program evaluation*
    - No quantitative goal or measurement to demonstrate growth and assessment of program
    - In the right direction with qualitative measurements

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	25 points	=	15

**Evaluation Team Comments:**

- *Program budget and narrative*
  - Ask is for \$40,000 a year which is above the threshold (would need to have identified 50 or more MV students)
  - Need more information

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	25	10

**Evaluation Team Comments:**

- Project 1, 2, 3

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- All three projects are about MV identification
- Subcontractors
  - none
- Organizational Chart
  - Need to know structure of how MV programming is overseen and by who
- Litigation
  - yes
- Certification of Insurance
  - Not included

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 20  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>10</b>
Proposed Project	<b>40</b>	<b>27</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>67</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
	<u>e</u>	<u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Less than 50
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
	<u>e</u>	<u>d</u>
Proposed Project	<b>40</b>	<b>27</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Only have \$400 in the Title I set aside – this is a district choice
  - Didn't check all of the boxes for meeting requirements of MV



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Adequate
- *Identification of need*
  - 27 students identified, 11 UHY
  - Recognized the need for Pilot Program
  - Need clarification on section that says Title I homeless set aside funds are used for non homeless students? What does this mean? Could be out of compliance.
- *Program description*
  - *Outreach*
    - Website and flyers – adequate
  - *Activities*
    - support and assist with housing efforts, connection to community partners
    - Demonstrating strong partnerships and advocacy
  - *Program evaluation*
    - Headed in the right direction
    - Good data to track, strong start – need to establish a plan for managing success
    - Identifying students through screener – this is basic MV

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	<b>25 points</b>	=	<b>25</b>

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$20,000 per year to defray cost of a part-time salary for MVL position
  - Clear

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>10</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Project 1, 2, 3
  - Concern of students being able to be identified based on project description – violation of FERPA and will need to be redacted if FOAA is requested
- Subcontractors
  - no
- Organizational Chart
  - Not fully completed
- Litigation
  - yes
- Certification of Insurance
  - Not included

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 40  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>22</b>
Proposed Project	<b>40</b>	<b>38</b>
Budget	<b>25</b>	<b>15</b>
<u>Total Points</u>	<u>100</u>	<u>85</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes – need superintendent signature before contract negotiations
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - yes
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>38</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - \$68,000 dollar set aside for Title I – amazing!
  - All staff receive MV training - great

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- *Identification of need*
  - Includes plenty of data
  - MV community night – exemplar and innovative
- *Program description*
  - *Outreach*
    - newsletter, partnerships, training, dedicated hotline (exemplar!), etc. - outstanding and thorough
    - Authentic youth engagement
    - 70 students identified
  - *Activities*
    - Hotels are not allowable use of funding for MV subgrants
    - Supplemental tutoring, access to laundry, etc.
    - MVL meets weekly with each MV students - great practice
  - *Program evaluation*
    - Needs qualitative evidence to help measure progress
    - Want family and youth input through anonymous survey
    - Strong foundation with room to grow

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A		N/A	x	25 points	=	15

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$212,000 total for three years
  - Asking for more than eligible for based on # of students identified - will be addressed in contract negotiations if awarded
  - Hotels are not an allowable expense

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	25	22

**Evaluation Team Comments:**

- Project 1, 2, 3

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- 3 out of 3 – well done and thorough
- Subcontractors
  - none
- Organizational Chart
  - Need to know who supervises who / more details on how program is overseen
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 67  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>5</b>
Qualifications and Experiences	<b>25</b>	<b>25</b>
Proposed Project	<b>40</b>	<b>27</b>
Budget	<b>25</b>	<b>10</b>
<u>Total Points</u>	<u><b>100</b></u>	<u><b>67</b></u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>5</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - no
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>27</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Even include MV PD to substitute teachers - exemplar practice
- *Identification of need*
  - extended school days, etc.
  - Included Preble Sts data on homelessness trends
  - Proposed project incorrectly provided in this section
- *Program description*
  - *Outreach*
    - Place ads in local paper – outside of the box thinking
    - On the right path for outreach efforts, evaluators have no concerns that this will be enhanced with training and development of the SAU MV Program
    - Concerns of liaison’s capacity to fulfill all required duties and innovative practices
  - *Activities*
    - All boxes checked
    - Have identified more than 30 students this year



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- No mention of youth voice and incorporation
- *Program evaluation*
  - Want to have a spreadsheet of landlords to contact – well intentioned but outside of scope of MV work
  - Room for improvement in this section by laying out clearer measurable goals and establishing baseline data to show growth and need
  - Food pantry expenses have to be only for MV students under the MV Subgrant
  - No numbers – need data to back the work

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	25 points	=	10

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$28,000 – is this for all three years? Need clarity.
  - \$12,000 for emergency assistance related to paying housing expenses and utility bills is not allowable
  - Need more information in the narrative section to understand request

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - 2 relevant projects are not related to allowable uses for this MV Subgrant. The school food pantry fits.
- Subcontractors
  - yes
- Organizational Chart
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- yes
- Organizational Chart
  - yes
- Litigation
  - yes
- Certification of Insurance
  - yes

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Sanford School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>5</b>
Proposed Project	<b>40</b>	<b>32</b>
Budget	<b>25</b>	<b>20</b>
<u>Total Points</u>	<u>100</u>	<u>67</u>

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – 150 MV students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>32</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - Title I Set Aside \$30,000 – impressive!
  - Meet all requirements
- *Identification of need*
  - CNA included
  - 105 to 205 students identified
  - Transportation
  - Attendance
  - Mental Health
- *Program description*
  - *Outreach*
    - Monthly meetings, newsletters – meets basic expectations of MV
    - Currently engaged with 100 providers in York County
  - *Activities*
    - Student Homeless Outreach Coordinator – is this the MV liaison as well? - appreciate the amount of community outreach and attention to needing someone to coordinate and meet these needs
    - Focused approach
  - *Program evaluation*
    - Want clarity on evaluation of elementary aged students

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Would like to have more explanation of goals and clear connection to how success of these goals will be measured. What makes the position successful? How is it measured?

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	25 points	=	20

**Evaluation Team Comments:**

- *Program budget and narrative*
  - Typo on budget line
  - Appreciate commitment to providing staffing to support this program and student population
  - More information on transportation and how this monetary # was selected – what is it based on? What are the rates?

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	<b>25</b>	<b>5</b>

**Evaluation Team Comments:**

- Project 1, 2, 3
  - Being a MVL is not a project – it is a basic requirement for all public schools
  - Other two projects are good examples
- Subcontractors
  - No – what about transportation?
- Organizational Chart
  - Not included
- Litigation
  - Not included
- Certification of Insurance
  - Not included

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** South Portland School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>25</b>
Proposed Project	<b>40</b>	<b>38</b>
Budget	<b>25</b>	<b>25</b>
<u>Total Points</u>	<u>100</u>	<u>98</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – 300+ students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u> <u>e</u>	<u>Points Awarded</u> <u>d</u>
Proposed Project	<b>40</b>	<b>38</b>

**Evaluation Team Comments:**

- *Requirements of MV*
  - All boxes checked
  - Set aside is \$29,000 – strong start

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- No BID process checked – is this correct? If so, please address BID procedure.
- *Identification of need*
  - Clear data communicated – compelling
  - Identifies lack of access to basic needs and culturally responsive mental health services as barriers to address
  - 851 homeless students over the years – are they unique students?
- *Program description*
  - *Outreach*
    - Building points of contact system in place
    - Many partnerships listed but nothing else - how does the SAU work with these partners for outreach and connecting MV students/families to resources?
    - Want more evidence of outreach efforts – need more information
  - *Activities*
    - Social worker position, counseling, coordinator of the Pilot Program – clear
    - STRONG counseling program
  - *Program evaluation*
    - Will the social worker be district wide?
    - Indicators need some tweaking but nothing insurmountable
    - How are you measure “increasing” - a little bit of improvement? A lot? How will this be supported with data?

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$240,000 total for three years
  - One social worker – FT position
  - Please put total down in total box
  - Clear

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

Qualifications and Experience	<b>25</b>	<b>25</b>
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**Evaluation Team Comments:**

- Project 1, 2, 3
  - Great examples of projects - compelling
- Subcontractors
  - n/a
- Organizational Chart
  - yes
- Litigation
  - yes
- Certification of Insurance
  - yes

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Westbrook School Department  
**DATE:** 5/1/24

**SUMMARY PAGE**

**Department Name:** Education  
**Name of RFP Coordinator:** Signe Lynch  
**Names of Evaluators:** Amelia Rukema, Jon Monroe, Jennifer Tarr, Julie Smyth

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
• SAU status	<b>X</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Priority Points	<b>10</b>	<b>10</b>
Qualifications and Experiences	<b>25</b>	<b>23</b>
Proposed Project	<b>40</b>	<b>38</b>
Budget	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>96</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

**Evaluation Team Comments:**

- Cover Page
  - Yes
- Debarment, Performance, and non-collusion certification
  - yes
- MV assurances
  - yes

**EVALUATION OF SECTION I  
Priority Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Priority Points	<b>10</b>	<b>10</b>

**Evaluation Team Comments:**

- More than 50 MV students
  - Yes – 100+ MV students
- First address SEL, safety, wellbeing, mental health
  - yes
- Partners
  - yes

**EVALUATION OF SECTION II  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Proposed Project	<b>40</b>	<b>38</b>

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- *Requirements of MV*
  - Only \$1,500 Title I set aside – this is a district decision to look into
- *Identification of need*
  - 170 MV students this school year – want clarity on why only 90 students are currently experiencing homelessness (how is this tracked in the district)
  - Clear data and identification of other funding services
  - How growth of the program and need in the community has changed the role of the MVL and increased need for a social worker
- *Program description*
  - *Outreach*
    - Great partnerships but no canvassing efforts listed
    - MVL attends the Housing Committee meetings – great!
  - *Activities*
    - Continuation of ongoing efforts
    - No mention of systemic youth voice - please improve and incorporate
    - Thoughtful and reasonable
  - *Program evaluation*
    - Excellent and aligned with activities – well done
    - Want baseline information to show how growth is measured

**EVALUATION OF SECTION III  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
N/A	,	N/A	x	25 points	=	25

**Evaluation Team Comments:**

- *Program budget and narrative*
  - \$178,680 total for three years
  - Comprehensive narrative

**EVALUATION OF SECTION IV  
Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Qualifications and Experience	25	23

**Evaluation Team Comments:**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

- Project 1, 2, 3
  - 3 out of 3 were excellent examples
- Subcontractors
  - n/a
- Organizational Chart
  - Not included
- Litigation
  - yes
- Certification of Insurance
  - yes

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Augusta School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - Augusta Teen Center, Maine General Community Health, and Angelz Behavioral Health Services
- *Requirements of MV*
  - The liaison's 12 years of experience in this role are a benefit to the MV-identified students in the Augusta area. Her collaborations and understanding of the laws are adequate.
- *Identification of need*
  - Data provided shows the need for support.
  - Solid understanding of the importance of meeting basic needs first and foremost
- *Program description*
  - *Outreach*
    - Strong collaborations but would like to know whether or not there is a consistent cadence of meetings
    - Wraparound and consistency for services to students is essential
  - *Activities*
    - 11 activities identified
  - *Program evaluation*
    - Measures are timely and attainable
  - *Program budget and narrative*
    - \$40,000 is a reasonable request; adequate narrative provided
- *Organization's Qualification and Experience*
  - 2 projects to be led by existing staff with strong relationships and experience

