

**State of Maine**  
**Master Score Sheet**

RFP# 202404085					
Food Services – Maine Criminal Justice Academy					
Bidder Name:		Acorn Food Services	Genuine Foods	NEXDINE	Trinity Services Group
Proposed Cost:		\$587,030	\$497,433	\$456,370	\$705,470
Scoring Sections	Points Available				
Section I: Preliminary Information	N/A				
Section II: Organization Qualifications and Experience	40	30	25	35	33
Section III: Proposed Services	35	30	28	30	30
Section IV: Cost Proposal	25	19	23	25	16
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>79</u></b>	<b><u>76</u></b>	<b><u>90</u></b>	<b><u>79</u></b>

**Award Justification Statement**  
**RFP# 202404085, Food Services – Maine Criminal Justice Academy**

**I. Summary**

1. The Maine Criminal Justice Academy (MCJA) runs both residential and non-residential programs for Corrections and Law Enforcement Officers in the State of Maine, including short duration in-service course offerings. A cost-efficient proposal was sought for a vendor to provide nutritious food preparation and service in the MCJA kitchen / cafeteria to serve students and staff of the Academy up to 47,000 meals per year for a 5-year contract.
2. Meals are served cafeteria style with beverage bars and some beverages throughout the day. Fresh fruit, coffee, and juices are provided to the Basic Law Enforcement Training Program students for class breaks. Additionally, the vendor is required to provide meals as needed for students with special dietary requirements and provide meals for off-site training.
3. Vendors that submitted proposals were:
  - a. Acorn Food Services
  - b. Genuine Foods
  - c. NEXDINE, LLC
  - d. Trinity Services Group

**II. Evaluation Process**

1. The evaluation team consisted of:
  - a. Derek Gorneau, Assistant to the Commissioner of the Department of Public Safety (DPS)
  - b. Jack Peck, Director of the Maine Criminal Justice Academy
  - c. Lincoln Ryder, Assistant Director of the Maine Criminal Justice Academy
2. The evaluation process followed the established Maine Procurement RFP evaluation procedure, including the completion of the required RFP Coordinator and Evaluator Forms, completion of training videos, and Completion of RFP Agreement and Disclosure Statements.
  - a. On May 31, 2024, at the close of the RFP, Assistant Director Ryder (RFP Coordinator) sent sections 1-3 of the four proposals to Mr. Gorneau and Director Peck for review.
  - b. Following this, all three evaluators completed their Individual Evaluations including notes. *This process did not involve scoring of any of the sections of the RFPs.*
  - c. A Team Consensus Meeting was scheduled and held on June 17, 2024. Mr. Gorneau acted as the facilitator, having the most experience

in the RFP process of the evaluators. DPS Temporary Contract/Grant Intern Lily Mitchell assisted by scribing for the meeting. Consensus Approach was used to score each proposal against the RFP criteria, which were completed in alphabetical order for sections 2 and 3.

- d. Following scoring of the four proposals for sections 2 and 3, cost scoring was conducted using year 1 costs for the 4 proposals employing the following formula: *(Lowest submitted cost proposal / Cost proposal being scored) x (25 points) = Prorated Score*

### **III. Qualifications & Experience**

#### **1. NEXDINE, LLC:**

- a. Has maintained the MCJA contract for the past 15+ years
- b. Boasts a low staff turnover rate, well below industry standard, lending itself to a stable workforce for providing services
- c. Emphasizes core values
- d. Employs scratch cooking from 100% fresh, seasonal ingredients and sources locally.
- e. Good organizational chart and robust job descriptions for each staff role
- f. No current or closed litigation

### **IV. Proposed Services**

1. Pop-up restaurant program to provide food of various cultures
2. Great leadership system provided for staff
3. 100% fresh locally sourced seasonal ingredients
4. Addressed allergens / special dietary needs
5. Promotion of health and wellbeing of staff and students through nutritional education and awareness, including:
  - a. Posting icons on menus to identify 9 major allergens
  - b. Posting of nutritional information for menu weekly
  - c. Providing a registered dietitians for staff and student consultation during onsite forums
6. "Be Heard" survey platform via tablet kiosk for immediate customer feedback.

### **VII. Cost Proposal**

2. NEXDINE, LLC was the lowest bidder of the 4 proposals (using year 1 bids as several of the vendors provided ascending bid schedules over the 5-year projected contract) by \$41,063.

Bidder	Contract Amount	Score
Acorn	\$ 587,030	19
Genuine	\$ 497,433	23
Nexdine	\$ 456,370	25
Trinity	\$ 705,470	16

## VII. Conclusion

1. NEXDINE, LLC was selected through the evaluation process for the award having the highest score, a total of 90 of 100 possible points in the RFP evaluation.
  - a. The next closest vendors scored 79 of 100 possible points (Acorn Food Services and Trinity Services Group).



