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**STATE OF MAINE
BUREAU OF GENERAL SERVICES**

**MARINE PATROL HEATING UPGRADES
Rockland, Maine**

AdvantageME CT No. 13A 20231122000000001490

BGS Project No.: 3593

**Specifications – Final Design Submission
May 1, 2024**

Prepared for:

Department of Marine Resources

State of Maine

21 State House Station

Augusta, ME 04333

00 01 10
Table Of Contents

<i>Section name</i>	<i>number of pages</i>
Division 00 – Procurement and Contracting Requirements	
<u>INTRODUCTORY INFORMATION</u>	
00 01 10 Table of Contents	2
<u>PROCUREMENT REQUIREMENTS</u>	
00 11 00 Advertisements and Invitations	
00 11 13 Notice to Contractors	3
00 21 00 Instructions	
00 21 13 Instructions to Bidders	3
00 41 00 Bid Forms	
00 41 13 Contractor Bid Form	2
00 43 00 Procurement Form Supplements	
00 43 13 Contractor Bid Bond	2
<u>CONTRACTING REQUIREMENTS</u>	
00 52 00 Agreement Forms	
00 52 13 Contract Agreement Form	4
00 61 00 Bond Forms	
00 61 13.13 Contractor Performance Bond Form	2
00 61 13.16 Contractor Payment Bond Form	2
00 71 00 Contracting Definitions	
00 71 00 Definitions.....	6
00 72 00 General Conditions	
00 72 13 General Conditions.....	22
Division 01 – General Requirements	
01 10 00 SUMMARY	
01 10 00 Summary	2
01 14 00 Work Restrictions	
01 14 00 Work Restrictions	2
01 31 00 Project Management and Coordination	
01 31 00 Project Management and Coordination.....	7
01 31 50 Schedules and Reports	2

00 01 10
Table Of Contents

<i>Section name</i>	<i>number of pages</i>
01 32 00 Construction Progress Documentation	
01 32 00 Construction Progress Documentation.....	2
01 33 00 Submittal Procedures	
01 33 00 Submittal Procedures	9
01 50 00 Temporary Facilities and Controls	
01 50 50 Construction Waste Management	6
01 63 50 Requests for Information	
01 63 50 Requests for Information.....	2
01 77 00 Closeout Procedures	
01 77 00 Closeout Procedures.....	7
01 78 00 Closeout Submittals	
01 78 10 Project Record Documents.....	3

FACILITY SERVICES SUBGROUP

DIVISION 5 – METALS

05 50 00 Metal Fabrications.....	6
-------------------------------------	---

DIVISION 23 – HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)

23 05 00 Common Work Results for HVAC	8
23 05 13 Common Motor Requirements for HVAC.....	3
23 05 29 Hangers and Supports for HVAC Piping and Equipment.....	11
23 05 53 Identification for HVAC Piping and Equipment.....	6
23 05 93 Testing, Adjusting, and Balancing for HVAC	15
23 21 13 Hydronic Piping	4
23 23 00 Refrigerant Piping	13
23 31 13 Metal Ducts	16
23 33 00 Air Duct Accessories.....	8
23 37 13.13 Air Diffusers	2
23 37 13.23 Registers and Grilles	2
23 72 23.19 Packaged Indoor Fixed Plate Energy Recovery Units	5
23 74 16.13 Packaged, Large-Capacity, Rooftop Air-Conditioning Units	13
23 81 26 Split-System Air-Conditioners.....	5

DIVISION 26 – ELECTRICAL

26 05 19 Low-Voltage Electrical Power Conductors and Cables.....	4
26 05 29 Hangers and Supports for Electrical Systems	6
26 05 33.13 Conduits for Electrical Systems	10
26 24 16 Panelboards	7
26 29 13.03 Manual and Magnetic Motor Controllers.....	6
END OF TABLE OF CONTENTS	

00 11 13
Notice to Contractors

Marine Patrol Watercraft Facility Heating System Upgrades

BGS project number: 3593

Replacement of two overhead mounted oil-fired furnances with two 20 ton rooftop Heat Pump units with electric heat in Rockland, Maine. Four mini-split heat pumps will be added to the office spaces and adjoining parts room.

ALTERNATE BID 1:

This alternate includes replacement of the existing oil fired furnaces with equivalent capacity oil fired furnaces. The new oil fired furnaces must be installed on the existing platform. The oil system including pumps and controls must remain in place and piping extended to connect to new furnaces. The existing platform must be modified as described to meet current codes and standards. No new mechanical equipment will be installed on the roof as part of this alternate.

The cost of the work is approximately \$ 300,000. The contract shall designate the Substantial Completion Date on or before *31 October 2024*, and the Contract Final Completion Date on or before *29 November 2024*.

1. Submit bids on a completed Contractor Bid Form (section 00 41 13) provided in the Bid Documents, include bid security when required, and scan each item as an attachment to an email addressed to: BGS.Architect@Maine.gov, so as to be received no later than **2:00:00 p.m. on 10 July 2024**. The email subject line shall be marked "**Bid for Marine Patrol Watercraft Facility Heating System Upgrades**".

Bid submissions will be opened and read aloud at the time and date noted above at the Bureau of General Services office, accessible as a video conference call. Those who wish to participate in the call must submit a request for access to BGS.Architect@Maine.gov.

Any bid received after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. In certain circumstances, the Bureau of General Services may require the Bidder to surrender a valid paper copy of the bid form or the bid security document. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.

2. Questions and comments on the *bid opening process* shall be addressed to: Deane Rykerson, Division of Planning, Design & Construction, Bureau of General Services, 77 State House Station, Augusta, Maine 04333-0077, BGS.Architect@Maine.gov.
3. Questions and comments regarding the *project design specifications or drawings* shall be directed in writing to the Consultant during the bid period prior to the question and comment deadline of 5:00 p.m. on *21 June 2024*.

Colby Company Engineering
Michael Carter
michaelc@colbycoengineering.com

00 11 13
Notice to Contractors

4. Bid security is required on this project.
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
or
 Bid security is not required on this project.
5. Performance and Payment Bonds are required on this project.
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
or
 Performance and Payment Bonds are not required on this project.
6. Filed Sub-bids *are not required* on this project.
7. Pre-qualified General Contractors are utilized on this project.
or
 Pre-qualified General Contractors are not utilized on this project.
8. An on-site pre-bid conference (*mandatory* or *optional*) will be conducted for this project. The pre-bid conference is intended for General Contractors. Subcontractors and suppliers are welcome to attend. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding.
Wednesday, 12 June 2024
10:00 am
15 Vieno's Run, Rockland, Maine
or
 An on-site pre-bid conference will not be conducted for this project.
9. Bid Documents - full sets only - will be available on or about *30 May 2024* and may be obtained *in electronic format* from:

Colby Company Engineering
Email: bid-docs@colbycoengineering.com

00 11 13
Notice to Contractors

10. Bid Documents may be examined at:

AGC Maine
188 Whitten Road
Augusta, ME 04330
Phone 207-622-4741 Fax 207-622-1625

Construction Summary
734 Chestnut Street
Manchester, NH 03104
Phone 603-627-8856 Fax 603-627-4524

00 21 13
Instructions to Bidders

1. Bidder Requirements

- 1.1 A bidder is a Contractor which is evidently qualified, or has been specifically pre-qualified by the Bureau of General Services, to bid on the proposed project described in the Bid Documents.
- 1.2 Contractors and Subcontractors bidding on projects that utilize Filed Sub-bids shall follow the requirements outlined in these Bid Documents for such projects. See Section 00 22 13 for additional information.
- 1.3 Contractors and Subcontractors are not eligible to bid on the project when their access to project design documents prior to the bid period distribution of documents creates an unfair bidding advantage. Prohibited access includes consultation with the Owner or with design professionals engaged by the Owner regarding cost estimating, constructability review, or project scheduling. This prohibition to bid applies to open, competitive bidding or pre-qualified contractor bidding or Filed Sub-bidding. The Bureau may require additional information to determine if the activities of a Contractor constitute an unfair bidding advantage.
- 1.4 Each bidder is responsible for becoming thoroughly familiar with the Bid Documents prior to submitting a bid. The failure of a bidder to review evident site conditions, to attend available pre-bid conferences, or to receive, examine, or act on addenda to the Bid Documents shall not relieve that bidder from any obligation with respect to their bid or the execution of the work as a Contractor.
- 1.5 Prior to the award of the contract, General Contractor bidders or Filed Sub-bidders may be required to provide documented evidence to the Owner or the Bureau showing compliance with the provisions of this section, their business experience, financial capability, or performance on previous projects.
- 1.6 The selected General Contractor bidder will be required to provide proof of insurance before a contract can be executed.
- 1.7 Contracts developed from this bid shall not be assigned, sublet or transferred without the written consent of the Owner.
- 1.8 By submitting a bid the Contractor attests that it has not been declared ineligible to bid on State of Maine projects. The Director of the Bureau of General Services may disallow award of this contract to any Contractor if there is evidence that the Contractor or any of its Subcontractors, through their own fault, have been terminated, suspended for cause, debarred from bidding, agreed to refrain from bidding as part of a settlement, have defaulted on a contract, or had a contract completed by another party.
- 1.9 The Contractor attests that it is not presently indicted for or otherwise criminally or civilly charged by a Federal, State or local government entity with commission of any of the following offenses and has not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction, or contract under a public transaction, violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

00 21 13
Instructions to Bidders

- 1.10 The Contractor shall not make any award or permit any award (subgrant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs or State of Maine projects.

2. Authority of Owner
 - 2.1 The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
 - 2.2 Subject to the Owner's stated right to accept or reject any or all bids, the Contractor shall be selected on the basis of the lowest dollar value of an acceptable Base Bid, or any combination of Base Bid plus Alternate Bids, as well as other limited cost modifications the Owner determines may best serve the interests of the Owner. An acceptable bid is a duly submitted bid from a responsive and responsible bidder.
 - 2.3 The Owner reserves the right to require Bid Bonds or Performance and Payment Bonds for any project of any contract value.

3. Submitting Bids and Bid Requirements
 - 3.1 Each bid shall be submitted on the forms provided in the Bid Documents.
 - 3.2 Each bid shall be valid for a period of thirty calendar days following the Project bid closing date and time. The bid expiration date may be extended in unusual circumstances by mutual consent of the Bidder and the Owner. The bid amount shall not be modified due to the bid expiration date extension.
 - 3.3 Any provision contained in a bid which shows cost escalation, or any modification of schedule or other requirements shall not be accepted. Such a provision causes the bid to be invalid, or, at the discretion of the Owner and BGS, that element of the bid submission may be disregarded for the purpose of awarding the contract without that provision.
 - 3.4 Bidders shall include a Bid Bond or other approved bid security with the bid form submitted to the Owner when the bid form indicates such bid security is required. The bond value shall be 5% of the bid amount. The form of bond is shown in section 00 43 13.
 - 3.5 Bidders recognize that inclusion of contract bonds and the cost of those bonds is dependent on the awarded contract dollar value. Therefore, a Base Bid, or any combination of Base Bid plus Alternate Bids, as well as other limited cost modifications, resulting in a contract award shall include the cost of Performance and Payment Bonds in the submitted bid amount when the construction contract value is over \$125,000.00. Similarly, the cost of Performance and Payment Bonds is excluded in the submitted bid amount when the construction contract value is \$125,000.00 or less unless bonds are specifically required by the Bid Documents. When required for the project, the selected Contractor shall provide these bonds before a contract can be executed, pursuant to 14 M.R.S.A., Section 871, Public Works Contractors' Surety Bond Law of 1971, subsection 3. The form of bonds is shown in section 00 61 13.13 and 00 61 13.16.

00 21 13
Instructions to Bidders

- 3.6 Bidders may modify bids in writing, by the same means as the original bid submission, prior to the bid closing time. Such written amendments shall not disclose the amount of the initial bid. If so disclosed, the entire bid is considered invalid.
- 3.7 Bidders implicitly acknowledge all Addenda issued when they submit the bid form. By usual practice the Consultant shall not issue Addenda less than 72 hours prior to the bid closing time, to allow ample time for bidders to incorporate the information. However, some information, such as extending the bid due date and time, may be issued with shorter notice. Addenda shall be issued to all companies who are registered holders of Bid Documents.
- 3.8 A bid may be withdrawn without penalty if a written request by the bidder is presented to the Owner prior to the bid closing time. Such written withdrawal requests are subject to verification as required by the Bureau.
- A bid may be withdrawn without penalty after the bid closing time if, in the determination of the Bureau, evidence provided by the Contractor shows an apparent unintended error such as a miscalculation, or an erroneous number on estimating documents, was the cause of an inaccurate bid. The Bureau may allow withdrawal in consideration of the bid bond or, without utilizing a bid bond, if the Bureau considers documented evidence provided by the Contractor shows factual errors had been made on the bid form.
- 3.9 In the event State of Maine Offices unexpectedly close on the published date of a public bid opening in the location of that bid opening, prior to the time of the scheduled deadline, the new deadline for the public bid opening will be the following business day at the originally scheduled hour of the day, at the original location. Official closings are posted on the State of Maine government website.
- 3.10 The Owner may require, in a Notice of Intent to Award letter to the apparent low bidder, a Schedule of Values, Project Schedule, and List of Subcontractors and Suppliers as both a demonstration of capability of the Bidder and as a condition of award.
- 3.11 Projects which require a State of Maine wage determination will include that schedule as part of the Bid Documents. See section 00 73 46, if such rates are required.
- 3.12 Projects which require compliance with the Davis-Bacon Act are subject to the regulations contained the Code for Federal Regulations and the federal wage determination which is made a part of the Bid Documents. See section 00 73 46, if such rates are required.
- 3.13 The Owner is exempt from the payment of Maine State sales and use taxes as provided in 36 M.R.S. §1760 (1). The Contractor and Subcontractors shall not include taxes on exempt items in the construction contract.

**00 41 13
Contractor Bid Form**

Marine Patrol Watercraft Facility Heating System UpgradesBGS project number
3593

Bid Form submitted by: *email only to email address below*

Bid Administrator:

Deane Rykerson
Bureau of General Services
111 Sewall Street, Cross State Office Building, 4th floor
77 State House Station
Augusta, Maine 04333-0077

BGS.Architect@Maine.gov

Bidder:

Signature: _____

Printed name and
title: _____

Company name: _____

Mailing address: _____

City, state, zip code: _____

Phone number: _____

Email address: _____

State of
incorporation,
if a corporation: _____

List of all partners,
if a partnership: _____

The Bidder agrees, if the Owner offers to award the contract, to provide any and all bonds and certificates of insurance, as well as Schedule of Values, Project Schedule, and List of Subcontractors and Suppliers if required by the Owner, and to sign the designated Construction Contract within twelve calendar days after the date of notification of such acceptance, except if the twelfth day falls on a State of Maine government holiday or other closure day, or a Saturday, or a Sunday, in which case the aforementioned documents must be received before 12:00 noon on the first available business day following the holiday, other closure day, Saturday, or Sunday.

As a guarantee thereof, the Bidder submits, together with this bid, a bid bond or other acceptable instrument as and if required by the Bid Documents.

**00 41 13
Contractor Bid Form**

1. The Bidder, having carefully examined the Marine Patrol Watercraft Facility Heating System Upgrades Project Manual dated 1 May 2024, prepared by Colby Company Engineering, as well as Specifications, Drawings, and any Addenda, the form of contract, and the premises and conditions relating to the work, proposes to furnish all labor, equipment and materials necessary for and reasonably incidental to the construction and completion of this project for the **Base Bid** amount of:

\$ _____ .00

2. Allowances *are not included* on this project.
*No Allowances
not used*

\$ 0.00

3. Alternate Bids *are included* on this project.
Alternate Bids are as shown below

Any dollar amount line below that is left blank by the Bidder shall be read as a bid of **\$0.00**.

1 Bid Alternate #1: Oil Fired Furnace \$ _____ .00

2 not used \$ _____ .00

3 not used \$ _____ .00

4 not used \$ _____ .00

4. Bid security *is required* on this project.

If noted above as required, or if the Base Bid amount exceeds \$125,000.00, the Bidder shall include with this bid form a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with this completed bid form submitted to the Owner.

5. Filed Sub-bids *are not required* on this project.

If noted above as required, the Bidder shall include with this bid form a list of each Filed Sub-bidder selected by the Bidder on the form provided (section 00 41 13F).

**00 43 13
Contractor Bid Bond**

Bond No.: insert bond number

We, the undersigned, insert company name of Contractor, select type of entity of insert name of municipality in the State of insert name of state as principal, and insert name of surety as Surety, are hereby held and firmly bound unto select title of obligee in the penal sum of five percent of the bid amount, for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns, signed this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the first specified bid due date, or subsequent bid due date revised by addendum.

The condition of the above obligation is such that whereas the principal has submitted to the Owner, or State of Maine, to a certain bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the construction of insert name of project as designated in the contract documents

Now therefore:

If said bid shall be rejected, or, in the alternate,

If said bid shall be accepted and the principal shall execute and deliver a contract in the form of contract attached hereto, properly completed in accordance with said bid, and shall furnish a bond for the faithful performance of said contract, and for the payment of all persons performing labor or furnishing material in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void.

Otherwise, the same shall remain in force and effect- it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligation of said Surety and its bonds shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid and said Surety does hereby waive notice of any such extension.

**00 43 13
Contractor Bid Bond**

In witness whereof, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set above.

Signed and sealed this *insert date, i.e.: 8th* day of *select month, select year*, which is the same date as that of the first specified bid due date, or subsequent bid due date revised by addendum.

Contractor

(Signature)

insert name and title

insert company name

*insert address
insert city state zip code*

Surety

(Signature)

insert name and title

insert company name

*insert address
insert city state zip code*

If Contractor is a partnership, all partners shall execute the bond. A power of attorney document indicating that it still is in full force and effect shall be provided by the person executing this bond.

**State of Maine
CONSTRUCTION CONTRACT**

Large Construction Project

*This form is used when the Contract value is \$50,000 or greater.
The Project Manual, Specifications and Drawings, and any Addenda are considered part of this Contract.*

Agreement entered into by and between the contracting entity name hereinafter called the **Owner** and Contractor company name hereinafter called the **Contractor**.

BGS Project No.: number assigned by BGS Other Project No.: _____

For the following Project: title of project as shown on bid documents at facility or campus name, municipality, Maine.

The Specifications and the Drawings have been prepared by Consultant firm name, acting as Professional-of-Record and named in the documents as the Consultant Architect or Engineer.

The *Owner* and *Contractor* agree as follows:

ARTICLE 1 COMPENSATION AND PAYMENTS

1.1 The Owner shall pay the Contractor to furnish all labor, equipment, materials and incidentals necessary for the construction of the Work described in the Specifications and shown on the Drawings the Contract Amount as shown below.

Base Bid	<u>\$0.00</u>
<u>Alternate Bid number and name or "no Alternates"</u>	<u>\$0.00</u>
<u>Alternate Bid number and name or "no Alternates"</u>	<u>\$0.00</u>
<u>Alternate Bid number and name or "no Alternates"</u>	<u>\$0.00</u>
<u>Alternate Bid number and name or "no Alternates"</u>	<u>\$0.00</u>
<u>Alternate Bid number and name or "no Alternates"</u>	<u>\$0.00</u>
Total Contract Amount	<u>\$0.00</u>

1.2 The Contractor’s requisition shall contain sufficient detail and supporting information for the Owner to evaluate and support the payment requested.

1.2.1 Payments are due and payable twenty-five working days from the date of receipt of a Contractor requisition which is approved by the Owner.

1.2.2 Provisions for late payments are governed by 5 M.R.S. Chapter 144, *Payment of Invoices Received from Business Concerns*, and interest shall be calculated at 1% per month.

ARTICLE 2 COMMENCEMENT AND COMPLETION DATES

2.1 The Work of this Contract shall commence no sooner than the date this document is executed by the approval authority, or a subsequent date designated in the contract documents.

2.2 The Substantial Completion Date shall be _____.

2.3 The Work of this Contract shall be completed on or before the Contract Final Completion Date of _____.

2.4 The Contract Expiration Date shall be _____. (This date is the Owner's deadline for internal management of contract accounts. The Contract Expiration Date does not directly relate to any contract obligation of the Contractor.)

ARTICLE 3 INELIGIBLE BIDDER

3.1 By signing this contract the Contractor attests that it has not been declared ineligible to bid on State of Maine projects. The Bureau of General Services may disallow award of this contract to any Contractor if there is evidence that the Contractor or any of its Subcontractors, through their own fault, have been terminated, suspended for cause, debarred from bidding, agreed to refrain from bidding as part of a settlement, have defaulted on a contract, or had a contract completed by another party.

3.2 By signing this contract the Contractor attests that it is not presently indicted for or otherwise criminally or civilly charged by a Federal, State or local government entity with commission of any of the following offenses and has not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction, or contract under a public transaction, violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

3.3 The Contractor shall not make any award or permit any award (subgrant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs or State of Maine projects.

ARTICLE 4 CONTRACTOR'S RESPONSIBILITIES

4.1 On this project, the Contractor shall furnish the Owner the appropriate contract bonds in the amount of 100% of the Contract Sum. Contract bonds are mandated if the Contract Sum exceeds \$125,000, or if bonds are specifically required by the Contract Documents.

4.2 The Contractor shall comply with all laws, codes and regulations applicable to the Work.

4.3 The Contractor shall acquire all permits and third-party approvals applicable to the Work not specifically identified as provided by the Owner. Costs for Contractor-provided permits and third-party approvals shall be included in the Contract Sum identified in Section 1.1 above.

4.4 The Contractor shall remain an independent agent for the duration of this Contract, shall not become an employee of the State of Maine, and shall assure that no State employee will be compensated by, or otherwise benefit from, this Contract.

4.5 The Contractor shall be responsible for any design cost, construction cost, or other cost incurred on the Project to the extent caused by the negligent acts, errors or omissions of the Contractor or their Subcontractors in the performance of Work under this Contract.

ARTICLE 5 OWNER'S RESPONSIBILITIES

5.1 The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the project. The Owner has established a budget with reasonable contingencies that meets the project requirements.

5.2 By signing this contract, the Owner attests that all State of Maine procurement requirements for this contract have been met, including the solicitation of competitive bids.

ARTICLE 6 INSTRUMENTS OF SERVICE

6.1 The Contractor's use of the drawings, specifications and other documents known as the Consultant's Instruments of Service is limited to the execution of the Contractor's scope of work of this project unless the Contractor receives the written consent of the Owner and Consultant for use elsewhere.

ARTICLE 7 MISCELLANEOUS PROVISIONS

7.1 This Contract shall be governed by the laws of the State of Maine.

7.2 The Owner and Contractor, respectively, bind themselves, their partners, successors, assigns and legal representatives to this Contract. Neither party to this Contract shall assign the Contract as a whole without written consent of the other party, which consent the Owner may withhold without cause.

7.3 Notwithstanding any other provision of this Agreement, if the Owner does not receive sufficient funds to fund this Agreement or funds are de-appropriated, or if the Owner does not receive legal authority from the Maine State Legislature or Maine Courts to expend funds intended for this Agreement, then the Owner is not obligated to make payment under this Agreement; provided, however, the Owner shall be obligated to pay for services satisfactorily performed prior to any such non-appropriation in accordance with the termination provisions of this Agreement. The Owner shall timely notify the Contractor of any non-appropriation and the effective date of the non-appropriation.

ARTICLE 8 CONTRACT DOCUMENTS

8.1 The Project Manual, Specifications and Drawings, and any Addenda, together with this agreement, form the contract. Each element is as fully a part of the Contract as if hereto attached or herein repeated.

8.2 Specifications: **indicate date of issuance of project manual**

8.3 Drawings: **note here or attach each sheet number and title**

8.4 Addenda: **note each addenda number and date, or "none"**

BGS Project No.: _____

The Contract is effective as of the date executed by the approval authority.

OWNER

CONTRACTOR

Signature *Date*
name and title

Signature *Date*
name and title

name of contracting entity
address

name of contractor company
address

telephone
email address

telephone
email address
Vendor Number

Indicate the names of the review and approval individuals appropriate to the approval authority.

select proper approval authority			
Reviewed by:		Approved by:	
_____ <i>Signature</i>	_____ <i>Date</i>	_____ <i>Signature</i>	_____ <i>Date</i>
<i>insert name</i>		<i>Joseph H. Ostwald</i>	
<i>Project Manager/ Contract Administrator</i>		<i>Director, Planning, Design & Construction</i>	

00 61 13.13
Contractor Performance Bond

Bond No.: insert bond number

We, the undersigned, insert company name of Contractor, select type of entity of insert name of municipality in the State of insert name of state as principal, and insert name of surety as Surety, are hereby held and firmly bound unto select title of obligee in the penal sum of the Contract Price \$ insert the Contract Price in numbers for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The condition of the above obligation is such that if the principal shall promptly and faithfully perform the contract entered into this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract, for the construction of insert name of project as designated in the contract documents, then this obligation shall be null and void.

Otherwise, the same shall remain in force and effect- it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligation of said Surety and its bonds shall be in no way impaired or affected by any extension of the time which the Obligee may accept during the performance of the contract and said Surety does hereby waive notice of any such extension.

00 61 13.13
Contractor Performance Bond

In witness whereof, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set above.

Signed and sealed this *insert date, i.e.: 8th* day of *select month, select year*, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract.

Contractor

(Signature)

insert name and title

insert company name

insert address

insert city state zip code

Surety

(Signature)

insert name and title

insert company name

insert address

insert city state zip code

If Contractor is a partnership, all partners shall execute the bond. A power of attorney document indicating that it still is in full force and effect shall be provided by the person executing this bond.

00 61 13.16
Contractor Payment Bond

Bond No.: insert bond number

We, the undersigned, insert company name of Contractor, select type of entity of insert name of municipality in the State of insert name of state as principal, and insert name of surety as Surety, are hereby held and firmly bound unto select title of obligee in the penal sum of the Contract Price \$ insert the Contract Price in numbers for the use and benefit of claimants, defined as an entity having a contract with the principal or with a subcontractor of the principal for labor, materials, or both labor and materials, used or reasonably required for use in the performance of the contract, for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The condition of the above obligation is such that if the principal shall promptly satisfy all claims and demands incurred for all labor and materials, used or required by the principal in connection with the work described in the contract entered into this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract, for the construction of insert name of project as designated in the contract documents, and shall fully reimburse the obligee for all outlay and expense with said obligee may incur in making good any default of said principal, then this obligation shall be null and void.

Otherwise, the same shall remain in force and effect- it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligation of said Surety and its bonds shall be in no way impaired or affected by any extension of the time which the Obligee may accept during the performance of the contract and said Surety does hereby waive notice of any such extension.

**00 61 13.16
Contractor Payment Bond**

In witness whereof, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set above.

Signed and sealed this *insert date, i.e.: 8th* day of *select month, select year*, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract.

Contractor

(Signature)

insert name and title

insert company name

insert address

insert city state zip code

Surety

(Signature)

insert name and title

insert company name

insert address

insert city state zip code

If Contractor is a partnership, all partners shall execute the bond. A power of attorney document indicating that it still is in full force and effect shall be provided by the person executing this bond.

00 71 00
Definitions

1. Definitions
 - 1.1 *Addendum*: A document issued by the Consultant that amends the Bid Documents. Addenda shall not be issued less than seventy-two hours prior to the specified bid opening time.
 - 1.2 *Allowance*: A specified dollar amount for a particular scope of work or service included in the Work that is identified in the Bid Documents and included in each Bidder's Bid. The Contractor shall document expenditures for an Allowance during the Project. Any unused balance shall be credited to the Owner. The Contractor is responsible for notifying the Owner of anticipated expenses greater than the specified amount and the Owner is responsible for those additional expenses.
 - 1.3 *Alternate Bid*: The Contractor's written offer of a specified dollar amount, submitted on the Bid Form, for the performance of a particular scope of work described in the Bid Documents. The Owner determines the low bidder based on the sum of the base Bid and any combination of Alternate Bids that the Owner selects.
 - 1.4 *Architect*: A Consultant acting as, or supporting, the Professional-of-Record who is responsible for the design of the Project. Equivalent to "Consultant" in State of Maine contract forms.
 - 1.5 *Architectural Supplemental Instruction (ASI)*: A written instruction from the Architect for the purpose of clarification of the Contract Documents. An ASI does not alter the Contract Price or Contract Time. ASIs may be responses to RFIs and shall be issued by the Architect in a timely manner to avoid any negative impact on the Schedule of the Work.
 - 1.6 *Bid*: The Contractor's written offer of a specified dollar amount or amounts, submitted on a form included in the Bid Documents, for the performance of the Work. A Bid may include bonds or other requirements. A base Bid is separate and distinct from Alternate Bids, being the only cost component necessary for the award of the contract, and representing the minimum amount of Work that is essential for the functioning of the Project.
 - 1.7 *Bid Bond*: The security designated in the Bid Documents, furnished by Bidders as a guaranty of good faith to enter into a contract with the Owner, should a contract be awarded to that Bidder.
 - 1.8 *Bidder*: Any business entity, individual or corporation that submits a bid for the performance of the work described in the Bid Documents, acting directly or through a duly authorized representative. See also *Responsive and Responsible Bidder*.
 - 1.9 *Bid Documents*: The drawings, procurement and contracting requirements, general requirements, and the written specifications -including all addenda, that a bidder is required to reference in the submission of a bid.
 - 1.10 *Bureau*: The State of Maine Bureau of General Services, or BGS, in the Department of Administrative and Financial Services.
 - 1.11 *Calendar days*: Consecutive days, as occurring on a calendar, taking into account each day of the week, month, year, and any religious, national or local holidays. Calendar days are used for changes in Contract Time.

00 71 00
Definitions

- 1.12 *Certificate of Substantial Completion*: A document developed by the Consultant that describes the final status of the Work and establishes the date that the Owner may use the facility for its intended purpose. The Certificate of Substantial Completion may also include a provisional list of items - a "punch list" - remaining to be completed by the Contractor. The Certificate of Substantial Completion identifies the date from which the project warranty period commences.
- 1.13 *Certificate of Occupancy*: A document developed by a local jurisdiction such as the Code Enforcement Officer that grants permission to the Owner to occupy a building.
- 1.14 *Change Order (CO)*: A document that modifies the contract and establishes the basis of a specific adjustment to the Contract Price or the Contract Time, or both. Change Orders may address correction of omissions, errors, and document discrepancies, or additional requirements. Change Orders should include all labor, materials and incidentals required to complete the work described. A Change Order is not valid until signed by the Contractor, Owner and Consultant and approved by the Bureau.
- 1.15 *Change Order Proposal (COP) (see also Proposal)*: Contract change proposed by the Contractor regarding the contract amount, requirements, or time. The Contractor implements the work of a COP after it is accepted by all parties. Accepted COPs are incorporated into the contract by Change Order.
- 1.16 *Clerk of the Works*: The authorized representative of the Consultant on the job site. Clerk of the Works is sometimes called the Architect's representative.
- 1.17 *Construction Change Directive (CCD)*: A written order prepared by the Consultant and signed by the Owner and Consultant, directing a change in the Work prior to final agreement with the Contractor on adjustment, if any, in the Contract Price or Contract Time, or both.
- 1.18 *Contract*: A written agreement between the Owner and the successful bidder which obligates the Contractor to perform the work specified in the Contract Documents and obligates the Owner to compensate the Contractor at the mutually accepted sum, rates or prices.
- 1.19 *Contract Bonds (also known as Payment and Performance Bonds)*: The approved forms of security, furnished by the Contractor and their surety, which guarantee the faithful performance of all the terms of the contract and the payment of all bills for labor, materials and equipment by the Contractor.
- 1.20 *Contract Documents*: The drawings and written specifications (including all addenda), Standard General Conditions, and the contract (including all Change Orders subsequently incorporated in the documents).
- 1.21 *Contract Expiration Date*: Date determined by the Owner as a deadline for internal management of contract accounts. This allows time after the Contract Final Completion Date for processing the final Requisition for Payment. The Contract Expiration Date does not directly relate to any contract obligation of the Contractor.
- 1.22 *Contract Final Completion Date*: Point of time when the Work is fully completed in compliance with the Contract Documents, as certified by the Consultant. Final payment to the Contractor is due upon Final Completion of the Project.
- 1.23 *Contract Price*: The dollar amount of the construction contract, also called *Contract Sum*.