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Augusta School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *MV population has been variable with a (strange) downtick in the last year to 66 from over 90 the year before.*
- *Program description*
  - *Outreach*
    - *No Arabic materials other than posters?*
  - *Activities*
    - *Funds are to support wraparound services with a focus on helping teens with unstable living situations and associated personal and emotional needs.*
  - *Program evaluation*
    - *Looking to increases in attendance and graduation*
    - *Increased identifications (!)*
    - *Increased utilization of Teen Center*
    - *Could use more emphasis on intermediate outcomes, like indicators of wellness*
    - *Other measures that could be used towards demonstrating program effectiveness?*
  - *Program budget and narrative*
    - *Largest item is support of the Teen Center, which is supported by funds supporting transportation and services/resources as well as the personnel providing referrals and counseling (social worker stipends)*
    - *Detailed and reasonable*
- *Organization's Qualification and Experience*
  - *The project seeks funds that would be directed to contractors. These are identified along with their qualifications.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Augusta School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Augusta Teen Center, Maine General Community Health, Angelz Behavioral Health*
- *Requirements of MV*
  - *both checked*
  - *Checked all but family outreach materials Multiple languages, best interest determination*
- *Identification of need*
  - *Provided statistics on population; high doubled uped population; noted wrap around services provided by Teen Center and need for continued services; need for transportation*
- *Program description: 80 to 100 students*
  - *Outreach: Mentions the need to make program known across the community and that there is a current robust communication system, but not clear how will do that aside from flyers and posters. Did mention website and points of contact*
    - *Liaisons, social workers, deans and guidance counselors will connect with students and families and provide support (but how and what?)*
  - *Activities: Checked the activities (most checked)*
  - *Program evaluation*
    - *At least 90 students each year; will measure safe and supportive environment using truancy data; reduce graduation barriers – looking at graduation rate; increase attendance at teen center*
    - *Included measure and dates, but it would have been nice to know current baselines and some did not include a expectations such as graduation rates*
  - *Program budget and narrative*
    - *\$40,000 (so if 90 participants around \$444 per person)*
    - *Includes personnel, transportation, materials and supplies (basic needs)*
- *Organization's Qualification and Experience*
  - *Did not really provide three projects but instead highlighted staff experience*
  - *Did note that ASD policy ends in June, but will have new one but cannot get certification at this time*
  -



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Augusta School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners: 3- teen center, maine general, behavioral health*
- *Requirements of MV- Yes – partners like food bank, library, Spurwink, shelter, family violence project, Received brochure for eligible families – we should share this on the website if allowed- nice, Solid answers for each, with additional information if unchecked, all in process*
- *Identification of need*
  - *80-100 students PK-12, majority doubled up, 7 in tents, assisted to get them into housing prior to winter*
  - *ARP HCY successes- phones, contracts*
  - *Concern is Mental Health, recognition of unhealthy relationships in living situations- appreciate the recognition of this*
  - *Wrap around services, continued contract with Augusta Teen Center to support students after hours, positive effect of ARP HCY.*
- *Program description*
  - *Outreach: Website, Flyers, Partnerships- vague, Brochure, No innovation here, or beyond MV general requirements*
  - *Program Description*
    - *Wraparound services*
    - *Flyers updated and reposted (this should happen already)*
    - *Stipends for staff*
    - *Relationship focused*
    - *Youth voice- individual focused, not systems*
    - *Afterschool and summer support*
    - *Supplies to meet basic needs*
  - *Program evaluation*
    - *Beautiful evaluation proposal, comprehensive, whole student focused and based on concrete data points*
  - *Program budget and narrative*
    - *Reasonable and comprehensive. Appreciate recognition of importance of basic needs for “feel good about themselves”*
    - *120,000 over 3 years, 40k per year*
- *Organization’s Qualification and Experience*
  - *2/3 projects listed*
  - *All other certifications met*
  - *Unreadable org charts but not necessary at that level (school)*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Bangor School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Several:* Penobscot Community Health Care; Bangor Housing Authority; Maine Dept of Health & Human Services; Community Health & Counseling Services; Wings; Shaw House; Hope House; Hope for Homeless; Bangor Homeless Shelter; Bangor Parks & Recreation; YMCA; Acadia Hospital; NAMI; Wabanaki; Penquis; Health Equity Alliance, Partners for Peace; Boys & Girls Club; Good Shepherd Food Bank; H.O.M.E Inc.; The Shepherd Godparent Home
- *Requirements of MV*
  - Solid understanding and strong, consistent systems in place to support this work
  - 58K in Title I Set-aside
- *Identification of need*
  - Data provided on numbers involved and the blending and braiding of funds that have occurred historically
- *Program description*
  - *Outreach*
    - Love how students have a voice in their action plan
    - Love reference of case management for each student
  - *Activities*
    - 10 activities identified
  - *Program evaluation*
    - Would like to see this strengthened by including quantitative measures
  - *Program budget and narrative*
    - Requesting \$40K and adequate narrative provided
- *Organization's Qualification and Experience*
  - Referencing previous grants and experience of those involved is impressive
  - Was a more thorough organizational chart needed?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Bangor School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Disproportionately large MV population. 73 last year. About 2.2%.*
  - *Provided the set-aside info.*
- *Program description*
  - *Outreach*
    - *Gives an adequate description of how they provide general outreach and identification.*
  - *Activities*
    - *Very clear about how the funds will be used to address social/emotional needs.*
    - *Case mgmt by social workers. 7.5 FTEs. Providing support for salaries.*
    - *Also budgeting transportation support, though not mentioned under needs assessment.*
  - *Program evaluation*
    - *Utilization tracking.*
    - *Anxiety was mentioned as an emotional need but there is no indication of intent to establish a baseline or measure impact.*
  - *Program budget and narrative*
    - *The budget seems to be to support gaps in the current budget. Difficult to assess how this aligns with their goals without knowing what that gap is but it does seem like a reasonable request given the size of their MV population.*
- *Organization's Qualification and Experience*
  - *Adequate*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Bangor School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None*
- *Requirements of MV*
  - *Filled in checklist (did not check best interest determination policy or best interest determination checklist)*
- *Identification of need*
  - *Noted that CAN was not complete, but did provide data*
- *Program description*
  - *Comprehensive case management – highlighted issue of anxiety*
  - *Outreach*
    - *Website, existing relationships with community establishments, post flyers, form, social workers outreach – how is this working right now?*
  - *Activities*
    - *Checked activities (most checked)*
  - *Program evaluation*
    - *The data used for measures – wish was more quantitative than notes regarding receiving resources.*
    - *No measure getting input from participants or family*
  - *Program budget and narrative*
    - *\$40,000 (salary, supplies (basic needs), and transportation (how will transport? What makes up this number?))*
- *Organization's Qualification and Experience*
  - *Included past grants and noted that met objectives*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Bangor School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Amelia Rukema

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *N/A on partners*
- *Requirements of MV*
  - *Not checked for annual PD on MVA*
  - *Many community partners listed*
  - *Not checked for BID Policy or checklist*
  - *58k in Title I Set aside*
- *Identification of need*
  - *Limited info here – stats yes but not details on Bangor community*
  - *Lacking qualitative analysis. 78 students identified*
  - *Focus on Attendance, SEL*
- *Program description*
  - *Outreach / Activities*
    - *Screener form- yay for mentioning*
    - *Flyers*
    - *Know staff at motels and shelters – innovative practice to highlight*
    - *Website*
    - *Case management from SW 1x/month min – great detail and goal*
    - *Focus on strengths as well – appreciate that*
    - *Address physical, SEL, MH challenges, anxiety, basic needs*
  - *Program evaluation*
    - *1<sup>st</sup> one yes but vague on data measurement*
    - *2<sup>nd</sup> one that's required by MVA already*
  - *Program budget and narrative*
    - *Salaries for SWs*
    - *Basic needs*
    - *Transportation*
    - *40k/ year*
    - *Unclear where the 15k transportation costs are being based from,*
- *Organization's Qualification and Experience*
  - *3 internal MV projects listed*
  - *All other requirements submitted*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Brewer School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partner*
  - Brewer Parks and Recreation
- *Requirements of MV*
  - Fewer than 50 students currently
- *Identification of need*
  - \$5970 in Title IA set-aside; would appear they are utilizing the resources they have had efficiently and effectively
- *Program description* – transportation solutions – love it! Also like the collaboration with the Parks and Rec....will there be other supports available at those times – namely, social emotional supports? Will Parks and Rec staff have the necessary trauma-informed training to support MV students?
  - *Outreach*
    - Solid communication with families is key – this application is in response to the transportation needs that have been experienced
  - *Activities*
    - Identified 6 activities
  - *Program evaluation*
    - Would like to see measures that show the impact of providing transportation and after-school programming – improved attendance? improved agency? Want to reiterate that placing students in Parks and Rec if staff are not trauma-informed could have detrimental consequences....
  - *Program budget and narrative*
    - \$18K for each of the three years - reasonable
- *Organization’s Qualification and Experience*

Misunderstood the ask – listed Amelia as the client...  
How is the Brewer Parks and Rec equipped to support MV students?  
Litigation spelled out clearly

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Brewer School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jon Monroe