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY

Janet T. Mills  
Governor

Michael Sauschuck  
Commissioner

**AWARD NOTIFICATION LETTER**

June 25<sup>th</sup>, 2024

Acorn Food Services  
ATTN: Mr. Robert LePera, Owner  
3553 West Chester Pike  
Suite 401  
Newton Square PA 19073

SUBJECT: Notice of Conditional Contract Award under RFP #202404085, Food Services – Maine Criminal Justice Academy

Dear Mr. LePera:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for Food Services – Maine Criminal Justice Academy. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Nexdine, LLC

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Lincoln E. Ryder  
Maine Criminal Justice Academy  
Assistant Director  
RFP Coordinator

### **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Janet T. Mills  
Governor**

**Michael Sauschuck  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 25<sup>th</sup>, 2024

Genuine Foods  
ATTN: Jeff Mills  
ATTN: Mike Monteiro  
411 Congress Street  
Portland, ME 04101

**SUBJECT:** Notice of Conditional Contract Award under RFP #202404085, Food Services – Maine Criminal Justice Academy

Dear Mr. Mills and Mr. Monteiro:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for Food Services – Maine Criminal Justice Academy. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Sincerely,

A handwritten signature in blue ink, appearing to read 'Lincoln E. Ryder', written in a cursive style.

Lincoln E. Ryder  
Maine Criminal Justice Academy  
Assistant Director  
RFP Coordinator

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STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY

Janet T. Mills  
Governor

Michael Sauschuck  
Commissioner

**AWARD NOTIFICATION LETTER**

June 25<sup>th</sup>, 2024

NEXDINE, LLC  
ATTN: Mr. David Lanci  
ATTN: Mr. David Chechik  
905B South Main Street  
Suite 203  
Mansfield, MA 2408

SUBJECT: Notice of Conditional Contract Award under RFP #202404085, Food Services – Maine Criminal Justice Academy

Dear Mr. Lanci and Mr. Chechnik:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for Food Services – Maine Criminal Justice Academy. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

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Sincerely,



Lincoln E. Ryder  
Maine Criminal Justice Academy  
Assistant Director  
RFP Coordinator

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STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY

Janet T. Mills  
Governor

Michael Sauschuck  
Commissioner

**AWARD NOTIFICATION LETTER**

June 25<sup>th</sup>, 2024

Trinity Services Group, Inc.  
ATTN: Mr. James M. Perry, Senior VP Sales  
ATTN: Ms. Gabrielle Liddy, Regional Sales Director  
477 Commercial Blvd.  
Oldsmar, FL 34677

SUBJECT: Notice of Conditional Contract Award under RFP #202404085, Food Services –  
Maine Criminal Justice Academy

Dear Mr. Perry and Ms. Liddy:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for Food Services – Maine Criminal Justice Academy. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Nexdine, LLC

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Lincoln E. Ryder  
Maine Criminal Justice Academy  
Assistant Director  
RFP Coordinator

### **STATEMENT OF APPEAL RIGHTS**

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Acorn Food Services

**DATE:** June 17, 2024

**SUMMARY PAGE**

**Department Name:** Department of Public Safety, Maine Criminal Justice Academy

**Name of RFP Coordinator:** Lincoln Ryder

**Names of Evaluators:** Derek Gorneau, Jack Peck, and Lincoln Ryder

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	40	30
Section III. Proposed Services	35	30
Section IV. Cost Proposal	25	19
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>79</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Acorn Food Services

**DATE:** June 17, 2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

N/A

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Acorn Food Services

**DATE:** June 17, 2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>40</b>	<b>30</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Pros: All required information is included, good experience (35 years), provide the same service elsewhere (3 other academies, Coast Guard), excellent quality of information,
  - Cons: Provided poor quality photo of RFP forms which is difficult to read, has some grammatical errors, copied and pasted some information (job descriptions), all of which coming off as unprofessional.
  
- II. Subcontractors
  - Not used
  
- III. Organizational Chart
  - Great organizational chart
  
- IV. Litigation
  - None
  
- V. Certificate of Insurance
  - Included

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Acorn Food Services

**DATE:** June 17, 2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>35</b>	<b>30</b>

**Evaluation Team Comments:**

- I. Services to be provided:
  - Pros: Adaptable menu that provides various ways to add protein/nutrients, robust workplan that describes ongoing training of staff, excellent quality control and sanitation.
  - Cons: Addresses unnecessary credit aspects outside of MCJA operation, photos and charts of poor quality on pgs. 10-13, poor nutritional plan with a poor benchmark that does not support the physical activity of consumers, does not list how dietary needs will be met (allergies, religious, etc.).
  
