



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE
AND FINANCIAL SERVICES

Janet T. Mills
Governor

Kristen LC Figueroa
Commissioner

Date: 07/16/2024

PD Industries Inc, dba Maine Fire Protection Services
Attn: Denise Gudroe, Office manager
service@mefirepro.com

SUBJECT: Notice of Conditional Contract Award under RFP # 202406110, 2024-2029
Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs

Dear Denise:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Administrative and Financial Services for 2024-2029 Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- PD Industries Inc, dba Maine Fire Protection Services

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Jayice E. G. Lareau". The signature is fluid and cursive, with the first name "Jayice" being the most prominent.

Jayice E. G. Lareau, Director
Property Management Division

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202406110

RFP TITLE: 2024-2029 Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs

BIDDER: PD Industries Inc. dba Maine Fire Protection Services

DATE: 07/16/2024

SUMMARY PAGE

Department Name: DAFS/BGS/Property Management Division

Name of RFP Coordinator: Valerie Russell

Names of Evaluators: Valerie Russell, Wesley Peaco, Erik Fitzsimmons

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• licenses	X	
•		
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	N/A
Section III. Proposed Services	25	N/A
Section IV. Cost Proposal	45	N/A
Total Points	100	

ONLY ONE BIDDER RESPONDED

**STATE OF MAINE
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DATE: 07/16/2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

RFP required bidder to have current Fire Sprinkler Inspection licenses for staff. They've provided this proof.

**STATE OF MAINE
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**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	30	N/A

Evaluation Team Comments:

- Company has been in business since 1967
- Company employs seventy-one (71) employees of which twenty-nine (29) are available and qualified for this contract.
- Two employees will be dedicated on call 24/7/365 with a two (2) hour response time
- This contract will not use part time employees or subcontractors
- The Bangor office will service this contract
- Inspection certificates for four(4) employees and the company were provided
- An expired Acord form was submitted. Expired May 2024
- Three locations at which similar work is done were provided with contacts
- Company has no litigation on going.

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**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	25	N/A

Evaluation Team Comments:

- The description of the proposed services was very detailed and inline with the scope of this RFP.
- All aspects of the scope were addressed along with their method of execution

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**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
			x	45 points	=	N/A

Evaluation Team Comments:

- The cost proposal is: \$223,105.00



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AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 202406110

RFP TITLE: 2024-2029 Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs

I, JANICE E.G. LARCAU accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Administrative and Financial Services, Bureau of General Services, Property Management Division . I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Janice E.G. Larcau
Signature

July 16, 2024
Date



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202406110

RFP TITLE: 2024-2029 Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs

I, Valerie Russell accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Administrative and Financial Services, Bureau of General Services, Property Management Division . I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

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Valerie Russell
Signature

July 16, 2024
Date



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AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 202406110

RFP TITLE: 2024-2029 Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs

I, Wesley Procco accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Administrative and Financial Services, Bureau of General Services, Property Management Division . I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

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Wesley Procco
Signature

July 16, 2024
Date



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AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 202406110

RFP TITLE: 2024-2029 Sprinkler Systems & Fire Pump Inspections/Tests, Maintenance & Repairs

I, Erik Fitzsimmons accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Administrative and Financial Services, Bureau of General Services, Property Management Division . I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Erik Fitzsimmons
Signature

July 16, 2024
Date