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Transportation for growing MV population. Loss of ARP funding.*
- *Program description*
  - *Outreach*
    - *Mostly through individual assessment of identified students/families*
  - *Activities*
    - *Supporting transport and after school attendance*
  - *Program evaluation*
    - *Usage tracking. No specifics with respect to the after school program: e.g. would a survey be appropriate?*
  - *Program budget and narrative*
    - *30k for transport and 24k for after-school programming with Brewer Parks*
- *Organization's Qualification and Experience*
  - *No concerns about transport part. No indication of Brewer Park's preparation for providing service to this population.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Brewer School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *City of Brewer Parks and Recreation Department*
- *Requirements of MV*
  - *Looks like applicant checked most if not all the policies and procedures*
- *Identification of need*
  - *Included CNA – which contained statistics demonstrating need*
- *Program description*
  - *Outreach*
    - *The outreach is centered on communication from liaison with families and internal – wish saw more community outreach*
  - *Activities*
    - *Focused on tutoring, transportation, engagement of unenrolled, enrollment fees, coordination with homeless services*
  - *Program evaluation*
    - *Has two goal/outcomes – says that 2-6 enroll in parks in rec but what is baseline; says will measure access but will access by checking in- would have liked additional information on what that will look like – surveys? One on one?*
  - *Program budget and narrative*
    - *\$54,000 all contracted services and transportation (how transporting) Budget narrative did not provide much additional information*
- *Organization's Qualification and Experience*
  - *Listed previous grants – wish there was information included on success of program or what was learned/accomplished. The information provided was minimal and did not demonstrate experience and expertise aside from them getting grants in past. Additional information in this section would have been beneficial.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Brewer School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *No community partners listed*
- *Requirements of MV*
  - *44 students*
  - *Yes, no concerns*
- *Identification of need*
  - *5k setaside*
  - *Need for transportation*
  - *Afterschool childcare*
  - *In tune with families needs in their community*
- *Program description*
  - *Outreach*
    - *No mention of specific or strategic outreach*
    - *Unclear on how to reach potential learners or potential MV students*
  - *Activities*
    - *Transportation for school, appts*
    - *Brewer Parks and Rec collab*
    - *Afterschool care slots for 2 FT or 4-6 PT MV students*
    - *Clear and concise*
    - *No mention of youth voice*
  - *Program evaluation*
    - *Not specific on numbers for transportation, but yes*
    - *Not measurable evaluation*
    - *Not clear how to measure the quality*
  - *Program budget and narrative*
    - *18k / year or 54,000*
- *Organization's Qualification and Experience*
  - *3 projects listed, all MV DOE, listed Amelia as client*
  - *curious about Brewer Parks and Rec qualifications*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Cape Elizabeth School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners:* None that I can see – very collaborative within the school department but could strengthen or better articulate community collaborations
- *Requirements of MV:* Solid approaches seem to be in place- mostly all of the checkboxes selected
- *Identification of need:* Mentions only receiving \$100 in Title IA – is that because Cape is not Title I qualified, or could they be accessing what is needed there as indicated in this application? No data on how many students have been identified recently – I'm not clear on what the actual need is. Happy that the pilot project has provided relief, and the pilot money is available again next year.
- *Program description* – limited explanation – How will the laundry services be provided to uphold the students' dignity and security? How will transportation costs be defrayed? What will coordination look like? How often and who will lead? Love the idea of incorporating youth voice, but how exactly will that occur?
  - *Outreach:* Use of digital media intended to connect/to educate students and community at large – multiple platforms mentioned, but who or what are the actual organizations, shelters, and programs? Lacking specifics
  - *Activities:* 4 activities selected – transportation costs, engagement with students, school supplies, and emergency assistance (namely, housing)
  - *Program evaluation:* Measuring attendance weekly should provide helpful data, but is the goal to keep students within the limits of chronic absenteeism? Needs explanation for how the measurement will occur and to what end. Shouldn't there be a goal around the laundry aspect or the transportation goals?
  - *Program budget and narrative:* Would like more rationale for the numbers chosen....Is 5K to purchase equipment for the school? How many hotel evenings will the 3K cover? How will the stipend be determined with at least three professionals assigned to these projects? Very limited explanation...
- *Organization's Qualification and Experience-* no concerns other than the org chart confusing me as to how that 1K stipend would be divvied up if each counselor/social worker is overseeing one project?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Cape Elizabeth School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Cite general needs of homeless students*
  - *Provide set-aside info*
  - *Do not identify the number of students to be served or needs of the district with respect to their MV population*
  - *Mention a pilot program and it appears the focus will be on sustaining that program which supports student dignity by providing laundry service and transportation support.*
- *Program description*
  - *Outreach*
    - *Focuses on the general outreach needs of an MV program. Would have been helpful to discuss whether they are also addressing underlying identification needs, needs to address sensitivities within the messaging/media used...*
  - *Activities*
    - *Providing laundry facility access*
    - *Providing general transportation support*
  - *Program evaluation*
    - *Seems reasonable given their goals.*
  - *Program budget and narrative*
    - *Hard to assess the transportation budget without student numbers or an assessment of their situation. Seems high. State that the set-aside met the needs for one student and was \$100. They say local budget covers a gap but do not identify the gap. Requesting 10,000. Otherwise no issues.*
    - *Will need to address the allowability of emergency support funds?*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Cape Elizabeth School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None*
- *Requirements of MV*
  - *Checked most of boxes (collaboration not checked)*
- *Identification of need*
  - *Title I allocation \$100*
  - *Did not include demographic information, which would have been beneficial*
- *Program description*
  - *Outreach*
    - *Digital (website, social media, newsletter, etc)*
    - *Build relationship with community partners ( How?)*
  - *Activities*
    - *4 checked (transportation costs, engagement of unenrolled, school supplies, emergency assistance)*
  - *Program evaluation*
    - *Improve attendance – attendance data (what is baseline and what is goal?)*
    - *Participation – participation in extra-curricular activities (what is baseline and what is goal?)*
  - *Program budget and narrative*
    - *\$20,000*
    - *Stipend, food/clothing, laundry, transportation \*what is it?, emergency assistance*
- *Organization’s Qualification and Experience*
  - *About personnel vs. project or about the different budget lines?*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Cape Elizabeth School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Amelia Rukema

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV*
  - *Only PD is for superintendent, and admin asst?*
  - *Everything else checked off*
- *Identification of need*
  - *Attendance, transportation, basic needs*
  - *Didn't include numbers or demographic info*
  - *Title i setaside is 100\$*
- *Program description*
  - *Outreach*
    - *Website, social media, email newsletters*
    - *Community partners vague*
    - *Good but nothing innovative*
  - *Activities*
    - *Laundry services*
    - *Dignity and security*
    - *Transportation costs*
    - *Youth voice mentioned only to be flexible and convenient but no real details*
  - *Program evaluation*
    - *Attendance and participation in extracurriculars*
    - *Should have clarified the clear connection between the needs and the goals, and nothing quantitative*
    - *Unclear connection between the pieces*
  - *Program budget and narrative*
    - *Stipend, supplies, laundry services, transportation, emergency assistance items (NOT allowable for hotels)*
    - *Need to develop more partnerships to meet the needs*
    - *"We currently only receive 100\$ that is set aside"*
- *Organization's Qualification and Experience*
  - *3 listed projects are Marcia's experience and hopes with this grant. Not previous experiences. Not comprehensive.*
  - *They said they would contract laundry provider but did not list in subcontractor section*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Lewiston School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

**Individual Evaluator Comments:**

- *Partners:* Safe Voices Domestic Violence Shelter, New Beginnings Emergency Shelter, and Hope Haven are listed elsewhere as partners...EverDriven mentioned in evaluation. *Requirements of MV:* No concerns – well-functioning programmatic pieces in place; 3K set-aside in Title IA
- *Identification of need:* Data spelled out clearly – already identifying over 420 students thus far this year. They are making the case for an additional \$20,000 from this process. Clearest presentation of data seen thus far.
- *Program description – (1)* SPOC system is in place already and highly successful; *(2)* transportation costs – would have liked to see the data on this. What exactly has the financial commitment been, and how will this help defray? *(3)* Professional development – fantastic idea!!!!
- *Outreach:* How do you know if your current outreach efforts have been worthwhile? Student voice is heard at the outset of interviews, but is there follow-through and an opportunity to learn from their experiences? How often is the district website accessed? How often does the district team meet, and is that adequate? What does the summer outreach look like? Happy to hear that the regional MV meetings are being attended – how is that information then conveyed to the remaining POCs?
- *Activities:* 6 selected – some of which were clearly spelled out within the explanations (staff understanding, defraying transportation costs); some can be inferred (providing necessary materials and summer programming)
- *Program evaluation:* Connection to EverDriven should be extremely helpful....wouldn't a measurable goal be an amount that could indicate the actual defrayed costs? Having accurate data in PS is important, but the experiences of those students is what matters....attendance? Well-being? I'd like to see a measure related to the students and not just identification. Plan for staff learning – outstanding. Plan for hosting three events – consider including exit slip/feedback in the evaluation
- *Program budget and narrative:* Greatly appreciate the breakdown of how this increased ask amounts to \$200 per student. Narrative is clear to understand, although I would like more detail in the transportation realm
- *Organization's Qualification and Experience:* The three projects listed – Soles4Souls, SND, and Summer Outreach – are all impressive and speak to the collaborative nature and willingness to meet students' needs in LPS. Well done!
  - The org. Chart references the three projects that already exist – not the new proposal? However, I have no concerns that LPS does not have the infrastructure to do this work.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Lewiston School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Very compelling description of how large and growing the MV population has been over the past years. Also a population of diverse backgrounds and needs.*
- *Program description*
  - *Outreach*
    - *In addition to typical channels, they are also emphasizing the role of PD and staying active during the summer.*
  - *Activities*
    - *The funds are sought to continue the existing MV program which is supported by past sub-grants. The program description is detailed and shows that they are providing a network of supports and are making substantial efforts to identify homeless youth through the POC system.*
  - *Program evaluation*
    - *Focused on transportation, service access, and identification.*
      - *Seeking utilization measures for transport and PD (indirect measure)*
      - *Not really addressing student outcomes, such as attendance.*
  - *Program budget and narrative*
    - *Exceptionally detailed. Reasonable request given scope of challenge.*
- *Organization's Qualification and Experience*
  - *Complete*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Lewiston School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None*
- *Requirements of MV*
  - *Looks like all or most are checked*
- *Identification of need*
  - *Provided data to support need – significant numbers*
- *Program description*
  - *Outreach*
    - *Annual notice of duties*
    - *Public notice put in places eligible families would be*
    - *Liaison attend meetings which includes speakers from relevant groups*
    - *Work with community*
    - *8 week summer outreach*
    - *Website*
    - *Significant and thought-out outreach plan*
  - *Activities*
    - *Focus on staff knowledge, referral health services, transportation, engagement of unenrolled, instruction, supplies*
  - *Program evaluation*
    - *4 metrics*
    - *Wish included baselines and measurable goal instead of just “increase” or “build”*
  - *Program budget and narrative*
    - *\$240,000 (large request but demonstrate large population need)*
    - *Salaries, basic needs, transportation (how?), PD*
- *Organization’s Qualification and Experience*
  - *Provided projects and included information on what was done*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Lewiston School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV: PD is “Only building leaders and teachers”, SND New Beginnings strong partners, Only 3k title i set aside*
- *Identification of need: 23% population in poverty, 77% students FRL, 258 students 21-22 SY = 5% total pop, 322 students 22-23 SY = 6% total pop, 426 students 23-24 so far, “Lewiston provides support to numerous students from other districts who utilize local shelter services without enrolling in LPS schools. Considering this, we request additional 20k annuals to reflect the true extent of our student services”. Data and need are laid out clearly*
- *Program description - Outreach*
  - *Annual notice of duties of district liaison for students that are homeless*
  - *8 weeks of summer outreach – innovative!*
  - *Website*
  - *Partnerships*
  - *Regional MV meetings*
  - *School Point of Contacts*
- *Activities*
  - *POC Project, with student interviews & stud vice*
  - *Defray trans costs, no data provided*
  - *PD Project – deepening staff comprehension of needs and rights. Participate in local and national conferences.*
- *Program evaluation*
  - *Ever driven partnership*
  - *Increase ID by 10%*
  - *All staff will complete new staff training*
  - *LPS will host 3 or more community agency presentations during each school year*
- *Program budget and narrative*
  - *240,000 over 3 years, 80k per year*
- *Organization’s Qualification and Experience*
  - *Good partnership with soles for souls*
  - *3 listed*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Lisbon School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners:* AmeriCorps Public Health Volunteers through Goodwill NNE
- *Requirements of MV*
  - Solid supports in place; I especially like how the school counselor visits every student advocacy group (could/should that include all extracurricular activities, too?) to educate on student rights. What if new students transfer in after the fall? Is there a plan in place to make sure they are aware of the information that is shared each fall?
  - I love the “Handle with Care” notation....has this helped strengthen communication and support?
  - \$2300 in Title IA setaside; additional 10K in Family Engagement, but that must cover all not just MV?
- *Identification of need:* Increase from 8 students in ‘20-’21 to 30 this current school year; greatly appreciate the transparent breakdown of funding and use of that funding – would like to see the transportation costs as clearly
- *Program description* – Love this idea of partnering with AmeriCorps!!!!
  - *Outreach:* Are “advocacy groups” Lisbon’s name for Advisory Teams? I was thinking initially these groups were after-school clubs, but this explanation speaks more to advisories that meet regularly with the same teacher. The institutional knowledge and experience of the Curriculum Director is so instrumental and beneficial – great collaborations and systems are in place.
  - *Activities:* 11 activities selected
  - *Program evaluation:* Needs some revision to show measurable impact (think SMARTIE goals)
  - *Program budget and narrative:* Excellent explanation of transportation and volunteer costs; would like to see more concrete examples for the programming – what are you basing that on? My note - \$20,000 per year for approx 30 students = just under \$700 per student
- *Organization’s Qualification and Experience*
  - This section was looking for three current or previous programs....Julie Nichols referenced existing project work throughout the application – I have no concerns that this wasn’t exactly what was sought.
  - Organizational chart will be very helpful for the volunteers – clearly defined roles – well done

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Lisbon School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jon Monroe