- II. Implementation – Work Plan
  - Robust training plan for employees
  - Question on timeline for implementation



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Acorn Food Services

**DATE:** June 17, 2024

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$456370</b>	,	<b>\$587030</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>19</b>

**Evaluation Team Comments:**

N/A

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Genuine Foods

**DATE:** June 17, 2024

**SUMMARY PAGE**

**Department Name:** Department of Public Safety, Maine Criminal Justice Academy

**Name of RFP Coordinator:** Lincoln Ryder

**Names of Evaluators:** Derek Gorneau, Jack Peck, and Lincoln Ryder

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	40	25
Section III. Proposed Services	35	28
Section IV. Cost Proposal	25	23
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>76</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Genuine Foods

**DATE:** June 17, 2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

N/A

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Genuine Foods

**DATE:** June 17, 2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>40</b>	<b>25</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Pros: Good reputation and experience, assigns a regional director of operations, food is organic and locally sourced.
  - Con: Some typos and grammatical issues (first page).
  
- II. Subcontractors
  - Would need to double check on subcontractors, does not address this so it is assumed there would be none
  
- III. Organizational Chart
  - Con: Organization chart was lacking (does not provide job descriptions as required), setting them back to a 15-point start.
  
- IV. Litigation
  - None
  
- V. Certificate of Insurance
  - Would need to check on insurance - it is listed as a sample and dated back to 2022.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Genuine Foods

**DATE:** June 17, 2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>35</b>	<b>28</b>

**Evaluation Team Comments:**

- I. Services to be provided:
  - Pros: Scratch cooking and locally sourced ingredients, well-educated staff, provide vegetarian options, survey stations with tablets, written forms, and QR codes available to receive feedback, clear timeline, provides descriptive bios for the entire team, willing to interview and hire current employees.
  - Cons: Does not explain how dietary needs will be met (allergies, religious, etc.)
- II. Implementation – Work Plan
  - Question of timeline and nutritional information.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085  
**RFP TITLE:** Food Services --- Maine Criminal Justice Academy  
**BIDDER:** Genuine Foods  
**DATE:** June 17, 2024

**EVALUATION OF SECTION IV  
Cost Proposal**

Lowest Submitted Cost Proposal	>	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$456370</b>	>	<b>\$497433</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>23</b>

**Evaluation Team Comments:**

N/A

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** NEXDINE, LLC

**DATE:** June 17, 2024

**SUMMARY PAGE**

**Department Name:** Department of Public Safety, Maine Criminal Justice Academy

**Name of RFP Coordinator:** Lincoln Ryder

**Names of Evaluators:** Derek Gorneau, Jack Peck, and Lincoln Ryder

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	40	35
Section III. Proposed Services	35	30
Section IV. Cost Proposal	25	25
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>90</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085  
**RFP TITLE:** Food Services --- Maine Criminal Justice Academy  
**BIDDER:** NEXDINE, LLC  
**DATE:** June 17, 2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

N/A



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** NEXDINE, LLC

**DATE:** June 17, 2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>40</b>	<b>35</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - Pros: History of applicable and long-term experience (has maintained 15+ year contracts, worked for a boarding school), low turnover rate (18% below average), provides core values and MCJA specific items, fresh and healthy food and scratch cooking.
  - Cons: Graphics difficult to read.
- II. Subcontractors
  - Not used
- III. Organizational Chart
  - good organizational chart
- IV. Litigation
  - None
- V. Certificate of Insurance
  - Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** NEXDINE, LLC

**DATE:** June 17, 2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>35</b>	<b>30</b>

**Evaluation Team Comments:**

- I. Services to be provided:
  - Pros: Pop-up restaurant program to provide food of various cultures, great leadership system provided for staff, 100% fresh locally sourced seasonal ingredients, addresses allergens and provides icons on menus to locate them, posts nutritional information for menu weekly, has registered dietitians available, provides a Be Heard survey platform through kiosk.
  - Cons: None.
  
- II. Implementation –Work Plan
  - Did not address being a current vendor so no implementation necessary

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** NEXDINE, LLC

**DATE:** June 17, 2024

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$456370</b>	,	<b>\$456370</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

N/A

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Trinity Services Group, Inc

**DATE:** June 17, 2024

**SUMMARY PAGE**

**Department Name:** Department of Public Safety, Maine Criminal Justice Academy

**Name of RFP Coordinator:** Lincoln Ryder

**Names of Evaluators:** Derek Gorneau, Jack Peck, and Lincoln Ryder

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>X</b>	
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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Trinity Services Group, Inc

**DATE:** June 17, 2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

N/A

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Trinity Services Group, Inc

**DATE:** June 17, 2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>40</b>	<b>33</b>

**Evaluation Team Comments:**

I. Overview of the Organization

- Pros: Has served prisons, correctional facilities, and academies across the U.S. for 35+ years, 100% ownership of Keefe Group and Courtesy Products to form TKC Holdings, can support a high volume, provides nutritious food and works to accommodate dietary and nutritional needs, adaptable to attendance changes, work to donate and compost food, provide a regional dietitian.