00 71 00
Definitions

- 1.24 *Contract Time*: The designated duration of time to execute the Work of the contract, with a specific date for completion.
- 1.25 *Contractor*: Also called the "General Contractor" or "GC" the individual or entity undertaking the execution of the general contract work under the terms of the contract with the Owner, acting directly or through a duly authorized representative. The Contractor is responsible for the means, methods and materials utilized in the execution and completion of the Work.
- 1.26 *Consultant*: The Architect or Engineer acting as Professional-of-Record for the Project. The Consultant is responsible for the design of the Project.
- 1.27 *Drawings*: The graphic and pictorial portion of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.
- 1.28 *Engineer*: A Consultant acting as, or supporting, the Professional-of-Record who is responsible for the design of the Project. Equivalent to "Consultant" in State of Maine contract forms.
- 1.29 *Filed Sub-bid*: The designated major Subcontractor's (or, in some cases, Contractor's) written offer of a specified dollar amount or amounts, submitted on a form included in the Bid Documents, for the performance of a particular portion of the Work. A Filed Sub-bid may include bonds or other requirements.
- 1.30 *General Requirements*: The on-site overhead expense items the Contractor provides for the Project, typically including, but not limited to, building permits, construction supervision, Contract Bonds, insurance, field office, temporary utilities, rubbish removal, and site fencing. Overhead expenses of the Contractor's general operation are not included. Sometimes referred to as the Contractor's General Conditions.
- 1.31 *Owner*: The State agency which is represented by duly authorized individuals. The Owner is responsible for defining the scope of the Project and compensation to the Consultant and Contractor.
- 1.32 *Owner's Representative*: The individual or entity contracted by the Owner to be an advisor and information conduit regarding the Project.
- 1.33 *Overhead*: General and administrative expenses of the Contractor's principal and branch offices, including payroll costs and other compensation of Contractor employees, deductibles paid on any insurance policy, charges against the Contractor for delinquent payments, and costs related to the correction of defective work, and the Contractor's capital expenses, including interest on capital used for the work.
- 1.34 *Performance and Payment Bonds (also known as Contract Bonds)*: The approved forms of security, furnished by the Contractor and their surety, which guarantee the faithful performance of all the terms of the contract and the payment of all bills for labor, materials and equipment by the Contractor.
- 1.35 *Post-Bid Addendum*: Document issued by the Consultant that defines a potential Change Order prior to signing of the construction contract. The Post-Bid Addendum allows the Owner to negotiate

00 71 00
Definitions

contract changes with the Bidder submitting the lowest valid bid, only if the negotiated changes to the Bid Documents result in no change or no increase in the bid price.

A Post-Bid Addendum may also be issued after a competitive construction Bid opening to those Bidders who submitted a Bid initially, for the purpose of rebidding the Project work without re-advertising.

- 1.36 *Project*: The construction project proposed by the Owner to be constructed according to the Contract Documents. The Project, a public improvement, may be tied logistically to other public improvements and other activities conducted by the Owner or other contractors.
- 1.37 *Proposal (see also Change Order Proposal)*: The Contractor's written offer submitted to the Owner for consideration containing a specified dollar amount or rate, for a specific scope of work, and including a schedule impact, if any. A proposal shall include all costs for overhead and profit. The Contractor implements the work of a Proposal after it is accepted by all parties. Accepted Proposals are incorporated into the contract by Change Order.
- 1.38 *Proposal Request (PR)*: An Owner's written request to the Contractor for a Change Order Proposal.
- 1.39 *Punch List*: A document that identifies the items of work remaining to be done by the Contractor at the Close Out of a Project. The Punch List is created as a result of a final inspection of the work only after the Contractor attests that all of the Work is in its complete and permanent status.
- 1.40 *Request For Information (RFI)*: A Contractor's written request to the Consultant for clarification, definition or description of the Work. RFIs shall be presented by the Contractor in a timely manner to avoid any negative impact on the Schedule of the Work.
- 1.41 *Request For Proposal (RFP)*: An Owner's written request to the Contractor for a Change Order Proposal.
- 1.42 *Requisition for Payment*: The document in which the Contractor certifies that the Work described is, to the best of the Contractor's knowledge, information and belief, complete and that all previous payments have been paid by the Contractor to Subcontractors and suppliers, and that the current requested payment is now due. See *Schedule of Values*.
- 1.43 *Responsive and Responsible Bidder*: A bidder who complies, when submitting a bid on a given project, with the following *responsive* standards, as required by the Bid Documents:
- submits specific qualifications to bid the project, if required;
 - attends mandatory pre-bid conferences, if required;
 - submits a bid prior to the close of the bid period;
 - submits a complete bid form;
 - submits a bid without indications of intent contrary to the stated requirements;
 - submits other materials and information, such as bid security, as required;
- and, meets the following minimums regarding these *responsible* standards:
- sustains a satisfactory record of project performance;
 - maintains a permanent place of business in a known physical location;
 - possesses the financial means for short- and long-term operations;
 - possesses the appropriate technical experience and capabilities;
 - employs adequate personnel and subcontractor resources;

00 71 00
Definitions

maintains the equipment needed to perform the work;
complies with the proposed implementation schedule;
complies with the insurance and bonding requirements;
provides post-construction warranty coverage;
and other criteria which can be considered relevant to the contract.

- 1.44 *Retainage*: The amount, calculated at five percent (5%) of the contract value or a scheduled value, that the Owner shall withhold from the Contractor until the work or portion of work is declared substantially complete or otherwise accepted by the Owner. The Owner may, if requested, reduce the amount withheld if the Owner deems it desirable and prudent to do so. (See Title 5 M.R.S.A., Section 1746.)
- 1.45 *Sample*: A physical example provided by the Contractor which illustrates materials, equipment or workmanship and establishes standards by which the Work will be judged.
- 1.46 *Schedule of the Work*: The document prepared by the Contractor and approved by the Owner that specifies the dates on which the Contractor plans to begin and complete various parts of the Work, including dates on which information and approvals are required from the Owner.
- 1.47 *Schedule of Values*: The document prepared by the Contractor and approved by the Owner before the commencement of the Work that specifies the dollar values of discrete portions of the Work equal in sum to the contract amount. The Schedule of Values is used to document progress payments of the Work in regular (usually monthly) requisitions for payment. See *Requisition for Payment*.
- 1.48 *Shop Drawings*: The drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or a Subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.
- 1.49 *Specifications*: The portion of the Contract Documents consisting of the written requirements of the Work for materials, equipment, systems, standards, workmanship, and performance of related services.
- 1.50 *Subcontractor*: An individual or entity undertaking the execution of any part of the Work by virtue of a written agreement with the Contractor or any other Subcontractor. Also, an individual or entity retained by the Contractor or any other Subcontractor as an independent contractor to provide the labor, materials, equipment or services necessary to complete a specific portion of the Work.
- 1.51 *Substantial Completion Date*: Point of time when the Work or a designated portion of the Work is sufficiently complete in compliance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended purpose without unscheduled disruption. Substantial Completion is documented by the date of the Certificate of Substantial Completion signed by the Owner and the Contractor.
- 1.52 *Superintendent*: The representative of the Contractor on the job site, authorized by the Contractor to receive and fulfill instructions from the Consultant.
- 1.53 *Surety*: The individual or entity that is legally bound with the Contractor and Subcontractor to insure the faithful performance of the contract and for the payment of the bills for labor, materials and equipment by the Contractor and Subcontractors.

00 71 00
Definitions

- 1.54 *Work*: The construction and services, whether completed or partially completed, including all labor, materials, equipment and services provided or to be provided by the Contractor and Subcontractors to fulfill the requirements of the Project as described in the Contract Documents.

00 72 13
General Conditions

Table of Contents of this General Conditions Section

1. Preconstruction Conference2

2. Intent and Correlation of Contract Documents.....2

3. Additional Drawings and Specifications3

4. Ownership of Contract Documents3

5. Permits, Laws, and Regulations3

6. Taxes4

7. Labor and Wages.....4

8. Indemnification5

9. Insurance Requirements5

10. Contract Bonds.....6

11. Patents and Royalties7

12. Surveys, Layout of Work7

13. Record of Documents.....7

14. Allowances8

15. Shop Drawings8

16. Samples8

17. Substitutions8

18. Assignment of Contract.....9

19. Separate Contracts.....9

20. Subcontracts10

21. Contractor-Subcontractor Relationship10

22. Supervision of the Work.....11

23. Observation of the Work11

24. Consultant's Status.....12

25. Management of the Premises12

26. Safety and Security of the Premises13

27. Changes in the Work14

28. Correction of the Work.....15

29. Owner's Right to do Work.....16

30. Termination of Contract and Stop Work Action16

31. Delays and Extension of Time17

32. Payments to the Contractor18

33. Payments Withheld19

34. Liens19

35. Workmanship19

36. Close-out of the Work20

37. Date of Completion and Liquidated Damages21

38. Dispute Resolution21

00 72 13
General Conditions

1. Preconstruction Conference

- 1.1 The Contractor shall, upon acceptance of a contract and prior to commencing work, schedule a preconstruction conference with the Owner and Consultant. The purpose of this conference is as follows.
 - 1.1.1 Introduce all parties who have a significant role in the Project, including:
 - Owner (State agency or other contracting entity)
 - Owner's Representative
 - Consultant (Architect or Engineer)
 - Subconsultants
 - Clerk-of-the-works
 - Contractor (GC)
 - Superintendent
 - Subcontractors
 - Other State agencies
 - Construction testing company
 - Commissioning agent
 - Special Inspections agent
 - Bureau of General Services (BGS);
 - 1.1.2 Review the responsibilities of each party;
 - 1.1.3 Review any previously-identified special provisions of the Project;
 - 1.1.4 Review the Schedule of the Work calendar submitted by the Contractor to be approved by the Owner and Consultant;
 - 1.1.5 Review the Schedule of Values form submitted by the Contractor to be approved by the Owner and Consultant;
 - 1.1.6 Establish routines for Shop Drawing approval, contract changes, requisitions, et cetera;
 - 1.1.7 discuss jobsite issues;
 - 1.1.8 Discuss Project close-out procedures;
 - 1.1.9 Provide an opportunity for clarification of Contract Documents before work begins; and
 - 1.1.10 Schedule regular meetings at appropriate intervals for the review of the progress of the Work.

2. Intent and Correlation of Contract Documents

- 2.1 The intent of the Contract Documents is to describe the complete Project. The Contract Documents consist of various components; each component complements the others. What is shown as a requirement by any one component shall be inferred as a requirement on all corresponding components.
- 2.2 The Contractor shall furnish all labor, equipment and materials, tools, transportation, insurance, services, supplies, operations and methods necessary for, and reasonably incidental to, the construction and completion of the Project. Any work that deviates from the Contract Documents which appears to be required by the exigencies of construction or by inconsistencies in the Contract Documents, will be determined by the Consultant and authorized in writing by the Consultant, Owner and the Bureau prior to execution. The Contractor shall be responsible for requesting clarifying information where the intent of the Contract Documents is uncertain.
- 2.3 The Contractor shall not utilize any apparent error or omission in the Contract Documents to the disadvantage of the Owner. The Contractor shall promptly notify the Consultant in writing of such errors or omissions. The Consultant shall make any corrections or clarifications necessary in such a situation to document the true intent of the Contract Documents.

00 72 13
General Conditions

3. Additional Drawings and Specifications

- 3.1 Upon the written request of the Contractor, the Owner shall provide, at no expense to the Contractor, up to five sets of printed Drawings and Specifications for the execution of the Work.
- 3.2 The Consultant shall promptly furnish to the Contractor revised Drawings and Specifications, for the area of the documents where those revisions apply, when corrections or clarifications are made by the Consultant. All such information shall be consistent with, and reasonably inferred from, the Contract Documents. The Contractor shall do no work without the proper Drawings and Specifications.

4. Ownership of Contract Documents

- 4.1 The designs represented on the Contract Documents are the property of the Consultant. The Drawings and Specifications shall not be used on other work without consent of the Consultant.

5. Permits, Laws, and Regulations

- 5.1 The Owner is responsible for obtaining any zoning approvals or other similar local project approvals necessary to complete the Work, unless otherwise specified in the Contract Documents.
- 5.2 The Owner is responsible for obtaining Maine Department of Environmental Protection, Maine Department of Transportation, or other similar state government project approvals necessary to complete the Work, unless otherwise indicated in the Contract Documents.
- 5.3 The Owner is responsible for obtaining any federal agency project approvals necessary to complete the Work, unless otherwise indicated in the Contract Documents.
- 5.4 The Owner is responsible for obtaining all easements for permanent structures or permanent changes in existing facilities.
- 5.5 The Contractor is responsible for obtaining and paying for all permits and licenses necessary for the implementation of the Work. The Contractor shall notify the Owner of any delays, variance or restrictions that may result from the issuing of permits and licenses.
- 5.6 The Contractor shall comply with all ordinances, laws, rules and regulations and make all required notices bearing on the implementation of the Work. In the event the Contractor observes disagreement between the Drawings and Specifications and any ordinances, laws, rules and regulations, the Contractor shall promptly notify the Consultant in writing. Any necessary changes shall be made as provided in the contract for changes in the work. The Contractor shall not perform any work knowing it to be contrary to such ordinances, laws, rules and regulations.
- 5.7 The Contractor shall comply with local, state and federal regulations regarding construction safety and all other aspects of the Work.
- 5.8 The Contractor shall comply with the Maine Code of Fair Practices and Affirmative Action, 5 M.R.S. §784 (2).

00 72 13
General Conditions

6. Taxes

- 6.1 The Owner is exempt from the payment of Maine State sales and use taxes as provided in 36 M.R.S. §1760 (1). The Contractor and Subcontractors shall not include taxes on exempt items in the construction contract.
- 6.2 Section 1760 further provides in subsection 61 that sales to a construction contractor or its subcontractor of tangible personal property that is to be physically incorporated in, and become a permanent part of, real property for sale to or owned by the Owner, are exempt from Maine State sales and use taxes. Tangible personal property is defined in 36 M.R.S. §1752 (17).
- 6.3 The Contractor may contact Maine Revenue Services, 24 State House Station, Augusta, Maine 04333 for guidance on tax exempt regulations authorized by 36 M.R.S. §1760 and detailed in Rule 302 (18-125 CMR 302).

7. Labor and Wages

- 7.1 The Contractor shall conform to the labor laws of the State of Maine, and all other laws, ordinances, and legal requirements affecting the work in Maine.
- 7.2 The Consultant shall include a wage determination document prepared by the Maine Department of Labor in the Contract Documents for state-funded contracts in excess of \$50,000. The document shows the minimum wages required to be paid to each category of labor employed on the project.
- 7.3 On projects requiring a Maine wage determination, the Contractor shall submit monthly payroll records to the Owner ("the contracting agency") showing the name and occupation of all workers and all independent contractors employed on the project. The monthly submission must also include the Contractor's company name, the title of the project, hours worked, hourly rate or other method of remuneration, and the actual wages or other compensation paid to each person.
- 7.4 The Contractor shall not reveal, in the payroll records submitted to the Owner, personal information regarding workers and independent contractors, other than the information described above. Such information shall not include Social Security number, employee identification number, or employee address or phone number, for example.
- 7.5 The Contractor shall conform to Maine statute (39-A M.R.S. §105-A (6)) by providing to the Workers' Compensation Board a list of all subcontractors and independent contractors on the job site and a record of the entity to whom that subcontractor or independent contractor is directly contracted and by whom that subcontractor or independent contractor is insured for workers' compensation purposes.
- 7.6 The Contractor shall enforce strict discipline and good order among their employees at all times, and shall not employ any person unfit or unskilled to do the work assigned to them.
- 7.7 The Contractor shall promptly pay all employees when their compensation is due, shall promptly pay all others who have billed and are due for materials, supplies and services used in the Work, and shall promptly pay all others who have billed and are due for insurance, workers compensation coverage, federal and state unemployment compensation, and Social Security

00 72 13
General Conditions

charges pertaining to this Project. Before final payments are made, the Contractor shall furnish to the Owner affidavits that all such payments described above have been made.

- 7.8 The Contractor may contact the Maine Department of Labor, 54 State House Station, Augusta, Maine 04333 for guidance on labor issues.
- 7.9 The Contractor may contact the Maine Workers' Compensation Board, 27 State House Station, Augusta, Maine 04333 for guidance on workers' compensation issues.

8. Indemnification

- 8.1 The Contractor shall indemnify and hold harmless the Owner and its officers and employees from and against any and all damages, liabilities, and costs, including reasonable attorney's fees, and defense costs, for any and all injuries to persons or property, including claims for violation of intellectual property rights, to the extent caused by the negligent acts or omissions of the Contractor, its employees, agents, officers or subcontractors in the performance of work under this Agreement. The Contractor shall not be liable for claims to the extent caused by the negligent acts or omissions of the Owner or for actions taken in reasonable reliance on written instructions of the Owner.
- 8.2 The Contractor shall notify the Owner promptly of all claims arising out of the performance of work under this Agreement by the Contractor, its employees or agents, officers or subcontractors.
- 8.3 This indemnity provision shall survive the termination of the Agreement, completion of the project or the expiration of the term of the Agreement.

9. Insurance Requirements

- 9.1 The Contractor shall provide, with each original of the signed Contract, an insurance certificate or certificates acceptable to the Owner and BGS. The Contractor shall submit insurance certificates to the Owner and BGS at the commencement of this Contract and at policy renewal or revision dates. The certificates shall identify the project name and BGS project number, and shall name the Owner as certificate holder and as additional insured for general liability and automobile liability coverages. The submitted forms shall contain a provision that coverage afforded under the insurance policies will not be canceled or materially changed unless at least ten days prior written notice by registered letter has been given to the Owner and BGS.
- 9.2 The Owner does not warrant or represent that the insurance required herein constitutes an insurance portfolio which adequately addresses all risks faced by the Contractor or its Subcontractors. The Contractor is responsible for the existence, extent and adequacy of insurance prior to commencement of work. The Contractor shall not allow any Subcontractor to commence work until all similar insurance required of the Subcontractor has been confirmed by the Contractor.
- 9.3 The Contractor shall procure and maintain primary insurance for the duration of the Project and, if written on a Claims-Made basis, shall also procure and maintain Extended Reporting Period (ERP) insurance for the period of time that any claims could be brought. The Contractor shall ensure that all Subcontractors they engage or employ will procure and maintain similar insurance

00 72 13
General Conditions

in form and amount acceptable to the Owner and BGS. At a minimum, the insurance shall be of the types and limits set forth herein protecting the Contractor from claims which may result from the Contractor’s execution of the Work, whether such execution be by the Contractor or by those employed by the Contractor or by those for whose acts they may be liable. All required insurance coverages shall be placed with carriers authorized to conduct business in the State of Maine by the Maine Bureau of Insurance.

9.3.1 The Contractor shall have Workers’ Compensation insurance for all employees on the Project site in accordance with the requirements of the Workers’ Compensation law of the State of Maine. Minimum acceptable limits for Employer’s Liability are:

Bodily Injury by Accident.....	\$500,000
Bodily Injury by Disease.....	\$500,000 Each Employee
Bodily Injury by Disease.....	\$500,000 Policy Limit

9.3.2 The Contractor shall have Commercial General Liability insurance providing coverage for bodily injury and property damage liability for all hazards of the Project including premise and operations, products and completed operations, contractual, and personal injury liabilities. The policy shall include collapse and underground coverage as well as explosion coverage if explosion hazards exist. Aggregate limits shall apply on a location or project basis. Minimum acceptable limits are:

General aggregate limit.....	\$2,000,000
Products and completed operations aggregate	\$1,000,000
Each occurrence limit.....	\$1,000,000
Personal injury aggregate.....	\$1,000,000

9.3.3 The Contractor shall have Automobile Liability insurance against claims for bodily injury, death or property damage resulting from the maintenance, ownership or use of all owned, non-owned and hired automobiles, trucks and trailers. Minimum acceptable limit is:

Any one accident or loss	\$500,000
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9.3.4 For the portion of a project which is new construction, the Contractor shall procure and maintain Builder’s Risk insurance naming the Owner, Contractor, and any Subcontractor as insureds as their interest may appear. Covered causes of loss form shall be all Risks of Direct Physical Loss, endorsed to include flood, earthquake, transit and sprinkler leakage where sprinkler coverage is applicable. Unless specifically authorized in writing by the Owner, the limit of insurance shall not be less than the initial contract amount, for the portion of the project which is new construction, and coverage shall apply during the entire contract period and until the work is accepted by the Owner.

9.3.5 The Contractor shall have Owner’s Protective Liability insurance for contract values \$50,000 and above, naming the Owner as the Named Insured. Minimum acceptable limits are:

General aggregate limit.....	\$2,000,000
Each occurrence limit.....	\$1,000,000

10. Contract Bonds

10.1 When noted as required in the Bid Documents, the Contractor shall provide to the Owner a Performance Bond and a Payment Bond, or "contract bonds", upon execution of the contract. Each bond value shall be for the full amount of the contract and issued by a surety company authorized to do business in the State of Maine as approved by the Owner. The bonds shall be

00 72 13
General Conditions

executed on the forms furnished in the Bid Documents. The bonds shall allow for any subsequent additions or deductions of the contract.

- 10.2 The contract bonds shall continue in effect for one year after final acceptance of the contract to protect the Owner's interest in connection with the one year guarantee of workmanship and materials and to assure settlement of claims for the payment of all bills for labor, materials and equipment by the Contractor.

11. Patents and Royalties

- 11.1 The Contractor shall, for all time, secure for the Owner the free and undisputed right to the use of any patented articles or methods used in the Work. The expense of defending any suits for infringement or alleged infringement of such patents shall be borne by the Contractor. Awards made regarding patent suits shall be paid by the Contractor. The Contractor shall hold the Owner harmless regarding patent suits that may arise due to installations made by the Contractor, and to any awards made as a result of such suits.
- 11.2 Any royalty payments related to the work done by the Contractor for the Project shall be borne by the Contractor. The Contractor shall hold the Owner harmless regarding any royalty payments that may arise due to installations made by the Contractor.

12. Surveys, Layout of Work

- 12.1 The Owner shall furnish all property surveys unless otherwise specified.
- 12.2 The Contractor is responsible for correctly staking out the Work on the site. The Contractor shall employ a competent surveyor to position all construction on the site. The surveyor shall run the axis lines, establish correct datum points and check each line and point on the site to insure their accuracy. All such lines and points shall be carefully preserved throughout the construction.
- 12.3 The Contractor shall lay out all work from dimensions given on the Drawings. The Contractor shall take measurements and verify dimensions of any existing work that affects the Work or to which the Work is to be fitted. The Contractor is solely responsible for the accuracy of all measurements. The Contractor shall verify all grades, lines, levels, elevations and dimensions shown on the Drawings and report any errors or inconsistencies to the Consultant prior to commencing work.

13. Record of Documents

- 13.1 The Contractor shall maintain one complete set of Contract Documents on the jobsite, in good order and current status, for access by the Owner and Consultant.
- 13.2 The Contractor shall maintain, continuously updated, complete records of Requests for Information, Architectural Supplemental Instructions (or equivalent), Information Bulletins, supplemental sketches, Change Order Proposals, Change Orders, Shop Drawings, testing reports, et cetera, for access by the Owner and Consultant.

00 72 13
General Conditions

14. Allowances

- 14.1 The Contract Price shall include all allowances described in the Contract Documents. The Contractor shall include all overhead and profit necessary to implement each allowance in their Contract Price.
- 14.2 The Contractor shall not be required to employ parties for allowance work against whom the Contractor has a reasonable objection. In such a case, the Contractor shall notify the Owner in writing of their position and shall propose an alternative party to complete the work of the allowance.

15. Shop Drawings

- 15.1 The Contractor shall administer Shop Drawings prepared by the Contractor, Subcontractors, suppliers or others to conform to the approved Schedule of the Work. The Contractor shall verify all field measurements, check and authorize all Shop Drawings and schedules required by the Work. The Contractor is the responsible party and contact for the Contractor's work as well as that of Subcontractors, suppliers or others who provide Shop Drawings.
- 15.2 The Consultant shall review and acknowledge Shop Drawings, with reasonable promptness, for general conformity with the design concept of the project and compliance with the information provided in the Contract Documents.
- 15.3 The Contractor shall provide monthly updated logs containing: requests for information, information bulletins, supplemental instructions, supplemental sketches, change order proposals, change orders, submittals, testing and deficiencies.
- 15.4 The Contractor shall make any corrections required by the Consultant, and shall submit a quantity of corrected copies as may be needed. The acceptance of Shop Drawings or schedules by the Consultant shall not relieve the Contractor from responsibility for deviations from Drawings and Specifications, unless the Contractor has called such deviations to the attention of the Consultant at the time of submission and secured the Consultant's written approval. The acceptance of Shop Drawings or schedules by the Consultant does not relieve the Contractor from responsibility for errors in Shop Drawings or schedules.

16. Samples

- 16.1 The Contractor shall furnish for approval, with reasonable promptness, all samples as directed by the Consultant. The Consultant shall review and approve such samples, with reasonable promptness, for general conformity with the design concept of the project and compliance with the information provided in the Contract Documents. The subsequent work shall be in accord with the approved samples.

17. Substitutions

- 17.1 The Contractor shall furnish items and materials described in the Contract Documents. If the item or material specified describes a proprietary product, or uses the name of a manufacturer, the term "or approved equal" shall be implied, if it is not included in the text. The specific item or material specified establishes a minimum standard for the general design, level of quality, type, function, durability, efficiency, reliability, compatibility, warranty coverage, installation factors

00 72 13
General Conditions

and required maintenance. The Drawing or written Specification shall not be construed to exclude other manufacturers products of comparable design, quality, and efficiency.

- 17.2 The Contractor may submit detailed information about a proposed substitution to the Consultant for consideration. Particular models of items and particular materials which the Contractor asserts to be equal to the items and materials identified in the Contract Documents shall be allowed only with written approval by the Consultant. The request for substitution shall include a cost comparison and a reason or reasons for the substitution.
- 17.3 The Consultant may request additional information about the proposed substitution. The approval or rejection of a proposed substitution may be based on timeliness of the request, source of the information, the considerations of minimum standards described above, or other considerations. The Consultant should briefly state the rationale for the decision. The decision shall be considered final.
- 17.4 The duration of a substitution review process can not be the basis for a claim for delay in the Schedule of the Work.

18. Assignment of Contract

- 18.1 The Contractor shall not assign or sublet the contract as a whole without the written consent of the Owner. The Contractor shall not assign any money due to the Contractor without the written consent of the Owner.

19. Separate Contracts

- 19.1 The Owner reserves the right to create other contracts in connection with this Project using similar General Conditions. The Contractor shall allow the Owner's other contractors reasonable opportunity for the delivery and storage of materials and the execution of their work. The Contractor shall coordinate and properly connect the Work of all contractors.
- 19.2 The Contractor shall promptly report to the Consultant and Owner any apparent deficiencies in work of the Owner's other contractors that impacts the proper execution or results of the Contractor. The Contractor's failure to observe or report any deficiencies constitutes an acceptance of the Owner's other contractors work as suitable for the interface of the Contractor's work, except for latent deficiencies in the Owner's other contractors work.
- 19.3 Similarly, the Contractor shall promptly report to the Consultant and Owner any apparent deficiencies in their own work that would impact the proper execution or results of the Owner's other contractors.
- 19.4 The Contractor shall report to the Consultant and Owner any conflicts or claims for damages with the Owner's other contractors and settle such conflicts or claims for damages by mutual agreement or arbitration, if necessary, at no expense to the Owner.
- 19.5 In the event the Owner's other contractors sue the Owner regarding any damage alleged to have been caused by the Contractor, the Owner shall notify the Contractor, who shall defend such proceedings at the Contractor's expense. The Contractor shall pay or satisfy any judgment that may arise against the Owner, and pay all other costs incurred.

00 72 13
General Conditions

20. Subcontracts

- 20.1 The Contractor shall not subcontract any part of this contract without the written permission of the Owner.
- 20.2 The Contractor shall submit a complete list of named Subcontractors and material suppliers to the Consultant and Owner for approval by the Owner prior to commencing work. The Subcontractors named shall be reputable companies of recognized standing with a record of satisfactory work.
- 20.3 The Contractor shall not employ any Subcontractor or use any material until they have been approved, or where there is reason to believe the resulting work will not comply with the Contract Documents.
- 20.4 The Contractor, not the Owner, is as fully responsible for the acts and omissions of Subcontractors and of persons employed by them, as the Contractor is for the acts and omissions of persons directly or indirectly employed by the Contractor.
- 20.5 Neither the Contract Documents nor any Contractor-Subcontractor contract shall indicate, infer or create any direct contractual relationship between any Subcontractor and the Owner.

21. Contractor-Subcontractor Relationship

- 21.1 The Contractor shall be bound to the Subcontractor by all the obligations in the Contract Documents that bind the Contractor to the Owner.
- 21.2 The Contractor shall pay the Subcontractor, in proportion to the dollar value of the work completed and requisitioned by the Subcontractor, the approved dollar amount allowed to the Contractor no more than seven days after receipt of payment from the Owner.
- 21.3 The Contractor shall pay the Subcontractor accordingly if the Contract Documents or the subcontract provide for earlier or larger payments than described in the provision above.
- 21.4 The Contractor shall pay the Subcontractor for completed and requisitioned subcontract work, less retainage, no more than seven days after receipt of payment from the Owner for the Contractor's approved Requisition for Payment, even if the Consultant fails to certify a portion of the Requisition for Payment for a cause not the fault of the Subcontractor.
- 21.5 The Contractor shall not make a claim for liquidated damages or penalty for delay in any amount in excess of amounts that are specified by the subcontract.
- 21.6 The Contractor shall not make a claim for services rendered or materials furnished by the Subcontractor unless written notice is given by the Contractor to the Subcontractor within ten calendar days of the day in which the claim originated.
- 21.7 The Contractor shall give the Subcontractor an opportunity to present and to submit evidence in any progress conference or disputes involving subcontract work.

00 72 13
General Conditions

- 21.8 The Contractor shall pay the Subcontractor a just share of any fire insurance payment received by the Contractor.
- 21.9 The Subcontractor shall be bound to the Contractor by the terms of the Contract Documents and assumes toward the Contractor all the obligations and responsibilities that the Contractor, by those documents, assumes toward the Owner.
- 21.10 The Subcontractor shall submit applications for payment to the Contractor in such reasonable time as to enable the Contractor to apply for payment as specified.
- 21.11 The Subcontractor shall make any claims for extra cost, extensions of time or damages, to the Contractor in the manner provided in these General Conditions for like claims by the Contractor to the Owner, except that the time for the Subcontractor to make claims for extra cost is seven calendar days after the receipt of Consultant's instructions.

22. Supervision of the Work

- 22.1 During all stages of the Work the Contractor shall have a competent superintendent, with any necessary assistant superintendents, overseeing the project. The superintendent shall not be reassigned without the consent of the Owner unless a superintendent ceases to be employed by the Contractor due to unsatisfactory performance.
- 22.2 The superintendent represents the Contractor on the jobsite. Directives given by the Consultant or Owner to the superintendent shall be as binding as if given directly to the Contractor's main office. All important directives shall be confirmed in writing to the Contractor. The Consultant and Owner are not responsible for the acts or omissions of the superintendent or assistant superintendents.
- 22.3 The Contractor shall provide supervision of the Work equal to the industry's highest standard of care. The superintendent shall carefully study and compare all Contract Documents and promptly report any error, inconsistency or omission discovered to the Consultant. The Contractor may not necessarily be held liable for damages resulting directly from any error, inconsistency or omission in the Contract Documents or other instructions by the Consultant that was not revealed by the superintendent in a timely way.

23. Observation of the Work

- 23.1 The Contractor shall allow the Owner, the Consultant and the Bureau continuous access to the site for the purpose of observation of the progress of the work. All necessary safeguards and accommodations for such observations shall be provided by the Contractor.
- 23.2 The Contractor shall coordinate all required testing, approval or demonstration of the Work. The Contractor shall give sufficient notice to the appropriate parties of readiness for testing, inspection or examination.
- 23.3 The Contractor shall schedule inspections and obtain all required certificates of inspection for inspections by a party other than the Consultant.