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Americorps*
- *Requirements of MV*
  -
- *Identification of need*
  - *Recent increase from 8 to 30 MV students with associated SEL/mental health needs.*
  - *Placing a strain on services and transportation costs*
  - *Additional sources of funding already tied up in present case load*
- *Program description*
  - *Outreach*
    - *Communication with volunteers, counselors and advocacy groups*
    - *Individual outreach to identified students and families*
  - *Activities*
    - *Partnering with Americorps to provide tutoring and support services. 2 volunteers. One to focus on middle the other on high school.*
  - *Program evaluation*
    - *Mostly logging usage. Transportation monitored via cost review.*
    - *No information targeting identification of service gaps or quality.*
  - *Program budget and narrative*
    - *Budget is reasonable*
    - *COnttracted services expense is a match covering the volunteers*
- *Organization's Qualification and Experience*
  - 
  - *Partners appear to have background suitable for their work but their PD needs should be addressed.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Lisbon School Department

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

*Note: superintendent did not sign application*

- *Partners*
  - *Says none but “our application includes a partnership with Americorps Public Health Volunteers through Goodwill NNE.” Lists Goodwill NNE in subcontract or section*
- *Requirements of MV*
  - *Appears to have checked all*
- *Identification of need*
  - *Recent increase, mental health, SEL*
- *Program description*
  - *Outreach*
    - *Presentation during school committees, outreach by liaisons and americorps volunteers, advocacy group visits, internal meetings, checkins, parent teacher conferences, robocalls*
  - *Activities*
    - *Most checked*
  - *Program evaluation*
    - *Listed 4 goals*
    - *Wish included baselines and measurable outcomes*
  - *Program budget and narrative*
    - *\$60,000 -most is cash match with americorps and transportation*
- *Organization’s Qualification and Experience*
  - *Provides description of staff experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Lisbon School Department  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV: Love this! Guidance visits each advocacy group in the fall to explain what McKinney Vento is and ways that students can help each other if they are concerned for themselves or a friend. Additionally, a number of times a year and especially before vacation and summer, a reminder is sent to all families in email and phone calls that if they know someone or are themselves struggling with housing insecurities they can reach out to the district MV Liaison for confidential support. - innovative. Private plans put into place to secure washing of clothing and delivered to place of residence – wow! How? “Handle with Care” emails for confidential matters. Title i set aside is 2300. Family Engagement budget 10k*
- *Identification of need: Increase from 8 students to 30, families placing students with others due to abuse, fires, drug/alcohol, MH. Need for MH support and SEL. Recognize worry, tired, emotional, need to build strength and capacity in Maslov’s needs. Comprehensive along with explanation of funding sources and their uses*
- *Program description*
  - *Outreach: Presentations at school committee meetings, fall open house events, school counselors, each advocacy group, daily announcement, parent teacher conferences, PTO newsletters and events, robo calls and emails. Many innovative practices and outside the box thinking*
  - *Activities: Partnership with AmeriCorps PH volunteer program, specifically at MS and HS, and then transportation needs, Student voice “isn’t in existence” but this project would help, This project could amplify student voice*
  - *Program evaluation: Weekly check ins for MV students, Enrolled in summer programs, Referred for MH and physical health needs, Transportation, school supplies expenses, Not very quantifiable*
  - *Program budget and narrative: Americorps volunteers, Transportation, Summer program enrollment, Clear*
- *Organization’s Qualification and Experience*
  - *3 listed, all about one staff exp not project-focused*
  - *Certificate of Insurance NA?*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Maine Connections Academy  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - None listed
- *Requirements of MV*
  - No concerns; \$300 in title IA setaside; \$1000 in pilot funding
- *Identification of need*
  - 13 students identified this school year based on increased staff training
- *Program description*
  - *Outreach*
    - Outreach must be difficult for an online institution when students can be in every corner of our state....increasing their website presence seems achievable and worthwhile. Connecting families to safe havens across the state also seems achievable and worthwhile
  - *Activities*
    - 13 of the activities checked
  - *Program evaluation*
    - What is the measurable data to be tracked? What's ST and YOQ?  
This part needs some revision.
  - *Program budget and narrative*
    - \$20,000 for approx. 13 students - \$1500 per student spending
    - Would like more information on where students access the virtual school – if in-person events are part of the experience, does that mean that all students are within appropriate distances? What specific data from this year is driving this request?
- *Organization's Qualification and Experience*
  - Applicant provided three specific cases from this year that were handled – concerned that these are identifiable...

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Maine Connections Academy  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None identified*
- *Requirements of MV*
  - *Some blank items, consistent with remote learning environment*
- *Identification of need*
  - *MCA is a remote school and so lacks opportunities to identify MV students that would be typical of other schools. Currently, school social worker has been helping staff to identify signs of homelessness*
  - *Have identified 13 students. No indication about the extent of change this represents.*
  - *Needs include providing emergency services, basic needs, and transportation*
- *Program description*
  - *Outreach*
    - *Keeping the counseling website up to date with information about services, rights, housing...*
  - *Activities*
    - *Seems to indicate intention is to fund existing activities such as providing coats, food, emergency shelter and utilities help and transportation*
  - *Program evaluation*
    - *Goals are specific, relevant and measurable*
  - *Program budget and narrative*
    - *Budget is 20k, half of which is for housing and utilities relief. A small amount is available for stipending MV. Transport budget seems small.*
    - *Stipend covers the cost of continuing the services of the current MV coordinator. Not sure why they're not budgeting to expand, especially on referral and internal PD capabilities.*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Maine Connections Academy  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Checked some – maybe around half*
- *Identification of need*
  - *Only data point is that identified 13 eligible students this school year; noted difficulties as being a remote school*
- *Program description*
  - *Outreach*
    - *Use of website; looking to make connections with other MV liaisons – interesting idea of a shared preferred hotels (cost of hotels not allowed however)*
  - *Activities*
    - *Most checked*
  - *Program evaluation*
    - *Has four goals listed but not sure of baseline or what level trying to reach. That type of additional information would have provided more insight into the listed goals.*
  - *Program budget and narrative*
    - *Still some redlines in budget*
    - *\$20,000 (per school year) salaries, technology (given remote school this is important), transportation (in-person events, testing) hotels (not allowed)*
- *Organization's Qualification and Experience*
  - *Listed three cases – concerned that It may be identifiable.*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Maine Connections Academy  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Some unchecked but makes sense for a virtual school*
- *Identification of need*
  - *13 students identified – what regions?*
  - *Basic needs*
  - *Impacts attendance and participation*
  - *\$300 setaside*
  - *No data on student needs, historical data, or demographics*
- *Program description*
  - *Outreach: Website*
  - *Activities: Provide coats, Utility bills – not allowable, Hotel- not allowable, No systemic student voice opportunity*
  - *Program evaluation*
    - *Improve school participation – yes*
    - *Improve living conditions – no*
    - *Provide resources for students and caretakers – no*
    - *Complete continuous check-ins on MH*
    - *No quantifiable data*
    - *Unclear abbreviations ST or YOQ?*
  - *Program budget and narrative*
    - *Stipend*
    - *School supplies*
    - *Basic needs*
    - *Technology expenses*
    - *Transportation to in person events*
    - *Emergency hotel/motel stays – not allowable*
    - *Redline in application?*
- *Organization's Qualification and Experience*
  - *3 examples are students - Problematic and displays a lack of understanding and adherence to FERPA, MVA confidentiality requirements*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 27  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - None listed
- *Requirements of MV*
  - Explanation of “confidentiality, strengths-based approaches, collaboration, and education” - outstanding!
  - Only requests \$100 through set-aside?
- *Identification of need*
  - 14 students; solid explanation of what has been done, what has been learned, and what gaps can be filled – well done
- *Program description* - Anticipating 80 over the next three years; that would mean an increase from the 14 this year to between 25 and 30 each year – significant increase – what is that based on? I like the focus on PD for the liaisons.
  - *Outreach*
    - What are the specific agencies and programs? Would like to see more information here.
  - *Activities*
    - 13 activities identified
  - *Program evaluation*
    - Wow! Very well done!
  - *Program budget and narrative*
    - \$20K for 14 students = \$1428 per student; \$60K over the course of 3 years for 80 students - \$750.
    - Thoughtful preparation but would like more specifics on how the totals for supplies and programming were arrived at...
- *Organization’s Qualification and Experience*
  - Provided concrete examples of existing partnerships that supported students throughout the year

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 27  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV*
- *Identification of need*
  - *14 students – population of 80 (3yr count) mentioned further on in the project goals*
  - *Absenteeism a concern*
  - *Access to school programs/services*
  - *Academic support*
  - *Also health, family engagement. With the exception of absenteeism all are non-specific about scope of the need: general concerns addressed by all MV programs*
- *Program description*
  - *Outreach*
    - *Mentions outreach to community partners but does not identify any targets.*
  - *Activities*
    - *Continue to support 2 social workers serving as liaisons*
    - *PD for staff*
    - *Acquire material supports relating to health, hygiene, academics...*
    - *In general, the narrative tends to be non-specific, stating general intentions, such as collaboration, without any specific targets or goals in mind.*
  - *Program evaluation*
    - *A mixture of general population monitoring measures and some specific to measuring change in behavior, such as increasing utilization of services, decreasing absences, and increasing identifications. This section is thorough.*
  - *Program budget and narrative*
    - *Budget is consistent with the goal of supporting the full MV program. The stipends for the liaisons seem to fall short of guaranteeing the kind of focus needed over a broad range of responsibilities.*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 27  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners: None Listed*
- *Priority Points: No to impact more than 50, Yes to social emotional*
- *Requirements of MV*
  - *Most checked*
  - *Included lengthy response to isolation question – found this helpful and insightful*
- *Identification of need*
  - *Mentioned the CNA, but was not included*
  - *Noted 14 identified students*
  - *Interesting comment about sports*
  - *Noted that have not conducted regular reviews to assess support and interventions*
  - *Noted specific issues and related to how they measured current levels to meet needs*
- *Program description*
  - *Outreach: Direct meetings with community entities and include written information; distribution of written materials (brochures, flyers); focus on key stakeholders; Good focus on fostering relationships*
  - *Activities*
    - *Most all checked*
  - *Program evaluation*
    - *Many goals listed*
    - *Explained how will measure and track*
    - *Tie backs to identification of need*
    - *Included some measurable data*
    - *Wish included baselines*
  - *Program budget and narrative*
    - *\$60,000*
    - *Details about budget particularly regarding what staff will be doing*
    - *Professional development*
    - *Basic needs*
- *Organization's Qualification and Experience*
  - *Provided information pertaining to staff and projects lead – demonstrated the experience and capability to run program detailed in application*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 27  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV*
  - *Provided to all staff*
  - *ACAP, Hope and Justice Project*
  - *\$100 in setaside*
  - *Very comprehensive answer on segregation*
- *Identification of need*
  - *Attendance, participation, 14 students*
  - *Academic success*
  - *Health and wellbeing*
  - *Counseling*
  - *Family engagement*
  - *Preschool and head start – early ed mention appreciated*
- *Program description*
  - *Outreach: Meetings, Brochures, Nothing unique or innovative*
  - *Activities*
    - *Ed materials, school supplies, hygiene products, clothing, transportation*
    - *Incorporating youth voice – yes, solid response*
  - *Program evaluation*
    - *20% increase in identified students*
    - *Services for all MV students*
    - *Improved aca outcomes*
    - *Extracurriculars – I like this unique and whole student focus*
    - *Increase attendance 10%*
    - *PD for staff thru conferences*
  - *Program budget and narrative*
    - *Stipends*
    - *Supplies*
    - *Contract – with who?*
    - *Other – travel and conferences*
    - *Significant budget request for # of students*
- *Organization's Qualification and Experience*
  - *Outstanding examples, above and beyond*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 60  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - DHHS; York County Community Action; YMCA Sanford; Sanford Housing Authority
- *Requirements of MV*
  - 2K for titleIA setaside
- *Identification of need*
  - Focus on school of origin – numbers not clear but fewer than 50 students
- *Program description*
  - *Outreach*
    - Have to acknowledge how this district deals with two state agencies – cannot be easy; 40-48 students; understanding of student voice, flexibility, and the need for transportation services
  - *Activities*
    - Solid focus on transportation
  - *Program evaluation*
    - BID should probably be more of a focus – what if SOO is not the best fit (rare but potential)....could/should student voice be measured?
  - *Program budget and narrative*
    - Very well done – currently showing expenditures of \$22,283.40, so the \$20,000 requested is focused and much needed
- *Organization's Qualification and Experience*
  - No concerns but limited information provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 60  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *DHHS, housing authority*
- *Requirements of MV*
  - *ok*
- *Identification of need*
  - *Transportation to and from school. Greatest challenge is regular attendance*
  - *40-48 students from a variety of districts including out of state*
  - *Liaison active in canvassing student and family voice*
  -
- *Program description*
  - *Outreach*
    - *Regular communication with families and students*
  - *Activities*
    - *Transportation. Buses and van.*
  - *Program evaluation*
    - *Usage and destinations will be tracked*
  - *Program budget and narrative*
    - *Budget is for transport. Requesting 20k as against a current budget of 22k. Indicate that intention is to dedicate this budget to serving transport needs of homeless.*
- *Organization's Qualification and Experience*
  -