II. Subcontractors

- Not used

III. Organizational Chart

- Cons: No staffing chart specific to MCJA

IV. Litigation

- Cons: substantial current and closed litigations (assault, injuries, unsafe working conditions, denial of religious diets and nutrition).

V. Certificate of Insurance

- Provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Trinity Services Group, Inc

**DATE:** June 17, 2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>35</b>	<b>30</b>

**Evaluation Team Comments:**

- I. Services to be provided:
  - Pros: Nutritious menus, high quality services and products, prompt complaint resolution, ability to make accommodations for special diets, flexible menu with variety, flexible and cooperative staff, willing to interview and hire current employees, bag meals available, strong quality assurance program.
  - Cons: Limited amount of nutritious food in bag meals, ambiguous about staffing specifics for MCJA, included unnecessary information in meal plans (Monday breakfast and Friday dinner).
  - Would have to check specifics of providing snacks 24/7 pertaining to vending machines in state buildings.
  
- II. Implementation – Work Plan
  - Question of timeline

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** Food Services --- Maine Criminal Justice Academy

**BIDDER:** Trinity Services Group, Inc

**DATE:** June 17, 2024

**EVALUATION OF SECTION IV  
Cost Proposal**

Lowest Submitted Cost Proposal	>	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$456370</b>	>	<b>\$705470</b>	x	<b>25 points</b>	=	<b>16</b>

**Evaluation Team Comments:**

N/A



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: ACORN FOOD SERVICES**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Appendix C was included as requested*
- Three Projects were identified and explained*
- The Projects identified were similar to the request of the RFP*
- 35 years of experience*

*2. Subcontractors*

- The vendor will not be using Subcontractors.*

*3. Organizational Chart – Included, detailed, and easy to follow*

*4. Litigation – No Litigation*

*5. Certificate of Insurance – Included.*

*II. Proposed Services*

*1. Services to be Provided*

- Addressed and Committed to Meeting all Requirements in the RFP*
- Discussed the Management Systems and Quality Controls they have in place.*
- Semiannual Serve Safe and Food Safety Programs along with the HACCP Plan.*
- Discussed Policies, Reports, and Systems (Accounting, Forecasting, etc.)*
- Included Sample Menus*

*2. Implementation – Work Plan*

- Laid out a very detailed plan to set up everything within a month.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: ACORN FOOD SERVICES**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

- *The plan was organized and well thought out.*
- *Included an employee orientation, training schedule, and 5 Steps to Great Customer Service.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: Acorn Food Services**

**DATE: June 13, 2024**

**EVALUATOR NAME: Jack D. Peck, Jr.**

**EVALUATOR DEPARTMENT: DPS – Maine Criminal Justice Academy**

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Acorn Food Services**

**I. Organization Qualifications and Experience**

1. Overview

[robert.laperla@acornfood.com](mailto:robert.laperla@acornfood.com)

Cell: (610) 453-7198

Founded in 1990 25K Meals Per Week

1. Ohio State Patrol Training Academy – 13 Years

Montana LE Training Academy – 6 Years

Colorado State Patrol Academy – 3 Years

US Coast Guard Academy

Special Events -Graduation/ 35 years of service in CT, PA, CO, OH, NC, VA, ND, HI, MT

2. Organizational Chart

With contact numbers = P

Corp. Atty.

Labor Atty.

Training/Safety

Dietician

Project Manager/Chef

Nelson Castillo 30 years experience = P

Five part-time line cook or food prep.

Insurance is current until 7/1/24

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME:** Acorn Food Services

**DATE:** June 13, 2024

**EVALUATOR NAME:** Jack D. Peck, Jr.

**EVALUATOR DEPARTMENT:** DPS – Maine Criminal Justice Academy

- II. Proposed Services  
Will not bill for any meals not served under 47,00

Sanitation/education/Quality Control/training/work plan/implementation= P

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Acorn Food Services

**DATE:** June 13, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Preliminary Information
  - (P) Appears to comply with form and RFP requirements
  
- II. Organization Qualifications and Experience
  1. Overview of Organization
    - (P) 35 years of experience
    - (P) Provide same service two 3 other Law enforcement Academies
    - Provide same service to US Coast Guard Academy
    - (N) Pages 3 and 4 of section appears to include a photo of the RFP form which are of poor quality and difficult to read.
  