00 72 13
General Conditions

- 23.4 The Consultant shall make all scheduled observations promptly, prior to the work being concealed or buried by the Contractor. If approval of the Work is required of the Consultant, the Contractor shall notify the Consultant of the construction schedule in this regard. Work concealed or buried prior to the Consultant's approval may need to be uncovered at the Contractor's expense.
- 23.5 The Consultant may order reexamination of questioned work, and, if so ordered, the work must be uncovered by the Contractor. If the work is found to conform to the Contract Documents, the Owner shall pay the expense of the reexamination and remedial work. If the work is found to not conform to the Contract Documents, the Contractor shall pay the expense, unless the defect in the work was caused by the Owner's Contractor, whose responsibility the reexamination expense becomes.
- 23.6 The Bureau shall periodically observe the Work during the course of construction and make recommendations to the Contractor or Consultant as necessary. Such recommendations shall be considered and implemented through the usual means for changes to the Work.
24. Consultant's Status
- 24.1 The Consultant represents the Owner during the construction period, and observes the work in progress on behalf of the Owner. The Consultant has authority to act on behalf of the Owner only to the extent expressly provided by the Contract Documents or otherwise demonstrated to the Contractor. The Consultant has authority to stop the work whenever such an action is necessary, in the Consultant's reasonable opinion, to ensure the proper execution of the contract.
- 24.2 The Consultant is the interpreter of the conditions of the contract and the judge of its performance. The Consultant shall favor neither the Owner nor the Contractor, but shall use the Consultant's powers under the contract to enforce faithful performance by both parties.
- 24.3 In the event of the termination of the Consultant's employment on the project prior to completion of the work, the Owner shall appoint a capable and reputable replacement. The status of the new Consultant relative to this contract shall be that of the former Consultant.
25. Management of the Premises
- 25.1 The Contractor shall place equipment and materials, and conduct activities on the premises in a manner that does not unreasonably hinder site circulation, environmental stability, or any long term effect. Likewise, the Consultant's directions shall not cause the use of premises to be impeded for the Contractor or Owner.
- 25.2 The Contractor shall not use the premises for any purpose other than that which is directly related to the scope of work. The Owner shall not use the premises for any purpose incompatible with the proposed work simultaneous to the work of the Contractor.
- 25.3 The Contractor shall enforce the Consultant's instructions regarding information posted on the premises such as signage and advertisements, as well as activities conducted on the premises such as fires, and smoking.

00 72 13
General Conditions

25.4 The Owner may occupy any part of the Project that is completed with the written consent of the Contractor, and without prejudice to any of the rights of the Owner or Contractor. Such use or occupancy shall not, in and of itself, be construed as a final acceptance of any work or materials.

26. Safety and Security of the Premises

26.1 The Contractor shall designate, and make known to the Consultant and the Owner, a safety officer whose duty is the prevention of accidents on the site.

26.2 The Contractor shall continuously maintain security on the premises and protect from unreasonable occasion of injury all people authorized to be on the job site. The Contractor shall also effectively protect the property and adjacent properties from damage or loss.

26.3 The Contractor shall take all necessary precautions to ensure the safety of workers and others on and adjacent to the site, abiding by applicable local, state and federal safety regulations. The Contractor shall erect and continuously maintain safeguards for the protection of workers and others, and shall post signs and other warnings regarding hazards associated with the construction process, such as protruding fasteners, moving equipment, trenches and holes, scaffolding, window, door or stair openings, and falling materials.

26.4 The Contractor shall restore the premises to conditions that existed prior to the start of the project at areas not intended to be altered according to the Contract Documents.

26.5 The Contractor shall protect existing utilities and exercise care working in the vicinity of utilities shown in the Drawings and Specifications or otherwise located by the Contractor.

26.6 The Contractor shall protect from damage existing trees and other significant plantings and landscape features of the site which will remain a permanent part of the site. If necessary or indicated in the Contract Documents, tree trunks shall be boxed and barriers erected to prevent damage to tree branches or roots.

26.7 The Contractor shall repair or replace damage to the Work caused by the Contractor's or Subcontractor's forces, including that which is reasonably protected, at the expense of the responsible party.

26.8 The Contractor shall not load, or allow to be loaded, any part of the Project with a force which imperils personal or structural safety. The Consultant may consult with the Contractor on such means and methods of construction, however, the ultimate responsibility lies with the Contractor.

26.9 The Contractor shall not jeopardize any work in place with subsequent construction activities such as blasting, drilling, excavating, cutting, patching or altering work. The Consultant must approve altering any structural components of the project. The Contractor shall supervise all construction activities carried out by others on site to ensure that the work is neatly done and in a manner that will not endanger the structure or the component parts.

26.10 The Contractor may act with their sole discretion in emergency situations that potentially effect health, life or serious damage to the premises or adjacent properties, to prevent such potential loss or injury. The Contractor may negotiate with the Owner for compensation for expenses due to such emergency work.

00 72 13
General Conditions

- 26.11 The Contractor and Subcontractors shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the project site. The Contractor shall avoid disruption of any hazardous materials or toxic substances at the project site and promptly notify the Owner in writing on the occasion of such a discovery.
- 26.12 The Contractor shall keep the premises free of any unsafe accumulation of waste materials caused by the work. The Contractor shall regularly keep the spaces “broom clean”. See the Close-out of the Work provisions of this section regarding cleaning at the completion of the project.
27. Changes in the Work
- 27.1 The Contractor shall not proceed with extra work without an approved Change Order or Construction Change Directive. A Change Order which has been properly signed by all parties shall become a part of the contract.
- 27.2 A Change Order is the usual document for directing changes in the Work. In certain circumstances, however, the Owner may utilize a Construction Change Directive to direct the Contractor to perform changes in the Work that are generally consistent with the scope of the project. The Owner shall use a Construction Change Directive only when the normal process for approving changes to the Work has failed to the detriment of the Project, or when agreement on the terms of a Change Order cannot be met, or when an urgent situation requires, in the Owner's judgment, prompt action by the Contractor.
- 27.3 The Consultant shall prepare the Construction Change Directive representing a complete scope of work, with proposed Contract Price and Contract Time revisions, if any, clearly stated.
- 27.4 The Contractor shall promptly carry out a Construction Change Directive which has been signed by the Owner and the Consultant. Work thus completed by the Contractor constitutes the basis for a Change Order. Changes in the Contract Price and Contract Time shall be as defined in the Construction Change Directive unless subsequently negotiated with some other terms.
- 27.5 The method of determining the dollar value of extra work shall be by:
- .1 an estimate of the Contractor accepted by Owner as a lump sum, or
 - .2 unit prices named in the contract or subsequently agreed upon, or
 - .3 cost plus a designated percentage, or
 - .4 cost plus a fixed fee.
- 27.6 The Contractor shall determine the dollar value of the extra work for both the lump sum and cost plus designated percentage methods so as not to exceed the following rates. The rates include all overhead and profit expenses.
- .1 Contractor - for any work performed by the Contractor's own forces, up to 20% of the cost;
 - .2 Subcontractor - for work performed by Subcontractor's own forces, up to 20% of the cost;
 - .3 Contractor - for work performed by Contractor's Subcontractor, up to 10% of the amount due the Subcontractor.
- 27.7 The Contractor shall keep and provide records as needed or directed for the cost plus designated percentage method. The Consultant shall review and certify the appropriate amount which

00 72 13
General Conditions

- includes the Contractor's overhead and profit. The Owner shall make payments based on the Consultant's certificate.
- 27.8 Cost reflected in Change Orders shall be limited to the following: cost of materials, cost of delivery, cost of labor (including Social Security, pension, Workers' Compensation insurance, and unemployment insurance), and cost of rental of power tools and equipment. Labor cost may include a pro-ratio share of a foreman's time only in the case of an extension of contract time granted due to the Change Order.
- 27.9 Overhead reflected in Change Orders shall be limited to the following: bond premium, supervision, wages of clerks, time keepers, and watchmen, small tools, incidental expenses, general office expenses, and all other overhead expenses directly related to the Change Order.
- 27.10 The Contractor shall provide credit to the Owner for labor, materials, equipment and other costs but not overhead and profit expenses for those Change Order items that result in a net value of credit to the contract.
- 27.11 The Owner may change the scope of work of the Project without invalidating the contract. The Owner shall notify the Contractor of a change of the scope of work for the Owner's Contractors, which may affect the work of this Contractor, without invalidating the contract. Change Orders for extension of the time caused by such changes shall be developed at the time of directing the change in scope of work.
- 27.12 The Consultant may order minor changes in the Work, not involving extra cost, which is consistent with the intent of the design or project.
- 27.13 The Contractor shall immediately give written notification to the Consultant of latent conditions discovered at the site which materially differ from those represented in the Drawings or Specifications, and which may eventually result in a change in the scope of work. The Contractor shall suspend work until receiving direction from the Consultant. The Consultant shall promptly investigate the conditions and respond to the Contractor's notice with direction that avoids any unnecessary delay of the Work. The Consultant shall determine if the discovered conditions warrant a Change Order.
- 27.14 The Contractor shall, within ten calendar days of receipt of the information, give written notification to the Consultant if the Contractor claims that instructions by the Consultant will constitute extra cost not accounted for by Change Order or otherwise under the contract. The Consultant shall promptly respond to the Contractor's notice with direction that avoids any unnecessary delay of the Work. The Consultant shall determine if the Contractor's claim warrants a Change Order.
28. Correction of the Work
- 28.1 The Contractor shall promptly remove from the premises all work the Consultant declares is non-conforming to the contract. The Contractor shall replace the work properly at no expense to the Owner. The Contractor is also responsible for the expenses of others whose work was damaged or destroyed by such remedial work.

00 72 13
General Conditions

- 28.2 The Owner may elect to remove non-conforming work if it is not removed by the Contractor within a reasonable time, that time defined in a written notice from the Consultant. The Owner may elect to store removed non-conforming work not removed by the Contractor at the Contractor's expense. The Owner may, with ten days written notice, dispose of materials which the Contractor does not remove. The Owner may sell the materials and apply the net proceeds, after deducting all expenses, to the costs that should have been borne by the Contractor.
- 28.3 The Contractor shall remedy any defects due to faulty materials or workmanship and pay for any related damage to other work which appears within a period of one year from the date of substantial completion, and in accord with the terms of any guarantees provided in the contract. The Owner shall promptly give notice of observed defects to the Contractor and Consultant. The Consultant shall determine the status of all claimed defects. The Contractor shall perform all remedial work without unjustifiable delay in either the initial response or the corrective action.
- 28.4 The Consultant may authorize, after a reasonable notification to the Contractor, an equitable deduction from the contract amount in lieu of the Contractor correcting non-conforming or defective work.
29. Owner's Right to do Work
- 29.1 The Owner may, using other contractors, correct deficiencies attributable to the Contractor, or complete unfinished work. Such action shall take place only after giving the Contractor three days written notice, and provided the Consultant approves of the proposed course of action as an appropriate remedy. The Owner may then deduct the cost of the remedial work from the amount due the Contractor.
- 29.2 The Owner may act with their sole discretion when the Contractor is unable to take action in emergency situations that potentially effect health, life or serious damage to the premises or adjacent properties, to prevent such potential loss or injury. The Owner shall inform the Contractor of the emergency work performed, particularly where it may affect the work of the Contractor.
30. Termination of Contract and Stop Work Action
- 30.1 The Owner may, owing to a certificate of the Consultant indicating that sufficient cause exists to justify such action, without prejudice to any other right or remedy and after giving the Contractor and the Contractor's surety seven days written notice, terminate the employment of the Contractor. At that time the Owner may take possession of the premises and of all materials,

00 72 13
General Conditions

tools and appliances on the premises and finish the work by whatever method the Owner may deem expedient. Cause for such action by the Owner includes:

- .1 the contractor is adjudged bankrupt, or makes a general assignment for the benefit of its creditors, or
- .2 a receiver is appointed due to the Contractor's insolvency, or
- .3 the Contractor persistently or repeatedly refuses or fails to provide enough properly skilled workers or proper materials, or
- .4 the Contractor fails to make prompt payment to Subcontractors or suppliers of materials or labor, or
- .5 the Contractor persistently disregards laws, ordinances or the instructions of the Consultant, or is otherwise found guilty of a substantial violation of a provision of the Contract Documents.

- 30.2 The Contractor is not entitled, as a consequence of the termination of the employment of the Contractor as described above, to receive any further payment until the Work is finished. If the unpaid balance of the contract amount exceeds the expense of finishing the Work, including compensation for additional architectural, managerial and administrative services, such balance shall be paid to the Contractor. If the expense of finishing the Work exceeds the unpaid balance, the Contractor shall pay the difference to the Owner. The Consultant shall certify the expense incurred by the Contractor's default. This obligation for payment shall continue to exist after termination of the contract.
- 30.3 The Contractor may, if the Work is stopped by order of any court or other public authority for a period of thirty consecutive days, and through no act or fault of the Contractor or of anyone employed by the Contractor, with seven days written notice to the Owner and the Consultant, terminate this contract. The Contractor may then recover from the Owner payment for all work executed, any proven loss and reasonable profit and damage.
- 30.4 The Contractor may, if the Consultant fails to issue a certificate for payment within seven days after the Contractor's formal request for payment, through no fault of the Contractor, or if the Owner fails to pay to the Contractor within 30 days after submission of any sum certified by the Consultant, with seven days written notice to the Owner and the Consultant, stop the Work or terminate this Contract.

31. Delays and Extension of Time

- 31.1 The completion date of the contract shall be extended if the work is delayed by changes ordered in the work which have approved time extensions, or by an act or neglect of the Owner, the Consultant, or the Owner's Contractor, or by strikes, lockouts, fire, flooding, unusual delay in transportation, unavoidable casualties, or by other causes beyond the Contractor's control. The Consultant shall determine the status of all claimed causes.
- 31.2 The contract shall not be extended for delay occurring more than seven calendar days before the Contractor's claim made in writing to the Consultant. In case of a continuing cause of delay, only one claim is necessary.
- 31.3 The contract shall not be extended due to failure of the Consultant to furnish drawings if no schedule or agreement is made between the Contractor and the Consultant indicating the dates

00 72 13
General Conditions

which drawings shall be furnished and fourteen calendar days has passed after said date for such drawings.

- 31.4 This article does not exclude the recovery of damages for delay by either party under other provisions in the Contract Document.

32. Payments to the Contractor

- 32.1 As noted under *Preconstruction Conference* in this section, the Contractor shall submit a Schedule of Values form, before the first application for payment, for approval by the Owner and Consultant. The Consultant may direct the Contractor to provide evidence that supports the correctness of the form. The approved Schedule of Values shall be used as a basis for payments.
- 32.2 The Contractor shall submit an application for each payment (“Requisition for Payment”) on a form approved by the Owner and Consultant. The Consultant may require receipts or other documents showing the Contractor's payments for materials and labor, including payments to Subcontractors.
- 32.3 The Contractor shall submit Requisitions for Payment as the work progresses not more frequently than once each month, unless the Owner approves a more frequent interval due to unusual circumstances. The Requisition for Payment is based on the proportionate quantities of the various classes of work completed or incorporated in the Work, in agreement with the actual progress of the Work and the dollar value indicated in the Schedule of Values.
- 32.4 The Consultant shall verify and certify each Requisition for Payment which appears to be complete and correct prior to payment being made by the Owner. The Consultant may certify an appropriate amount for materials not incorporated in the Work which have been delivered and suitably stored at the site. The Contractor shall submit bills of sale, insurance certificates, or other such documents that will adequately protect the Owner’s interests prior to payments being certified.
- 32.5 In the event any materials delivered but not yet incorporated in the Work have been included in a certified Requisition for Payment with payment made, and said materials thereafter are damaged, deteriorated or destroyed, or for any reason whatsoever become unsuitable or unavailable for use in the Work, the full amount previously allowed shall be deducted from subsequent payments unless the Contractor satisfactorily replaces said material.
- 32.6 The Contractor may request certification of an appropriate dollar amount for materials not incorporated in the Work which have been delivered and suitably stored away from the site. The Contractor shall submit bills of sale, insurance certificates, right-of-entry documents or other such documents that will adequately protect the Owner’s interests. The Consultant shall determine if the Contractor's documentation for the materials is complete and specifically designated for the Project. The Owner may allow certification of such payments.
- 32.7 Subcontractors may request, and shall receive from the Consultant, copies of approved Requisitions for Payment showing the amounts certified in the Schedule of Values.
- 32.8 Certified Requisitions for Payment, payments made to the Contractor, or partial or entire occupancy of the project by the Owner shall not constitute an acceptance of any work that does

00 72 13
General Conditions

not conform to the Contract Documents. The making and acceptance of the final payment constitutes a waiver of all claims by the Owner, other than those arising from unsettled liens, from faulty work or materials appearing within one year from final payment or from requirements of the Drawings and Specifications, and of all claims by the Contractor, except those previously made and still unsettled.

33. Payments Withheld

- 33.1 The Owner shall retain five percent of each payment due the Contractor as part security for the fulfillment of the contract by the Contractor. The Owner may make payment of a portion of this “retainage” to the Contractor temporarily or permanently during the progress of the Work. The Owner may thereafter withhold further payments until the full amount of the five percent is reestablished. The Contractor may deposit with the Maine State Treasurer certain securities in place of retainage amounts due according to Maine Statute (5 M.R.S. §1746).
- 33.2 The Consultant may withhold or nullify the whole or a portion of any Requisitions for Payment submitted by the Contractor in the amount that may be necessary, in his reasonable opinion, to protect the Owner from loss due to any of the following:
- .1 defective work not remedied;
 - .2 claims filed or reasonable evidence indicating probable filing of claims;
 - .3 failure to make payments properly to Subcontractors or suppliers;
 - .4 a reasonable doubt that the contract can be completed for the balance then unpaid;
 - .5 liability for damage to another contractor.

The Owner shall make payment to the Contractor, in the amount withheld, when the above circumstances are removed.

34. Liens

- 34.1 The Contractor shall deliver to the Owner a complete release of all liens arising out of this contract before the final payment or any part of the retainage payment is released. The Contractor shall provide with the release of liens an affidavit asserting each release includes all labor and materials for which a lien could be filed. Alternately, the Contractor, in the event any Subcontractor or supplier refuses to furnish a release of lien in full, may furnish a bond satisfactory to the Owner, to indemnify the Owner against any lien.
- 34.2 In the event any lien remains unsatisfied after all payments to the Contractor are made by the Owner, the Contractor shall refund to the Owner all money that the latter may be compelled to pay in discharging such lien, including all cost and reasonable attorney’s fees.

35. Workmanship

- 35.1 The Contractor shall provide materials, equipment, and installed work equal to or better than the quality specified in the Contract Documents and approved in submittal and sample. The installation methods shall be of the highest standards, and the best obtainable from the respective trades. The Consultant’s decision on the quality of work shall be final.

00 72 13
General Conditions

- 35.2 The Contractor shall know local labor conditions for skilled and unskilled labor in order to apply the labor appropriately to the Work. All labor shall be performed by individuals well skilled in their respective trades.
- 35.3 The Contractor shall perform all cutting, fitting, patching and placing of work in such a manner to allow subsequent work to fit properly, whether that be by the Contractor, the Owner's Contractors or others. The Owner and Consultant may advise the Contractor regarding such subsequent work. Notwithstanding the notification or knowledge of such subsequent work, the Contractor may be directed to comply with this standard of compatible construction by the Consultant at the Contractor's expense.
- 35.4 The Contractor shall request clarification or revision of any design work by the Consultant, prior to commencing that work, in a circumstance where the Contractor believes the work cannot feasibly be completed at the highest quality, or as indicated in the Contract Documents. The Consultant shall respond to such requests in a timely way, providing clarifying information, a feasible revision, or instruction allowing a reduced quality of work. The Contractor shall follow the direction of the Consultant regarding the required request for information.
- 35.5 The Contractor shall guarantee the Work against any defects in workmanship and materials for a period of one year commencing with the date of the Certificate of Substantial Completion, unless specified otherwise for specific elements of the project. The Work may also be subdivided in mutually agreed upon components, each defined by a separate Certificate of Substantial Completion.
36. Close-out of the Work
- 36.1 The Contractor shall remove from the premises all waste materials caused by the work. The Contractor shall make the spaces "broom clean" unless a more thorough cleaning is specified. The Contractor shall clean all windows and glass immediately prior to the final inspection, unless otherwise directed.
- 36.2 The Owner may conduct the cleaning of the premises where the Contractor, duly notified by the Consultant, fails to adequately complete the task. The expense of this cleaning may be deducted from the sum due to the Contractor.
- 36.3 The Contractor shall participate in all final inspections and acknowledge the documentation of unsatisfactory work, customarily called the "punch list", to be corrected by the Contractor. The Consultant shall document the successful completion of the Work in a dated Certificate of Substantial Completion, to be signed by Owner, Consultant, and Contractor.
- 36.4 The Contractor shall not call for final inspection of any portion of the Work that is not completely and permanently installed. The Contractor may be found liable for the expenses of individuals called to final inspection meetings prematurely.
- 36.5 The Contractor and all major Subcontractors shall participate in the end-of-warranty-period conference, typically scheduled close to one year after the Substantial Completion date.

**00 72 13
General Conditions**

37. Date of Completion and Liquidated Damages

- 37.1 The Contractor may make a written request to the Owner for an extension or reduction of time, if necessary. The request shall include the reasons the Contractor believes justifies the proposed completion date. The Owner may grant the revision of the contract completion date if the Work was delayed due to conditions beyond the control and the responsibility of the Contractor. The Contractor shall not conduct unauthorized accelerated work or file delay claims to recover alleged damages for unauthorized early completion.

- 37.2 The Contractor shall vigorously pursue the completion of the Work and notify the Owner of any factors that have, may, or will affect the approved Schedule of the Work. The Contractor may be found responsible for expenses of the Owner or Consultant if the Contractor fails to make notification of project delays.

- 37.3 The Project is planned to be done in an orderly fashion which allows for an iterative submittal review process, construction administration including minor changes in the Work and some bad weather. The Contractor shall not file delay claims to recover alleged damages on work the Consultant determines has followed the expected rate of progress.

- 37.4 The Consultant shall prepare the Certificate of Substantial Completion which, when signed by the Owner and the Contractor, documents the date of Substantial Completion of the Work or a designated portion of the Work. The Owner shall not consider the issuance of a Certificate of Occupancy by an outside authority a prerequisite for Substantial Completion if the Certificate of Occupancy cannot be obtained due to factors beyond the Contractor’s control.

- 37.5 Liquidated Damages may be deducted from the sum due to the Contractor for each calendar day that the Work remains uncompleted after the completion date specified in the Contract or an approved amended completion date. The dollar amount per day shall be calculated using the Schedule of Liquidated Damages table shown below.

If the original contract amount is:	The per day Liquidated Damages shall be:
Less than \$100,000	\$250
\$100,000 to less than \$2,000,000	\$750
\$2,000,000 to less than \$10,000,000	\$1,500
\$10,000,000 and greater	\$1,500 plus \$250 for each \$2,000,000 over \$10,000,000

38. Dispute Resolution

38.1 Mediation

- 38.1.1 A dispute between the parties which arises under this Contract which cannot be resolved through informal negotiation, shall be submitted to a neutral mediator jointly selected by the parties.

- 38.1.2 Either party may file suit before or during mediation if the party, in good faith, deems it to be necessary to avoid losing the right to sue due to a statute of limitations. If suit is filed before good faith mediation efforts are completed, the party filing suit shall agree to stay all proceedings in the lawsuit pending completion of the mediation process, provided such stay is without prejudice.

00 72 13
General Conditions

38.1.3 In any mediation between the Owner and the Consultant, the Owner has the right to consolidate related claims between Owner and Contractor.

38.2 Arbitration

38.2.1 If the dispute is not resolved through mediation, the dispute shall be settled by arbitration. The arbitration shall be conducted before a panel of three arbitrators. Each party shall select one arbitrator; the third arbitrator shall be appointed by the arbitrators selected by the parties. The arbitration shall be conducted in accordance with the Maine Uniform Arbitration Act (MUAA), except as otherwise provided in this section.

38.2.2 The decision of the arbitrators shall be final and binding upon all parties. The decision may be entered in court as provided in the MUAA.

38.2.3 The costs of the arbitration, including the arbitrators' fees shall be borne equally by the parties to the arbitration, unless the arbitrator orders otherwise.

38.2.4 In any arbitration between the Owner and the Consultant, the Owner has the right to consolidate related claims between Owner and Contractor.

SECTION 011000 - SUMMARY

PART 1 - PROJECT INFORMATION GENERAL

A. Project Name and Location:

Marine Patrol HVAC Replacement, Rockland, Maine

B. Project Summary Description: The project includes but is not limited to the following Work and may be stated by reference as though bound herein.

This project involves the replacement of two existing overhead mounted oil-fired furnaces with rooftop mounted energy efficient units in the Watercraft garage. Additional heat pump units will be installed in the office spaces.

ALTERNATE BID 1:

This alternate includes replacement of the existing oil fired furnaces with equivalent capacity oil fired furnaces. The new oil fired furnaces must be installed on the existing platform. The oil system including pumps and controls must remain in place and piping extended to connect to new furnaces. The existing platform must be modified as described to meet current codes and standards. No new mechanical equipment will be installed on the roof as part of this alternate.

Engineer: The term Engineer refers to the project designer. The Engineer's status relative to the construction will be stated in writing by the Contracting Officer prior to the pre-construction conference. The project was designed by:

Colby Company Engineering
47A York Street
Portland, Main 04102

The Contracting Officer's Representative for the project is:
Captain Colin MacDonald
Department of Marine Resources
21 State House Station
Augusta, ME 04333
Colin.macdonald@maine.gov

1.2 WORK SEQUENCE'

A. The work shall be conducted in one phase.

1.3 MISCELLANEOUS PROVISIONS

- A. Work in or at existing facilities shall correspond in all respects with the existing conditions to which it connects, or to similar existing conditions, in materials, workmanship and finish.
- B. Alterations to Existing Conditions: Existing conditions shall be cut, drilled, removed, temporarily removed, or removed and replaced, as necessary for performance of Work under the Contract. Work out of alignment where exposed by removal of existing work shall be called to the attention of the Bureau of General Services. Necessary corrective work shall be as directed.
 - 1. Replacements of existing conditions that are removed shall match similar existing conditions.
 - 2. Unless otherwise indicated, existing structural members shall not be cut or altered without authorization by the Contracting Officer.
 - 3. Conditions remaining in place, which are damaged or defaced during the Work, shall be restored to the condition existing at time of award of Contract.
 - 4. Discolored or unfinished surfaces exposed by removal of existing conditions, that are indicated to be final exposed surfaces, shall be refinished or replaced as necessary to produce uniform and harmonious contiguous surfaces.
- C. Existing structure will remain in place unless otherwise indicated.
- D. Existing utility services with related meters and equipment will remain in place unless otherwise indicated.
- E. Removed items indicated to remain the property of the Government shall be stored on site as directed by the Contracting Officer.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 011000

SECTION 011400 - WORK RESTRICTIONS

PART 1 - GENERAL

1.1 CONTRACTOR USE OF PREMISES

- A. The BGS will conduct a pre-construction survey with the Contractor to review and document the existing conditions surrounding the project premises prior to the beginning of any construction activity.
- B. During the construction period, the Contractor shall have coordinated shared use of the premises for construction operations. Use will need to be coordinated with the Owner to ensure their capability to maintain watercraft.
- C. The Contractor shall limit use of the premises to the work in areas indicated, and to allow for Owner occupancy and public use.
 - 1. Confine operations at the site to areas indicated. Do not disturb portions of the site beyond the areas in which Work is indicated.
 - 2. Keep driveways and entrances serving the premises clear and available at all times to the Owner, Owner employees, and visitors. Do not use these areas for parking or storage of materials.
 - 3. Schedule deliveries to minimize space and time requirements for storage of material and equipment on site.
 - 4. Maintain existing building in a safe and weather-tight condition throughout the construction period. Repair damage caused by construction operations to the satisfaction of the Owner. Take precautions to protect the building, its occupants and the public during the construction period. A representative of the Contractor shall be available to arrive on site within one (1) hour of notice should an emergency occur.
 - 5. Keep public areas, such as hallways, stairs, lobbies and toilet rooms, free from accumulation of waste material, rubbish, construction debris and construction materials.
 - 6. Space on the premises will be made available for the Contractor's storage and related activities, provided that its use will not interfere with operations of the Owner. Arrange and gain approval for use of this space through the Contracting Officer.
 - 7. Existing materials and equipment that are removed as part of the construction operations, and that are not reused or designated to be salvaged as Owner property, shall become the property of the Contractor and shall be removed from the site. The Contractor shall make every effort to recycle or salvage those materials and provide the Owner salvage/recycling receipts listing details of the transaction. Storage or sale of excess salvageable materials and equipment is not permitted on site.
 - 8. Pollution producing equipment shall not be located near air intakes where airborne smoke or fumes could be drawn into the building. When not required for powering unloading operations, turn off engines when docked.
 - 9. City permits and inspections: The Contractor is responsible for obtaining any necessary permits and making arrangements for any necessary inspections. The Contractor is hereby alerted that the fee for City inspectors will increase if less than 24 hour notice is given to the City. All fees and payments for permits and inspections shall be the responsibility of the Contractor, at no additional cost to the Owner.

10. The work shall be sequenced to minimize disruption to building occupants, visitors, and maintenance activities. To the greatest extent feasible, demolition work should not take place until supplies are on hand to perform new work.
11. Coordinate with the Contracting Officer for site access.
12. Coordinate with the Contracting Officer on correct response procedures for any building system alarms occurring during or resulting from the construction process.
13. All building systems outside the immediate construction area shall be kept fully operational during normal working hours.
14. Protect building site from flying debris.

1.2 OWNER OCCUPANCY

- A. The Owner will occupy the site and the existing building during the entire period of construction. Cooperate with the Owner's representatives during construction operations to minimize conflicts, mitigate noise, and facilitate Owner usage. Perform the Work in a manner that does not interfere with the Owner's operations.
- B. The Owner reserves the right to occupy, place, and install equipment in completed areas of the building prior to Substantial Completion, provided such occupancy does not interfere with completion of the Work. The Owner's installation of equipment and partial occupancy shall not constitute acceptance of the total Work.
 1. Prior to partial Owner occupancy, mechanical and electrical systems for the space shall be fully operational, and required inspections and tests shall be successfully completed. Upon occupancy, the Owner will operate and maintain mechanical and electrical systems serving the occupied portions of the building.
 2. Upon occupancy, the Owner will assume responsibility for maintenance and custodial service for the occupied portions of the building.

1.3 WORKING HOURS

- A. Owner Occupied Hours: Owner personnel are scheduled to occupy the building during the Construction Period.
- B. Contractor's General Working Hours: The Contractor working hours shall be generally established to occur 7:00 am to 5:00 pm; contractor working hours are to be modified to off-hours if work interferes with normal operations of the building and/or the Tenants.
- C. Contractor shall provide a detailed construction schedule for all after hours work at least one week in advance to allow property managers and/or supervisory personnel time to coordinate coverage.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 011400

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 SUMMARY

- A. This section includes certain administrative provisions for managing and coordinating construction operations, including but not limited to the following:
1. General project coordination.
 2. Coordination drawings.
 3. Conservation.
 4. Administrative and supervisory personnel.
 5. Conferences and meetings.
 6. Utility service interruptions.
 7. Cleaning and protection.

1.2 INFORMATIONAL SUBMITTALS FOR LARGE PROJECTS

- A. Key Personnel Names: Within 7 days of Notice to Proceed, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home, office, and cellular telephone numbers and email addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1.3 GENERAL PROJECT COORDINATION

- A. Coordination of Trades: Coordinate construction operations included in the various sections of the Specifications to provide an efficient and orderly installation of each part of the Work. Coordinate construction operations included under different sections of the Specifications that depend on each other for proper installation, connection or operation.
1. Schedule construction operations in the sequence required to obtain the best results where the installation of one part of the Work depends on installation of other components before or after that part.
 2. Coordinate installation of different components to provide maximum accessibility for required maintenance, service, testing and repair.
- B. Administrative Procedures: Coordinate scheduling and timing of administrative procedures with other construction activities to avoid conflicts and promote orderly progress of the Work. Administrative procedures include but are not limited to the following:
1. Preparation of schedules.
 2. Installation and removal of temporary facilities.
 3. Delivery and processing of submittals.