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 60  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

*Note: signed by assistant superintendent*

- *Partners*
  - *None listed (later listed some)*
- *Requirements of MV*
  - *Checked all*
- *Identification of need*
  - *Only noted need for transportation, attendance, educational stability – did not provide data to support*
- *Program description*
  - *Outreach*
    - *Noted liaison and assistant’s outreach to families- email, in person, phone*
    - *Works with local partners – but did not provide information on who, frequency, or how*
  - *Activities*
    - *Only transportation cost*
  - *Program evaluation*
    - *One metric to provide transportation up to 50 students – not clear what current baseline is, is the totality of the population?*
  - *Program budget and narrative*
    - *20,000 for transportation – mileage and cost share with other districts*
    - *48 students, current amount \$22,283*
    - *This funding would provide supplemental transportation specifically for MV (what happens when this funding ends?)*
- *Organization’s Qualification and Experience*
  - *Did not provide the requested information. Provided further explanation for program request*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 60  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  - *Yes*
  - *2000 setaside*
  -
- *Identification of need*
  - *Transportation*
  - *Educational stability*
  - *Attendance*
  - *MH and medical health services*
  - *Short description, no numbers or data, no demographics*
- *Program description*
  - *Outreach*
    - *No mention of how to find new families*
  - *Activities*
    - *Transportation, current numbers 40-48*
    - *No mention of systemic incorporation of youth voice*
    - *TRANSPORTATION ONLY*
  - *Program evaluation*
    - *# of students impacted by transportation, attendance records*
    - *No mention of Best Interest Determination*
    - *Minimal*
    - *No goal for attendance*
  - *Program budget and narrative*
    - *20k transportation*
    - *Clear that they have already spent 22k*
- *Organization's Qualification and Experience*
  - *1/3 completed*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 75  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - RSU #1; Midcoast Youth Center; Bath YMCA; Midcoast Maine Community Action
- *Requirements of MV*
  - More than 50 students will be impacted
  - Skipped isolation/stigmatized section????
  - Only \$100 in Title IA setaside?
- *Identification of need*
  - Noted larger state data as well as clearly showing they served 73 youth last year with 54 being identified as MV – no data for this year thus far?
- *Program description* – this grant would continue an established program – Merrymeeting Support Collaborative for Youth Experiencing Homelessness
  - *Outreach*
    - Strong connection with Midcoast Youth Center instrumental in supporting students/youth
    - Strong blending and braiding of funding and supports – curious if the SBHC at RSU 1 will lead to a similar support at 75
  - *Activities*
    - All boxes checked – testament to their experience, the positions they've hired and supported for the betterment of this vulnerable population
  - *Program evaluation*
    - Reasonable and appropriate measures – are specific percentages needed?
  - *Program budget and narrative*
    - \$120,000 over the course of three years – seems reasonable given all involved – the 9K “wobble room” for increased costs makes sense
- *Organization's Qualification and Experience*
  - No concerns despite only one program referenced
  - Litigation?
  - Certificate of Insurance?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 75  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *RSU 1*
  - *MidCoast Youth Center*
- *Requirements of MV*
- *Identification of need*
  - *Working with over 50 MV youth*
  - *Their need is for funds to support the outreach/coordinative position that makes the Merrymeeting Youth Center function as a collaborative service enterprise.*
  - *Also need additional funds to help support the full spectrum of services offered and to do the work necessary to expand to meet healthcare needs.*
- *Program description*
  - *Outreach*
    - *Community Navigator available to help bridge between schools and referring organizations*
    - *Mix of online and public information in school facilities and other locations*
  - *Activities*
    - *Funds sought are for provision of instructional and non-instructional supplies/services (e.g. haircuts) but mostly for basic program expenses such as the coordinator's salary (80+), case management tools, PD, transportation.*
  - *Program evaluation*
  - *Goals and measures are divided between student outcome measures and tracking the processes such as referrals and check-ins that would indicate that the program is operating/contributing as intended.*
- *Program budget and narrative*
  - *120k, mostly for salary of the coordinator who is identified as a subcontractor with extensive experience*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 75  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

*Note: not signed by superintendent*

- *Partners*
  - *RSU 1*
  - *Midcoast Youth Center*
- *Requirements of MV*
  - *Said yes to both priority points*
  - *Most checked*
- *Identification of need*
  - *Provided information on their process and some national statistics*
  - *Included a few statistics of district numbers*
  - *Would have liked to have seen data points to support the needs the program is to support*
- *Program description*
  - *Outreach*
    - *Begins with referral, website*
    - *Community navigator -interesting position*
    - *Poster in strategic locations*
    - *Noted that they receive referrals through the region (evidence of communications and trust in program)*
    - *Had both SAU partners outreach listed*
  - *Activities*
    - *All checked*
  - *Program evaluation*
    - *4 goals listed*
    - *Wish provide baseline as not clear if this will be growth or maintenance*
    - *Good measures if data driven*
  - *Program budget and narrative*
    - *\$120,000*
    - *Most in salaries (is there a sustainability plan?)*
- *Organization's Qualification and Experience*
  - *Provided a little information about partnership and that have received grants*
  - *Would have liked to have seen information about what has done with grants and how it has been successful*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** MSAD 75  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners: RSU 1, MYC*
- *Requirements of MV: Bath YMCA, MMCAP, we also post flyers in fast food restrooms and convenience stores. Outreach coord meets with student within 24 hours of identification – amazing! Innovative! Setaside 100\$*
- *Identification of need: Services begin within 24 hours and continue well beyond high school graduation – not on time funded by this grant? Only MV students are not yet graduated (eligible for public education in this state). Basic needs. Statewide stats from Preble St and Annual Homelessness Assessment Report. 73 students served, but only 53 identified as MV? Curious about this discrepancy, need more info. Is this for both MSAD 75 and RSU 1? Unclear*
- *Program description*
  - *Outreach: Website, Referrals, Posters, Collab with medical providers- appreciate this collab! SBHC*
  - *Activities*
    - *Continued Merrymeeting Support Collaborative for Youth Experiencing Homelessness*
    - *Stabilizing life, food, medical, MH, school supplies, clothing, shelter*
    - *MaineCare, food benefits, employment, college*
    - *All the youth we serve have everything they need to thrive = goal*
    - *Appreciate the mention of diversity and specific student populations*
    - *No info on student voice*
  - *Program evaluation: Attendance, Retention, Guidance referrals, Weekly check-ins with Donna, No specific numbers, not quantitative , Related to the need*
  - *Program budget and narrative*
    - *Salary and benefits. School supplies and non instructional supplies*
    - *Software = 6k? Need more info. Transportation. PD. 40k/year*
- *Organization's Qualification and Experience*
  - *1/3 projects listed, missing 2*
  - *MYC subcontractor*
  - *Missing certificate, org chart, litigation*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 04  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - Mention of strong partnerships around transportation, food, and supplies
  - Bill Gordon's Transportation
- *Requirements of MV*
  - Solid responses
  - Fewer than 50
  - 1K in Title IA setaside
- *Identification of need*
  - Strong teaming structures in place
  - Data shared on 66% needing out-of-district transportation for FY24
- *Program description - Assuming the transportation providers are trained and supported appropriately?*
  - *Outreach*
    - Multifaceted and thorough
  - *Activities*
    - Clear focus on transportation and improved coordination
  - *Program evaluation*
    - Would like to see the BID incorporated into the evaluation
  - *Program budget and narrative*
    - Clear focus – well done
- *Organization's Qualification and Experience*
  - Exceptional job on this part – detailed and tells the story of the needs that have been presented and how this liaison has worked to address
  - As mentioned, I wish every community had a Bill Gordon's Transportation and am assuming the organization is well-versed in trauma-informed approaches and MV
  - Org. Chart adequately explains the supports in place

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 04  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Bill Gordon's Transportation. Service crosses district boundaries so coordination is an important component.*
- *Requirements of MV*
  -
- *Identification of need*
  - *CNA identified transport as the largest barrier for MV students.*
  - *Title 1 funding is adequate but many students attend in other districts for various reasons, including receiving specialized services. This tends to inflate the transportation needs.*
  - *66% needed bus services beyond in-district services.*
- *Program description*
  - *Outreach*
    - *Program info is available on the website, on posters and info centers in facilities, in registration packets, and in discussions occurring during student support team meetings.*
  - *Activities*
    - *Transportation*
  - *Program evaluation*
    - *Goal is 100% utilization and will be usage-tracked annually. They may need to consider surveying to identify the population that wants to utilize the service, especially if "comprehensive support" is intended to include transportation for after-school programming.*
  - *Program budget and narrative*
    - *Requesting 20k. Seems reasonable but there is no justification given.*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 04  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

*Note: not signed by Superintendent*

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Check social emotional needs priority*
  - *All checked – provided information regarding how not isolated – beneficial information*
- *Identification of need*
  - *Identified barriers when doing CNA (not included) Transportation being the big one*
  - *Provided statistic on transportation outside district bussing*
- *Program description*
  - *Outreach*
    - *Use of website, posters and informational centers, includes information in every registration packet*
    - *student support teams*
    - *Outreach is multifaceted*
  - *Activities*
    - *Transportation and improving coordination*
  - *Program evaluation*
    - *Only metric 100% transportation provided – this is good goal but would have liked to have known what current is*
  - *Program budget and narrative*
    - *\$20,000 all in transportation – use of subcontractor*
- *Organization’s Qualification and Experience*
  - *Provided information on previous grants – spoke in future tense, not sure result*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 04  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners- none*
- *Requirements of MV*
  - *What about training for more staff?*
  - *Partners include food bank, community cares*
  - *Screener yay!*
  - *Fresh fruit and veggies*
  - *Backpack program*
  - *Setaside \$1000*
- *Identification of need*
  - *Transportation – provided data point on 66% MV students required out of district transportation*
  - *Counseling*
  - *Extracurricular*
  - *Regular ed programming*
  - *Decrease chronic absenteeism*
  - *Not much quantitative data shared, nothing*
- *Program description*
  - *Activities*
    - *Bill Gordon's transportation*
    - *No systemic youth voice mentioned*
    - *TRANSPORTATION ONLY*
  - *Outreach: Website, Partnerships, Posters, Registration packet, nothing innovative*
  - *Program evaluation: 100% of MV students have transportation. No mention of BID. This is bare minimum MV compliance*
  - *Program budget and narrative*
    - *20k for transportation*
    - *No details on how they came to that number, how many students they have*
- *Organization's Qualification and Experience*
  - *PSH*
  - *ARP HCY I and II*
  - *ML and EH*
  - *ESSA Title I*
  - *Subcontractor bill gordon*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 10

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

Assuming the missed signatures on pages 2 and 3 were inadvertent?