  2. Subcontractors
    - (N) Plan indicates none to be used
  
  3. Organizational Chart
    - (N) Section difficult to follow and understand how many staff are intended. Included schedule leads me to believe that 6 employees may be intended.
    - (N) Some grammatical errors interfere with readability
    - (N) Chef manager job description appears to be cut and pasted from an add intended for someone seeking the job instead of being instructive for the purpose of the RFP evaluators
    - (P) Actual or Intended qualifications for staff appear to be appropriate for proper service
  
  4. Insurance
    - (P) Insurance certificate included
  
  5. Litigation
    - (P) Reporting none in the past 5 years

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Acorn Food Services

**DATE:** June 13, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

III. Proposed Services

1. Services to be Provided

- (P) Appears to comply with RFP requirements
- (P) Sanitation and education for staff emphasized
- (N) Accounting system outlines receipt of cash and credit card transactions, which is not part of the MCJA operation
- (N) Pages 10-13 consist of photos of printed spreadsheets & charts which are of poor quality and difficult to read
- (P) Nutritional information provided for sample menu
- (Q) Proposed Nutritional goals may not align with supporting athletic effort for BLETP (2000 cal / day, 51 gms protein, 130 gms carbs)
- (P) Proposed Salad bar included, appears to offer many choices which include ways to add protein for cadets (Tuna, cottage cheese, hard boiled eggs, smoked ham, boneless chicken)
- (Q) Sourcing for food is not addressed (whole vs processed)
- (Q) Other than stating accommodations will be made for cadet dietary needs (gluten free, dairy free, pork free, etc.), this is not further addressed.

2. Implementation – Work Plan

- (Q) Stated transition plan would be in place day 1, however timeline starts planning 4 weeks out. Due to current timing, this would not be possible to be on-line until likely mid to late July at the earliest
- (P) appears robust and includes information about employee training and in what intervals

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: GENUINE FOODS**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *Appendix C was included as requested*
- *Three Projects were identified and explained*
- *The Projects identified were schools (K-12 and Colleges) which are certainly applicable.*
- *10 years of experience*
- *Some typos and grammatical issues in the qualification statement.*

*2. Subcontractors*

- *The vendor will not be using Subcontractors.*

*3. Organizational Chart – Included but appears to be a partial organizational chart starting with VP.*

*4. Litigation – No Litigation in the last 5 years.*

*5. Certificate of Insurance – Included but not most recent.*

*II. Proposed Services*

*1. Services to be Provided*

- *Focus on food quality, local sourcing, and cooking from scratch.*
- *Sample Menus included.*
- *Have a Genuinely Gotta Know survey.*

*2. Implementation – Work Plan*

- *Included a proposed labor model*
- *Included a two-month implementation plan*
- *Included a list of opening team members.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: Genuine Foods**

**DATE: June 13, 2024**

**EVALUATOR NAME: Jack D. Peck, Jr.**

**EVALUATOR DEPARTMENT: DPS – Maine Criminal Justice Academy**

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Genuine Foods**

I. Organization Qualifications and experience

1. Overview

Jeff Mills CEO [jeff@genuinefoods.com](mailto:jeff@genuinefoods.com)

POC Mike Monteiro [mike.monteiro@genuinefoods.com](mailto:mike.monteiro@genuinefoods.com)

781-223-3174

Portland, ME

Bay View Academy K-12 Providence, RI 2023

Greenfield CC, 2000 Staff and students, 2022 = I

Lees McRae College, 850 Students, 2022

Founded in 2013, CEO Mills, DC Public Schools

“new kids on the block”

Insurance 2021-2022

2. Organizational Chart

OK

II. Proposed Services

Chef - \$70,000 / 5 part time employees / cook / prep

Scratch cooking locally sourced

Survey Station (three types)

Transition timeline (clear/concise) = P

Dining preference bar QR code

Opening Team w/ bios = P



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: Genuine Foods**

**DATE: June 13, 2024**

**EVALUATOR NAME: Jack D. Peck, Jr.**

**EVALUATOR DEPARTMENT: DPS – Maine Criminal Justice Academy**

Willing to interview and retain current employees.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Genuine Foods

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Preliminary Information
  - (P) Appears to comply with requirements
  
- II. Organization Qualifications and Experience
  1. Overview of Organization
    - (P) Dedicated Regional Director of Operations to MCJA
    - (P) “Real food” homemade, scratch cooking, nutritious, healthy food a priority
    - (P) Source regional food from local farmers when possible
    - (P) Each campus is different allowing customization for our Cadets
    - (P) Minimize frozen, canned, and refined foods in cooking
    - (P) 3 contracts disclosed are schools / colleges that are large operations than MCJA.
  