4. Progress meetings.
5. Project closeout activities.
6. Startup and adjustment of systems.

1.4 CONSERVATION

- A. Coordinate conservation of energy, water and materials in the conduct of construction operation. Salvage materials and equipment involved in the performance of, but not incorporated into, the Work.
- B. Waste Management Plan: Establish a program to maximize recycling of waste materials. Program shall include the following:
 1. Designation of a waste management coordinator.
 2. Identification of recyclable materials.
 3. Identification of available local recycling firms and agencies to receive recyclable materials.
 4. Establishment of quantity goals for collection of each recyclable material.
 5. Designation of one or more locations on the project site for collection, sorting and temporary storage of recyclable materials.
 6. Means and schedule for transporting and delivery of recyclable materials to recycling firms and agencies.
 7. Implementation of the Waste Management Plan: Contractor's waste management coordinator shall provide on-site instruction of workers in the identification, separation and handling of recyclable materials, and shall manage the process for the duration of the Contract.
 - a. Contractor shall lay out and define specific areas to facilitate separation of materials for recycling, and shall maintain collection bins clearly marked to avoid contamination of the recyclable materials.
 - b. The waste management coordinator shall report monthly, in writing, the quantity of each recyclable material collected during the previous month and cumulatively to date, compared to the quantity goal, and other points of interest. Copies of each report shall be distributed to each significant party of the project, including the BGS.

1.5 ADMINISTRATIVE AND SUPERVISORY PERSONNEL

- A. The Contractor shall provide administrative and supervisory personnel for proper performance of the Work.
- B. Project Coordinator: Provide a full-time project coordinator, experienced in the administration and supervision of building construction, including all systems required in the project. The project coordinator shall be authorized to act as the coordinator of construction activities, including but not limited to the following:
 1. Scheduling and sequencing of Work.
 2. Sharing access to work spaces.
 3. Installations.
 4. Protection of work.
 5. Cutting and patching.

6. Selections for compatibility.
7. Preparation of coordination of drawings.
8. Inspection and tests.

- C. Safety and Health Officer: Provide a safety and health officer whose duties shall consist of developing and implementing safety and health programs specified in Division 1 Section "Safety and Health."
- D. Provide a waste management coordinator whose duties shall consist of developing and implementing a program for maximizing recycling of waste.

1.6 CONFERENCES AND MEETINGS

- A. Preconstruction Conference: The BGS shall schedule a preconstruction conference before starting construction at a time and place convenient to the Contractor. The conference shall review responsibilities and personnel assignments.

1. Attendees: Participants at the conference shall be familiar with the project, shall be authorized to conclude matters relating to the Work, and shall minimally include representatives of the following parties:

- a. BGS.
- b. Architect.
- c. Major design consultants.
- d. Contractor.
- e. Major subcontractors.
- f. Major suppliers.
- g. Other concerned parties.

2. Agenda: Subjects for discussion shall include items of significance that could affect progress, including but not limited to the following:

- a. Tentative construction schedule.
- b. Critical work sequencing.
- c. Designation of responsible personnel.
- d. Procedures for processing field decisions and Change Orders.
- e. Procedures for processing Applications for Payment.
- f. Distribution of Contract Documents.
- g. Submittal of Shop Drawings, Product Data, and Samples.
- h. Preparation of Record Documents.
- i. Use of the premises.
- j. Parking availability.
- k. Office, work, and storage areas.
- l. Equipment deliveries and priorities.
- m. Safety procedures.
- n. First aid.
- o. Security.
- p. Housekeeping and progress cleaning.
- q. Working hours.
- r. Energy conservation

- s. Waste management
 - t. Commissioning, if applicable
- B. Progress Meetings: The BGS or designee shall conduct progress meetings at the Project Site at regular intervals. Dates of meetings shall be coordinated with preparation of the payment request.
- 1. Attendees: In addition to the Contractor's and BGS representatives, each subcontractor, supplier, or other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented. All participants at the conference shall be familiar with the Project and authorized to conclude matters relating to the Work.
 - 2. Agenda: Review and correct or approve minutes of the previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to the status of the Project.
 - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine where each activity is in relation to the Contractor's Construction Schedule, whether on time or ahead or behind schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - b. Review the present and future needs of each entity present, including but not limited to the following:
 - 1) Interface requirements.
 - 2) Time.
 - 3) Sequences of operations.
 - 4) Status of submittals.
 - 5) Deliveries.
 - 6) Off-site fabrication.
 - 7) Access.
 - 8) Site utilization.
 - 9) Temporary facilities and controls.
 - 10) Hours of work.
 - 11) Hazards and risks.
 - 12) Housekeeping and progress cleaning.
 - 13) Quality and work standards.
 - 14) Change Orders.
 - 15) Documentation of information for payment requests.
 - 16) Updating of Record Documents.
 - 3. Schedule Updating: The Contractor shall revise the Contractor's Construction Schedule after each progress meeting where revisions to the schedule have been made or recognized. The revised schedule shall be issued concurrently with the report of each meeting.
- C. Project Closeout Conference: BGS will schedule and conduct a Project closeout conference, at a time convenient to Contractor and Architect, but no later than 90 days prior to the scheduled date of Substantial Completion.

Attendees: Authorized representatives of BGS, Engineer, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.

1. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:
 - a. Preparation of record documents.
 - b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
 - c. Submittal of written warranties.
 - d. Requirements for completing sustainable design documentation.
 - e. Requirements for preparing operations and maintenance data.
 - f. Requirements for delivery of material samples, attic stock, and spare parts.
 - g. Requirements for demonstration and training.
 - h. Preparation of Contractor's punch list.
 - i. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
 - j. Submittal procedures.
 - k. Coordination of separate contracts, if any.
 - l. Responsibility for removing temporary facilities and controls.
2. Minutes: Entity conducting meeting will record and distribute meeting minutes within 3 working days.

1.7 UTILITY SERVICE INTERRUPTIONS

- A. Utility Service Interruption Plan: Contractor shall submit a utility service interruption plan for the project. Plan shall include dates and times of each scheduled interruption, with estimated period of outage, list of existing equipment that will be affected by the interruption, proposed sequence of equipment shut-down and start-up, and responsible personnel.
 1. Keep interruptions and periods of interruption to a minimum.
 2. Schedule interruptions during times when the facility is unoccupied.
 3. Plan must be approved in writing by the BGS. If not approved, consult with the Building Manager, and revise and resubmit the plan until approved.
- B. Coordination of Interruptions: Sufficiently in advance of each scheduled utility interruption, the Contractor shall issue a notice to all affected parties, confirming each provision of the interruption, or canceling and rescheduling. Coordinate with the BGS, and confirm that the responsible personnel are prepared to execute the shut-down and start-up of affected existing equipment, prior to each interruption.

1.8 SUBMITTALS

- A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, and telephone number of entity performing subcontract or supplying products.
 2. Number and title of related Specification Section(s) covered by subcontract.
 3. Drawing number and detail references, as appropriate, covered by subcontract.
 4. Coordination Drawings: Comply with the shop drawing requirements specified in Division 1 Section "Submittal Procedures".
- B. Waste Management: Within 15 calendar days after commencement of construction, submit the waste management plan, followed by monthly implementation reports.
- C. Staff Names: Within 15 calendar days after commencement of construction, submit a list of principal staff assignments, including the superintendent and other primary personnel at the Project site. Identify individuals by name, duties and responsibilities, home address, and business and home telephone numbers.
- D. Utility Service Interruptions: No later than 15 calendar days prior to the first planned interruption, submit the utility service interruption plan, followed by confirmed scheduled shut-down notices at least 3 calendar days prior to each interruption.

PART 2 - PRODUCTS (Not applicable)

PART 3 - EXECUTION

3.1 GENERAL COORDINATION PROVISIONS

- A. Inspection of Conditions: Prior to installations, require the installer of each major component to inspect both the substrate and conditions under which work is to be performed.
1. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner.
 2. Coordinate temporary enclosures with required inspections and tests to minimize the necessity of uncovering completed construction for that purpose.
- B. Construction in Progress: Keep construction in progress, and adjoining materials in place, clean during handling and installation. Apply protective coverings where required for protection from damage or deterioration.
- C. Completed Construction: Clean completed construction, and provide maintenance, as frequently as necessary to prevent damage or soiling or other deterioration through the remainder of the construction period. Adjust and lubricate operable components as necessary to assure operability without damage.
- D. Limiting Exposures: Supervise construction operations to prevent exposure of any part of construction, completed or in progress, to harmful, dangerous, damaging or otherwise deleterious conditions during the construction period. Such conditions include but are not limited to the following:
1. Excessive static or dynamic loading.

2. Excessive internal or external pressures.
3. Excessively high or low temperatures.
4. Thermal shock.
5. Excessively high or low humidity.
6. Pollution and air contamination.
7. Water or ice.
8. Chemicals and solvents.
9. Light.
10. Radiation.
11. Puncture.
12. Abrasion.
13. Heavy traffic.
14. Soiling, staining, and corrosion.
15. Bacteria.
16. Rodent and insect infestation.
17. Combustion.
18. Electrical current.
19. High-speed operation.
20. Improper lubrication.
21. Unusual wear or other misuse.
22. Contact between incompatible materials.
23. Destructive testing.
24. Misalignment.
25. Excessive weathering.
26. Unprotected storage.
27. Improper shipping or handling.
28. Theft or vandalism.

END OF SECTION 013100

SECTION 013150 - SCHEDULES AND REPORTS

PART 1 - GENERAL

1.1 COORDINATION

- A. Coordinate both the timing and the listing of reports and other activities required by provisions of this and other sections, to provide consistency and logical coordination between submitted reports or lists. Maintain coordination and correlation between separate reports by updating at monthly or shorter time intervals. Make appropriate distribution of each report and updated report to entities involved in the work.

1.2 CONSTRUCTION PROGRESS SCHEDULE

- A. Individual Work Stages: Show significant stages for each category or unit of work, including (where applicable), but not necessarily limited to, subcontract lettering, submittals, purchases, mockups, fabrication, sample testing, deliveries, installation, testing, adjusting, curing, start-up and placement into final use and operation.
- B. Distribution: Following the initial submittal to and response by the BGS, print and distribute progress schedule to the BGS (3 copies), separate Contractors (if any), principal subcontractors and suppliers or fabricators, and others with a need-to-know schedule-compliance requirement. When revisions are made, distribute updated issues to same entities, and post in same locations. Delete entities from distribution when they have completed their assigned work and are no longer involved in performance of scheduled work.

1.3 SCHEDULE SUBMISSIONS:

- A. General: Submit construction progress schedule within 20 calendar days after Notice to Proceed is received. Immediately after the development and Owner's review and comment of the fully developed progress schedule, prepare a complete schedule of work-related submittals. Submit the schedule of work-related submittals within 10 days of the date required for establishment of progress schedule.
- B. Form: Prepare the schedule in chronological order of submittals. Show category of the submittal, name of subcontractor, a generic description of work covered, related section numbers, the activity or event number on the progress schedule, the scheduled date for first submittal, resubmittal, and the final release or approval by the BGS.
- C. Schedule Updating: Revise the schedule each time revisions have been recognized or made. Resubmit for BGS review and comment.

1.4 REPORTS:

- A. Daily Construction Reports: Prepare a daily construction report, recording the following information concerning events at the site; and submit duplicate copies to the BGS at weekly intervals:

1. List of subcontractors at the site.
 2. List of separate contractors at the site.
 3. Approximate count of personnel at the site.
 4. High and low temperatures, general weather conditions.
 5. Accidents (refer to accident reports).
 6. Meetings and significant decisions.
 7. Unusual events (refer to special reports).
 8. Stoppages, delays, shortages, losses.
 9. Meter readings and similar recordings.
 10. Emergency procedures.
 11. Orders and requests of governing authorities.
 12. Change Orders received, implemented.
 13. Services connected, disconnected.
 14. Equipment or system tests and start-ups.
 15. Partial Completions, occupancies.
 16. Substantial Completions authorized.
- B. Material Location Reports: At weekly intervals prepare a comprehensive list of materials delivered to and stored at the site. The list shall be cumulative, showing materials previously reported plus items recently delivered. Include with the list a statement of progress on and delivery dates for all materials or items of equipment being fabricated or stored away from the building site. Submit copies of the list to the BGS at weekly intervals.
- C. Field Correction Report: When the need to take corrective action that requires a departure from the Contract Documents arises, prepare a detailed report including a statement describing the problem and recommended changes. Indicate reasons the Contract Documents cannot be followed. Submit a copy to the BGS immediately.

1.5 SPECIAL REPORTS

- A. General: Submit special reports directly to the BGS within one day of an occurrence. Submit a copy to the Architect and other parties affected by the occurrence.
- B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at the site, prepare and submit a special report. List the chain of events, persons participating, response by the Contractor's personnel, an evaluation of the results or effects and similar pertinent information. Advise the BGS in advance when such events are known or predictable.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 013100

SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 SUMMARY

- A. This section includes certain schedules and reports required for documenting the progress of construction during performance of the Work.
- B. Coordinate the timing for preparation and processing of schedules and reports with the performance of other construction activities, and maintain a consistent and logical correlation between updated schedules and reports.
- C. All construction progress documentation should be created and transmitted electronically.

1.2 SCHEDULE OF INSPECTIONS AND TESTS

- A. Prepare and submit a schedule of inspections, tests and similar services required by the Contract Documents within 10 calendar days after the date established for commencement of the Contract.
- B. Coordinate the schedule of inspections and tests with the Contractor's Construction Schedule and other related documents. Prepare the schedule in tabular form, including but not limited to the following information:
 - 1. Specification section number.
 - 2. Description.
 - 3. Identification of applicable standards.
 - 4. Identification of methods to be used.
 - 5. Number of inspections, tests or similar services.
 - 6. Time schedule or time span.
 - 7. Responsible entity.
 - 8. Requirements for taking samples.
 - 9. Unique characteristics.
- C. Distribution: Submit electronic copies of the schedule of inspection and tests to the Contracting Officer, entities designated by the Contracting Officer, and each party involved in performance of portions of the Work where inspections, tests and similar serviced are required.

1.3 REPORTS

- A. Daily Construction Reports: Prepare an electronic daily construction report recording the following information concerning events at the site.
 - 1. List of subcontractors at the site.
 - 2. List of separate contractors at the site.

3. Count of personnel at the site.
 4. High and low temperatures, general weather conditions.
 5. Accidents.
 6. Meetings and significant decisions.
 7. Unusual events (see D. Unusual Event Reports below).
 8. Stoppages, delays, shortages, and losses.
 9. Meter readings and similar recordings.
 10. Emergency procedures.
 11. Orders and requests of governing authorities.
 12. Change Orders received or implemented.
 13. Services connected or disconnected.
 14. Equipment or system tests and startups.
 15. Partial completions or occupancies.
 16. Summary of all work performed.
- B. Material Location Reports: At not more than weekly intervals, prepare a comprehensive list of materials delivered to and stored at the site. The list shall be cumulative, showing materials previously reported plus items recently delivered. Include a statement of progress on and delivery dates for materials or items or equipment fabricated or stored away from the site. Submit copies of the list to the Contracting Officer or Contracting Officer's representative.
- C. Field Correction Reports: When the need to take corrective action requires a departure from the Contract Documents, prepare a detailed report. Include a statement describing the problem and recommended changes. Indicate reasons the Contract Documents cannot be followed. Submit a copy to the Contracting Officer or Contracting Officer's representative for approval.
- D. Unusual Event Reports: When an event of an unusual and significant nature occurs at the site, prepare a detailed report. List the chain of events, persons participating, response by the Contractor's personnel, evaluation of the results or effects, and similar pertinent information. Submit a copy to the Contracting Officer or Contracting Officer's representative immediately. Advise the Contracting Officer or Contracting Officer's representative in advance when such events are known or predictable.

PART 2 - PRODUCTS (Not applicable)

PART 3 - EXECUTION (Not applicable)

END OF SECTION 013200

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes certain administrative and procedural requirements for shop drawings, coordination drawings, schedules, samples and certain other quality assurance submittals.
- B. This section does not include requirements for Division 1 submittals:
- C. Shop drawings, coordination drawings and schedules are further categorized and defined as follows:
 - 1. Shop drawings include drawings and schedules prepared for specific parts of the project, except for coordination drawings.
 - 2. Product data includes manufacturer's standard catalogs, pamphlets and other printed materials that show and describe materials and items, and includes but is not limited to the following:
 - a. Product specifications.
 - b. Installation instructions.
 - c. Color charts.
 - d. Catalog cuts.
 - e. Rough-in diagrams and templates.
 - f. Wiring diagrams.
 - g. Performance curves.
 - h. Operational range diagrams.
 - i. Mill reports.
- D. Samples of actual materials and items shall be provided at such scale to allow delivery for review, as well as for field samples or mock-ups of full-size physical examples erected on-site or elsewhere, to establish a true-scale standard by which the corresponding work will be judged or a standard for compliance testing.
- E. Other quality assurance submittals include materials specifically prepared for the project, except drawings and schedules, and include but are not limited to the following:
 - 1. Design data and calculations.
 - 2. Certifications of compliance or conformance.
 - 3. Manufacturer's instructions and field reports.
- F. Approvals do not supersede requirements of the contract documents.

1.2 GENERAL SUBMITTAL REQUIREMENTS

- A. Coordination: Coordinate preparation and processing of submittals with performance of construction activities. Submittals shall be transmitted via email to BGS within 14 calendar days either after receipt of notice to proceed or according to the Contractor's approved construction schedule. Transmit each submittal sufficiently in advance of the scheduled performance of related construction activities to avoid delaying the Work, allowing for the review times specified for submittals.
1. Coordinate each submittal with other submittals and related activities that require sequential scheduling, to allow for testing, purchase, fabrication, and product delivery in a timely manner.
 2. Schedule transmittal of different categories of submittals for the same element of Work and for different elements of related parts of the Work at the same time. Coordinate submittals to enable approvals and acceptances so as not to inhibit orderly progress of the Work.
 3. Allow sufficient time for submittal review, corrections following the initial review, and re-submittal review before activities scheduled after the submittal approval.
 4. Failure on the part of the Contractor to indicate approval or acceptance on submittals prior to submission to BGS will result in their being returned to the Contractor without being acted upon.
 5. Any resubmission required after BGS review shall be made within 10 calendar days after return of the submittal, unless specifically authorized otherwise by BGS.
 6. Submittals which are determined to be incomplete or otherwise substandard will be returned to the Contractor with no further review. Delays due to incomplete or rejected submittals will not be excused.
 7. Construction will not be allowed to proceed if submittals are not received in a timely manner, and will not result in an extension to the Contractor's Construction Schedule.
 8. Failure by the Contractor to provide the required submittals in a timely manner may result in withheld payments until submittals are up-to-date.
 9. Maintain one complete set of submittals at project site.
 10. Maintain an organized submittal register at project site. This will be an agenda item for progress meetings.
- B. Electronic Submittal Identification and Information: Identify and incorporate information in each electronic submittal file as follows:
1. Assemble each submittal item into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each submittal item.
 2. Name file with submittal number or other unique identifier, including revision identifier.
 - a. File name shall use Contract number and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Re-submittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).
 3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by BGS.

4. Transmittal Form for Electronic Submittals: Use software-generated form acceptable to BGS.
 - a. Project name.
 - b. BGS project number.
 - c. Date.
 - d. Name and address of Architect.
 - e. Name of Contractor.
 - f. BGS contract number.
 - g. Name of firm or entity that prepared submittal.
 - h. Names of subcontractor, manufacturer, and supplier.
 - i. Category and type of submittal.
 - j. Submittal purpose and description.
 - k. Specification Section number and title.
 - l. Specification paragraph number or drawing designation and generic name for each of multiple items.
 - m. Drawing number and detail references, as appropriate.
 - n. Location(s) where product is to be installed, as appropriate.
 - o. Related physical samples submitted directly.
 - p. Indication of full or partial submittal.
 - q. Transmittal number, numbered consecutively.
 - r. Submittal and transmittal distribution record.
 - s. Other necessary identification.

5. Include the following information as keywords in the electronic file metadata:
 - a. Project name.
 - b. BGS project number.
 - c. Contract number.
 - d. Number and title of appropriate Specification Section.
 - e. Specification paragraph number and generic name of each item.
 - f. Manufacturer name.
 - g. Product name and model number.

1.3 SHOP DRAWINGS AND COORDINATION DRAWINGS

- A. Submit originally prepared information, drawn accurately to scale. Do not reproduce Contract Documents or copy standard printed materials as the basis for Shop Drawings and Coordination Drawings.

- B. Include at minimum the following information on Shop Drawings and Coordination Drawings:
 1. Dimensions.
 2. Identification of products and materials.
 3. Compliance with specified standards.
 4. Notation of coordination requirements.
 5. Notation of dimensions established by field measurements.
 6. Highlighted or encircled deviations from the Contract Documents.

- C. Sheet size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings and Coordination Drawings on sheets of at least 8-1/2 by 11 inches (215 by 280 mm) but no larger than 30 by 40 inches (750 by 1000 mm).
- D. Submittals: Unless otherwise indicated, submit one electronic file (.pdf) of each drawing.
- E. Distribution: When submittal is approved or accepted, Contractor shall prepare final electronic files, for the following purposes.
 - 1. One file shall be marked and retained as a "Record Document."
 - 2. Unless otherwise requested, one file shall be provided to the BGS.
 - 3. Additional prints shall be provided to the entities involved in the construction.
 - 4. Prints will be included in the Operation and Maintenance manuals.

1.4 PRODUCT DATA

- A. Collect Product Data into a single submittal for each system or element of construction. Mark each copy to show specific product choices and options applicable to the project. Product Data shall include the following information, where applicable:
 - 1. Manufacturer's printed recommendations.
 - 2. Compliance with recognized trade association standards.
 - 3. Compliance with recognized testing standards.
 - 4. Applicability of testing agency labels and seals.
 - 5. Notation of dimensions verified for fit by field measurements.
 - 6. Notation of coordination requirements.
- B. Preliminary Submittal: Prior to submittal of complete Product Data, submit a preliminary single copy of that part of Product Data when selection of options is required, such as for color charts. Preliminary submittal will be returned, with selection noted, for the Contractor's use in subsequent submittals.
- C. Submittals: Unless otherwise indicated, submit one electronic copy of each Product Data submittal. One original copy will be retained and a copy will be marked with action taken and returned to the contractor.
- D. Distribution: When submittal is approved or accepted, Contractor shall distribute copies for the following purposes:
 - 1. One copy shall be marked and retained as a "Record Document."
 - 2. Additional copies shall be provided to the manufacturers, subcontractors, suppliers, installers, governing authorities, and others as required for performance of the applicable construction activities.
 - 3. Copies required for operation and maintenance manuals

1.5 SAMPLES

- A. Submit full-size, fully fabricated samples, cured, and finished in the manner specified. Samples shall be physically identical to the material or product proposed for use.

- B. Mount, display, or package samples to facilitate review of kind, color, pattern, texture, and other qualities indicated, as a final check of these characteristics with other elements and for comparison of these characteristics with those of the actual component delivered and installed.
- C. Where variation in color, pattern, texture, or other characteristic is inherent in the material or product, submit at least 3 multiple units that show approximate limits of the variations.
- D. Refer to other specification sections for requirements for samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operations, and similar construction characteristics.
- E. Refer to other specification sections for samples to be returned to the Contractor for incorporation in the Work. Such samples must be in undamaged condition at time of use.
- F. Preliminary Submittal: Where color, pattern, texture, or similar characteristics are specified to be selected from a manufacturer's range of standard choices, submit a preliminary single set sample of available choices prior to submittal of the complete sample. Preliminary submittal will be returned, with selection noted, for the Contractor's use in subsequent submittals.
- G. Submittals: Unless otherwise indicated and except for field samples or mock-ups of full-size physical examples erected on-site or elsewhere, submit not less than 3 sets of each sample submittal. One copy will be marked with action taken and returned. Comply with requirements in the individual specification section for field samples and mockups.
- H. Distribution: Except for field samples or mockups, when submittal is approved, Contractor shall distribute approved copies for the following purposes:
 - 1. One copy shall be marked and retained as a "Record Document" at the Project Site, and shall be available for comparison throughout the course of construction activity.
 - 2. Additional copies shall be provided to manufacturers, subcontractors, suppliers, installers, governing authorities, and others as required for performance of the applicable construction activities.

1.6 OTHER QUALITY CONTROL SUBMITTALS

- A. Submit other quality control submittals in compliance with requirements in the individual specification sections, including Division 1.
- B. Certifications: Submit notarized certifications indicating compliance with specified requirements. Certifications shall be signed by an individual authorized to sign on behalf of the Contractor.

1.7 REVIEW ACTION ON SUBMITTALS

- A. For paper submittals for the record or for information or for another purpose where no action and return is required, BGS will review submittals and mark returned copies to indicate action taken.
- B. For electronic submittals,

1. Submit electronic submittals via encrypted email as PDF electronic files.
 - a. BGS will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
- C. Compliance with specified characteristics is the Contractor's responsibility, and is not part of the Contracting Officer's review and indication of action taken.
The contract documents shall prevail in case of review action conflict.
- D. Submittals without approval or acceptance shall not be used.
- E. Action Stamp:
 1. For paper or non-electronic submittal: Each submittal will be stamped with a uniform action stamp. The stamp shall be marked to indicate one of the following actions taken
 2. For electronic submittal: Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated. For notarized signature if required, provide paper copies for signature.
 3. Final Unrestricted Release: Where marked "Approved" or "Accepted", the work covered by the submittal may proceed, provided it complies with the requirements of the Contract Documents.
 4. Final But Restricted Release: Where marked "Approved " or "Accepted" "As Noted", the work covered by the submittal may proceed, provided it complies with the notations or corrections on the submittal and with the requirements of the Contract Documents.
 5. Return for Re-submittal: Where marked "Not Approved" or "Not Accepted", Revise and Resubmit", do not proceed with the work covered by the submittal, including purchasing, fabrication, delivery, or any other activity. Revise or prepare a new submittal according to the notations on the submittal or on the return transmittal. Resubmit without delay, repeating as necessary to obtain a final release action mark.
 6. No Action: Where a submittal is for the record or for information or for another purpose not requiring review action, the submittal may not be returned or may be returned and marked "Action Not Required."
- F. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
 1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
 2. Mark each copy of each submittal to show which products and options are applicable.
 3. Include the following information as applicable:
 - a. Manufacturer's catalog cuts.
 - b. Manufacturer's product specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.
 - f. Application of testing agency labels and seals.
 - g. Notation of coordination requirements.
 - h. Availability and delivery time information.
 4. For equipment, include the following in addition to the above, as applicable:

- a. Wiring diagrams showing factory-installed wiring.
 - b. Printed performance curves.
 - c. Operational range diagrams.
 - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
5. Submit Product Data before or concurrent with Samples.
 6. Submit Product Data in the following format:
 - a. PDF electronic file.

1.8 SUBSTITUTION REQUEST PROCEDURES

- A. Substitution Requests: Submit PDF electronic file of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
 1. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
 - a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.
 - b. Coordination information including a list of changes or modifications needed to other parts of the Work and to construction performed by BGS and separate contractors that will be necessary to accommodate proposed substitution.
 - c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations from the Work specified.
 - d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
 - e. Samples, where applicable or requested.
 - f. Certificates and qualification data, where applicable or requested.
 - g. List of similar installations for completed projects with project names and addresses.
 - h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
 - i. Detailed explanation of how the Contractor's schedule would be affected if the BGS accepts the proposed substitution, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letters from source companies contacted, on source companies' letterhead, stating date of receipt of purchase order request and lack of availability, or delays in delivery.
 - j. Cost information, including a proposal of change, if any, in the Contract Sum.
 - k. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.

1. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
- B. BGS's Action: BGS may request additional information or documentation for evaluation. BGS will notify Contractor of acceptance or rejection of proposed substitution.
 1. Forms of Acceptance: Modification.

1.9 QUALITY CONTROL

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage qualified testing agency to perform compatibility tests recommended by manufacturers.

1.10 PROCEDURES

- A. Coordination: Modify or adjust affected work as necessary to integrate work of the approved substitutions.

PART 2 - PRODUCTS

2.1 SUBSTITUTION DEFINITIONS

- A. Substitutions: Contractor-proposed and BGS-approved changes in products, materials, equipment, and methods of construction from those required by the Contract.
- B. The following are not considered to be requests for substitutions:
 1. Substitutions requested during the bidding period and accepted by Addendum prior to award of the Contract.
 2. Revisions to the Contract Documents directed by BGS.
 3. Specified options for products and construction methods included in the Contract Documents.
 4. The Contractor's determination of and compliance with governing regulations and orders issued by governing authorities.
 5. Value Engineering change proposals.
- C. Submit requests for substitution immediately upon discovery of need for change but not later than 15 days prior to time required for preparation and review of related submittals.
- D. Conditions: BGS will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, BGS will return requests without action, except to record noncompliance with these requirements:
 1. Requested substitution has no adverse effect on BGS's interests or offers BGS a substantial advantage in quality, cost, time, energy conservation, or other considerations, after deducting additional responsibilities BGS must assume. BGS's additional

- responsibilities may include compensation for redesign and evaluation services, increased cost of other construction by BGS, and similar considerations.
2. Requested substitution does not require extensive revisions to the Contract Documents, or circumstances justify the need for such revisions.
 3. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 4. Requested substitution provides sustainable design characteristics that specified product did not provide.
 5. Substitution request is fully documented and properly submitted.
 6. Requested substitution will not adversely affect Contractor's construction schedule, or other circumstances justify such adverse effect.
 7. Requested substitution has received necessary approvals of authorities having jurisdiction.
 8. Requested substitution is compatible with other portions of the Work.
 9. Requested substitution has been coordinated with other portions of the Work.
 10. Requested substitution provides specified warranty.
 11. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 013300

SECTION 015050 - CONSTRUCTION WASTE MANAGEMENT

PART 1 - GENERAL

1.1 WASTE MANAGEMENT GOALS

A. GENERAL WASTE MANAGEMENT GOALS:

1. This Project shall generate the least amount of waste possible.
2. The Contractor shall employ processes which ensure the generation of as little waste as possible and shall avoid the generation of waste due to the following:
 - a. Over-packaging
 - b. Error
 - c. Poor planning, layout
 - d. Over ordering
 - e. Breakage
 - f. Mishandling
 - g. Contamination
 - h. Damage from weather
3. Of the inevitable waste that is generated, as many of the waste materials as economically feasible shall be reused, salvaged, or recycled.
4. Waste disposal in landfills shall be minimized to the greatest extent possible.

B. WASTE DIVERSION GOALS:

1. Type of project:
 - a. New construction: Minimum 50% of total project waste shall be diverted from landfill.
 - b. Demolition, Major remodeling: Minimum 50% of total project waste shall be diverted from landfill.
2. The following waste categories, at a minimum, shall be diverted from landfill:
 - a. Green waste (biodegradable landscaping materials)
 - b. Soil
 - c. Inert materials (concrete, asphalt, masonry)
 - d. Clean dimensional wood, palette wood
 - e. Engineered wood products: Plywood, Particle board, etc.
 - f. Cardboard, paper, packaging
 - g. Metals from banding, ductwork, framing, roofing and siding, flashing, piping and rebar. Including steel, iron, galvanized sheet steel, stainless steel, aluminum, copper, zinc, lead, brass and bronze
 - h. Insulation

- i. Gypsum board
- j. Carpet and tile
- k. Paint
- l. Plastics: ABS, PVC
- m. Beverage containers

1.2 DESCRIPTION

A. WORK INCLUDED:

1. Waste Management Plan development and implementation.
2. Meetings: goals, issues and training for the Waste Management Plan.
3. Techniques to minimize waste generation.
4. Sorting and separation of waste materials.
5. Reuse: reuse of salvaged materials on site.
6. Salvage: salvage of existing materials and items for reuse or resale.
7. Recycling: recycling of materials which cannot be reused or sold.
8. Records keeping: keeping of receipts and records of salvaged, recycled or landfilled materials.