- *Partners:* River Valley Healthy Community Coalition; Oxford County Mental Health Services; Rumford Group Homes; General Assistance; SRO
- *Requirements of MV*
  - Current numbers are at 50; appreciate the acknowledgement of the younger siblings not yet school age
  - Love the inclusion of the Youth Action Board in their district work
  - So important to educate our support staff – secretaries, for example – well done
  - “*Super snack*” - love that!
  - \$8,096.99 in Title IA set-aside
  - Policy referenced on dispute resolution
- *Identification of need*
  - Acknowledges how quickly the set-aside was used and how the district is accessing all supports possible for this vulnerable population
  - Curious about the roll-out of the screener (2 out of 6 schools) vs. all
- *Program description -*
  - *Outreach*
    - Who facilitates the monthly meeting? Assume that has been helpful....
  - *Activities*
    - Thoughtful selection of the four checked areas – grounded in strong knowledge of programming and needs – well done
  - *Program evaluation*
    - Needs revision – not measurable
  - *Program budget and narrative*
    - Asking for full amount for 50+ students – assume this is a rural area, which exacerbates transportation costs?
    - Would have liked to have seen more concrete data to these numbers
- *Organization’s Qualification and Experience*
  - Confusion on this part – personnel involved all do show commitment and knowledge of programming and MV essentials
  - Org chart lacks positions but those positions are articulated throughout the application

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 10  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *States that their set-aside has gone mostly to transport and that it is generally exhausted early in the year. Many students living out of district.*
  - *Seeing increase in identifications, partly due to use of universal screener.*
- *Program description*
  - *Outreach*
    - *Basic outline of staff education and online outreach.*
  - *Activities*
    - *Transportation*
    - *Staff and community ed*
  - *Program evaluation*
    - *Seems disconnected from the purpose of the funds. Seeking transport money to increase attendance, academic outcomes and overall well-being. Not addressing these outcomes. Mostly focusing on measuring participation in staff/family/student MV education activities*
  - *Program budget and narrative*
    - *Not providing detailed information about transportation costs or about the cost devoted to contractors.*
- *Organization's Qualification and Experience*
  - *Does not name contractors for transport or discuss the contracting process*
  -

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 10  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *No agencies listed at top*
- *Requirements of MV*
  - *Both priority points checked*
  - *All checked by best interest determination*
- *Identification of need*
  - *Noted amount of funding used*
  - *Mentioned increase in identification, but did not provide data*
  - *Statistics or data would have been beneficial*
- *Program description*
  - *Outreach*
    - *Monthly meetings with local agencies – shows cooperation and communication with community*
  - *Activities*
    - *Staff understanding, transportation, parents/guardians, extraordinary/emergency*
  - *Program evaluation*
    - *Has two metrics with identification of how will measure – but no baseline or measurable objective*
  - *Program budget and narrative*
    - *\$40,000 per year/ \$120,000 total*
    - *Transportation (reimburse family, outside invoices)*
    - *Support staff, students, families (what does this include?)*
- *Organization's Qualification and Experience*
  - *Provided some information on staff, but was not project specific*
  - *It would have been beneficial to have information on previous grants or similar projects that staff has handled and how it went*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 10  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *River valley healthy community coalition*
  - *Oxford county MH services*
  - *Rumford group homes*
  - *General assistance*
  - *SRO*
- *Requirements of MV*
  - *Included YAB in social responsibility day*
  - *No BID policy*
  - *Solid list of partners*
  - *8k in setaside*
- *Identification of need*
  - *MV screener yay! Only in 2/6 schools?*
  - *Transportation impacts attendance, academic success, overall wellbeing*
- *Program description*
  - *Outreach*
    - *Monthly meeting of community providers*
    - *School website*
    - *Education to staff 1x per year*
    - *Open houses, parents nights*
  - *Activities*
    - *Educating staff annually on MV*
    - *Transportation*
  - *Program evaluation*
    - *Transportation*
    - *Educate families on MV*
  - *Program budget and narrative*
    - *Unclear what 5k/year is going towards under educating staff, students, and families?*
- *Organization's Qualification and Experience*
  - *Food pantry*
  - *Clothing closet*
  - *3/3 , one is implementing the screener form*
  - *No org chart*
  - *Certificate yes*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 16  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - Backpack Program; Vineyard Church
- *Requirements of MV*
  - Solid; 9K being requested in FY25 Title IA? Is that an increase over FY24? How was that determined?
  - Fewer than 50 students indicated
- *Identification of need*
  - 25 students....transportation needs identified
  - Increase in shelter stays identified
- *Program description* – articulation of transportation needs – would have liked to see the data behind “significant strain” comment
  - *Outreach*
    - Adequate explanation
  - *Activities*
    - Clear focus on the transportation needs
  - *Program evaluation*
    - Three-pronged approach impressive – attendance, academic gains, and qualitative response – well done (Are specific percentages needed?)
  - *Program budget and narrative*
    - Is this 40K for three years at 120k? This would be \$1600 per student....is that appropriate?
- *Organization’s Qualification and Experience*
  - Three projects identified focus on experiences and steps taken
  - Would like to see that the bus and van drivers receive trauma-informed training and MV training....
  - Org chart minimally explained
  - No certification of insurance provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 16  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Some listed in reqs section under outreach*
- *Requirements of MV*
  -
- *Identification of need*
  - *Approx. 25 students, most at HS level. HS students are mostly unaccompanied.*
  - *Transportation*
- *Program description*
  - *Outreach*
    - *Online and printed media (brochure, poster...). Not specific to the unaccompanied population.*
  - *Activities*
    - *Focus is on transportation.*
  - *Program evaluation*
    - *Most relevant indicator is attendance. They should consider finding ways to determine if they are meeting all the relevant transportation –related needs.*
  - *Program budget and narrative*
    - *40k for transport*
    - *Does not indicate how this budget was determined.*
- *Organization’s Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 16

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Social and emotional needs priority checked*
  - *All checked and included information on isolation avoidance*
- *Identification of need*
  - *On avg 25 identified a year, made not that majority are unaccompanied youth and increased shelter stays*
  - *Described some of its processes*
  - *Noted transportation barrier*
  - *Data would have been beneficial to give more clarity to the needs*
- *Program description*
  - *Outreach*
    - *Website social media, printed materials*
    - *Not a lot of information here*
  - *Activities*
    - *transportation*
  - *Program evaluation*
    - *“reduce” barriers and will use attendance metrics to gauge success, but not clear if there is a measurement that determines success. what is baseline. Does note that will compare academic data to pre-grant data so there is consideration for baseline creation*
  - *Program budget and narrative*
    - *\$40,000 all for transportation (supplement) – not sure exactly what transportation costs (family, vans, other districts)?*
- *Organization’s Qualification and Experience*
  - *Provided example of providing transportation to current students and how currently provide to MV students – no specific projects listed*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 16  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Backpack program, vineyard church*
- *Requirements of MV*
  - *9k in setaside*
  - *Everything checked off*
- *Identification of need*
  - *Transportation*
  - *25 MV students per year on average*
  - *No details on demographics*
- *Program description*
  - *Outreach*
    - *Website*
    - *Social media*
    - *Email newsletters*
    - *Flyers*
    - *Fine but nothing innovative*
  - *Activities*
    - *Transportation*
    - *TRANSPORTATION ONLY*
  - *Program evaluation*
    - *Attendance rates, academic performance indicators*
    - *No numbers, no quantitative goal or measurement*
    - *I appreciate qualitative feedback*
  - *Program budget and narrative*
    - *40k transportation over 1 year or 3 years?*
    - *Unclear, need more info*
- *Organization's Qualification and Experience*
  - *3/3 projects listed from school, not projects*
  - *OK*
  - *N/A for certificate*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 20  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - Searsport outreach; But Still I am One; Belfast Soup Kitchen; Waldo County Homeless Prevention Coalition
- *Requirements of MV*
  - Adequate
  - No Title IA set aside checked but \$400 indicated elsewhere
- *Identification of need*
  - Shared current data (27 students from 20 families and 11 UHY)
- *Program description-* Homeless essay contests? Strong community collaborations seem to be in place
  - *Outreach*
    - Brief explanation
  - *Activities*
    - 3 focused areas – engagement/retainment; specialized supports; and improving coordination
  - *Program evaluation*
    - Headed in the right direction but needs some tweaking – SMARTIE goals? Should clearly define the work of the .5FTE referenced in the budget – along with the 3 focused areas above
  - *Program budget and narrative*
    - Funding for a position to support students – seems adequate and reasonable – requesting 20K each for 3 years
- *Organization's Qualification and Experience*
  - Shared three heartwrenching examples of what situations the liaison has successfully supported – concerned about potential identification?
  - Org chart not fully completed
  - No certificate of insurance?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 20  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV*
- *Identification of need*
  - *38 homeless students*
  - *Indicate a need to focus on family support (utilities...), possibly due to a low Title 1 allocation which would cover only one application for assistance (?)*
- *Program description*
  - *Outreach*
    - *Info provided through website and direct from liaison.*
    - *Indicate that the liaison coordinates with several community organizations*
  - *Activities*
    - *Services to be delivered through the Liaison*
    - *Mention other programs, such as food pantry but not clear if this is part of the funded program*
    - *Activities are basically those of the liaison, including connecting students and families with services such as those identified in ID of need section. But it is pretty clear that the budget is to support the MV program as a whole via the liaison position. Leaves some questions about their ability to meet the need identified above, which is apparently underfunded.*
  - *Program evaluation*
    - *Specific, measurable and appropriate with respect to evaluating the liaison position.*
  - *Program budget and narrative*
    - *Budget is for the liaison. The need for the funds is to replace ARP funds supporting half the current liaison position.*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 20  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Social and emotional priority listed*
  - *Most checked*
- *Identification of need*
  - *Provided numbers for current MV. Did not really provide information on larger impact needs and how/how not meeting*
- *Program description*
  - *Outreach*
    - *Website and liaison; involvement community groups*
    - *Would like to have additional information on current efforts and how will change if awarded grant*
  - *Activities*
    - *Engaging unenrolled*
    - *Supports and referrals*
    - *coordination*
  - *Program evaluation*
    - *4 listed metrics – baselines not included so unclear starting point; does explain how will measure and track. They are good things to track – one is to track collaboration with other entities*
    - *Related to activities*
  - *Program budget and narrative*
    - *20,000 all towards salary—what happens after grant?*
- *Organization’s Qualification and Experience*
  - *Provides information on specific situations (names not mentioned) and how handled*
  - *Not the type of information expecting*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 20  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Searsport outreach local churches and town*
  - *BSIAO*
  - *Belfast soup kitchen*
  - *Waldo county homeless prevention coalition*
  - *Good partner list*
- *Requirements of MV*
  - *Title i part a setaside is 400*
  - *Completed most of requirement checkboxes*
- *Identification of need*
  - *Title i part a set aside is used for not homeless students? Needs clarification*
  - *27 students this year*
  - *Plus 11 unaccompanied homeless youth, need clarification*
- *Program description*
  - *Outreach*
    - *Website*
    - *Partnerships*
    - *Minimal outreach listed*
  - *Activities*
    - *Support, assist with housing applications, SNAP, medical consent, food pantry, weekend food bag, clothing closet*
    - *Community agencies, job corps, host homes*
    - *Solid partnerships and advocacy on behalf of the liaison*
  - *Program evaluation*
    - *Use screener is required. Why not already doing that?*
    - *Provide apps for housing, wcap, GA, belfast soup kitchen*
    - *SNAP apps, PEX cards, host homes*
    -
  - *Program budget and narrative*
    - *20k requested for salary to continue the liaison role*
    - *Clear, no questions*
- *Organization's Qualification and Experience*
  - *3 stories of MV students that Judy has worked with, but too identifying*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 40  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - Community partners include the local homeless shelter, churches, businesses, United Way, MidCoast Collaborative, Landing Place, Hospitality House, hotels/motels, and the municipal Public Housing Authority
- *Requirements of MV*
  - Solidly in place
  - Blending and braiding of funds – 68K in setaside; 50K in ESSER funding
- *Identification of need*
  - Held a McK-V Community Night? WOW!
  - 70 students needing MV supports
- *Program description* – love the Youth Outreach Voice and agency work
  - *Outreach*
    - Outstanding efforts – multi-faceted; dedicated hotline? Community night? so impressive
  - *Activities*
    - All but 2 checkboxes marked – makes sense given the thoughtful blending and braiding to support the identified needs
  - *Program evaluation*
    - Should there be baseline data and/or SMARTIE goals established? Love how this includes everything from academics to SEL to connections....overall well done but may need some tweaks
  - *Program budget and narrative*
    - \$212,392 – is that each or for all three years? Amounts to \$3000 per student
    - This district has clearly defined the need for seeking funding beyond what the RFA presented?
- *Organization's Qualification and Experience*
  - Exceptional explanations of three successful strategies/programs
  - Would have liked a more in-depth org chart – how does the information get relayed efficiently and effectively?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 40  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Reading and math gaps requiring individualized instruction*
  - *Need for counseling and wrap around services, meeting basic needs*
  - *Provide info on the set-aside (68k)*
- *Program description*
  - *Outreach*
    - *Mention a wide range of multi-channel outreach activities. Mentions some key community partners and youth engagement efforts. Very thoughtful.*
  - *Activities*
    - *Focus of the description appears to be on tutoring/individual instruction. But they have claimed a priority based on prioritizing social/emotional needs. The budget is more focused on the coordinator and transportation and basic/emergency needs, however.*
  - *Program evaluation*
    - *This section is exceptional. Tracking progress in unusual detail, using baseline measures and surveys.*
  - *Program budget and narrative*
    - *Includes 5k for emergence services*
    - *75k is for transport. Serving 70 students. Can't assess the need for this amount without further information.*
    - *Largest item is the salary of the coordinator. Role is to connect students to services*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 40