  2. Subcontractors
    - (Q) Not addressed
  
  3. Organizational Chart
    - (P) Includes Chef Manager, 2 cooks, 2 prep/servers, and one utility worker
    - (N) No job descriptions listed as required in RFP
  
  4. Insurance
    - (P) Insurance certificate included
  
  5. Litigation
    - (P) None pending or in past 5 years
  
- III. Proposed Services
  1. Services to be Provided
    - (P) Team of Chefs with backgrounds in school nutrition / source best products on the market
    - (P) Scratch cooking 50-90%

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Genuine Foods

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

- (P) Local foods sourced
- (P) Sample menus included for 2 week cycle.
- (P) Meals offer a vegetarian option
- (N) No mention of how special dietary needs for cadets would be addressed
- (P) Active plan to solicit feedback
- (Q) Nutritional information not included so nutritional goals are unknown.

2. Implementation – Work Plan

- (P) Transition timeline included and covers relevant issues
- (Q) Transition timeline not likely to start until beginning of August

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: NEXDINE, LLC**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- *Appendix C was included as requested*
- *Three Projects were identified and explained*
- *The Projects identified included Amtrak Downeaster, Sig Sauer, and The White Mountain School (All large Projects)*
- *15 years of experience with 125 client partners*

*2. Subcontractors*

- *The vendor will not be using Subcontractors.*

*3. Organizational Chart – Included both upper management and an integrated chart at the Academy.*

*4. Litigation – No Litigation*

*5. Certificate of Insurance – Included.*

*II. Proposed Services*

*1. Services to be Provided*

- *Provide skilled and engaged leadership – Explains how with each member of the leadership team.*
- *Menus designed based on the preferences of the MCJA Community.*
- *STREATS Pop-up Restaurant program introducing authentic and inspired dishes from across the globe.*
- *Promote Health and Well-Being through nutritional education and awareness.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: NEXDINE, LLC**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

- *BeHeard survey for the cadets.*
- 2. *Implementation – Work Plan*
  - *This was not addressed in the RFP as they are the current vendor so there is no implementation to be done.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: Nexdine**

**DATE: June 13, 2024**

**EVALUATOR NAME: Jack D. Peck, Jr.**

**EVALUATOR DEPARTMENT: DPS – Maine Criminal Justice Academy**

\*\*\*\*\*

**Individual Evaluator Comments:**

**Nexdine**

**I. Organization Qualifications and Experience**

1. Overview

David Lanci – Mansfield, MA

[dlanci@nexdine.com](mailto:dlanci@nexdine.com)

POC David Chechik

[dchechik@nexdine.com](mailto:dchechik@nexdine.com)

(978) 221-7426

Founded in 2008 15 years @ MCJA 125 Client Partners  
AMTRAK Downeaster since 2008 500,00 passengers in 2023  
SIG Sauer 15 years Expanded to five locations  
White Mtn School Since 2014 75,000 “wholesome” meals  
Turnover rate 59.7% compared to 79%  
Insurance is current

2. Organizational Chart

Very good – Informational X 2 = P

Job descriptions = P

**II. Proposed Services**

Streats Pop-Up Program = P

Nexbyte/Nexdine RD = P

Survey “Be Heard” Kiosk =P

Guiding principles and culinary commitment = P

\$25,000 In Capital Improvements = P

New Kitchen Stove = P

Digital WAND = P

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Nexdine

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

\*\*\*\*\*

**Individual Evaluator Comments:**

- I. Preliminary Information
  - (P) Appears to comply with form and RFP requirements
  
- II. Organization Qualifications and Experience
  1. Overview of Organization
    - (P) Reported turnover rate approx. 18% below average
    - (P) Has maintained MCJA contract for last 5 years
    - (P) Company philosophy outlined with core values (Nexdine Experience)
    - (N) Some graphics on page 1 and 2 are difficult to read
    - (P) Fresh food and small batch (scratch) cooking with 100% fresh, seasonal ingredients
    - (P) Healthy food emphasized
    - (P) Nexdine has the current contract and listed 3 additional contracts, one of which is directly similar to MCJA
  
  2. Subcontractors
    - (P) Will not used
  
  3. Organizational Chart
    - (P) Included in both an MCJA centric model (hospitality) and traditional model including MCJA administrative staff with 4 on-site employees.
    - (P) Job descriptions for each position included as required and clearly define roles, responsibilities, and qualifications
  