1.3 DEFINITIONS

- A. CLASS III LANDFILL: A landfill that accepts non-hazardous resources such as household, commercial, and industrial waste resulting from construction, remodeling, repair, and demolition operations. A Class III Landfill must have a solid waste facilities permit from the Maine Waste Management Board and is regulated by the Local Enforcement Agency.
- B. CLEAN: Untreated and unpainted; uncontaminated with adhesives, oils, solvents, mastics, and like products.
- C. CONSTRUCTION AND DEMOLITION WASTE: Includes all non-hazardous resources resulting from construction, remodeling, alterations, repair and demolition operations.
- D. DISMANTLE: The process of parting out a building in such a way as to preserve the usefulness of its materials and components.
- E. DISPOSAL: acceptance of solid wastes at a legally operating facility for the purpose of landfilling. Includes Class III landfills and inert fills.
- F. INERT BACKFILL SITE: A location, other than inert fill or other disposal facility, to which inert materials are taken for the purpose of filling an excavation, shoring or other soils engineering operation.
- G. INERT FILL: A facility that can legally accept inert waste such as asphalt and concrete exclusively for the purpose of disposal.
- H. INERT SOLIDS/INERT WASTE: Non-liquid solid resources including, but not limited to,

soil and concrete, that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a regional Water Board pursuant to the Vermont Water Code and does not contain significant quantities of decomposable solid resources.

- I. MIXED DEBRIS: Loads that include commingled recyclable and non-recyclable materials generated at the construction site.
- J. MIXED DEBRIS RECYCLING FACILITY: A solid resources processing facility that accepts loads of mixed construction and demolition debris for the purpose of recovering reusable and recyclable materials and disposing non-recyclable materials.
- K. PERMITTED WASTE HAULER: A company that holds a valid permit from the Vermont Department of Public Health to collect and transport solid wastes from individuals or businesses for the purpose of recycling or disposal in Vermont.
- L. RECYCLING: The process of sorting, cleansing, treating, and reconstituting materials for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating or thermally destroying solid waste.
 - 1. On-site Recycling: Materials that are sorted and processed on site for use in an altered stated in the Work, i.e. concrete crushed for use as a sub-base in paving.
 - 2. Off-site Recycling: Materials hauled to a location and used in an altered form in the manufacture of a new product.
- M. RECYCLING FACILITY: An operation that can legally accept materials for the purpose of processing the materials into an altered form for the manufacture of a new product. Depending on the types of materials accepted and operating procedures, a recycling facility may or may not be required to have a Solid Waste Facilities permit from the CIWMB or be regulated by the Local Enforcement Agency.
- N. RE-USE: Materials that are recovered for use in the same form, on- or off-site.
- O. RETURN: To give back reusable items or unused products to vendors for credit.
- P. SALVAGE: To remove waste materials from the site for resale or re-use by a third party.
- Q. SOURCE-SEPARATED MATERIALS: Materials that are sorted by type at the Site for the purpose of reuse and recycling.
- R. SOLID WASTE: Materials that have been designated as non-recyclable and are discarded for the purposes of disposal.
- S. TRANSFER STATION: A facility that can legally accept solid wasted for the purpose of temporarily storing the materials for re-loading onto other trucks and transporting them to a landfill for disposal, or recovering some materials for re-use or recycling.

1.4 SUBMITTALS

- A. WASTE MANAGEMENT PLAN: Prior to any waste removal, the Contractor shall submit to the BGS a Waste Management Plan. The Plan shall contain the following:
1. Analysis of the estimated job site waste to be generated, including types and quantities. Use estimating sheets provided.
 2. Proposed Alternatives to Landfilling: Contractor shall prepare a list of each material proposed to be salvaged, re-used, or recycled during the course of the Project.
 3. Methods handling of materials to be recycled
 - a. On site:
 - i. Materials separation
 - ii. Materials storage
 - ii. Materials protection, where applicable.
 - b. Off site: Provide name of mixed debris recycling facility; include list of materials to be recycled.
 4. Materials Handling Procedures: A description of the means to be employed in recycling the above materials consistent with requirements for acceptance by designated facilities.
 5. Landfill options: The name of the landfill(s) where trash will be disposed of.
 6. Meetings: Contractor shall conduct Construction Waste Management meetings. Meetings shall include the Subcontractor, the Project Manager, the LBNL EH&S Representative and the LBNL Inspector. At a minimum, waste management goals and issues shall be discussed at the following meetings:
 - a. Pre-bid meeting.
 - b. Pre-construction meeting.
 - c. Regular job-site meetings.
 7. Transportation: A description of the means of transportation of the recyclable materials (whether materials will be site-separated and self-hauled to designated centers, or whether mixed materials will be collected by a waste hauler and removed from the site) and destination of materials
 8. Waste Management Plan Implementation
 - a. Manager: The Subcontractor shall designate an on-site party (or parties) responsible for instructing workers and subcontractors, and overseeing and documenting results of the Waste Management Plan for the project.
 - b. Distribution: The Subcontractor shall distribute copies of the Waste Management Plan to the Project Manager, the LBNL EH&S Representative and the LBNL Inspector and the Project Superintendent

- c. Instruction: The Subcontractor shall provide on-site instruction of appropriate separation, handling, and recycling, salvage, reuse, and return methods to be used by all parties at the appropriate stages of the Project.
- d. Separation facilities: The Subcontractor shall lay out and label a specific area to facilitate separation of materials for reuse, salvage, recycling, and return. Recycling and waste bin areas are to be kept neat and clean and clearly marked in order to avoid contamination or mixing of materials.
- e. Hazardous wastes: Hazardous wastes shall be separated, stored, and disposed of according to local, state and federal regulations.

B. REPORTS

- 1. The Contractor shall submit (monthly, quarterly, at end of job), a Waste Management Progress Report. (see form provided) The report shall contain the following information:
 - a. The amount (in tons or cubic yards) of material landfilled from the Project, the identity of the landfill, the total amount of tipping fees paid at the landfill, and the total disposal cost. Include legible copies of manifests, weight tickets, receipts, and invoices. Manifests shall be from recycles and/or disposal site operators that can legally accept the materials for the purpose of reuse, recycling or disposal.
 - b. For each material recycled, reused, or salvaged from the Project, provide the following:
 - i. Amount (in tons cubic yards)
 - ii. Date removed from the job site
 - iii. Receiving party
 - iv. Transportation cost
 - v. Amount of any money paid or received for the recycled or salvaged material
 - vi. Net total cost or savings of salvage or recycling each material. Attach manifests, weight tickets, receipts, and or invoices.
 - vii. Indicate the project information, including project title, name of company completing form, beginning and ending dates of period covered by summary form.

1.5 QUALITY ASSURANCE

- A. Comply with Maine Laws regarding - Solid Waste
- B. Comply with EPA Executive Order 12873, 1993.

PART 2 - PRODUCTS: Not Used

PART 3 - EXECUTION: Not Used

END OF SECTION 015050

SECTION 016350 - REQUESTS FOR INFORMATION

PART 1 - GENERAL

1.1 GENERAL PROVISIONS

- A. Attention is directed to the CONTRACT and all Sections within DIVISION 01 which are hereby made a part of this Section of the Specifications

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for handling requests for information (RFIs) made after award of Contract.

1.3 RELATED SECTIONS

- A. Section 013300 – Submittal Procedures: Contractor’s Construction Schedule and Schedule of Submittals.

1.4 DEFINITIONS

- A. Requests for Information (RFI): Requests for additional information by Contractor on products, materials, equipment, construction details and other requirements of the Contract Documents after award of Contract are considered “Requests for Information”.
- B. Unreasonable RFI: An “Unreasonable RFI” is any RFI which can be answered with information contained within the Contract Documents without additional information.

1.5 SUBMITTALS

- A. Request for Information Submittal: Request for Information shall be submitted in WORD format on a form approved by the BGS. Incomplete RFIs and RFIs not complying with requirements of this section will be returned to the Contractor with “No Action Taken” by the BGS.
 - 1. Submit properly completed RFI forms to the BGS with copies to appropriate Consulting Engineers.
 - 2. Before submitting RFI, have every supplier and subcontractor involved or affected by the RFI review it for comment.
 - 3. Include the following minimum information:
 - a. Work affected by RFI by listing pertinent Drawing Numbers and Specification paragraph numbers.
 - b. Pertinent field conditions and as-built conditions on sketches attached to RFI form.

- c. If RFI addresses a conflict in Contract Documents, describe dimension, materials and data necessary to enable Architect to formulate a response.
 - d. Include a suggested solution and state if the solution will affect Construction Time or Construction Cost.
- B. BGS Action:
 - 1. BGS may request additional information or documentation as necessary for evaluation.
 - 2. BGS will respond with reasonable promptness in writing and may issue a clarification to the Contract Documents, (in accordance with General Conditions of the Contract, and Supplementary Conditions.
- C. RFI Log: The Contractor shall maintain a complete and comprehensive log of all RFIs. Each RFI shall have a unique identity. Each RFI shall ask only one question. The RFI log shall include the unique RFI Identity, a brief keyword description of the question or topic, the date the RFI was issued, the date the RFI response was received, and a column indicating whether the RFI was considered “unreasonable” by the BGS

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 016350

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. See the Agreement for Definition of Substantial Completion.
- B. This Section includes administrative and procedural requirements for Contract closeout including, but not limited to, the following:
 - 1. Substantial Completion procedures.
 - 2. Project record document submittal.
 - 3. Operation and maintenance manual submittal.
 - 4. Final cleaning
 - 5. Repair of the Work.
- C. Closeout requirements for specific construction activities are included in the individual sections in Divisions 2 through 33.

1.2 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for Substantial Completion, complete the following.
 - 1. Provide supporting documentation for completion as indicated elsewhere in the Contract Documents.
 - 2. Submit a list to the Government, of incomplete items, the value of incomplete construction, and reasons the Work is not complete.
 - 3. Obtain and submit releases enabling the Government unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 - 4. Submit closeout submittals from other Division 1 sections, project record documents including electronic documents, operation and maintenance manuals, final project photographs, damage or settlement survey, and utility lines survey.
 - 5. Warranties and guarantees shall not begin until substantial completion. Warranties and guarantees for any equipment that comes on line at a later date which is accepted by the government shall commence on that date.
 - 6. Make final changeover of permanent locks and transmit keys to BGS. Advise the Government user personnel of changeover in security provisions.
 - 7. Complete startup testing of systems and instruction of the Government operation and maintenance personnel. Discontinue and remove temporary facilities from the site, along with mockups, construction tools, and similar elements. Submit test/adjust/balance records.
 - 8. Commissioning must be completed within seasonal limitations.
 - 9. Warranty of any systems or items being used during the occupancy period shall have been completed and submitted at the time of government's written acceptance including

the date for Notice of Substantial Completion. The Authority Having Jurisdiction is the Government.

10. The punch list of non-completed work and items shall be entire, valued, and submitted.
11. Completion of punch list items must be completed within two weeks.
12. The electronic format for Operations and Maintenance materials must contain word search features.

B. Inspection Procedures: On receipt of a request for inspection, BGS will either proceed with inspection or advise the Contractor of unfulfilled requirements. BGS will notify the Contractor of Substantial Completion following the inspection or advise the Contractor of construction that must be completed or corrected before Substantial Completion.

1. BGS will repeat the inspection when requested and when assured that the Work is substantially complete.
2. Results of the completed inspection will form the basis of the requirements for Final Acceptance.
3. Items that are not included on the punch-list will not relieve the Contractor from performing all work required and in accordance with the construction documents.

1.3 FINAL ACCEPTANCE FOR CONTRACT COMPLETION

A. Preliminary Procedures: Before requesting re-inspection for Final Acceptance, complete the following:

1. Submit final payment request with releases and supporting documentation not previously submitted and accepted.
2. Submit an updated final statement, accounting for final additional changes to the Contract price.
3. Submit a certified copy of the previous Substantial Completion inspection list of items to be completed or corrected. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance, and shall be endorsed and dated by the Contractor.
4. Submit specific warranties, workmanship bonds, maintenance agreements, final certifications and similar documents. State warranty commencement dates.
5. Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item.
6. Scan warranties and bonds and assemble complete warranty and bond submittal package as individual electronic PDF files.
7. Submit record documents and similar final record information.
8. Deliver tools, spare parts, extra stock and similar items.
9. Complete final clean-up requirements including touch-up painting of marred surfaces.
10. Submit final meter readings for utilities, a measured record of stored fuel, and similar data as of the date when the Government took possession of and assumed responsibility for corresponding elements of the work.

B. Re-inspection Procedure: BGS will re-inspect the Work upon receipt of notice from the Contractor that the Work, including inspection list items from earlier inspections, has been completed, except for items whose completion is delayed under circumstances acceptable to BGS.

1. Upon completion of re-inspection, BGS will notify the Contractor of Final Acceptance or will advise the Contractor of Work that is incomplete or of obligations that have not been fulfilled and are required for Final Acceptance.
 2. If necessary, re-inspection will be repeated.
- C. Contractor's Responsibility for Re-Inspection Following Substantial Completion: If the final completion or acceptance is delayed for more than **thirty (30)** calendar days following substantial completion through no fault of the Government, CM, or the A/E; the Contractor shall be responsible for the Government's additional costs associated with re-inspections. During this 30-day period, the CM and/or A/E will make only one (1) re-inspection to verify completion of the punch list. Any additional re-inspections, administrative services, or direct costs will be considered CM and/or A/E additional services. The Government's actual costs for CM and/or A/E additional re-inspections, administrative services, or direct costs will be charged to the Contractor through an appropriate Change Order.
- D. Contractor's Responsibility for Repeated Efforts to Commission: If acceptance is delayed for more than 30-calendar days following the initial efforts to commission through no fault of the Government, CM, or the A/E; the Contractor shall be responsible for the Government's additional costs associated with resolving continued commissioning efforts. During this 30-day period, the CM and/or A/E will make only one (1) additional effort to resolve and commission. Any additional effort to resolve and commission, administrative services, or direct costs will be considered CM and/or A/E additional services. The Government's actual costs for CM and/or A/E additional effort to resolve and commission, administrative services, or direct costs will be charged to the Contractor through an appropriate Change Order.

1.4 RECORD DOCUMENT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest control inspection.
- D. Do not use record documents for construction purposes. Protect record documents from deterioration and loss in a secure, fire-resistant location. Provide access to record documents for BGS's reference during normal working hours.
- E. Record Drawings: Maintain both electronic media copies and a clean, undamaged set of blue or black line white-prints of all Contract Documents. Mark the set to show the actual installation where the installation varies substantially from the Work as originally shown. Mark the drawing that is most capable of showing conditions fully and accurately. Where Shop Drawings are used, record a cross-reference at the corresponding location on the Contract Drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date. Electronic record copies showing changes shall be done clearly such that the changes are understood so that they can be constructed.
 1. Mark record print sets with red erasable pencil. Use other colors to distinguish between variations in separate categories of the Work.
 2. Mark new information not shown on Contract Drawings or Shop Drawings.
 3. Note related modification numbers where applicable.

4. Organize record drawing sheets into manageable sets. Bind sets with durable-paper cover sheets. Print suitable titles, dates, and other identification on the cover of each set.
- F. Record Specifications: Maintain one complete copy of the Specifications with addenda. Include one copy of other written construction documents, such as modifications issued in printed form during construction.
1. Mark these documents to show substantial variations in actual Work performed in comparison with the text of the original contract Specifications and modifications.
 2. Give particular attention to substitutions and selection of options, and information about concealed construction that cannot otherwise be readily determined later by direct observation.
 3. Note related record drawing information and Product Data.
- G. Record Product Data: Maintain one copy of each Product Data submittal. Note related modifications and markups of Record Drawings and Specifications.
1. Mark these documents to show significant variations in actual Work performed in comparison with information submitted. Include variations in products delivered to the site and from the manufacturer's installation instructions and recommendations.
 2. Give particular attention to concealed products and portions of the Work that cannot otherwise be readily determined later by direct observation.
- H. Record Samples: Immediately prior to Substantial Completion, the Contractor shall meet with BGS's Representative at the Project site to determine which samples are to be transmitted to the Government for record purposes. Comply with BGS's instructions regarding delivery to the Government's Sample storage area.
- I. Miscellaneous Record Submittals: Refer to other Specification sections for requirements for miscellaneous record keeping and submittals in connection with actual performance of the Work. Place miscellaneous records in good order. Identify records properly and bind or otherwise organize to allow for use and reference. Retain the following article if Section 01782 is not included. This article is usually sufficient except for large projects where detailed records are required.
- 1.5 UTILITY LINES SURVEY
- A. Provide an accurately dimensioned survey showing location and elevation of all utility lines, including valves, connections and changes in direction, as installed under the Contract within property lines and outside of building walls. 1. Points where utility lines leave buildings shall be dimensioned from building corners.
1. Points where utility lines cross property lines and emerge from the facility shall be dimensioned from lot monuments.
 2. Survey shall be drawn to scale and provided electronically.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.
- B. Use cleaning products that comply with Green Seal GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels

PART 3 - EXECUTION

3.1 CLOSEOUT PROCEDURES

- A. Operation and Maintenance Instructions: Arrange for each Installer of equipment that requires regular maintenance to meet with the Government's personnel to provide instruction in proper operation and maintenance. Provide instruction by manufacturer's representatives if installers are not experienced in operation and maintenance procedures. Include a detailed review of the following:
 - 1. Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package as individual electronic PDF files.
 - 2. Operation and Maintenance manuals.
 - 3. Material and Finishes Maintenance Manuals
 - 4. Record documents.
 - 5. Spare parts and materials.
 - 6. Tools.
 - 7. Lubricants.
 - 8. Fuels.
 - 9. Identification systems.
 - 10. Control sequences.
 - 11. Hazards.
 - 12. Cleaning.
 - 13. Warranties and bonds.
 - 14. Maintenance agreements and similar continuing commitments.
- B. As part of instruction for operating equipment, demonstrate the following procedures:
 - 1. Startup.
 - 2. Shutdown.
 - 3. Emergency operations.
 - 4. Noise and vibration adjustments.
 - 5. Safety procedures.
 - 6. Economy and efficiency adjustments.
 - 7. Effective energy utilization.

3.2 FINAL CLEANING

- A. Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial cleaning and maintenance program. Comply with manufacturer's instructions.
- B. Do not use caustic or acidic cleaning materials that will mar or etch finished work.
 - 1. Complete the following cleaning operations before requesting inspection for Final Acceptance.
 - a. Remove labels that are not permanent labels.
 - b. Clean transparent materials, including mirrors and glass in doors and windows. Removing glazing compounds and other substances that are noticeable vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials.
 - c. Clean exposed exterior and interior hard-surfaced finishes to a dust-free condition, free of stains, films, and similar foreign substances. Restore reflective surfaces to their original condition. Leave concrete floors broom clean. Vacuum carpeted surfaces on floors and soft surfaces in any other location.
 - d. Wipe surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean plumbing fixtures to a sanitary condition. Clean light fixtures and lamps. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills. Clean interiors of all ductwork to render facility safe for human occupancy.
 - e. Clean the site, including landscape development areas, of rubbish, litter and other foreign substances. Sweep paved areas broom clean, and remove stains, spills, and other foreign deposits. Rake grounds that are neither paved nor planted to a smooth, even-textured surface.
 - f. Remove debris and surface dust from limited-access spaces including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics and similar spaces.
 - g. Clean food service equipment, if present, to a condition of sanitation ready and acceptable for intended food service use.
- C. Pest Control: Engage an experienced, licensed exterminator to make a final inspection and rid the Project of rodents, insects, and other pests.
- D. Removal of Protection: Remove temporary protection and facilities installed for the protection of the Work during construction.
- E. Compliance: Comply with the regulations of authorities having jurisdiction and with safety standards for cleaning. Do not burn waste materials. Do not bury debris or excess materials on Government property. Do not discharge volatile, harmful, or dangerous materials into drainage systems. Remove waste materials from the site and dispose of it lawfully.
- F. Remaining Materials of value that remain after completion of associated work, become Government property. Dispose of these materials as directed by BGS.

3.3 REPAIR OF THE WORK

- A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.

- B. Repair, or remove and replace, defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition. All components of the construction including operational and material shall be in new condition and new working order at the completion of Repair of the Work.

END OF SECTION 017700

SECTION 017810 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This section includes administrative and procedural requirements for Project Record Documents. Electronic records that show identifiable changes shall be done. The following normally must be included, and the Contractor is required to show any other changes not listed below:
1. Marked-up copies of Contract Drawings.
 2. Marked-up copies of Shop Drawings.
 3. Newly prepared drawings.
 4. Marked-up copies of Specifications, addenda, and Change Orders.
 5. Marked-up Product Data submittals.
 6. Record Samples.
 7. Field records for variable and concealed conditions.
 8. Record information on Work that is recorded only schematically.
- B. Maintenance of Documents and Samples: Store both electronic media and hard copy record documents and samples in the field office apart from the Contract Documents used for construction in clean, dry conditions. They shall be readily accessible. Do not use Project Record Documents for construction purposes.

1.2 RECORD DRAWINGS

- A. Markup Procedure: During construction, maintain a set of blue- or black-line white prints of Contract Drawings and Shop Drawings for Project Record Document purposes. Mark these Drawings to show all changes that have been done.
1. Mark record prints of Contract Drawings or Shop Drawings, whichever is most capable of showing actual physical conditions sufficient to construct the changes. Where Shop Drawings are marked, show cross-reference on Contract Drawings location. Identify each change to coordinate with accompanying, if any, record documents.
 2. Mark hard copy record sets with red erasable colored pencil. Use other colors to distinguish between changes for different categories of the Work at the same location.
 3. Both the bound, organized, and labeled hard copies and the electronic media shall be submitted prior to Final Acceptance.
- B. Copies and Distribution: At project close-out, Contractor is to provide PDF files of the marked-up contract drawings.

1.3 RECORD SPECIFICATIONS

- A. During the construction period, maintain 2 copies of the Project Specifications, including addenda and other modifications issued, for Project Record Document purposes.
 - 1. Mark the Specifications or provide new or edited specifications to indicate the actual installation where the installation varies from that indicated in Specifications. Provide dates and other identifying information to discriminate them from the existing specifications. These shall be fully coordinated with the other contract documents.
 - a. In each Specification section where products, materials or units of equipment are specified or scheduled, mark the copy with the proprietary name and model number of the product furnished.
 - b. Record the name of the manufacturer, supplier, installer, and other information necessary to provide a record of selections made and to document coordination with record Product Data submittals and maintenance manuals.
 - c. Give particular attention to substitutions, selection of product options, and information on concealed installations that would be difficult to identify or measure and record later.
 - 2. Upon completion of markup, submit Record Specifications to the BGS.

1.4 RECORD PRODUCT DATA

- A. During the construction period, maintain one copy of each Product Data submittal.
 - 1. Mark Product Data to indicate the actual product installation where the installation varies from that indicated in Product Data submitted. Include changes in the product delivered to the site and changes in manufacturer's instructions and recommendations for installation.
 - 2. Give particular attention to information about concealed products and installations that cannot be readily identified and recorded later.
 - 3. Note related Change Orders and markup of record Drawings, where applicable.
 - 4. Upon completion of markup, submit a complete set of record Product Data to the BGS.
 - 5. Where record Product Data is required as part of maintenance manuals, submit marked-up Product Data as an insert in the manual instead of submittal as record Product Data.

1.5 RECORD SAMPLE SUBMITTAL

- A. Immediately prior to the date of Substantial Completion, the Contractor shall meet with the Contracting Officer's Representative at the site who shall determine which of the Samples maintained during the construction period shall be transmitted to the BGS for record purposes.
- B. Comply with BGS instructions for packaging, identification marking and delivery to the BGS sample storage space. Dispose of other samples in a manner specified for disposing of surplus and waste materials.

1.6 MISCELLANEOUS RECORD SUBMITTALS

- A. Refer to other Specification sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Prior to Final Acceptance, complete miscellaneous records and place in good order, properly identified and bound or otherwise organized to allow for use and reference.
- B. Miscellaneous records include, but are not limited to, the following:
 - 1. Inspections and certifications by governing authorities.
 - 2. Leakage and water-penetration tests.
 - 3. Fire-resistance and flame-spread test results.
 - 4. Final inspection and correction procedures.
 - 5. Waste management records.
- C. Submit to the BGS.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 017810

SECTION 055000 - METAL FABRICATIONS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Miscellaneous framing and supports.
2. Metal ladders.
3. Miscellaneous steel trim.

B. Products furnished, but not installed, under this Section include the following:

1. Anchor bolts, steel pipe sleeves, slotted-channel inserts, and wedge-type inserts indicated to be cast into concrete or built into unit masonry.

1.2 ACTION SUBMITTALS

A. Product Data: For the following:

1. Nonslip aggregates and nonslip-aggregate surface finishes.
2. Fasteners.
3. Shop primers.
4. Slotted channel framing.
5. Manufactured metal ladders.

B. Shop Drawings: Show fabrication and installation details. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items.

PART 2 - PRODUCTS

2.1 METALS

A. Metal Surfaces, General: Provide materials with smooth, flat surfaces unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.

B. Steel Plates, Shapes, and Bars: ASTM A36/A36M.

C. Steel Tubing: ASTM A500/A500M, Grade C, cold-formed steel tubing.

D. Steel Pipe: ASTM A53/A53M, Standard Weight (Schedule 40) unless otherwise indicated.

E. Slotted Channel Framing: Cold-formed metal box channels (struts) complying with MFMA-4.

1. Size of Channels: 1-5/8 by 1-5/8 inches.

2. Material: Cold-rolled steel, ASTM A1008/A1008M, commercial steel, Type B; 0.0528-inch minimum thickness; coated with rust-inhibitive, baked-on, acrylic enamel.

2.2 FASTENERS

- A. General: Unless otherwise indicated, provide Type 304 stainless steel fasteners for exterior use and zinc-plated fasteners with coating complying with ASTM B633 or ASTM F1941/F1941M, Class Fe/Zn 5, at exterior walls. Select fasteners for type, grade, and class required.
 1. Provide stainless steel fasteners for fastening aluminum.
- B. Cast-in-Place Anchors in Concrete: Either threaded or wedge type unless otherwise indicated; galvanized ferrous castings, either ASTM A47/A47M malleable iron or ASTM A27/A27M cast steel. Provide bolts, washers, and shims as needed, all hot-dip galvanized per ASTM F2329/F2329M.
- C. Post-Installed Anchors: chemical anchors.
 1. Material for Interior Locations: Carbon-steel components zinc plated to comply with ASTM B633 or ASTM F1941/F1941M, Class Fe/Zn 5, unless otherwise indicated.
 2. Material for Exterior Locations and Where Stainless Steel Is Indicated: Alloy Group 1 stainless steel bolts, ASTM F593, and nuts, ASTM F594.
- D. Slotted-Channel Inserts: Cold-formed, hot-dip galvanized-steel box channels (struts) complying with MFMA-4, 1-5/8 by 7/8 inches by length indicated with anchor straps or studs not less than 3 inches long at not more than 8 inches o.c. Provide with temporary filler and tee-head bolts, complete with washers and nuts, all zinc-plated to comply with ASTM B633, Class Fe/Zn 5, as needed for fastening to inserts.

2.3 MISCELLANEOUS MATERIALS

- A. Universal Shop Primer: Fast-curing, lead- and chromate-free, universal modified-alkyd primer complying with MPI#79 and compatible with topcoat.
 1. Use primer that contains pigments that make it easily distinguishable from zinc-rich primer.
- B. Epoxy Zinc-Rich Primer: Complying with MPI#20 and compatible with topcoat.
- C. Shop Primer for Galvanized Steel: Primer formulated for exterior use over zinc-coated metal and compatible with finish paint systems indicated.
- D. Galvanizing Repair Paint: High-zinc-dust-content paint complying with SSPC-Paint 20 and compatible with paints specified to be used over it.
- E. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D1187/D1187M.

2.4 FABRICATION, GENERAL

- A. Shop Assembly: Preassemble items in the shop to greatest extent possible. Disassemble units only as necessary for shipping and handling limitations. Use connections that maintain structural value of joined pieces. Clearly mark units for reassembly and coordinated installation.
- B. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32 inch unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.
- C. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.
- D. Form exposed work with accurate angles and surfaces and straight edges.
- E. Weld corners and seams continuously to comply with the following:
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove welding flux immediately.
 - 4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.
- F. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners or welds where possible. Where exposed fasteners are required, use Phillips flat-head (countersunk) fasteners unless otherwise indicated. Locate joints where least conspicuous.
- G. Fabricate seams and other connections that are exposed to weather in a manner to exclude water. Provide weep holes where water may accumulate.
- H. Where units are indicated to be cast into concrete or built into masonry, equip with integrally welded steel strap anchors, not less than 8 inches from ends and corners of units and 24 inches o.c.

2.5 MISCELLANEOUS FRAMING AND SUPPORTS

- A. General: Provide steel framing and supports not specified in other Sections as needed to complete the Work.
- B. Fabricate units from steel shapes, plates, and bars of welded construction unless otherwise indicated. Fabricate to sizes, shapes, and profiles indicated and as necessary to receive adjacent construction.

2.6 METAL LADDERS

- A. General:

1. Comply with ANSI A14.3.
2. For elevator pit ladders, comply with ASME A17.1/CSA B44.

B. Steel Ladders:

1. Space siderails 18 inches apart unless otherwise indicated.
2. Siderails: Continuous, as indicated on drawings, with eased edges.
3. Rungs: 3/4-inch- diameter, steel bars.
4. Fit rungs in centerline of siderails; plug-weld and grind smooth on outer rail faces.
5. Provide nonslip surfaces on top of each rung.
6. Galvanize exterior ladders, including brackets.
7. Prime exterior ladders, including brackets and fasteners, with zinc-rich primer.

C. Aluminum Ladders:

1. Space siderails 18 inches apart unless otherwise indicated.
2. Siderails: Continuous extruded-aluminum channels or tubes, not less than 2-1/2 inches deep, 3/4 inch wide, and 1/8 inch thick.
3. Rungs: Extruded-aluminum tubes, not less than 3/4 inch deep and not less than 1/8 inch thick, with ribbed tread surfaces.

2.7 MISCELLANEOUS STEEL TRIM

- A. Unless otherwise indicated, fabricate units from steel shapes, plates, and bars of profiles shown with continuously welded joints and smooth exposed edges. Miter corners and use concealed field splices where possible.
- B. Provide cutouts, fittings, and anchorages as needed to coordinate assembly and installation with other work.
 1. Provide with integrally welded steel strap anchors for embedding in concrete or masonry construction.
- C. Galvanize exterior miscellaneous steel trim.
- D. Prime exterior miscellaneous steel trim with zinc-rich primer.

2.8 STEEL WELD PLATES AND ANGLES

- A. Provide steel weld plates and angles not specified in other Sections, for items supported from concrete construction as needed to complete the Work. Provide each unit with no fewer than two integrally welded steel strap anchors for embedding in concrete.

2.9 GENERAL FINISH REQUIREMENTS

- A. Finish metal fabrications after assembly.

2.10 STEEL AND IRON FINISHES

- A. Galvanizing: Hot-dip galvanize items as indicated to comply with ASTM A153/A153M for steel and iron hardware and with ASTM A123/A123M for other steel and iron products.
 - 1. Do not quench or apply post galvanizing treatments that might interfere with paint adhesion.
- B. Shop prime iron and steel items not indicated to be galvanized unless they are to be embedded in concrete, sprayed-on fireproofing, or masonry, or unless otherwise indicated.
 - 1. Shop prime with universal shop primer unless zinc-rich primer is indicated.
- C. Preparation for Shop Priming: Prepare surfaces to comply with requirements indicated below:
 - 1. Exterior Items: SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
 - 2. Items Indicated to Receive Zinc-Rich Primer: SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
 - 3. Other Steel Items: SSPC-SP 3, "Power Tool Cleaning."
 - 4. Galvanized-Steel Items: SSPC-SP 16, "Brush-off Blast Cleaning of Coated and Uncoated Galvanized Steel, Stainless Steels, and Non-Ferrous Metals."
- D. Shop Priming: Apply shop primer to comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal fabrications. Set metal fabrications accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.
- B. Fit exposed connections accurately together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop welded because of shipping size limitations. Do not weld, cut, or abrade surfaces of exterior units that have been hot-dip galvanized after fabrication and are for bolted or screwed field connections.
- C. Field Welding: Comply with the following requirements:
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove welding flux immediately.
 - 4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

- D. Fastening to In-Place Construction: Provide anchorage devices and fasteners where metal fabrications are required to be fastened to in-place construction. Provide threaded fasteners for use with concrete and masonry inserts, toggle bolts, through bolts, lag screws, wood screws, and other connectors.
- E. Provide temporary bracing or anchors in formwork for items that are to be built into concrete, masonry, or similar construction.