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

*NOTE: assistant superintendent signed*

- *Partners: None listed*
- *Requirements of MV*
  - *Both priority points checked*
  - *All checked but best determination policy*
- *Identification of need*
  - *Mention of needs based off CNA:*
    - *Student achievement gap: provided data to support*
    - *Interventions*
    - *Social emotional*
    - *Coordination*
    - *Staff training*
    - *Basic needs*
  - *Good information to support need identification*
- *Program description*
  - *Outreach*
    - *Has an outreach plan based on different types of outreach*
      - *School-based*
      - *Community partnerships*
      - *Training and awareness*
      - *Multi-channel communication*
      - *Youth engagement (even includes former homeless)*
    - *Very well thought out*
  - *Activities*
    - *Most activities checked*
  - *Program evaluation*
    - *5 metrics provided that listed out how to measure. Related to needs. Wish include baseline and exactly what measurement wanting to achieve*
  - *Program budget and narrative*
    - *\$212, 392 most in salaries and transportation (provides some details on type of transportation)*
    - *Narrative helped to provide additional context and information*
- *Organization's Qualification and Experience*
  - *Provided relevant projects with listed results (transportation barriers, coordinators, proactive measures)*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 40

**DATE:** 5/1/24

**EVALUATOR NAME:** Amelia Rukema

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners: Shelters, churches, businesses, united way, MidCoast collab, landing place, hospitality house, hotels, public housing authorities*
- *Requirements of MV: Title i set aside is 68k, All boxes checked, All staff receive training*
- *Identification of need: Student achievement gaps, Need for supplemental interventions educational, SEL, counseling, wraparound, Title i coordination*
  - *Staff training*
  - *Liaison training*
  - *Basic needs*
  - *Used CNA data to include*
- *Program description*
  - *Outreach: Newsletters, Websites, Social media, Partnerships, Training, Flyers, Hotline and email address for inquiries and referrals, Youth engagement. Excellent! Nice long list.*
  - *Activities: Supplemental tutoring, Counseling, Transportation, Access to laundry, showers, clothing, phone. Homeless coordinator meets 1x with students per week – amazing! 70 students anticipated. Yes to systemic student voice! No to emergency hotel stays – not allowable*
  - *Program evaluation*
    - *Increase attendance*
    - *Increase aca achievement*
    - *Enhance SEL*
    - *Basic needs met*
    - *Need more qualitative info*
    - *Appreciate the anonymous surveys from families and youth*
  - *Program budget and narrative*
    - *Salary, supplies, counseling and tutoring contracted, transportation*
    - *No emergency stays at hotels*
    - *No contractors listed*
    - *Budget higher than total budget options*
- *Organization's Qualification and Experience*
  - *3/3 from DOE funds*
  - *No org chart*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 67

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*

- Collaboration with community partners.  
Please list: Lincoln Task Force, Save A Life, local Churches and Health Centers, Path Programs, CDS, Director of Human Trafficking Hailey Virusso, Penobscot County Cares Program, Statewide Homeless Council of Maine, Penquis Program Manager, Wellsprings, Safe Harbor, Community Health and Counseling, Homeless Shelters (Bangor Homeless Shelter, Shaw House).

- *Requirements of MV*

- Love that the training includes not only substitutes but refreshers and attention to new staff when appropriate – well done
  - Amount not specified for setaside?

- *Identification of need*

- Minimal explanation – how many students? Shared “uptick from 3-5 through 30+” but checked Yes under more than 50 to be identified?

- *Program description*

- *Outreach*
    - On the right path for outreach efforts....I have no concerns that this will not be enhanced as more learning/training is embraced
  - *Activities*
    - All boxes checked – is that reasonable?
  - *Program evaluation*
    - Needs work
  - *Program budget and narrative*
    - Requested more than allowed and the need not made clear to support the additional ask

- *Organization’s Qualification and Experience*

- Certainly on the right track with the supports previously provided – fuel, oil, firewood, supplies, food....
  - Would like to see more specifics to the org chart but the foundation is there

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 67

**DATE:** 5/1/24

**EVALUATOR NAME:** Jon Monroe

**EVALUATOR DEPARTMENT:** DOE

**Individual Evaluator Comments:**

- *Partners*
  - *Extensive list of community partners provided.*
- *Requirements of MV*
  -
- *Identification of need*
  - *Application refers to a broad spectrum of student/family non-academic needs in addition to academic support such as extended learning and school supply support.*
  - *The trigger of their need for funds seems to have been the recent growth in MV identifications from 3-5 per year to 30.*
  - *Re-submission appears to misunderstand question; More a description of what they do than a need assessment. Later submission adds general trends cited from Preble St.*
- *Program description*
  - *Outreach*
    - *Ads and flyers to be distributed to community organizations. Internally, they will continue to educate staff.*
  - *Activities*
    - *The funds are intended to expand the capacity of their MV program across the board. This seems appropriate given their situation.*
  - *Program evaluation*
    - *A variety of goals and measures are discussed which will be useful for guiding program expansion. Doesn't seem to be focused on program evaluation but they should be able to assess their success expanding the scope of their offerings and resources. Since that is the core goal, their approach seems appropriate.*
  - *Program budget and narrative*
    - *Requesting 28k to support a variety of services as well as to support staffing.*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** RSU 67

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Both priority points checked*
  - *Most checked*
- *Identification of need*
  - *Outlines what will do with the funding as opposed to evidencing specific needs with supporting data*
- *Program description*

*Not very detailed, unclear what resources are available, how interacting with students. Did mention significant increase in identified students – what is cause?*

  - *Outreach*
    - *Ads in local newspapers, flyers, other material in community*
    - *Professional development*
    - *Not very comprehensive - how different from what is being done now? How successful has it been?*
  - *Activities*
    - *All checked*
  - *Program evaluation*
    - *Mentions collaboration with RSU 67 (not mentioned as partner)*
    - *Baselines not included*
    - *Not always clear what data will be involved such as “monthly through audit of data collected”*
  - *Program budget and narrative*
    - *\$28,000 – a lot in emergency assistance- goes to what need is*
- *Organization’s Qualification and Experience*
  - *Did not list project but provided more information who they will work with*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** RSU 67  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *Very long collab list!*
- *Requirements of MV*
  - *Yearly training to all, including subs!*
  - *Checked all boxes*
- *Identification of need*
  - *Provide any material needs from school supplies, clothing, toiletries*
  - *Food pantry service*
  - *Academic support*
  - *Extended school days, interventions*
  - *No mention of need? Instead, it was a proposal language here.*
- *Program description*
  - *Outreach*
    - *Ads in local newspapers!*
    - *Flyers*
    - *Not much for this*
  - *Activities*
    - *Need afterschool activities and food*
    - *3-5 students to 30 students*
    - *No mention of youth voice*
  - *Program evaluation*
    - *Spreadsheet of students*
    - *Spreadsheet of landlords – not our role*
    - *Inventory spreadsheets for food pantries – these funds have to go to MV students, not all students*
    - *Spreadsheet of mh providers*
    - *No numbers, no qualitative measurements*
  - *Program budget and narrative*
    - *12k in emergency assistance – not allowable*
    - *Needs more info*
- *Organization's Qualification and Experience*
  - *2 projects are businesses to buy from, no*
  - *1 project is school food pantries*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Sanford  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Julie Smyth  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
- *Requirements of MV*
  - Solidly in place; 30K setaside in title IA
- *Identification of need*
  - 113 in '22-'23 increased to 205 last year and currently at 148 with a month+ left of the school year
  - Identified mental health challenges/needs along with transportation
- *Program description* – seeking a Homeless Student Outreach Position – well thought out in response to their needs; also needing transportation support
  - *Outreach*
    - Certainly part of the plan – with over 100 potential providers, the need for this collaboration seems evident
  - *Activities*
    - Focused approach – identified four key areas for impact with this project – staff awareness increased; services to students; transportation; and improved coordination – impressive focus
  - *Program evaluation*
    - With the focus being PK – 12, are there other indicators that should be included? What about the number of providers supporting the students? Is that measurable? What about elementary-aged students?
  - *Program budget and narrative*
    - Typo but clear that the total being asked is \$180K over three years. This equates to approximately \$400. Per student...
- *Organization's Qualification and Experience*
  - Love the First 10 work being done and wonder if that will spread to the other elementary schools
  - Love the free snacks...
  - Is Donna Hanson's position different from this project ask?
  - Org chart?
  - Litigation?
  - Insurance?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Sanford  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Large increases in MV population over recent years. From 113 to 148 in the last year alone.*
  - *Many struggling with mental health*
  - *Transportation*
- *Program description*
  - *Outreach*
    - *Coordinator is needed to maintain contact with over 100 providers in the area.*
  - *Activities*
    - *Primary purpose is to fund the Homeless Services Coordinator position.*
  - *Program evaluation*
    - *Mention tracking of attendance and graduation data. No metrics pertaining to the position itself. What constitutes performance towards the goals?*
  - *Program budget and narrative*
    - *50k for half of the HOC position*
    - *10k for transportation*
    - *Basis for the costs not provided*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Sanford