  4. Insurance
    - (P) Insurance certificate included
  
  5. Litigation
    - (P) no current litigation nor any closed litigation cases in past 5 years

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Nexdine

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

III. Proposed Services

1. Services to be Provided

- (P) Committed to provide MCJA an exceptional dining and hospitality experience
- (P) Provide skilled and engaged leadership (Chef Manager, Regional Director of Operations, VP of Operations / Corporate / Education
- (P)(I) Bring culinary integrity and authenticity to dining (using 100% fresh, locally sourced, seasonal ingredients designed to MCJA preferences. Nutritious, wholesome, great tasting foods are the focus. Variety of culturally inspired dishes
- (P)(I) Promote the healthy and wellbeing of the MCJA constituency through nutritional education and awareness.
  1. (I) Nutritional information posted on weekly menus at point of service
  2. (I) Registered dietician consults for MCJA community which will be available to classes of cadets
  3. (I) Allergen awareness, safety measures, and posting of top 9 food allergens (shellfish, eggs, fish, milk, peanuts, sesame, soybeans, tree nuts, wheat)
- (P)(I) Implement a digital guest survey platform for immediate feedback. Tablet/kiosk to be implemented to accommodate BLETP cadets who do not have device access.
- (P)(I) Invest up to \$25,000 in partnership capital for the ongoing improvement and enhancement of dining facilities
  1. Purchase of a new kitchen stove
  2. Digital WAND point of service station signage for café (researched – see weblink: [WAND Digital Video Signage, Menus, and Drive-thru Displays](#))
  3. “Be Heard” survey Kiosk tablet/stand
  4. Smallwares, flatware, and glassware

2. Implementation – Work Plan

- Not covered as they are the existing vendor, other than additional items listed above in section III.1.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: TRINITY SERVICES GROUP**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

*I. Organization Qualifications and Experience*

*1. Overview of Organization*

- Appendix C was included as requested*
- Three Projects were identified and explained*
- The Projects identified were quite applicable to the RFP*
- 30 years of experience*

*2. Subcontractors*

- No subcontractors will be used.*

*3. Organizational Chart – Included along with employee position explanations and previous experience.*

*4. Litigation – Number of Pending Litigations*

*5. Certificate of Insurance – Included.*

*II. Proposed Services*

*1. Services to be Provided*

- Provide high quality nutritious menus, service and quality of high order, all tailored to meet the needs of program and staff.*
- Medical and Religious Diet Programs.*
- Addressed the requirements in the RFP and appear to be flexible in their approach.*
- Quality Assurance Program in place for safety, sanitation, and regulation of agency compliance.*
- Sample menus were also included.*
- Also included a corner pantry micro-market for self-service.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME: TRINITY SERVICES GROUP**

**DATE: 6/13/24**

**EVALUATOR NAME: DEREK GORNEAU**

**EVALUATOR DEPARTMENT: DEPARTMENT OF PUBLIC SAFETY**

*2. Implementation – Work Plan*

- *Has experience with a number of different implementations such as from self-operated, from one contractor to another, new facilities, and renovations.*
- *Willing to interview current staff.*
- *Included a six-week implementation plan.*
- *Work Plan was very detailed and complete.*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME:** Trinity Services Group

**DATE:** June 13, 2024

**EVALUATOR NAME:** Jack D. Peck, Jr.

**EVALUATOR DEPARTMENT:** DPS – Maine Criminal Justice Academy

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Trinity Services Group**

I. Organization Qualifications and Experience

1. Overview

CEO James Perry

POC [gabrielle.liddy@trinityservicesgroup.com](mailto:gabrielle.liddy@trinityservicesgroup.com)

313-530-6898

Oldsmar, FL

Founded in 1990 – Prison / Correctional Facility across U.S. =P

Allegheny County Jail – Avg. meals per week = 7,000

AZ – DOC Training Academy = 3,000

NC Training Academy = 2,550

2. Organization Chart

w/ years of service = P

“Chief People Officer”

Resumes included

Subcontractor = No

Insurance 12/1/23 thru 12/1/24

II. Proposed Services

Extremely detailed – 6 weeks out

Willing to interview existing employees

Will not bill for any meals under \$47,000

Corner Pantry

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202404085**

**RFP TITLE: FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY**

**BIDDER NAME:** Trinity Services Group

**DATE:** June 13, 2024

**EVALUATOR NAME:** Jack D. Peck, Jr.

**EVALUATOR DEPARTMENT:** DPS – Maine Criminal Justice Academy  
Prison food

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Trinity Services Group, Inc

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

\*\*\*\*\*

**Individual Evaluator Comments:**

I. Preliminary Information

- (P) Appear to comply with form and RFP
- (P) Targeted toward MCJA specifically as a Criminal Justice Training Facility
- (N) Much of sections II and III were presented in section I making it difficult to navigate in the evaluation.
- (P) Appearance of material professional and easy to read