3.2 INSTALLATION OF MISCELLANEOUS FRAMING AND SUPPORTS

- A. Install framing and supports to comply with requirements of items being supported, including manufacturers' written instructions and requirements indicated on Shop Drawings.

3.3 INSTALLATION OF METAL LADDERS

- A. Secure ladders to adjacent construction with the clip angles attached to the stringer.
- B. Install brackets as required for securing of ladders welded or bolted to structural steel or built into masonry or concrete.

3.4 INSTALLATION OF MISCELLANEOUS STEEL TRIM

- A. Anchor to concrete construction to comply with manufacturer's written instructions.

3.5 REPAIRS

- A. Touchup Painting:
 - 1. Immediately after erection, clean field welds, bolted connections, and abraded areas. Paint uncoated and abraded areas with same material as used for shop painting to comply with SSPC-PA 1 for touching up shop-painted surfaces.
- B. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas and repair galvanizing to comply with ASTM A780/A780M.

END OF SECTION 055000

SECTION 230500 - COMMON WORK RESULTS FOR HVAC

PART 1 - GENERAL

1.1 DEFINITIONS FOR DIVISION 23

- A. “Furnish”: Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- B. “Install”: Operations at Project site include unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- C. “Provide”: Furnish and install, complete and ready for the intended use.
- D. “Shall”: Indicates a mandatory requirement.

1.2 PRODUCT REQUIREMENTS FOR DIVISION 23

A. PRODUCT SPECIFICATIONS

- 1. The first item listed on the Drawings, or in the Specifications under “Acceptable Manufacturers” or “Approved Manufacturers” or “Manufacturers” is the design basis.
- 2. Other manufacturers listed may be used in the Base Bid, but conformance with details of the Specifications, as well as dimensional and electrical data, shall be verified by the Contractor.
- 3. Engineer has not verified that each listed manufacturer has the ability to provide an acceptable substitution for the basis-of-design product. Contractor may not assume that substitutions will be approved.
- 4. Modifications required as a result from differences between the design basis item and the submitted and approved item must be approved by the Engineer and made at the Contractor’s expense. As an example, if a rooftop HVAC unit is submitted and approved and the unit’s dimensions and weight are different from those of the unit which was used as the design basis, the Contractor shall be responsible for building structural modifications required to accommodate the submitted and approved unit, at no additional cost to the Owner.
- 5. When, in the Engineer’s opinion, architectural or engineering services are necessary for the coordination of substituted items, the Contractor shall reimburse the Owner for the cost of these services.
- 6. For items which have no manufacturer listed, any item conforming with the Contract Document is acceptable.

B. SUBSTITUTIONS

- 1. Comply with provisions of the General Conditions and Section 013300 “Submittal Procedures.”

2. Substitutions from manufacturers or providers which are not listed may be proposed within the time allowed in the General Conditions of the Specifications. The exception to this is products for which the list of manufacturers or providers is limited by the wording “no substitutions” or similar wording.

1.3 SUMMARY

A. Section Includes:

1. Motors.
2. Alignment guides and anchors.
3. Sleeves without waterstop.
4. Stack-sleeve fittings.
5. Grout.
6. Silicone sealants.
7. Escutcheons.
8. Thermometers, bimetallic actuated.
9. Thermometers, liquid in glass.
10. Thermometers, light activated.
11. Duct-thermometer mounting brackets.
12. Thermowells.
13. Pressure gauges, dial type.
14. Gauge attachments.
15. Flowmeters.
16. Thermal-energy meters.

1.4 INFORMATIONAL SUBMITTALS

- A. Welding certificates.
- B. Field quality-control reports.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.

1.6 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel in accordance with AWS D1.1/D1.1M.
- B. Pipe and Pressure-Vessel Welding Qualifications: Qualify procedures and operators in accordance with 2021 ASME Boiler and Pressure Vessel Code, Section IX.

1.7 COORDINATION

- A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:
 - 1. Motor controllers.
 - 2. Torque, speed, and horsepower requirements of the load.
 - 3. Ratings and characteristics of supply circuit and required control sequence.
 - 4. Ambient and environmental conditions of installation location.

PART 2 - PRODUCTS

2.1 MOTORS

- A. Motor Requirements, General:
 - 1. Content includes motors for use on alternating-current power systems of up to 600 V and installed at equipment manufacturer's factory or shipped separately by equipment manufacturer for field installation.
 - 2. Comply with requirements in this Section except when stricter requirements are specified in equipment schedules or Sections.
 - 3. Comply with NEMA MG 1 unless otherwise indicated.
- B. Motor Characteristics:
 - 1. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.
- C. Polyphase Motors:
 - 1. Description: NEMA MG 1, Design B, medium induction motor.
 - 2. Efficiency: Premium Efficient, as defined in NEMA MG 1.
 - 3. Multispeed Motors: Variable torque.
 - a. For motors with 2:1 speed ratio, consequent pole, single winding.
 - b. For motors with other than 2:1 speed ratio, separate winding for each speed.
 - 4. Rotor: Random-wound, squirrel cage.
 - 5. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.
 - 6. Temperature Rise: Match insulation rating.
 - 7. Code Letter Designation:
 - a. Motors Smaller Than 15 Hp: Manufacturer's standard starting characteristic.
 - 8. Enclosure Material: Cast iron for motor frame sizes 324T and larger; rolled steel for motor frame sizes smaller than 324T.

D. Additional Requirements for Polyphase Motors:

1. Motors Used with Reduced-Voltage and Multispeed Controllers: Match wiring connection requirements for controller with required motor leads. Provide terminals in motor terminal box, suited to control method.
2. Motors Used with Variable-Frequency Controllers: Ratings, characteristics, and features coordinated with and approved by controller manufacturer.
 - a. Windings: Copper magnet wire with moisture-resistant insulation varnish, designed and tested to resist transient spikes, high frequencies, and short time-rise pulses produced by pulse-width-modulated inverters.
 - b. Premium-Efficient Motors: Class B temperature rise; Class F insulation.
 - c. Inverter-Duty Motors: Class F temperature rise; Class H insulation.
 - d. Thermal Protection: Comply with NEMA MG 1 requirements for thermally protected motors.

E. Single-Phase Motors:

1. Motors larger than 1/20 hp must be one of the following, to suit starting torque and requirements of specific motor application:
 - a. Permanent-split capacitor.
 - b. Split phase.
 - c. Capacitor start, inductor run.
 - d. Capacitor start, capacitor run.
2. Multispeed Motors: Variable-torque, permanent-split-capacitor type.
3. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.
4. Motors 1/20 hp and Smaller: Shaded-pole type.
5. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device will automatically reset when motor temperature returns to normal range.

F. Electronically Commutated Motors:

1. Microprocessor-Based Electronic Control Module: Converts 120 V or 240 V single-phase AC power to three-phase DC power to operate the brushless DC motor.
2. Three-phase power motor module with permanent magnet rotor.
3. digital speed controller/LED display.

2.2 ESCUTCHEONS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. BrassCraft Manufacturing Co.; a Masco company.
2. Dearborn Brass.
3. Jones Stephens Corp.

4. Keeney Manufacturing Company (The).
5. Mid-America Fittings, LLC; A Midland Industries Company.
6. ProFlo; a Ferguson Enterprises, Inc. brand.

B. Escutcheon Types:

1. One-Piece, Steel Type: With polished, chrome-plated finish and setscrew fastener.
2. One-Piece, Deep-Pattern Type: Deep-drawn, box-shaped steel with polished, chrome-plated finish and spring-clip fasteners.
3. One-Piece, Stamped-Steel Type: With polished, chrome-plated finish and spring-clip fasteners.
4. Split-Plate, Stamped-Steel Type: With polished, chrome-plated finish; concealed and exposed-rivet hinge; and spring-clip fasteners.

C. Floor Plates:

1. Split Floor Plates: Steel with concealed hinge.

PART 3 - EXECUTION

3.1 INSTALLATION OF SLEEVES - GENERAL

- A. Install sleeves for piping passing through penetrations in floors, partitions, roofs, and walls.
- B. For sleeves that will have sleeve-seal system installed, select sleeves of size large enough to provide 1-inch annular clear space between piping and concrete slabs and walls.
- C. Install sleeves in concrete floors, concrete roof slabs, and concrete walls as new slabs and walls are constructed.
 1. Cut sleeves to length for mounting flush with both surfaces.
 - a. Exception: Extend sleeves installed in floors of mechanical equipment areas or other wet areas 2 inches above finished floor level.
 2. Using grout or silicone sealant, seal space outside of sleeves in floors/slabs/walls without sleeve-seal system. Select to maintain fire resistance of floor/slab/wall.
- D. Install sleeves for pipes passing through interior partitions.
 1. Cut sleeves to length for mounting flush with both surfaces.
 2. Install sleeves that are large enough to provide 1/4-inch annular clear space between sleeve and pipe or pipe insulation.
 3. Seal annular space between sleeve and piping or piping insulation; use joint sealants that joint sealant manufacturer's literature indicates is appropriate for size, depth, and location of joint.

3.2 INSTALLATION OF SLEEVE-SEAL SYSTEMS

- A. Install sleeve-seal systems in sleeves in exterior concrete walls and slabs-on-grade at service piping entries into building, and passing through exterior walls.
- B. Select type, size, and number of sealing elements required for piping material and size and for sleeve ID or hole size. Assemble sleeve-seal system components, and install in annular space between piping and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make a watertight seal.

3.3 INSTALLATION OF ESCUTCHEONS

- A. Install escutcheons for piping penetrations of walls, ceilings, and finished floors.
- B. Install escutcheons with ID to closely fit around pipe, tube, and insulation of insulated piping and with OD that completely covers opening.

3.4 CONNECTIONS

- A. Install meters and gauges adjacent to machines and equipment to allow space for service and maintenance of meters, gauges, machines, and equipment.
- B. Connect flowmeter-system elements to meters.
- C. Connect flowmeter transmitters to meters.
- D. Connect thermal-energy meter transmitters to meters.

3.5 ADJUSTING

- A. After installation, calibrate meters according to manufacturer's written instructions.
- B. Adjust faces of meters and gauges to proper angle for best visibility.

3.6 FIELD QUALITY CONTROL

- A. Sleeves and Sleeve Seals:
 - 1. Perform the following tests and inspections:
 - a. Leak Test: After allowing for a full cure, test sleeves and sleeve seals for leaks. Repair leaks and retest until no leaks exist.
 - b. Sleeves and sleeve seals will be considered defective if they do not pass tests and inspections.
 - 2. Prepare test and inspection reports.

B. Escutcheons:

1. Using new materials, replace broken and damaged escutcheons and floor plates.

3.7 SLEEVES APPLICATION

A. Use sleeves and sleeve seals for the following piping-penetration applications:

1. Exterior Concrete Walls above and below Grade:
 - a. Sleeves with waterstops.
2. Concrete Slabs-on-Grade:
 - a. Sleeves with waterstops.
3. Interior Walls and Partitions:
 - a. Sleeves without waterstops.

3.8 ESCUTCHEONS APPLICATION

A. Escutcheons for New Piping and Relocated Existing Piping:

1. Piping with Fitting or Sleeve Protruding from Wall: One piece, deep pattern.
2. Chrome-Plated Piping: One piece, steel or split-plate steel with polished, chrome-plated finish.
3. Insulated Piping:
 - a. One piece, steel with polished, chrome-plated finish.
 - b. One piece, stamped steel or split plate, stamped steel with concealed hinge or split plate, stamped steel with exposed-rivet hinge with polished, chrome-plated finish.
4. Bare Piping at Wall and Floor Penetrations in Finished Spaces:
 - a. One piece, steel with polished, chrome-plated finish.
5. Bare Piping at Ceiling Penetrations in Finished Spaces:
 - a. One piece, steel with polished, chrome-plated finish.

B. Install floor plates for piping penetrations of equipment-room floors.

C. Install floor plates with ID to closely fit around pipe, tube, and insulation of piping and with OD that completely covers opening.

1. New Piping and Relocated Existing Piping: Split floor plate.
2. Existing Piping to Remain: Split floor plate.

END OF SECTION 230500

SECTION 230513 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes general requirements for single-phase and polyphase, general-purpose, horizontal, small and medium, squirrel-cage induction motors for use on alternating-current power systems up to 600 V and installed at equipment manufacturer's factory or shipped separately by equipment manufacturer for field installation.

1.2 COORDINATION

- A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:
 - 1. Motor controllers.
 - 2. Torque, speed, and horsepower requirements of the load.
 - 3. Ratings and characteristics of supply circuit and required control sequence.
 - 4. Ambient and environmental conditions of installation location.

PART 2 - PRODUCTS

2.1 GENERAL MOTOR REQUIREMENTS

- A. Comply with NEMA MG 1 unless otherwise indicated.

2.2 MOTOR CHARACTERISTICS

- A. Duty: Continuous duty at ambient temperature of 40 deg C and at altitude of 3300 feet above sea level.
- B. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.

2.3 POLYPHASE MOTORS

- A. Description: NEMA MG 1, Design B, medium induction motor.
- B. Efficiency: Premium efficient, as defined in NEMA MG 1.
- C. Service Factor: 1.15.

- D. Multispeed Motors: Variable torque.
 - 1. For motors with 2:1 speed ratio, consequent pole, single winding.
 - 2. For motors with other than 2:1 speed ratio, separate winding for each speed.
- E. Rotor: Random-wound, squirrel cage.
- F. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.
- G. Temperature Rise: Match insulation rating.
- H. Insulation: Class F.
- I. Code Letter Designation:
 - 1. Motors 15 HP and Larger: NEMA starting Code F or Code G.
 - 2. Motors Smaller Than 15 HP: Manufacturer's standard starting characteristic.

2.4 ADDITIONAL REQUIREMENTS FOR POLYPHASE MOTORS

- A. Motors Used with Reduced-Voltage and Multispeed Controllers: Match wiring connection requirements for controller with required motor leads. Provide terminals in motor terminal box, suited to control method.
- B. Motors Used with Variable-Frequency Controllers: Ratings, characteristics, and features coordinated with and approved by controller manufacturer.
 - 1. Windings: Copper magnet wire with moisture-resistant insulation varnish, designed and tested to resist transient spikes, high frequencies, and short time rise pulses produced by pulse-width-modulated inverters.
 - 2. Premium-Efficient Motors: Class B temperature rise; Class F insulation.
 - 3. Inverter-Duty Motors: Class F temperature rise; Class H insulation.
 - 4. Thermal Protection: Comply with NEMA MG 1 requirements for thermally protected motors.

2.5 SINGLE-PHASE MOTORS

- A. Motors larger than 1/20 hp shall be one of the following, to suit starting torque and requirements of specific motor application:
 - 1. Permanent-split capacitor.
 - 2. Split phase.
 - 3. Capacitor start, inductor run.
 - 4. Capacitor start, capacitor run.
- B. Multispeed Motors: Variable-torque, permanent-split-capacitor type.
- C. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.

- D. Motors 1/20 HP and Smaller: Shaded-pole type.
- E. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device shall automatically reset when motor temperature returns to normal range.

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 230513

SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Pipe hangers and supports - metal.
2. Pipe hangers - metal, trapeze type.
3. Strut support systems - rooftop mounted.
4. Thermal-hanger shield inserts.
5. Fastener systems.
6. Equipment supports.

B. Related Requirements:

1. Section 055000 "Metal Fabrications" for structural-steel shapes and plates for trapeze hangers for pipe and equipment supports.
2. Section 230500 "Common Work Results for HVAC" for pipe guides and anchors.
3. Section 233113 "Metal Ducts" for duct hangers and supports.

1.2 ACTION SUBMITTALS

A. Product data.

B. Shop Drawings: Signed and sealed by a qualified professional engineer. Show fabrication and installation details and include calculations for the following:

1. Trapeze pipe hangers.
2. Rooftop-mounted strut support systems.
3. Pipe stands.
4. Equipment supports.

C. Delegated Design Submittals: For trapeze hangers indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1. Detail fabrication/assembly and design calculations for trapeze hangers.
2. Detail fabrication/assembly and design calculations for each type of strut support system, by the manufacturer's technical representative.

1.3 INFORMATIONAL SUBMITTALS

A. Welding certificates.

1.4 QUALITY ASSURANCE

- A. Structural-Steel Welding Qualifications: Qualify procedures and personnel in accordance with AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Pipe Welding Qualifications: Qualify procedures and operators in accordance with 2021 ASME Boiler and Pressure Vessel Code, Section IX.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design trapeze pipe hangers and equipment supports.
- B. Structural Performance: Hangers and supports for HVAC piping and equipment are to withstand the effects of gravity loads and stresses within limits and under conditions indicated in accordance with ASCE/SEI 7.
 - 1. Design supports for multiple pipes, including pipe stands, capable of supporting combined weight of supported systems, system contents, and test water.
 - 2. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.
 - 3. Design seismic-restraint hangers and supports for piping and equipment and obtain approval from authorities having jurisdiction.

2.2 PIPE HANGERS AND SUPPORTS - METAL

- A. Pipe Hangers and Supports - Carbon Steel:
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Anvil; an ASC Engineered Solution.
 - b. Cooper B-line; brand of Eaton, Electrical Sector.
 - c. FNW; Ferguson Enterprises, Inc.
 - 2. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
 - 3. Galvanized Metallic Coatings: Pregalvanized, hot-dip galvanized, or electro-galvanized.
 - 4. Nonmetallic Coatings: Plastic coated, or epoxy powder coated.
 - 5. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
 - 6. Hanger Rods: Continuous-thread rod, nuts, and washers made of stainless steel.
- B. Pipe Hangers and Supports - Stainless Steel:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Anvil; an ASC Engineered Solution.
 - b. Cooper B-line; brand of Eaton, Electrical Sector.
 - c. FNW; Ferguson Enterprises, Inc.
2. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
3. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
4. Hanger Rods: Continuous-thread rod, nuts, and washer made of stainless steel.

C. Pipe/Tube Hangers and Supports - Copper:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Anvil; an ASC Engineered Solution.
 - b. Cooper B-line; brand of Eaton, Electrical Sector.
 - c. FNW; Ferguson Enterprises, Inc.
2. Description: MSS SP-58, Types 1 through 58, copper-plated steel, factory-fabricated components.
3. Hanger Rods: Continuous-thread rod, nuts, and washer made of copper-plated steel.

2.3 PIPE HANGERS - METAL, TRAPEZE TYPE

- A. Description: MSS SP-58, Type 59, shop- or field-fabricated pipe-support assembly made from structural carbon-steel shapes with MSS SP-58 carbon-steel hanger rods, nuts, saddles, and U-bolts.

2.4 THERMAL-HANGER SHIELD INSERTS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 1. Aeroflex USA.
 2. Carpenter & Paterson, Inc.
 3. Pipe Shields Inc.
 4. Piping Technology & Products, Inc.
 5. Value Engineered Products, Inc.
- B. Insulation-Insert Material for Cold Piping: ASTM C552, Type II cellular glass with 100 psior ASTM C591, Type VI, Grade 1 polyisocyanurate with 125 psi minimum compressive strength and vapor barrier.
- C. Insulation-Insert Material for Hot Piping: Water-repellent-treated, ASTM C533, Type I calcium silicate with 100 psior ASTM C552, Type II cellular glass with 100 psior ASTM C591, Type VI, Grade 1 polyisocyanurate with 125 psi minimum compressive strength.

- D. For Trapeze or Clamped Systems: Insert and shield are to cover entire circumference of pipe.
- E. For Clevis or Band Hangers: Insert and shield are to cover bottom 180 degrees of pipe.
- F. Insert Length: Extend 2 inches beyond sheet metal shield for piping operating below ambient air temperature.

2.5 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

2.6 MATERIALS

- A. Aluminum: ASTM B221.
- B. Carbon Steel: ASTM A1011/A1011M.
- C. Structural Steel: ASTM A36/A36M, carbon-steel plates, shapes, and bars; galvanized.
- D. Stainless Steel: ASTM A240/A240M.
- E. Threaded Rods: Continuously threaded. Zinc-plated or galvanized steel for indoor applications and stainless steel for outdoor applications. Mating nuts and washers of similar materials as rods.
- F. Grout: ASTM C1107/C1107M, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
 - 1. Properties: Nonstaining, noncorrosive, and nongaseous.
 - 2. Design Mix: 5000 psi 28-day compressive strength.

PART 3 - EXECUTION

3.1 APPLICATION

- A. Comply with requirements in Section 078413 "Penetration Firestopping" for firestopping materials and installation for penetrations through fire-rated walls, ceilings, and assemblies.
- B. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry static loads within specified loading limits. Minimum static design load used for strength determination is to include weight of supported components plus 200 lb.

3.2 INSTALLATION OF HANGERS AND SUPPORTS

- A. Install hangers and supports to allow controlled thermal and seismic movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.
- B. Install lateral bracing with pipe hangers and supports to prevent swaying.
- C. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 and larger and at changes in direction of piping. Coordinate location of concrete inserts before concrete is placed.
- D. Load Distribution: Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- E. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and to not exceed maximum pipe deflections allowed by ASME B31.9 for building services piping.
- F. Insulated Piping:
 1. Attach clamps and spacers to piping.
 - a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
 - b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
 - c. Do not exceed pipe stress limits allowed by ASME B31.9 for building services piping.
 2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
 - a. Thermal-hanger shield inserts may be used as an option. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
 3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields are to span an arc of 180 degrees.
 - a. Thermal-hanger shield inserts may be used as an option. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
 4. Shield Dimensions for Pipe: Not less than the following:
 - a. NPS 1/4 to NPS 3-1/2 (DN 8 to DN 90): 12 inches long and 0.048 inch thick.
 - b. NPS 4 (DN 100): 12 inches long and 0.06 inch thick.
 - c. NPS 5 and NPS 6 (DN 125 and DN 150): 18 inches long and 0.06 inch thick.
 - d. NPS 8 to NPS 14 (DN 200 to DN 350): 24 inches long and 0.075 inch thick.
 - e. NPS 16 to NPS 24 (DN 400 to DN 600): 24 inches long and 0.105 inch thick.

5. Pipes NPS 8 (DN 200) and Larger: Include wood or reinforced calcium-silicate-insulation inserts of length at least as long as protective shield.
- G. Metal Pipe-Hanger Installation: Comply with MSS SP-58. Install hangers, supports, clamps, and attachments as required to properly support piping from the building structure.
- H. Metal Trapeze Pipe-Hanger Installation: Comply with MSS SP-58. Arrange for grouping of parallel runs of horizontal piping, and support together on field-fabricated trapeze pipe hangers.
 1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size, or install intermediate supports for smaller diameter pipes as specified for individual pipe hangers.
 2. Field fabricate in accordance with ASTM A36/A36M, carbon-steel shapes selected for loads being supported. Weld steel in accordance with AWS D1.1/D1.1M.
- I. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.
- J. Fastener System Installation:
 1. Install powder-actuated fasteners for use in lightweight concrete or concrete slabs less than 4 inches thick after concrete is placed and cured. Use installers that are licensed by powder-actuated tool manufacturer.
 2. Install mechanical-expansion anchors after concrete is placed and completely cured.
 3. Install fasteners in accordance with manufacturer's written instructions.
- K. Pipe Stand Installation:
 1. Pipe Stand Types except Curb-Mounted Type: Assemble components and mount on smooth roof surface. Do not penetrate roof membrane.
 2. Curb-Mounted-Type Pipe Stands: Assemble components or fabricate pipe stand and mount on permanent, stationary roof curb. See Section 077200 "Roof Accessories" for curbs.
- L. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts, washers, and other accessories.
- M. Equipment Support Installation:
 1. Fabricate from welded-structural-steel shapes.
 2. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
 3. Grouting: Place grout under supports for floor-mounted equipment, and make bearing surface smooth.
 4. Provide lateral bracing, to prevent swaying.

3.3 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.

- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove welding flux immediately.
 - 4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

3.4 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.
- B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.5 PAINTING

- A. Touchup:
 - 1. Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 - a. Apply paint by brush or spray to provide a minimum dry film thickness of 2.0 mils.
 - 2. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A780/A780M.

3.6 HANGER AND SUPPORT SCHEDULE

- A. Specific hanger and support requirements are in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-58 for pipe-hanger selections and applications that are not specified in piping system Sections.
- C. Use hangers and supports with galvanized metallic coatings for piping and equipment that will not have field-applied finish.
- D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.

- E. Use carbon-steel pipe hangers and supports and metal trapeze pipe hangers and attachments for general service applications.
- F. Use stainless steel pipe hangers and stainless steel or corrosion-resistant attachments for corrosive environment applications.
- G. Use copper-plated pipe hangers and copper or stainless steel attachments for copper piping and tubing.
- H. Use padded hangers for piping that is subject to scratching.
- I. Use thermal-hanger shield inserts for insulated piping and tubing.
- J. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of noninsulated or insulated, stationary pipes NPS 1/2 to NPS 30.
 - 2. Yoke-Type Pipe Clamps (MSS Type 2): For suspension of up to 1050 deg F, pipes NPS 4 to NPS 24, requiring up to 4 inches of insulation.
 - 3. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes NPS 3/4 to NPS 36, requiring clamp flexibility and up to 4 inches of insulation.
 - 4. Steel Pipe Clamps (MSS Type 4): For suspension of cold and hot pipes NPS 1/2 to NPS 24 if little or no insulation is required.
 - 5. Pipe Hangers (MSS Type 5): For suspension of pipes NPS 1/2 to NPS 4, to allow off-center closure for hanger installation before pipe erection.
 - 6. Adjustable, Swivel Split- or Solid-Ring Hangers (MSS Type 6): For suspension of noninsulated, stationary pipes NPS 3/4 to NPS 8.
 - 7. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
 - 8. Adjustable Band Hangers (MSS Type 9): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
 - 9. Adjustable, Swivel-Ring Band Hangers (MSS Type 10): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
 - 10. Split Pipe Ring with or without Turnbuckle Hangers (MSS Type 11): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 8.
 - 11. Extension Hinged or Two-Bolt Split Pipe Clamps (MSS Type 12): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 3.
 - 12. U-Bolts (MSS Type 24): For support of heavy pipes NPS 1/2 to NPS 30.
 - 13. Clips (MSS Type 26): For support of insulated pipes not subject to expansion or contraction.
 - 14. Pipe Saddle Supports (MSS Type 36): For support of pipes NPS 4 to NPS 36, with steel-pipe base stanchion support and cast-iron floor flange or carbon-steel plate.
 - 15. Pipe Stanchion Saddles (MSS Type 37): For support of pipes NPS 4 to NPS 36, with steel-pipe base stanchion support and cast-iron floor flange or carbon-steel plate, and with U-bolt to retain pipe.
 - 16. Adjustable Pipe Saddle Supports (MSS Type 38): For stanchion-type support for pipes NPS 2-1/2 to NPS 36 if vertical adjustment is required, with steel-pipe base stanchion support and cast-iron floor flange.
 - 17. Single-Pipe Rolls (MSS Type 41): For suspension of pipes NPS 1 to NPS 30, from two rods if longitudinal movement caused by expansion and contraction might occur.

18. Adjustable Roller Hangers (MSS Type 43): For suspension of pipes NPS 2-1/2 to NPS 24, from single rod if horizontal movement caused by expansion and contraction might occur.
 19. Complete Pipe Rolls (MSS Type 44): For support of pipes NPS 2 to NPS 42 if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is unnecessary.
 20. Pipe Roll and Plate Units (MSS Type 45): For support of pipes NPS 2 to NPS 24 if small horizontal movement caused by expansion and contraction might occur and vertical adjustment is unnecessary.
 21. Adjustable Pipe Roll and Base Units (MSS Type 46): For support of pipes NPS 2 to NPS 30 if vertical and lateral adjustment during installation might be required in addition to expansion and contraction.
- K. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers NPS 3/4 to NPS 24.
 2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers NPS 3/4 to NPS 24 if longer ends are required for riser clamps.
- L. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches for heavy loads.
 2. Steel Clevises (MSS Type 14): For 120 to 450 deg F piping installations.
 3. Swivel Turnbuckles (MSS Type 15): For use with MSS Type 11, split pipe rings.
 4. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
 5. Steel Weldless Eye Nuts (MSS Type 17): For 120 to 450 deg F piping installations.
- M. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
 2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joint construction, to attach to top flange of structural shape.
 3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
 4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
 5. Welded Beam Attachments (MSS Type 22): For attaching to bottom of beams if loads are considerable and rod sizes are large.
 6. C-Clamps (MSS Type 23): For structural shapes.
 7. Top-Beam Clamps (MSS Type 25): For top of beams if hanger rod is required tangent to flange edge.
 8. Side-Beam Clamps (MSS Type 27): For bottom of steel I-beams.
 9. Steel-Beam Clamps with Eye Nuts (MSS Type 28): For attaching to bottom of steel I-beams for heavy loads.
 10. Linked-Steel Clamps with Eye Nuts (MSS Type 29): For attaching to bottom of steel I-beams for heavy loads, with link extensions.

11. Malleable-Beam Clamps with Extension Pieces (MSS Type 30): For attaching to structural steel.
 12. Welded-Steel Brackets: For support of pipes from below or for suspending from above by using clip and rod. Use one of the following for indicated loads:
 - a. Light (MSS Type 31): 750 lb.
 - b. Medium (MSS Type 32): 1500 lb.
 - c. Heavy (MSS Type 33): 3000 lb.
 13. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
 14. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
 15. Horizontal Travelers (MSS Type 58): For supporting piping systems subject to linear horizontal movement where headroom is limited.
- N. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel-Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
 2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
 3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- O. Spring Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Restraint-Control Devices (MSS Type 47): Where indicated to control piping movement.
 2. Spring Cushions (MSS Type 48): For light loads if vertical movement does not exceed 1-1/4 inches.
 3. Spring-Cushion Roll Hangers (MSS Type 49): For equipping Type 41, roll hanger with springs.
 4. Spring Sway Braces (MSS Type 50): To retard sway, shock, vibration, or thermal expansion in piping systems.
 5. Variable-Spring Hangers (MSS Type 51): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from hanger.
 6. Variable-Spring Base Supports (MSS Type 52): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from base support.
 7. Variable-Spring Trapeze Hangers (MSS Type 53): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from trapeze support.
 8. Constant Supports: For critical piping stress and if necessary to avoid transfer of stress from one support to another support, critical terminal, or connected equipment. Include auxiliary stops for erection, hydrostatic test, and load-adjustment capability. These supports include the following types:
 - a. Horizontal (MSS Type 54): Mounted horizontally.
 - b. Vertical (MSS Type 55): Mounted vertically.
 - c. Trapeze (MSS Type 56): Two vertical-type supports and one trapeze member.

- P. Comply with MSS SP-58 for trapeze pipe-hanger selections and applications that are not specified in piping system Sections.
- Q. Use powder-actuated fasteners or mechanical-expansion anchors instead of building attachments where required in concrete construction.

END OF SECTION 230529

SECTION 230553 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
1. Equipment labels.
 2. Warning signs and labels.
 3. Pipe labels.
 4. Duct labels.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For color, letter style, and graphic representation required for each identification material and device.
- C. Equipment-Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

- A. Metal Labels for Equipment:
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Brady Corporation.
 - b. Craftmark Pipe Markers.
 - c. Seton Identification Products; a Brady Corporation company.
 2. Material and Thickness: Brass, 0.032-inch stainless steel, 0.025-inch aluminum, 0.032-inch anodized aluminum, 0.032-inch minimum thickness, with predrilled or stamped holes for attachment hardware.
 3. Letter and Background Color: As indicated for specific application under Part 3.
 4. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
 5. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger

lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.

6. Fasteners: Stainless steel rivets or self-tapping screws.
7. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

B. Plastic Labels for Equipment:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Brady Corporation.
 - b. Craftmark Pipe Markers.
 - c. Seton Identification Products; a Brady Corporation company.
2. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, with predrilled holes for attachment hardware.
3. Letter and Background Color: As indicated for specific application under Part 3.
4. Maximum Temperature: Able to withstand temperatures of up to 160 deg F.
5. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
6. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
7. Fasteners: Stainless steel rivets or self-tapping screws.
8. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

- C. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), and the Specification Section number and title where equipment is specified.

