



**STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE
AND FINANCIAL SERVICES**

**Janet T. Mills
Governor**

**Kirsten Figueroa
Commissioner**

AWARD NOTIFICATION LETTER

28 August 2024

Clean Cut Painting Company 1 Parkway STE 203 Bethel ME 04217

SUBJECT: Notice of Conditional Contract Award under RFP #202407129
2024 Exterior Painting of the Blaine House

Dear Michael Pelletier:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Administrative and Financial Services, Bureau of General Services for 2024 Painting of the Blaine House. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Clean Cut Painting Company

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Deane Rykerson". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Deane Rykerson, Project Manager, Bureau of General Services

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407129
RFP TITLE: 2024 Exterior Painting of the Blaine House
BIDDER: Clean Cut Painting Co.
DATE: 26 August 2024

SUMMARY PAGE

Department Name: Bureau of General Services
Name of RFP Coordinator: Deane Rykerson
Names of Evaluators: Alex AuCoin, Jeff Dutil, Chris Hart

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	N/A	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	N/A
Section III. Proposed Services	30	N/A
Section IV. Cost Proposal	40	N/A
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

The proposal from Clean Cut Painting Co. was the only proposal received in response to this RFP.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

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RFP TITLE: 2024 Exterior Painting of the Blaine House

BIDDER: Clean Cut Painting Co.

DATE: 26 August 2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The sole respondent for this RFP was found by the team to be eligible for this project.

**STATE OF MAINE
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BIDDER: Clean Cut Painting Co.

DATE: 26 August 2024

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	N/A

Evaluation Team Comments:

- Proposal fulfilled requirements of RFP.

**STATE OF MAINE
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DATE: 26 August 2024

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	30	N/A

Evaluation Team Comments:

- Proposal was found to be thorough.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

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BIDDER: Clean Cut Painting Co.

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**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	>	Cost Proposal Being Scored	x	Score Weight	=	Score
	>	\$97,500	x	40 points	=	N/A

Evaluation Team Comments:

Proposal found to be cost-effective for project.



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DEPARTMENT OF **Governor**

Commissioner Figueroa
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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407129
RFP TITLE: 2024 Exterior Painting of the Blaine House

I, (print name at right)

Chris Hart

accept the offer

to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of **The Governor's Office**. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Chris Hart

Signature

8/27/24

Date



Janet T. Mills
Governor

Commissioner Figueroa
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407129
RFP TITLE: 2024 Exterior Painting of the Blaine House

I, (print name at right) Jeffrey Dufil accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of **The Governor's Office**. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Jeffrey Dufil
Signature

8/21/2024
Date



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF **Governor**

Commissioner Figueroa
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407129
RFP TITLE: 2024 Exterior Painting of the Blaine House

I, (print name at right) Alexandria S. Avoin accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of **The Governor's Office**. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Alexandria S. Avoin
Signature

8/27/2024
Date