II. Organization Qualifications and Experience

1. Overview of Organization

- (P) over 30 years of experience servicing 3 training facilities nationwide and in 42 states, including correctional facilities and 4 in Maine:
  1. Cumberland County SO
  2. Aroostook County SO
  3. Oxford County SO
  4. Kennebec County SO (beginning 7/1/24)
- (P) some locally sourced foods
- (P) Commitment to wholesome, nutritious, and delicious meals / diverse culinary experience
- (P) Serve 250 million meals annually
- (P) 100% ownership in TKC holdings, Inc which serves food service industry (40 years of experience in this part of the operation)
- (P) 2/3 projects provided were Law Enforcement or Corrections Academies similar to MCJA operation, including weekly billing of the meals
- (P) Commitment to customization to meet needs of MCJA
- (P) Procurement through volume ensuring quality products at competitive rates
- (P) Personalized menu planning for staff & attendees nutritional needs and preferences
- (P) Collaboration with staff on menus / needs
- (P) Accommodations made for special dietary needs
- (P) NetMenu software used to manage menus / nutritional management

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

**RFP TITLE:** FOOD SERVICES – MAINE CRIMINAL JUSTICE ACADEMY

**BIDDER NAME:** Trinity Services Group, Inc

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

- (P) Adaptability to attendance changes
- (P) Commitment to:
  1. Waste reduction / recycling
  2. Food production waste management
  3. (I) Composting
  4. (I) Food donation program
  5. Collaboration and continuous improvement / feedback
  6. Professional conduct
  7. Meeting diverse needs
  8. Cultivating a respectful environment
  9. Continuous training and awareness
  
- 2. Subcontractors
  - (P) None to be used
  
- 3. Organizational Chart
  - (P)(I) Included for corporate, regional (including a regional dietician)
  - (N) Site operation organizational chart not included. No way to know how Trinity would approach staffing MCJA
  
- 4. Insurance
  - (P) Insurance certificate included
  
- 5. Litigation
  - (N) Substantial current litigation:
    1. 15 pending cases-- for allegations of assaults by TSG staff, allergic reactions and staff retaliation, injuries while in kitchen (which could be concerning as BLETP cadets act as servers and are, at times, in the kitchen area for related purposes), denial of religious diets, inadequate nutrition
      - a. At least some of these cases appear to likely be in correctional facilities related to residents based on the information provided.
  
  - (N) Substantial closed litigation in the last 5 years:
    1. 7 cases, including injury in kitchen, unsafe working conditions, inadequate diet/nutrition related to allergy needs.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202404085

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**BIDDER NAME:** Trinity Services Group, Inc

**DATE:** June 14, 2024

**EVALUATOR NAME:** Lincoln Ryder

**EVALUATOR DEPARTMENT:** Maine Criminal Justice Academy

- a. At least one of these cases appears to likely be in a correctional facility related to resident, based on the information provided.

III. Proposed Services

1. Services to be Provided

- (P) Nutritious menus
- (P) Accurate inventory management
- (P) High quality services and products
- (P) Prompt complaint resolution
- (P) Effective communication
- (P) Cooperative atmosphere
- (P) Menu development through registered dietician
- (P) accommodations for special diets
- (P) Bag meals available
  1. (N) Limited only to sandwiches/condiments/fruit/chips/dessert, 8 oz beverage
- (P) Menu flexibility & variety
- (P) Staffing to accommodate existing kitchen hours / holiday schedules
- (P)(I) Establishment of a cashless micro-market for staff to access snack / light meal options 24/7
  1. (Q) May not comply with Maine Statute related to vending machines in State buildings
- (P) Optional catering available
- (P) Quality assurance program
- (N) Staffing addressed as maintaining adequate number of employees, but not more specifically delineated
- (P) Sample menus included
  1. (N) Include Monday breakfast and Friday dinner, which is clearly addressed in the RFP as not needed

2. Implementation – Work Plan

- (P) Comprehensive plan included as a checklist
- (Q) would not be in place for at least 6 weeks from agreement, based on stated plan



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY

Janet T. Mills  
Governor

Michael Sauschuck  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202404085**  
**RFP TITLE: Food Services – Maine Criminal Justice Academy**

I, Derek Gorneau, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Derek A Gorneau*  
\_\_\_\_\_  
Signature

5/31/2024

\_\_\_\_\_  
Date





STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY

Janet T. Mills  
Governor

Michael Sauschuck  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202404085**  
**RFP TITLE: Food Services – Maine Criminal Justice Academy**

I, Jack D. Peck, Jr, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Sig 

\_\_\_\_\_  
May 31, 2024  
Date



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

Janet T. Mills  
Governor

Michael Sauschuck  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202404085  
RFP TITLE: Food Services – Maine Criminal Justice Academy**

I, Lincoln E. Ryder, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Signature

5/31/2024  
Date