2.2 WARNING SIGNS AND LABELS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Brady Corporation.
 2. Carlton Industries, LP.
 3. Seton Identification Products; a Brady Corporation company.
- B. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, with predrilled holes for attachment hardware.
- C. Letter and Background Color: As indicated for specific application under Part 3.
- D. Maximum Temperature: Able to withstand temperatures of up to 160 deg F.
- E. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.

- F. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- G. Fasteners: Stainless steel rivets or self-taping screws.
- H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- I. Arc-Flash Warning Signs: Provide arc-flash warning signs in locations and with content in accordance with requirements of OSHA and NFPA70E and other applicable codes and standards.
- J. Label Content: Include caution and warning information plus emergency notification instructions.

2.3 PIPE LABELS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - 1. Brady Corporation.
 - 2. Craftmark Pipe Markers.
 - 3. Seton Identification Products; a Brady Corporation company.
- B. General Requirements for Manufactured Pipe Labels: Preprinted, color coded, with lettering indicating service and showing flow direction in accordance with ASME A13.1.
- C. Letter and Background Color: As indicated for specific application under Part 3.
- D. Pretensioned Pipe Labels: Precoiled, semirigid plastic formed to cover full circumference of pipe and to attach to pipe without fasteners or adhesive.
- E. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.
- F. Pipe Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings. Also include:
 - 1. Pipe size.
 - 2. Flow-Direction Arrows: Include flow-direction arrows on main distribution piping. Arrows may be either integral with label or applied separately.
 - 3. Lettering Size: Size letters in accordance with ASME A13.1 for piping At least 1/2 inch for viewing distances of up to 72 inches and proportionately larger lettering for greater viewing distances.

2.4 DUCT LABELS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Brady Corporation.
 2. Craftmark Pipe Markers.
 3. Seton Identification Products; a Brady Corporation company.
- B. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, and having predrilled holes for attachment hardware.
- C. Letter and Background Color: As indicated for specific application under Part 3.
- D. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
- E. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- F. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances of up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- G. Fasteners: Stainless steel rivets or self-tapping screws.
- H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- I. Duct Label Contents: Include identification of duct service using same designations or abbreviations as used on Drawings. Also include the following:
1. Duct size.
 2. Flow-Direction Arrows: Include flow-direction arrows on main distribution ducts. Arrows may be either integral with label or may be applied separately.
 3. Lettering Size: Size letters in accordance with ASME A13.1 for piping At least 1/2 inch for viewing distances of up to 72 inches and proportionately larger lettering for greater viewing distances.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean piping and equipment surfaces of incompatible primers, paints, and encapsulants, as well as dirt, oil, grease, release agents, and other substances that could impair bond of identification devices.

3.2 INSTALLATION, GENERAL REQUIREMENTS

- A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- B. Coordinate installation of identifying devices with locations of access panels and doors.
- C. Install identifying devices before installing acoustical ceilings and similar concealment.

- D. Locate identifying devices so that they are readily visible from the point of normal approach.

3.3 INSTALLATION OF EQUIPMENT LABELS, WARNING SIGNS, AND LABELS

- A. Permanently fasten labels on each item of mechanical equipment.
- B. Sign and Label Colors:
 - 1. White letters on an ANSI Z535.1 safety-blue background.
- C. Locate equipment labels where accessible and visible.
- D. Arc-Flash Warning Signs: Provide arc-flash warning signs on electrical disconnects and other equipment where arc-flash hazard exists, as indicated on Drawings, and in accordance with requirements of OSHA and NFPA 70E, and other applicable codes and standards.

3.4 INSTALLATION OF PIPE LABELS

- A. Install pipe labels showing service and flow direction with permanent adhesive on pipes.
- B. Pipe-Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
 - 1. Within 3 ft. of each valve and control device.
 - 2. At access doors, manholes, and similar access points that permit view of concealed piping.
 - 3. Within 3 ft. of equipment items and other points of origination and termination.
 - 4. Spaced at maximum intervals of 25 ft. along each run. Reduce intervals to 10 ft. in areas of congested piping, ductwork, and equipment.
- C. Do not apply plastic pipe labels or plastic tapes directly to bare pipes conveying fluids at temperatures of 125 deg F or higher. Where these pipes are to remain uninsulated, use a short section of insulation or use stenciled labels.
- D. Flow-Direction Arrows: Use arrows to indicate direction of flow in pipes, including pipes where flow is allowed in both directions.
- E. Pipe-Label Color Schedule:
 - 1. Refrigerant Piping: White letters on an ANSI Z535.1 safety-blue background.
 - 2. Toxic and Corrosive Fluids: Black letters on an ANSI Z535.1 safety-orange background.
 - 3. Flammable Fluids: Black letters on an ANSI Z535.1 safety-yellow background.
 - 4. Combustible Fluids: White letters on an ANSI Z535.1 safety-brown background.

3.5 INSTALLATION OF DUCT LABELS

- A. Install self-adhesive duct labels showing service and flow direction with permanent adhesive on air ducts.

1. Provide labels in the following color codes:
 - a. For air supply ducts: White letters on blue background.
 - b. For air return ducts: White letters on blue background.
 - c. For exhaust-, outside-, relief-, return-, and mixed-air ducts: White letters on blue background.

END OF SECTION 230553

SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Testing, Adjusting, and Balancing of Air Systems:
 - a. Constant-volume air systems.
 - b. Variable-air-volume systems.
2. Testing, Adjusting, and Balancing of Hydronic Piping Systems:
 - a. Constant-flow hydronic systems.
 - b. Variable-flow hydronic systems.
3. Testing, adjusting, and balancing of fuel oil systems for HVAC.
4. Testing, adjusting, and balancing of equipment.
5. Duct leakage tests verification.
6. Pipe leakage tests verification.
7. UFAD plenum leakage tests verification.
8. HVAC-control system verification.

1.2 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. TAB: Testing, adjusting, and balancing.
- D. TABB: Testing, Adjusting, and Balancing Bureau.
- E. TAB Specialist: An independent entity meeting qualifications to perform TAB work.
- F. TDH: Total dynamic head.
- G. UFAD: Underfloor air distribution.

1.3 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 90 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.

- B. Contract Documents Examination Report: Within 90 days of Contractor's Notice to Proceed, submit the Contract Documents review report, as specified in Part 3.
- C. Strategies and Procedures Plan: Within 90 days of Contractor's Notice to Proceed, submit TAB strategies and step-by-step procedures, as specified in "Preparation" Article.
- D. System Readiness Checklists: Within 90 days of Contractor's Notice to Proceed, submit system readiness checklists, as specified in "Preparation" Article.
- E. Examination Report: Submit a summary report of the examination review required in "Examination" Article.
- F. Certified TAB reports.
- G. Sample report forms.
- H. Instrument calibration reports, to include the following:
 - 1. Instrument type and make.
 - 2. Serial number.
 - 3. Application.
 - 4. Dates of use.
 - 5. Dates of calibration.

1.4 QUALITY ASSURANCE

- A. TAB Specialists Qualifications, Certified by AABC:
 - 1. TAB Field Supervisor: Employee of the TAB specialist and certified by AABC.
 - 2. TAB Technician: Employee of the TAB specialist and certified by AABC.
- B. TAB Specialists Qualifications, Certified by NEBB or TABB:
 - 1. TAB Field Supervisor: Employee of the TAB specialist and certified by NEBB or TABB.
 - 2. TAB Technician: Employee of the TAB specialist and certified by NEBB or TABB.
- C. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."
- D. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."
- E. Code and AHJ Compliance: TAB is required to comply with governing codes and requirements of authorities having jurisdiction.

1.5 FIELD CONDITIONS

- A. Full Owner Occupancy: Owner will occupy the site and existing building during entire TAB period. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gauge cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine equipment performance data, including fan and pump curves.
 - 1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
 - 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.
- F. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- G. Examine test reports specified in individual system and equipment Sections.
- H. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- I. Examine control valves for proper installation for their intended function of isolating, throttling, diverting, or mixing fluid flows.
- J. Examine system pumps to ensure absence of entrained air in the suction piping.
- K. Examine operating safety interlocks and controls on HVAC equipment.
- L. Examine control dampers for proper installation for their intended function of isolating, throttling, diverting, or mixing air flows.

- M. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.2 PREPARATION

- A. Prepare a TAB plan that includes the following:
 - 1. Equipment and systems to be tested.
 - 2. Strategies and step-by-step procedures for balancing the systems.
 - 3. Instrumentation to be used.
 - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
 - 1. Airside:
 - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
 - b. Duct systems are complete with terminals installed.
 - c. Volume, smoke, and fire dampers are open and functional.
 - d. Clean filters are installed.
 - e. Fans are operating, free of vibration, and rotating in correct direction.
 - f. Variable-frequency controllers' startup is complete and safeties are verified.
 - g. Automatic temperature-control systems are operational.
 - h. Ceilings are installed.
 - i. Windows and doors are installed.
 - j. Suitable access to balancing devices and equipment is provided.

3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system in accordance with the procedures contained in AABC's "National Standards for Total System Balance", ASHRAE 111, NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems" and in this Section.
- B. Cut insulation, ducts, pipes, and equipment casings for installation of test probes to the minimum extent necessary for TAB procedures.
 - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
 - 2. Where holes for probes are required in piping or hydronic equipment, install pressure and temperature test plugs to seal systems.
 - 3. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish in accordance with Section 230713 "Duct Insulation," Section 230716 "HVAC Equipment Insulation," and Section 230719 "HVAC Piping Insulation."

- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- D. Take and report testing and balancing measurements in inch-pound (IP) units.

3.4 TESTING, ADJUSTING, AND BALANCING OF HVAC EQUIPMENT

- A. Test, adjust, and balance HVAC equipment indicated on Drawings, including, but not limited to, the following:
 - 1. Motors.
 - 2. Pumps.
 - 3. Fans and ventilators.
 - 4. Furnaces.
 - 5. Radiant heaters.
 - 6. Condensing units.
 - 7. Condensers.
 - 8. Energy-recovery units.
 - 9. Air-handling units.
 - 10. Rooftop air-conditioning units.
 - 11. Packaged air conditioners.
 - 12. Split-system air conditioners.
 - 13. Heat pumps.
 - 14. Finned-tube radiation heaters.
 - 15. Radiant-heating piping.

3.5 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' Record drawings duct layouts.
- C. For variable-air-volume systems, develop a plan to simulate diversity.
- D. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- E. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- G. Verify that motor starters are equipped with properly sized thermal protection.
- H. Check dampers for proper position to achieve desired airflow path.
- I. Check for airflow blockages.

- J. Check condensate drains for proper connections and functioning.
- K. Check for proper sealing of air-handling-unit components.

3.6 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
 - 1. Measure total airflow.
 - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
 - b. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses close to the fan and prior to any outlets, to obtain total airflow.
 - c. Where duct conditions are unsuitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
 - 2. Measure fan static pressures as follows:
 - a. Measure static pressure directly at the fan outlet or through the flexible connection.
 - b. Measure static pressure directly at the fan inlet or through the flexible connection.
 - c. Measure static pressure across each component that makes up the air-handling system.
 - d. Report artificial loading of filters at the time static pressures are measured.
 - 3. Review Contractor-prepared shop drawings and Record drawings to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
 - 4. Obtain approval from Architect for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
 - 5. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.
 - 1. Measure airflow of submain and branch ducts.
 - 2. Adjust submain and branch duct volume dampers for specified airflow.
 - 3. Re-measure each submain and branch duct after all have been adjusted.
- C. Adjust air inlets and outlets for each space to indicated airflows.
 - 1. Set airflow patterns of adjustable outlets for proper distribution without drafts.

2. Measure inlets and outlets airflow.
3. Adjust each inlet and outlet for specified airflow.
4. Re-measure each inlet and outlet after they have been adjusted.

D. Verify final system conditions.

1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
2. Re-measure and confirm that total airflow is within design.
3. Re-measure all final fan operating data, speed, volts, amps, and static profile.
4. Mark all final settings.
5. Test system in economizer mode. Verify proper operation and adjust if necessary.
6. Measure and record all operating data.
7. Record final fan-performance data.

3.7 PROCEDURES FOR MOTORS

A. Motors 1/2 HP and Larger: Test at final balanced conditions and record the following data:

1. Manufacturer's name, model number, and serial number.
2. Motor horsepower rating.
3. Motor rpm.
4. Phase and hertz.
5. Nameplate and measured voltage, each phase.
6. Nameplate and measured amperage, each phase.
7. Starter size and thermal-protection-element rating.
8. Service factor and frame size.

B. Motors Driven by Variable-Frequency Controllers: Test manual bypass of controller to prove proper operation.

3.8 PROCEDURES FOR AIR-COOLED CONDENSING UNITS

- A. Verify proper rotation of fan(s).
- B. Measure and record entering- and leaving-air temperatures.
- C. Measure and record entering and leaving refrigerant pressures.
- D. Measure and record operating data of compressor(s), fan(s), and motors.

3.9 DUCT LEAKAGE TESTS

- A. Witness the duct leakage testing performed by Installer.
- B. Verify that proper test methods are used and that leakage rates are within specified limits.
- C. Report deficiencies observed.

3.10 PIPE LEAKAGE TESTS

- A. Witness the pipe pressure testing performed by Installer.
- B. Verify that proper test methods are used and that leakage rates are within specified limits.
- C. Report deficiencies observed.

3.11 HVAC CONTROLS VERIFICATION

- A. In conjunction with system balancing, perform the following:
 - 1. Verify HVAC control system is operating within the design limitations.
 - 2. Confirm that the sequences of operation are in compliance with Contract Documents.
 - 3. Verify that controllers are calibrated and function as intended.
 - 4. Verify that controller set points are as indicated.
 - 5. Verify the operation of lockout or interlock systems.
 - 6. Verify the operation of valve and damper actuators.
 - 7. Verify that controlled devices are properly installed and connected to correct controller.
 - 8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
 - 9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.
- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

3.12 PROCEDURES FOR TESTING, ADJUSTING, AND BALANCING EXISTING SYSTEMS

- A. Perform a preconstruction inspection of existing equipment that is to remain and be reused.
 - 1. Measure and record the operating speed, airflow, and static pressure of each fan and equipment with fan(s).
 - 2. Measure motor voltage and amperage. Compare the values to motor nameplate information.
 - 3. Check the condition of filters.
 - 4. Check the operation of the drain pan and condensate-drain trap.
 - 5. Check bearings and other lubricated parts for proper lubrication.
 - 6. Report on the operating condition of the equipment and the results of the measurements taken. Report deficiencies.

3.13 TOLERANCES

- A. Set HVAC system's airflow rates and water flow rates within the following tolerances:
 - 1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent. If design value is less than 100 cfm, within 10 cfm.

2. Air Outlets and Inlets: Plus or minus 10 percent. If design value is less than 100 cfm, within 10 cfm.

- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

3.14 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for system-balancing devices. Recommend changes and additions to system-balancing devices, to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance-measuring and -balancing devices.
- B. Status Reports: Prepare weekly progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

3.15 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
 2. Include a list of instruments used for procedures, along with proof of calibration.
 3. Certify validity and accuracy of field data.
- B. Final Report Contents: In addition to certified field-report data, include the following:
 1. Fan curves.
 2. Manufacturers' test data.
 3. Field test reports prepared by system and equipment installers.
 4. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
- C. General Report Data: In addition to form titles and entries, include the following data:
 1. Title page.
 2. Name and address of the TAB specialist.
 3. Project name.
 4. Project location.
 5. Architect's name and address.
 6. Engineer's name and address.
 7. Contractor's name and address.
 8. Report date.
 9. Signature of TAB supervisor who certifies the report.

10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
 11. Summary of contents, including the following:
 - a. Indicated versus final performance.
 - b. Notable characteristics of systems.
 - c. Description of system operation sequence if it varies from the Contract Documents.
 12. Nomenclature sheets for each item of equipment.
 13. Data for terminal units, including manufacturer's name, type, size, and fittings.
 14. Notes to explain why certain final data in the body of reports vary from indicated values.
 15. Test conditions for fans performance forms, including the following:
 - a. Settings for outdoor-, return-, and exhaust-air dampers.
 - b. Conditions of filters.
 - c. Cooling coil, wet- and dry-bulb conditions.
 - d. Heating coil, dry-bulb conditions.
 - e. Face and bypass damper settings at coils.
 - f. Fan drive settings, including settings and percentage of maximum pitch diameter.
 - g. Settings for pressure controller(s).
 - h. Other system operating conditions that affect performance.
- D. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:
1. Quantities of outdoor, supply, return, and exhaust airflows.
 2. Duct, outlet, and inlet sizes.
 3. Balancing stations.
 4. Position of balancing devices.
- E. Air-Handling-Unit Test Reports: For air-handling units, include the following:
1. Unit Data:
 - a. Unit identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and unit size.
 - e. Manufacturer's serial number.
 - f. Unit arrangement and class.
 - g. Discharge arrangement.
 - h. Sheave make, size in inches, and bore.
 - i. Center-to-center dimensions of sheave and amount of adjustments in inches.
 - j. Number, make, and size of belts.
 - k. Number, type, and size of filters.
 2. Motor Data:
 - a. Motor make, and frame type and size.
 - b. Horsepower and speed.

- c. Volts, phase, and hertz.
 - d. Full-load amperage and service factor.
 - e. Sheave make, size in inches, and bore.
 - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
3. Test Data (Indicated and Actual Values):
- a. Total airflow rate in cfm.
 - b. Total system static pressure in inches wg.
 - c. Fan speed.
 - d. Inlet and discharge static pressure in inches wg.
 - e. For each filter bank, filter static-pressure differential in inches wg.
 - f. Preheat-coil static-pressure differential in inches wg.
 - g. Cooling-coil static-pressure differential in inches wg.
 - h. Heating-coil static-pressure differential in inches wg.
 - i. List for each internal component with pressure-drop, static-pressure differential in inches wg.
 - j. Outdoor airflow in cfm.
 - k. Return airflow in cfm.
 - l. Outdoor-air damper position.
 - m. Return-air damper position.
- F. Apparatus-Coil Test Reports:
1. Coil Data:
- a. System identification.
 - b. Location.
 - c. Coil type.
 - d. Number of rows.
 - e. Fin spacing in fins per inch o.c.
 - f. Make and model number.
 - g. Face area in sq. ft..
 - h. Tube size in NPS.
 - i. Tube and fin materials.
 - j. Circuiting arrangement.
2. Test Data (Indicated and Actual Values):
- a. Airflow rate in cfm.
 - b. Average face velocity in fpm.
 - c. Air pressure drop in inches wg.
 - d. Outdoor-air, wet- and dry-bulb temperatures in deg F.
 - e. Return-air, wet- and dry-bulb temperatures in deg F.
 - f. Entering-air, wet- and dry-bulb temperatures in deg F.
 - g. Leaving-air, wet- and dry-bulb temperatures in deg F.
 - h. Refrigerant expansion valve and refrigerant types.
 - i. Refrigerant suction pressure in psig.
 - j. Refrigerant suction temperature in deg F.

G. Gas- and Oil-Fired Heat Apparatus Test Reports: In addition to manufacturer's factory startup equipment reports, include the following:

1. Unit Data:
 - a. System identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and unit size.
 - e. Manufacturer's serial number.
 - f. Fuel type in input data.
 - g. Output capacity in Btu/h.
 - h. Ignition type.
 - i. Burner-control types.
 - j. Motor horsepower and speed.
 - k. Motor volts, phase, and hertz.
 - l. Motor full-load amperage and service factor.
 - m. Sheave make, size in inches, and bore.
 - n. Center-to-center dimensions of sheave and amount of adjustments in inches.
2. Test Data (Indicated and Actual Values):
 - a. Total airflow rate in cfm.
 - b. Entering-air temperature in deg F.
 - c. Leaving-air temperature in deg F.
 - d. Air temperature differential in deg F.
 - e. Entering-air static pressure in inches wg.
 - f. Leaving-air static pressure in inches wg.
 - g. Air static-pressure differential in inches wg.
 - h. Low-fire fuel input in Btu/h.
 - i. High-fire fuel input in Btu/h.
 - j. Manifold pressure in psig.
 - k. High-temperature-limit setting in deg F.
 - l. Operating set point in Btu/h.
 - m. Motor voltage at each connection.
 - n. Motor amperage for each phase.
 - o. Heating value of fuel in Btu/h.

H. Electric-Coil Test Reports: For electric furnaces, duct coils, and electric coils installed in central-station air-handling units, include the following:

1. Unit Data:
 - a. System identification.
 - b. Location.
 - c. Coil identification.
 - d. Capacity in Btu/h.
 - e. Number of stages.
 - f. Connected volts, phase, and hertz.
 - g. Rated amperage.
 - h. Airflow rate in cfm.

- i. Face area in sq. ft..
 - j. Minimum face velocity in fpm.
 2. Test Data (Indicated and Actual Values):
 - a. Heat output in Btu/h.
 - b. Airflow rate in cfm.
 - c. Air velocity in fpm.
 - d. Entering-air temperature in deg F.
 - e. Leaving-air temperature in deg F.
 - f. Voltage at each connection.
 - g. Amperage for each phase.
- I. Fan Test Reports: For supply, return, and exhaust fans, include the following:
 1. Fan Data:
 - a. System identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and size.
 - e. Manufacturer's serial number.
 - f. Arrangement and class.
 - g. Sheave make, size in inches, and bore.
 - h. Center-to-center dimensions of sheave and amount of adjustments in inches.
 2. Motor Data:
 - a. Motor make, and frame type and size.
 - b. Horsepower and speed.
 - c. Volts, phase, and hertz.
 - d. Full-load amperage and service factor.
 - e. Sheave make, size in inches, and bore.
 - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
 - g. Number, make, and size of belts.
 3. Test Data (Indicated and Actual Values):
 - a. Total airflow rate in cfm.
 - b. Total system static pressure in inches wg.
 - c. Fan speed.
 - d. Discharge static pressure in inches wg.
 - e. Suction static pressure in inches wg.
- J. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
 1. Report Data:
 - a. System fan and air-handling-unit number.
 - b. Location and zone.

- c. Traverse air temperature in deg F.
- d. Duct static pressure in inches wg.
- e. Duct size in inches.
- f. Duct area in sq. ft..
- g. Indicated airflow rate in cfm.
- h. Indicated velocity in fpm.
- i. Actual airflow rate in cfm.
- j. Actual average velocity in fpm.
- k. Barometric pressure in psig.

K. Air-Terminal-Device Reports:

1. Unit Data:

- a. System and air-handling unit identification.
- b. Location and zone.
- c. Apparatus used for test.
- d. Area served.
- e. Make.
- f. Number from system diagram.
- g. Type and model number.
- h. Size.
- i. Effective area in sq. ft..

2. Test Data (Indicated and Actual Values):

- a. Airflow rate in cfm.
- b. Air velocity in fpm.
- c. Preliminary airflow rate as needed in cfm.
- d. Preliminary velocity as needed in fpm.
- e. Final airflow rate in cfm.
- f. Final velocity in fpm.
- g. Space temperature in deg F.

3.16 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Construction Manager.
- B. Construction Manager shall randomly select measurements, documented in the final report, to be rechecked. Rechecking shall be limited to the lesser of either 10 percent of the total measurements recorded or the extent of measurements that can be accomplished in a normal 8-hour business day.
- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the TAB shall be considered incomplete and shall be rejected.

- E. If recheck measurements find the number of failed measurements noncompliant with requirements indicated, proceed as follows:
 - 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection. All changes shall be tracked to show changes made to previous report.
 - 2. If the second final inspection also fails, Owner may pursue others Contract options to complete TAB work.
- F. Prepare test and inspection reports.

3.17 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION 230593

SECTION 232113 - HYDRONIC PIPING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Plastic pipe and fittings.

1.2 ACTION SUBMITTALS

A. Product data.

1.3 INFORMATIONAL SUBMITTALS

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Hydronic piping components and installation are to be capable of withstanding the following minimum working pressures and temperatures unless otherwise indicated:

1. Condensate-Drain Piping: 150 deg F.

2.2 PLASTIC PIPE AND FITTINGS

A. CPVC Plastic Pipe: ASTM F441/F441M, with wall thickness as indicated in "Piping Applications" Article.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

- a. Charlotte Pipe and Foundry Company.
- b. IPEX USA LLC.
- c. Spears Manufacturing Company.

2. CPVC Socket Fittings: ASTM F438 for Schedule 40 and ASTM F439 for Schedule 80.
3. CPVC Threaded Fittings: ASTM F437, Schedule 80.
4. CPVC Piping System: ASTM D2846/D2846M, SDR, pipe and socket fittings.
5. CPVC Tubing System: ASTM D2846/D2846M, SDR, tube and socket fittings.

- B. PVC Plastic Pipe: ASTM D1785, with wall thickness as indicated in "Piping Applications" Article.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Charlotte Pipe and Foundry Company.
 - b. IPEX USA LLC.
 - c. Spears Manufacturing Company.
 - 2. PVC Socket Fittings: ASTM D2466 for Schedule 40 and ASTM D2467 for Schedule 80.
 - 3. PVC Schedule 80 Threaded Fittings: ASTM D2464.

PART 3 - EXECUTION

3.1 PIPING APPLICATIONS

- A. Condensate-Drain Piping Installed Aboveground to Be Any of the Following:
 - 1. Schedule 40, PVC plastic pipe and fittings and solvent-welded joints.

3.2 INSTALLATION OF PIPING

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements are used to size pipe and calculate friction loss, expansion, and other design considerations. Install piping as indicated unless deviations to layout are approved on coordination drawings.
- B. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- C. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- D. Install piping at indicated slopes.
- E. Install piping free of sags and bends.
- F. Install fittings for changes in direction and branch connections.
- G. Select system components with pressure rating equal to or greater than system operating pressure.
- H. Install groups of pipes parallel to each other, spaced to permit applying insulation and servicing of valves.

- I. Install drains, consisting of a tee fitting, NPS 3/4 ball valve, and short NPS 3/4 threaded nipple with cap, at low points in piping system mains and elsewhere as required for system drainage.
- J. Reduce pipe sizes using eccentric reducer fitting installed with level side up.
- K. Install branch connections to mains using tee fittings in main pipe, with the branch connected to the bottom of the main pipe. For up-feed risers, connect the branch to the top of the main pipe.
- L. Install unions in piping, NPS 2 and smaller, adjacent to valves, at final connections of equipment, and elsewhere as indicated.
- M. Comply with requirements in Section 230553 "Identification for HVAC Piping and Equipment" for identifying piping.
- N. Install sleeves for piping penetrations of walls, ceilings, and floors. Comply with requirements for sleeves specified in Section 230500 "Common Work Results for HVAC."
- O. Install escutcheons for piping penetrations of walls, ceilings, and floors. Comply with requirements for escutcheons specified in Section 230500 "Common Work Results for HVAC."

3.3 JOINT CONSTRUCTION

- A. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.
- B. Threaded Joints: Thread pipe with tapered pipe threads in accordance with ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
 - 1. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
 - 2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.
- C. Plastic Piping Solvent-Cemented Joints: Clean and dry joining surfaces. Join pipe and fittings in accordance with the following:
 - 1. Comply with ASTM F402 for safe-handling practice of cleaners, primers, and solvent cements.
 - 2. CPVC Piping: Join in accordance with ASTM D2846/D2846M Appendix.
 - 3. PVC Pressure Piping: Join ASTM D1785 schedule number, PVC pipe, and PVC socket fittings in accordance with ASTM D2672. Join other-than-schedule-number PVC pipe and socket fittings in accordance with ASTM D2855.
 - 4. PVC Nonpressure Piping: Join in accordance with ASTM D2855.

3.4 INSTALLATION OF HANGERS AND SUPPORTS

- A. Comply with requirements in Section 230529 "Hangers and Supports for HVAC Piping and Equipment" for hangers, supports, and anchor devices.

- B. Install hangers for plastic piping, with maximum horizontal spacing and minimum rod diameters, to comply with manufacturer's written instructions, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.
- C. Support horizontal piping within 12 inches of each fitting and coupling.
- D. Support vertical runs of CPVC and PVC piping to comply with manufacturer's written instructions, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.

3.5 IDENTIFICATION

- A. Identify system components. Comply with requirements for identification materials and installation in Section 230553 "Identification for HVAC Piping and Equipment."

END OF SECTION 232113

SECTION 232300 - REFRIGERANT PIPING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Copper tube and fittings.
2. Valves and specialties.
3. Refrigerants.

1.2 ACTION SUBMITTALS

A. Product Data: For the following:

1. Solenoid valves.
2. Thermostatic expansion valves.
3. Strainers.
4. Filter dryers.
5. Pressure-regulating valves.

B. Product Data Submittals: For each product.

1. Submit data for each type of refrigerant piping, fitting, valve, piping specialty, and refrigerant.

1.3 INFORMATIONAL SUBMITTALS

A. Welding Certificates: For each welder performing shop or field welding on Project.

B. Field Quality-Control Reports: For each field quality control test and inspection.

1.4 CLOSEOUT SUBMITTALS

A. Operation and maintenance data.

1.5 QUALITY ASSURANCE

A. Welding Qualifications: Qualify procedures and personnel in accordance with ASME Boiler and Pressure Vessel Code: Section IX, "Welding, Brazing, and Fusing Qualifications."

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Comply with ASHRAE 15.
- B. Comply with ASME B31.5.
- C. Line Test Pressure for Refrigerant R-134a:
- D. Line Test Pressure for Refrigerant R-410A:
 - 1. Suction Lines for Refrigeration and Air-Conditioning Applications Other than Heat Pumps: 300 psig.
 - 2. Suction Lines for Heat-Pump Applications: 535 psig.
 - 3. Hot-Gas and Liquid Lines: 535 psig.

2.2 COPPER TUBE AND FITTINGS

- A. Copper Tube: ASTM B88, Type K or L.
- B. Wrought-Copper Fittings, Solder Joint: ASME B16.22.
- C. Wrought-Copper Fittings, Brazed Joint: ASME B16.50.
- D. Wrought-Copper Unions: ASME B16.22.
- E. Solder Filler Metals: ASTM B32. Use 95-5 tin antimony or alloy HB solder to join copper socket fittings on copper pipe.
- F. Brazing Filler Metals: AWS A5.8M/A5.8.
- G. Flexible Connectors:
 - 1. Body: Tin-bronze bellows with woven, flexible, tinned-bronze-wire-reinforced protective jacket.
 - 2. End Connections: Socket ends.
 - 3. Offset Performance: Capable of minimum 3/4-inch misalignment in minimum 7-inch-long assembly.
 - 4. Working Pressure Rating: Factory test at minimum 500 psig.
 - 5. Maximum Operating Temperature: 250 deg F.
- H. Copper-Tube, Pressure-Seal-Joint Fittings for Refrigerant Piping:
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Conex Banninger - USA.
 - b. Mueller Streamline Co.; a company of Mueller Industries.

- c. Parker Hannifin; Sporlan Division (Zoomlock).
 - d. RLS LLC.
2. Standard: UL 207; certified by UL for field installation. Certification as a UL-recognized component alone is unacceptable.
 3. Housing: Copper.
 4. O-Rings: HNBR compatible with specific refrigerant.
 5. Tools: Manufacturer's approved special tools.
 6. Minimum Rated Pressure: 700 psig

2.3 VALVES AND SPECIALTIES

A. Diaphragm Packless Valves:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Henry Technologies Inc.; The Henry Group.
 - c. Parker (Parker Hannifin).
2. Body and Bonnet: Forged brass or cast bronze; globe design with straight-through or angle pattern.
3. Diaphragm: Phosphor bronze and stainless steel with stainless steel spring.
4. Operator: Rising stem and hand wheel.
5. Seat: Nylon.
6. End Connections: Socket, union, or flanged.
7. Working Pressure Rating: 500 psig.
8. Maximum Operating Temperature: 240 deg F.

B. Packed-Angle Valves:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Henry Technologies Inc.; The Henry Group.
 - c. Parker (Parker Hannifin).
2. Body and Bonnet: Forged brass or cast bronze.
3. Packing: Molded stem, back seating, and replaceable under pressure.
4. Operator: Rising stem.
5. Seat: Nonrotating, self-aligning polytetrafluoroethylene.
6. Seal Cap: Forged-brass or valox hex cap.
7. End Connections: Socket, union, threaded, or flanged.
8. Working Pressure Rating: 500 psig.
9. Maximum Operating Temperature: 275 deg F.