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Both priorities listed*
  - *Most checked*
- *Identification of need*
  - *Based on needs identified in CNA – mental health, transportation, attendance*
  - *Data showed significant increase in homeless students (more than 100%)*
- *Program description*

*Homeless Student Outreach position (partially funded by grant); transportation assistance; Included sustainability!*

  - *Outreach*
    - *Reliance on the coordinator to share information (monthly meetings; distribution list) and existing communication channels*
    - *Additional information and more about existing channels would have been useful*
  - *Activities*
    - *Staff understanding, medical services, transportation, coordination*
  - *Program evaluation*
    - *Two metrics with identified measurable goal not clear what current rate; would have liked more goals that went to all the activities specifically*
  - *Program budget and narrative*
    - *\$180,000 most is salary and rest is contracted services for transportation*
- *Organization's Qualification and Experience*
  - *Listed three current program positions—would have liked more information about grant funding use*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Sanford

**DATE:** 5/1/24

**EVALUATOR NAME:** Amelia Rukema

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners: YCCAP, city of sanford, church, sal army*
- *Requirements of MV*
  - *30k setaside, Almost all boxes checked*
- *Identification of need*
  - *MH*
  - *Transportation*
  - *Attendance*
  - *113 to 205 MV students identified*
  - *CNA*
- *Program description*
  - *Outreach*
    - *Monthly collab meetings and email distribution list*
    - *Currently 100 providers in york county- impressive!*
    - *Website*
    - *Newsletters*
    - *Solid but could be improved upon or expanded*
  - *Activities*
    - *Homeless student outreach position partially funded, proactively identify students and connect to resources*
    - *Transportation assistance*
    - *Is this already happening, this position?*
  - *Program evaluation*
    - *Sustained school attendance 90% or better*
    - *On time graduation 100%*
    - *Could use more goals that align with services proposed*
  - *Program budget and narrative*
    - *Budget amounts listed differ*
    - *How did they come up with that amount for transportation?*
- *Organization's Qualification and Experience*
  - *2/3 examples are great*
  - *1 is the liaison position, not a real project*
  - *No subcontractor listed but identified need in budget*
  - *No org chart*
  - *No litigation response*
  - *No certificate of insurance*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** South Portland

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - City of SoPo social services; OA; Gateway
- *Requirements of MV*
  - Strong collaborations in place; understanding of the importance of immediate enrollment in place; 29K in Title IA setaside
- *Identification of need*
  - Outstanding explanation, data, and thoughtfulness in the planning of this work – 300+ students being served
  - “851 individuals”? no “repeats?”
- *Program description* – social worker and STRONG programming
  - *Outreach*
    - Brief explanation – wanted to see what efforts are being done for outreach?
  - *Activities*
    - Identified 7 activities the social worker would address
  - *Program evaluation*
    - Will the social worker be district-wide?
    - Indicators need a little tweaking but nothing insurmountable
  - *Program budget and narrative*
    - 240K over three years
    - Appreciate the mention of the transportation costs and using the setaside for that
- *Organization’s Qualification and Experience*
  - Excellent use of projects explained
  - Limited org chart but works
  - No concerns on litigation

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** South Portland  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Over 300 qualifying students, a majority of whom are MLL.*
  - *Provide detailed information about their students and how they have been accommodated so far*
- *Program description*
  - *Outreach*
    - *Mostly addressing the role of the social worker in connecting the school to community partners. This is important and directly relevant to the purpose of the funding.*
  - *Activities*
    - *Adding a social worker who can connect students more effectively to wrap around services. Adds a connecting point between POCs and providers*
  - *Program evaluation*
    - *Expecting to see increases in identification and referral/timely referral*
    - *Mostly references report of the social worker. No mention of direct feedback.*
  - *Program budget and narrative*
    - *Funds will be used to fund a social worker position. This supports the goal of providing wrap around services*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** South Portland

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Both priority points checked*
  - *All checked except for best interest determination checklist*
- *Identification of need*
  - *Provided numbers of homeless students served over past three years; mentioned number of multilingual learners – many who just recently arrived in US; increase in doubled up students; new students to the district*
- *Program description*

*Wrap around services (counseling, referrals, outreach)*

  - *Outreach*
    - *Existing relationships with community partners*
    - *Not a lot of information provided in this section*
  - *Activities*
    - *Staff, unenrolled, parents, specialized supports and referrals, DV/MH, coordination*
  - *Program evaluation*
    - *Three provided – provided that data that will be used*
    - *Wish explained more than just “increased” or “improved” – what is baseline what trying to achieve*
  - *Program budget and narrative*
    - *\$240,000 (did not fill in total request) – all in salary for FTE social worker*
    - *Does not supplant.*
    - *Interested to know sustainability plan*
- *Organization’s Qualification and Experience*
  - *Mentioned three other grant programs and what did*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** South Portland  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *City of So Po social services, opp all, gateway*
- *Requirements of MV*
  - *Why not classroom teachers? Front office?*
  - *No BID checklist?*
  - *29k set aside*
- *Identification of need*
  - *Social, emotional, and health support*
  - *500 students past 2 years, 300 students this year*
  - *238 students this year of MV are MLs*
  - *Lack of access to basic needs, social support, and culturally responsive MH services*
  - *They provided data and explanations on the funding streams*
  - *Included details on primary nighttime residence*
- *Program description*
  - *Outreach: Many partnerships listed, SPOC, What about canvassing, promotion, finding potential MV students?*
  - *Activities*
    - *Social worker position*
    - *Counseling (STRONG for schools) - look this up*
    - *Referrals and coordination of PSH*
    - *Outreach and identification*
    - *I appreciate the full circle of this proposed project, from identification thru service provision*
  - *Program evaluation*
    - *School based MH services #*
    - *Referrals for MH Services #*
    - *Number of students identified*
  - *Program budget and narrative*
    - *Salary for social worker*
    - *240k total*
- *Organization's Qualification and Experience*
  - *2/3 projects are MV related funding*
  - *1/3 is Johanna school MH collab with National Center for Safe and Supportive Schools, Good examples*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Westbrook

**DATE:** 5/1/24

**EVALUATOR NAME:** Julie Smyth

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*

Collaboration with community partners.  
Please list: Opportunity Alliance Homeless Youth Services, Project Home MOU in place, Americorp Public Health, Westbrook Housing Authority, General Assistance, Woodfords family services MOU in place, Spurwink School based clinicians MOU in place, Westbrook Community Housing Coalition, Locker Project

- *Requirements of MV*

- Solid collaborations – love the regional approach with Portland, SoPo, and Saco/Biddeford
- Love the Locker Project and the acknowledgement of looking at the \$1500 setaside in Title IA

- *Identification of need*

- Outstanding explanation and data presented – currently 92 students (confused about the 170)
- Appreciate the transparency of the other funds used

- *Program description* – this would be a continuation of the current work to fund a Homeless Outreach Coordinator

- *Outreach*
  - Attends Housing Committee meetings? Wow!
- *Activities*
  - Identified 4 focus areas – thoughtful and reasonable
- *Program evaluation*
  - Excellent and aligned with activities – well done!
- *Program budget and narrative*
  - Very well done
  - Basically requesting the full amount “allowed” - \$160K for three years

- *Organization’s Qualification and Experience*

- Outstanding projects explained – fully qualified to continue this work!
- Limited org chart but only highlights what the position does; needs work

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Westbrook  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Jon Monroe  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  -
- *Requirements of MV*
  -
- *Identification of need*
  - *Growth of homeless population (from 4-92 over ten years) has changed the role of the MV Liaison, now functioning more as a case worker than previously.*
    - *45% MLL; increase in refugee/asylum population*
- *Program description*
  - *Outreach*
    - *Extensive list of community partnerships*
    - *There is also attention given to student and family voice*
  - *Activities*
    - *Supporting half of the MV homeless outreach coordinator position to focus on connecting students and families to services*
  - *Program evaluation*
    - *They are doing a good job of showing that they are tracking the activities of the position but there could be more focus on student outcomes.*
  - *Program budget and narrative*
    - *Given the focus of the project the level of detail is more than adequate*
- *Organization's Qualification and Experience*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070

**RFP TITLE:** McKinney-Vento Subgrants

**BIDDER NAME:** Westbrook

**DATE:** 5/1/24

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *None listed*
- *Requirements of MV*
  - *Both priorities checked*
  - *Checked boxes and included items in other categories*
- *Identification of need*
  - *Noted significant increase in homeless population over last ten years*
  - *Built up MV liaison*
  - *Provided data regarding attendance rates and number of multilingual learners*
- *Program description*

*MV liaison- continuation of grant; needs assessment; collaborations with community groups*

  - *Outreach*
    - *Continue current efforts (have current efforts been successful?)*
    - *Community partners*
    - *MOU with Project Home, locker project*
    - *Housing meeting*
    - *Would have liked more specific information on how the outreach is being conducted and what it encompasses*
  - *Activities*
    - *Staff, referrals, parents, coordinator*
  - *Program evaluation*
    - *Metrics go towards the listed activities and needs, but do not include baselines or objective to reach*
  - *Program budget and narrative*
    - *\$178,680 (\$59560 per year) most is salary with some in transportation (gas for van) and technology*
- *Organization's Qualification and Experience*
  - *Provides information on three projects and initiatives currently on going – provides some insight into current work and experience*



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202403070  
**RFP TITLE:** McKinney-Vento Subgrants  
**BIDDER NAME:** Westbrook  
**DATE:** 5/1/24  
**EVALUATOR NAME:** Amelia Rukema  
**EVALUATOR DEPARTMENT:** DOE

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**Individual Evaluator Comments:**

- *Partners*
  - *many*
- *Requirements of MV*
  - *\$1500 title i*
- *Identification of need*
  - *170 students exp homelessness*
  - *Attendance concern*
  - *45% MV are ML this year*
  - *Provided numbers and data and clear info on other funding sources*
- *Program description*
  - *Outreach*
    - *GPHC, Project HOME, partnerships*
    - *No canvassing*
  - *Activities*
    - *Continue homeless outreach coordinator position*
    - *Americorps ph volunteer*
    - *No mention of systemic youth voice*
  - *Program evaluation*
    - *Increase understanding of school staff of MV*
    - *Referrals for students to medical, dental, MH*
    - *Educating parents/guardians on MV*
    - *Referrals to agencies that provide homeless services*
    - *Aligned well with proposed services*
  - *Program budget and narrative*
    - *Personnel, technology, transportation*
    - *178,680 for 3 years*
    - *Comes in just under budget*
- *Organization's Qualification and Experience*
  - *3/3 projects listed – excellent examples!*
  - *Org chart missing*
  - *Litigation completed*
  - *Certification provided*



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #:202403070  
RFP TITLE: McKinney-Vento Subgrants

I, Jonathan Monre, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

  
Signature

5/1/24  
Date



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #:202403070  
RFP TITLE: McKinney-Vento Subgrants

I, Amelia Lyons Rukema, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Amelia Lyons Rukema  
Signature

5/1/24  
Date



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #:202403070  
RFP TITLE: McKinney-Vento Subgrants

I, Julie Smyth, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Julie A. Smyth  
Signature

5-1-24  
Date



STATE OF MAINE  
DEPARTMENT OF Education

Janet T. Mills  
Governor

Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFA #: 20240307**  
**RFP TITLE: McKinney-Vento Subgrants**

I, Jennifer Tarr, accept the offer to become a member of the Request for Applications (RFA) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFA.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFA nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Applications presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

DocuSigned by:  
Jennifer Tarr  
Signature

4/30/2024  
Date

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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/30/2024 7:17:16 AM
Certified Delivered	Security Checked	4/30/2024 7:17:22 AM
Signing Complete	Security Checked	4/30/2024 7:17:25 AM
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