C. Check Valves:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Apollo Valves; a part of Aalberts Integrated Piping Systems.
 - b. Danfoss, Inc.
 - c. Henry Technologies Inc.; The Henry Group.
 - d. Parker (Parker Hannifin).
2. Body: Ductile iron, forged brass, or cast bronze; globe pattern.
3. Bonnet: Bolted ductile iron, forged brass, or cast bronze; or brass hex plug.
4. Piston: Removable polytetrafluoroethylene seat.
5. Closing Spring: Stainless steel.
6. Manual Opening Stem: Seal cap, plated-steel stem, and graphite seal.
7. End Connections: Socket, union, threaded, or flanged.
8. Maximum Opening Pressure: 0.50 psig.
9. Working Pressure Rating: 500 psig.
10. Maximum Operating Temperature: 275 deg F.

D. Service Valves:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Henry Technologies Inc.; The Henry Group.
 - c. Parker (Parker Hannifin).
2. Body: Forged brass with brass cap, including key end to remove core.
3. Core: Removable ball-type check valve with stainless steel spring.
4. Seat: Polytetrafluoroethylene.
5. End Connections: Copper spring.
6. Working Pressure Rating: 500 psig.
7. Maximum Operating Temperature: 275 deg F.

E. Refrigerant Locking Caps:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. C & D Valve, LLC.
 - b. JB Industries.
 - c. RectorSeal HVAC; a CSW Industrials Company.
 - d. Refrigeration Sales, Inc.
2. Description: Locking-type, tamper-resistant, threaded caps to protect refrigerant-charging ports from unauthorized refrigerant access and leakage.

3. Material: Brass, with protective shroud or sleeve.
 4. Refrigerant Identification: Color-coded, refrigerant specific based on AHRI Guideline N design.
 5. Special Tool: For installing and unlocking.
- F. Solenoid Valves: Comply with AHRI 760 I-P and UL 429; listed and labeled by an NRTL.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Emerson Climate Technologies; Emerson Electric Co.
 - c. Henry Technologies Inc.; The Henry Group.
 - d. Parker (Parker Hannifin).
 2. Body and Bonnet: Plated steel.
 3. Solenoid Tube, Plunger, Closing Spring, and Seat Orifice: Stainless steel.
 4. Seat: Polytetrafluoroethylene.
 5. End Connections: Threaded.
 6. Electrical: Molded, watertight coil in NEMA 250 enclosure of type required by location with 1/2-inch conduit adapter, and 115 V ac coil.
 7. Working Pressure Rating: 400 psig.
 8. Maximum Operating Temperature: 240 deg F.
- G. Safety Relief Valves: Comply with ASME Boiler and Pressure Vessel Code; listed and labeled by an NRTL.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Henry Technologies Inc.; The Henry Group.
 - c. Parker (Parker Hannifin).
 2. Body and Bonnet: Ductile iron and steel, with neoprene O-ring seal.
 3. Piston, Closing Spring, and Seat Insert: Stainless steel.
 4. Seat: Polytetrafluoroethylene.
 5. End Connections: Threaded.
 6. Working Pressure Rating: 400 psig.
 7. Maximum Operating Temperature: 240 deg F.
- H. Thermostatic Expansion Valves: Comply with AHRI 750 I-P.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Emerson Climate Technologies; Emerson Electric Co.

- c. Henry Technologies Inc.; The Henry Group.
 - d. Parker Hannifin; Sporlan Division (Zoomlock).
2. Body, Bonnet, and Seal Cap: Forged brass or steel.
 3. Diaphragm, Piston, Closing Spring, and Seat Insert: Stainless steel.
 4. Packing and Gaskets: Non-asbestos.
 5. Capillary and Bulb: Copper tubing filled with refrigerant charge.
 6. Suction Temperature: 40 deg F.
 7. Superheat: Adjustable.
 8. Reverse-flow option (for heat-pump applications).
 9. End Connections: Socket, flare, or threaded union.
 10. Working Pressure Rating: 700 psig.
- I. Straight-Type Strainers:
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Henry Technologies Inc.; The Henry Group.
 - c. Parker (Parker Hannifin).
 2. Body: Welded steel with corrosion-resistant coating.
 3. Screen: 100-mesh stainless steel.
 4. End Connections: Socket or flare.
 5. Working Pressure Rating: 500 psig.
 6. Maximum Operating Temperature: 275 deg F.
- J. Angle-Type Strainers:
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Henry Technologies Inc.; The Henry Group.
 - c. Parker (Parker Hannifin).
 2. Body: Forged brass or cast bronze.
 3. Drain Plug: Brass hex plug.
 4. Screen: 100-mesh monel.
 5. End Connections: Socket or flare.
 6. Working Pressure Rating: 500 psig.
 7. Maximum Operating Temperature: 275 deg F.
- K. Moisture/Liquid Indicators:
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

- a. Danfoss, Inc.
 - b. Emerson Climate Technologies; Emerson Electric Co.
 - c. Henry Technologies Inc.; The Henry Group.
 - d. Parker (Parker Hannifin).
2. Body: Forged brass.
 3. Window: Replaceable, clear, fused glass window with indicating element protected by filter screen.
 4. Indicator: Color-coded to show moisture content in parts per million (ppm).
 5. Minimum Moisture Indicator Sensitivity: Indicate moisture above 60 ppm.
 6. End Connections: Socket or flare.
 7. Working Pressure Rating: 500 psig.
 8. Maximum Operating Temperature: 240 deg F.
- L. Replaceable-Core Filter Dryers: Comply with AHRI 730 I-P.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Emerson Climate Technologies; Emerson Electric Co.
 - c. Henry Technologies Inc.; The Henry Group.
 - d. Parker (Parker Hannifin).
 2. Body and Cover: Painted-steel shell with ductile-iron cover, stainless steel screws, and neoprene gaskets.
 3. Filter Media: 10 micron, pleated with integral end rings; stainless steel support.
 4. Desiccant Media: Activated alumina or charcoal.
 5. Design: Reverse flow (for heat-pump applications).
 6. End Connections: Socket.
 7. Access Ports: NPS 1/4 connections at entering and leaving sides for pressure differential measurement.
 8. Maximum Pressure Loss: 2 psig.
 9. Working Pressure Rating: 500 psig.
 10. Maximum Operating Temperature: 240 deg F.
- M. Permanent Filter Dryers: Comply with AHRI 730 I-P.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Danfoss, Inc.
 - b. Emerson Climate Technologies; Emerson Electric Co.
 - c. Henry Technologies Inc.; The Henry Group.
 - d. Parker (Parker Hannifin).
 - e. RLS LLC.
 2. Body and Cover: Painted-steel shell.
 3. Filter Media: 10 micron, pleated with integral end rings; stainless steel support.

4. Desiccant Media: Activated alumina or charcoal.
5. Design: Reverse flow (for heat-pump applications).
6. End Connections: Socket.
7. Access Ports: NPS 1/4 connections at entering and leaving sides for pressure differential measurement.
8. Maximum Pressure Loss: 2 psig.
9. Working Pressure Rating: 500 psig.
10. Maximum Operating Temperature: 240 deg F.

2.4 REFRIGERANTS

A. R-410A, ASHRAE 34: Pentafluoroethane/Difluoromethane.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Arkema Inc.
 - b. DuPont Fluorochemicals Div.
 - c. Genetron Refrigerants; Honeywell International Inc.
 - d. Mexichem Fluor, Inc. (Koura).

PART 3 - EXECUTION

3.1 PIPING APPLICATION SCHEDULES R-410A

- A. Suction, Hot-Gas, and Liquid Tubing for Heat-Pump Applications, NPS 1-1/2 (DN 40) and Smaller: Copper, Type ACR, annealed-temper tubing and wrought-copper fittings with brazed or soldered joints.
- B. Safety-Relief-Valve Discharge Tubing for Heat-Pump Applications, Copper: Type ACR Type K or Type L, drawn-temper or annealed-temper tubing and wrought-copper fittings with brazed or soldered joints.

3.2 VALVE AND SPECIALTY APPLICATIONS

- A. Install service valves for gauge taps at inlet and outlet of hot-gas bypass valves and strainers if they are not an integral part of valves and strainers.
- B. Install a check valve at the compressor discharge and a liquid accumulator at the compressor suction connection.
- C. Except as otherwise indicated, install diaphragm packless valves on inlet and outlet side of filter dryers.
- D. Install thermostatic expansion valves as close as possible to distributors on evaporators.
 1. Install valve so diaphragm case is warmer than bulb.

2. Secure bulb to clean, straight, horizontal section of suction line using two bulb straps. Do not mount bulb in a trap or at bottom of the line.
 3. If external equalizer lines are required, make connection where it will reflect suction-line pressure at bulb location.
- E. Install safety-relief valves where required by ASME Boiler and Pressure Vessel Code. Pipe safety-relief-valve discharge line to outside in accordance with ASHRAE 15.
- F. Install moisture/liquid indicators in liquid line at the inlet of the thermostatic expansion valve or at the inlet of the evaporator coil capillary tube.
- G. Install strainers upstream from and adjacent to the following unless they are furnished as an integral assembly for the device being protected:
1. Solenoid valves.
 2. Thermostatic expansion valves.
 3. Compressor.
- H. Install filter dryers in liquid line between compressor and thermostatic expansion valve, and in the suction line at the compressor.
- I. Install flexible connectors at compressors.
- J. Provide refrigerant locking caps on refrigerant charging ports that are located outdoors unless otherwise protected from unauthorized access by a means acceptable to authority having jurisdiction.

3.3 INSTALLATION OF PIPING, GENERAL

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems; indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated unless deviations to layout are approved on Shop Drawings.
- B. Install refrigerant piping in accordance with ASHRAE 15.
- C. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- D. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- E. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.
- F. Install piping adjacent to machines to allow service and maintenance.
- G. Install piping free of sags and bends.
- H. Install fittings for changes in direction and branch connections.

- I. Select system components with pressure rating equal to or greater than system operating pressure.
- J. Refer to Section 230923 "Direct Digital Control (DDC) System for HVAC" and Section 230993.11 "Sequence of Operations for HVAC DDC" for solenoid valve controllers, control wiring, and sequence of operation.
- K. Install piping as short and direct as possible, with a minimum number of joints, elbows, and fittings.
- L. Arrange piping to allow inspection and service of refrigeration equipment. Install valves and specialties in accessible locations to allow for service and inspection. Install access doors or panels as specified in Section 083113 "Access Doors and Frames" if valves or equipment requiring maintenance is concealed behind finished surfaces.
- M. Install refrigerant piping in protective conduit where installed belowground.
- N. Install refrigerant piping in rigid or flexible conduit in locations where exposed to mechanical injury.
- O. Slope refrigerant piping as follows:
 - 1. Install horizontal hot-gas discharge piping with a uniform slope downward away from compressor.
 - 2. Install horizontal suction lines with a uniform slope downward to compressor.
 - 3. Install traps and double risers to entrain oil in vertical runs.
 - 4. Liquid lines may be installed level.
- P. When brazing or soldering, remove solenoid-valve coils and sight glasses; also remove valve stems, seats, packing, and accessible internal parts of refrigerant specialties. Do not apply heat near expansion-valve bulb.
- Q. Install piping with adequate clearance between pipe and adjacent walls and hangers or between pipes for insulation installation.
- R. Identify refrigerant piping and valves in accordance with Section 230553 "Identification for HVAC Piping and Equipment."
- S. Install sleeves for piping penetrations of walls, ceilings, and floors. Comply with requirements for sleeves specified in Section 230500 "Common Work Results for HVAC."
- T. Install sleeve seals for piping penetrations of concrete walls and slabs. Comply with requirements for sleeve seals specified in Section 230500 "Common Work Results for HVAC."

3.4 PIPE JOINT CONSTRUCTION

- A. Ream ends of pipes and tubes and remove burrs.
- B. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.

- C. Fill pipe and fittings with an inert gas (nitrogen or carbon dioxide), during brazing or welding, to prevent scale formation.
- D. Soldered Joints: Construct joints in accordance with ASTM B828 or CDA's "Copper Tube Handbook."
- E. Brazed Joints: Construct joints in accordance with AWS BRH, "Brazing Handbook," Ch. 35, "Pipe and Tubing."
 - 1. Use Type BCuP (copper-phosphorus) alloy for joining copper socket fittings with copper pipe.
 - 2. Use Type BAg (cadmium-free silver) alloy for joining copper with bronze or steel.
- F. Threaded Joints: Thread steel pipe with tapered pipe threads in accordance with ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and to restore full ID. Join pipe fittings and valves as follows:
 - 1. Apply appropriate tape or thread compound to external pipe threads unless dry-seal threading is specified.
 - 2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.

3.5 INSTALLATION OF HANGERS AND SUPPORTS

- A. Comply with Section 230529 "Hangers and Supports for HVAC Piping and Equipment" for hangers, supports, and anchor devices.
- B. Install the following pipe attachments:
 - 1. Adjustable steel clevis hangers for individual horizontal runs less than 20 ft. long.
 - 2. Roller hangers and spring hangers for individual horizontal runs 20 ft. or longer.
 - 3. Pipe Roller: MSS SP-58, Type 44 for multiple horizontal piping 20 ft. or longer, supported on a trapeze.
 - 4. Spring hangers to support vertical runs.
 - 5. Copper-clad hangers and supports for hangers and supports in direct contact with copper pipe.
- C. Install hangers for copper tubing with maximum horizontal spacing and minimum rod diameters, to comply with MSS SP-58, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.
- D. Support horizontal piping within 12 inches of each fitting.
- E. Support vertical runs of copper tubing to comply with MSS SP-58, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.

3.6 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.

B. Tests and Inspections:

1. Comply with ASME B31.5, Chapter VI.
2. Test refrigerant piping, specialties, and receivers. Isolate compressor, condenser, evaporator, and safety devices from test pressure if they are not rated above the test pressure.
3. Test high- and low-pressure side piping of each system separately at not less than the pressures indicated in "Performance Requirements" Article.
 - a. Fill system with nitrogen to the required test pressure.
 - b. System must maintain test pressure at the manifold gauge throughout duration of test.
 - c. Test joints and fittings with electronic leak detector or by brushing a small amount of soap and glycerin solution over joints.
 - d. Remake leaking joints using new materials, and retest until satisfactory results are achieved.

C. Prepare test and inspection reports.

3.7 SYSTEM CHARGING

A. Charge system using the following procedures:

1. Install core in filter dryers after leak test but before evacuation.
2. Evacuate entire refrigerant system with a vacuum pump to 500 micrometers. If vacuum holds for 12 hours, system is ready for charging.
3. Break vacuum with refrigerant gas, allowing pressure to build up to 2 psig.
4. Charge system with a new filter-dryer core in charging line.

3.8 ADJUSTING

- A. Adjust thermostatic expansion valve to obtain proper evaporator superheat.
- B. Adjust high- and low-pressure switch settings to avoid short cycling in response to fluctuating suction pressure.
- C. Adjust set-point temperature of air-conditioning or chilled-water controllers to the system design temperature.
- D. Perform the following adjustments before operating the refrigeration system, in accordance with manufacturer's written instructions:
 1. Open shutoff valves in condenser water circuit.
 2. Verify that compressor oil level is correct.
 3. Open compressor suction and discharge valves.
 4. Open refrigerant valves but not bypass valves that are used for other purposes.
 5. Check open compressor-motor alignment and verify lubrication for motors and bearings.

- E. Replace core of replaceable filter dryer after system has been adjusted and after design flow rates and pressures are established.

END OF SECTION 232300

SECTION 233113 - METAL DUCTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Single-wall rectangular ducts and fittings.
2. Single-wall round ducts and fittings.
3. Sheet metal materials.
4. Duct liner.
5. Sealants and gaskets.
6. Hangers and supports.

B. Related Requirements:

1. Section 230593 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
2. Section 233300 "Air Duct Accessories" for dampers, sound-control devices, duct-mounting access doors and panels, turning vanes, and flexible ducts.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of the following products:

1. Liners and adhesives.
2. Sealants and gaskets.
3. Seismic-restraint devices.

B. Shop Drawings:

1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
2. Factory- and shop-fabricated ducts and fittings.
3. Duct layout indicating sizes, configuration, liner material, and static-pressure classes.
4. Elevation of top of ducts.
5. Dimensions of all duct runs from building grid lines.
6. Fittings.
7. Reinforcement and spacing.
8. Seam and joint construction.
9. Penetrations through fire-rated and other partitions.
10. Equipment installation based on equipment being used on Project.
11. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.
12. Hangers and supports, including methods for duct and building attachment and vibration isolation.

1.3 INFORMATIONAL SUBMITTALS

- A. Welding certificates.
- B. Field quality-control reports.

1.4 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel in accordance with the following:
 - 1. AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports.
 - 2. AWS D1.2/D1.2M, "Structural Welding Code - Aluminum," for aluminum supports.
 - 3. AWS D9.1/D9.1M, "Sheet Metal Welding Code," for duct joint and seam welding.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and with performance requirements and design criteria indicated in "Duct Schedule" Article.
- B. Airstream Surfaces: Surfaces in contact with airstream comply with requirements in ASHRAE 62.1.
- C. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Startup."
- D. ASHRAE/IES Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."
- E. Duct Dimensions: Unless otherwise indicated, all duct dimensions indicated on Drawings are inside clear dimensions and do not include insulation or duct wall thickness.

2.2 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
 - 1. Construct ducts of galvanized sheet steel unless otherwise indicated.
 - 2. For ducts exposed to weather, construct of Type 316 stainless steel indicated by manufacturer to be suitable for outdoor installation.
- B. Transverse Joints: Fabricate joints in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-

pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

1. For ducts with longest side less than 36 inches select joint types in accordance with Figure 2-1.
 2. For ducts with longest side 36 inches or greater, use flange joint connector Type T-22, T-24, T-24A, T-25a, or T-25b. Factory-fabricated flanged duct connection system may be used if submitted and approved by engineer of record.
- C. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.3 SINGLE-WALL ROUND DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
1. Construct ducts of galvanized sheet steel unless otherwise indicated.
 2. For ducts exposed to weather, construct of Type 316 stainless steel indicated by manufacturer to be suitable for outdoor installation.
 3. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. GreenSeam.
 - b. Linx Industries; a DMI company (formerly Lindab).
 - c. McGill AirFlow LLC.
 - d. Nordfab Ducting.
 - e. SEMCO, LLC; part of FlaktGroup.
- B. Flat-Oval Ducts: Indicated dimensions are the duct width (major dimension) and diameter of the round sides connecting the flat portions of the duct (minor dimension).
- C. Transverse Joints: Select joint types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

1. Transverse Joints in Ducts Larger Than 60Inchesin Diameter: Flanged.
- D. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
1. Fabricate round ducts larger than 90 inchesin diameter with butt-welded longitudinal seams.
 2. Fabricate flat-oval ducts larger than 72 inches in width (major dimension) with butt-welded longitudinal seams.
- E. Tees and Laterals: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.4 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials are to be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
1. Galvanized Coating Designation: G90
 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Carbon-Steel Sheets: Comply with ASTM A1008/A1008M, with oiled, matte finish for exposed ducts.
- D. Stainless Steel Sheets: Comply with ASTM A480/A480M, Type 304 or 316, as indicated in "Duct Schedule" Article; cold rolled, annealed, sheet. Exposed surface finish is to be No. 2B, No. 2D, No. 3, or No. 4 as indicated in "Duct Schedule" Article.
- E. Aluminum Sheets: Comply with ASTM B209Alloy 3003, H14 temper; with mill finish for concealed ducts, and standard, one-side bright finish for duct surfaces exposed to view.
- F. Reinforcement Shapes and Plates: ASTM A36/A36M, steel plates, shapes, and bars; black and galvanized.
1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.
- G. Tie Rods: Galvanized steel, 1/4-inch-minimum diameter for lengths 36 inchesor less; 3/8-inch-minimum diameter for lengths longer than 36 inches

2.5 DUCT LINER

- A. Fibrous-Glass Duct Liner: Comply with ASTM C1071, NFPA 90A, or NFPA 90B; and with NAIMA AH124, "Fibrous Glass Duct Liner Standard."
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. CertainTeed; SAINT-GOBAIN.
 - b. Johns Manville; a Berkshire Hathaway company.
 - c. Knauf Insulation.
 - d. Owens Corning.
 - e. Sekisui Voltek, LLC.
 2. Antimicrobial Erosion-Resistant Coating: Apply to the surface of the liner that will form the interior surface of the duct to act as a moisture repellent and erosion-resistant coating. Antimicrobial compound is to be tested for efficacy by an NRTL and registered by the EPA for use in HVAC systems.
 3. Water-Based Liner Adhesive: Comply with NFPA 90A or NFPA 90B and with ASTM C916.
- B. Flexible Elastomeric Duct Liner: Preformed, cellular, closed-cell, sheet materials complying with ASTM C534/C534M, Type II, Grade 1; and with NFPA 90A or NFPA 90B.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Aeroflex USA.
 - b. Armacell LLC.
 - c. K-Flex USA.
 - d. Sekisui Voltek, LLC.
 2. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
 3. Liner Adhesive: As recommended by insulation manufacturer and complying with NFPA 90A or NFPA 90B.
- C. Fibrous-Glass-Free, Natural-Fiber Duct Liner: Made from partially recycled cotton or polyester products and containing no fiberglass. Airstream surface overlaid with fire-resistant facing to prevent surface erosion by airstream, complying with NFPA 90A or NFPA 90B. Treat natural-fiber products with antimicrobial coating.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Acoustical Surfaces, Inc.
 - b. Ductmate Industries, Inc; a DMI company.

2. Maximum Thermal Conductivity: 0.24 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature when tested in accordance with ASTM C518.
 3. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with ASTM E84; certified by an NRTL.
 4. Liner Adhesive: As recommended by insulation manufacturer and complying with NFPA 90A or NFPA 90B.
- D. Polyolefin Duct Liner: Cross-linked, partially open-cell polyolefin foam sheet or roll materials, with reinforced aluminum foil facing and adhesive backing, complying with NFPA 90A or NFPA 90B; sheet (Type II) complying with ASTM C1427.
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Sekisui Voltek, LLC.
 2. Foam Core Density: 1.5 pcf
 3. Maximum Thermal Conductivity: 0.25 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature when tested in accordance with ASTM C518.
 4. Minimum Noise Reduction Coefficient (NRC): 0.50 for 3/8-inch thickness, 0.45 for 5/8-inch thickness, 0.55 for 1-inch thickness, 0.55 for 2-1/8-inch thickness.
 5. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
 6. Liner Adhesive: As recommended by insulation manufacturer and complying with NFPA 90A or NFPA 90B.
- E. Insulation Pins and Washers:
1. Cupped-Head, Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch diameter shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer.
 2. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick stainless steel; with beveled edge sized as required to hold insulation securely in place, but not less than 1-1/2 inches in diameter.
- F. Shop Application of Duct Liner: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 7-11, "Flexible Duct Liner Installation."
1. Adhere a single layer of indicated thickness of duct liner with at least 90 percent adhesive coverage at liner contact surface area. Attaining indicated thickness with multiple layers of duct liner is prohibited.
 2. Apply adhesive to transverse edges of liner facing upstream that do not receive metal nosing.
 3. Butt transverse joints without gaps, and coat joint with adhesive.
 4. Fold and compress liner in corners of rectangular ducts or cut and fit to ensure butted-edge overlapping.
 5. Do not apply liner in rectangular ducts with longitudinal joints, except at corners of ducts, unless duct size and dimensions of standard liner make longitudinal joints necessary.

6. Secure liner with mechanical fasteners 4 inches from corners and at intervals not exceeding 12 inches transversely; at 3 inches from transverse joints and at intervals not exceeding 18 inches longitudinally.
7. Secure transversely oriented liner edges facing the airstream with metal nosings that have either channel or "Z" profiles or are integrally formed from duct wall. Fabricate edge facings at the following locations:
 - a. Fan discharges.
 - b. Intervals of lined duct preceding unlined duct.
 - c. Upstream edges of transverse joints in ducts where air velocities are higher than 2500 fpm or where indicated.
8. Terminate inner ducts with buildouts attached to fire-damper sleeves, dampers, turning vane assemblies, or other devices. Fabricated buildouts (metal hat sections) or other buildout means are optional; when used, secure buildouts to duct walls with bolts, screws, rivets, or welds.

2.6 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets are to be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
- B. Two-Part Tape Sealing System:
 1. Tape: Woven cotton fiber impregnated with mineral gypsum and modified acrylic/silicone activator to react exothermically with tape to form hard, durable, airtight seal.
 2. Tape Width: 3 inches
 3. Sealant: Modified styrene acrylic.
 4. Water resistant.
 5. Mold and mildew resistant.
 6. Maximum Static-Pressure Class: 10-inch wg positive and negative.
 7. Service: Indoor and outdoor.
 8. Service Temperature: Minus 40 to plus 200 deg F
 9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum.
- C. Water-Based Joint and Seam Sealant:
 1. Application Method: Brush on.
 2. Solids Content: Minimum 65 percent.
 3. Shore A Hardness: Minimum 20.
 4. Water resistant.
 5. Mold and mildew resistant.
 6. VOC: Maximum 75 g/L (less water).
 7. Maximum Static-Pressure Class: 10-inch wg positive and negative.
 8. Service: Indoor or outdoor.
 9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.

10. Maximum Static-Pressure Class: 10-inch wg positive or negative.
11. Service: Indoor or outdoor.
12. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.

D. Flanged Joint Sealant: Comply with ASTM C920.

1. General: Single-component, acid-curing, silicone, elastomeric.
2. Type: S.
3. Grade: NS.
4. Class: 25.
5. Use: O.

E. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.

F. Round Duct Joint O-Ring Seals:

1. Seal is to provide maximum leakage class of 3 cfm/100 sq. ft. at 1-inch wg and is to be rated for 10-inch wg static-pressure class, positive or negative.
2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

2.7 HANGERS AND SUPPORTS

A. Hanger Rods for Noncorrosive Environments: Galvanized-steel rods and nuts.

B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.

C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."

D. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A603.

E. Steel Cables for Stainless Steel Ducts: Stainless steel complying with ASTM A492.

F. Steel Cable End Connections: Galvanized-steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.

G. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.

H. Trapeze and Riser Supports:

1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.
2. Supports for Stainless Steel Ducts: Stainless steel shapes and plates.
3. Supports for Aluminum Ducts: Aluminum or galvanized steel coated with zinc chromate.

PART 3 - EXECUTION

3.1 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and coordination drawings.
- B. Install ducts in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.
- C. Install ducts in maximum practical lengths with fewest possible joints.
- D. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- E. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.
- F. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.
- G. Install ducts with a clearance of 1 inch plus allowance for insulation thickness.
- H. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.
- I. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches
- J. Install heating coils, cooling coils, air filters, dampers, and all other duct-mounted accessories in air ducts where indicated on Drawings.
- K. Protect duct interiors from moisture, construction debris and dust, and other foreign materials both before and after installation. Comply with SMACNA's "IAQ Guidelines for Occupied Buildings Under Construction," Appendix G, "Duct Cleanliness for New Construction Guidelines."
- L. Elbows: Use long-radius elbows wherever they fit.
 - 1. Fabricate 90-degree rectangular mitered elbows to include turning vanes.
 - 2. Fabricate 90-degree round elbows with a minimum of three segments for 12 inches and smaller and a minimum of five segments for 14 inches and larger.
- M. Branch Connections: Use lateral or conical branch connections.

3.2 INSTALLATION OF EXPOSED DUCTWORK

- A. Protect ducts exposed in finished spaces from being dented, scratched, or damaged.
- B. Trim duct sealants flush with metal. Create a smooth and uniform exposed bead. Do not use two-part tape sealing system.
- C. Grind welds to provide smooth surface free of burrs, sharp edges, and weld splatter. When welding stainless steel with a No. 3 or 4 finish, grind the welds flush, polish the exposed welds, and treat the welds to remove discoloration caused by welding.
- D. Maintain consistency, symmetry, and uniformity in arrangement and fabrication of fittings, hangers and supports, duct accessories, and air outlets.
- E. Repair or replace damaged sections and finished work that does not comply with these requirements.

3.3 DUCTWORK EXPOSED TO WEATHER

- A. All external joints are to have secure watertight mechanical connections. Seal all openings to provide weatherproof construction.
- B. Construct ductwork to resist external loads of wind, snow, ice, and other effects of weather. Provide necessary supporting structures.
- C. Single Wall:
 - 1. Ductwork is to be Type 316 stainless steel.
 - 2. Where ducts have external insulation, provide weatherproof aluminum jacket. See Section 230713 "Duct Insulation."

3.4 DUCT SEALING

- A. Seal ducts at a minimum to the following seal classes in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":
 - 1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
 - 2. Outdoor, Supply-Air Ducts: Seal Class A.
 - 3. Outdoor, Exhaust Ducts: Seal Class C.
 - 4. Outdoor, Return-Air Ducts: Seal Class C.
 - 5. Unconditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class B.
 - 6. Unconditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class A.
 - 7. Unconditioned Space, Exhaust Ducts: Seal Class C.
 - 8. Unconditioned Space, Return-Air Ducts: Seal Class B.
 - 9. Conditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class C.

10. Conditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class B.
11. Conditioned Space, Exhaust Ducts: Seal Class B.
12. Conditioned Space, Return-Air Ducts: Seal Class C.

3.5 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
 1. Where practical, install concrete inserts before placing concrete.
 2. Install powder-actuated concrete fasteners after concrete is placed and completely cured.
 3. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
 4. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.
- C. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.
- D. Hangers Exposed to View: Threaded rod and angle or channel supports.
- E. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16 feet.
- F. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

3.6 DUCTWORK CONNECTIONS

- A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

3.7 FIELD QUALITY CONTROL

- A. Perform tests and inspections.

- a. Ducts with a Pressure Class Higher Than 3-Inch wgTest representative duct sections totaling no less than 25 percent of total installed duct area for each designated pressure class.
 2. Disassemble, reassemble, and seal segments of systems to accommodate leakage testing and for compliance with test requirements.
 3. Testing of each duct section is to be performed with access doors, coils, filters, dampers, and other duct-mounted devices in place as designed. No devices are to be removed or blanked off so as to reduce or prevent additional leakage.
 4. Test for leaks before applying external insulation.
 5. Conduct tests at static pressures equal to maximum design pressure of system or section being tested. If static-pressure classes are not indicated, test system at maximum system design pressure. Do not pressurize systems above maximum design operating pressure.
 6. Give seven days' advance notice for testing.
- B. Duct System Cleanliness Tests:
1. Visually inspect duct system to ensure that no visible contaminants are present.
 2. Test sections of metal duct system, chosen randomly by Owner, for cleanliness in accordance with "Description of Method 3 - NADCA Vacuum Test" in NADCA ACR, "Assessment, Cleaning and Restoration of HVAC Systems."
 - a. Acceptable Cleanliness Level: Net weight of debris collected on the filter media is to not exceed 0.75 mg/100 sq. cm.
- C. Duct system will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.
- 3.8 DUCT CLEANING
- A. Clean new duct system(s) before testing, adjusting, and balancing.
 - B. For cleaning of existing ductwork, see Section 230130.52 "Existing HVAC Air Distribution System Cleaning."
 - C. Use duct cleaning methodology as indicated in NADCA ACR.
 - D. Use service openings for entry and inspection.
 1. Provide openings with access panels appropriate for duct static-pressure and leakage class at dampers, coils, and any other locations where required for inspection and cleaning access. Provide insulated panels for insulated or lined duct. Patch insulation and liner as recommended by duct liner manufacturer. Comply with Section 233300 "Air Duct Accessories" for access panels and doors.
 2. Disconnect and reconnect flexible ducts as needed for cleaning and inspection.
 3. Remove and reinstall ceiling to gain access during the cleaning process.
 - E. Particulate Collection and Odor Control:

1. When venting vacuuming system inside the building, use HEPA filtration with 99.97 percent collection efficiency for 0.3-micron-size (or larger) particles.
2. When venting vacuuming system to outdoors, use filter to collect debris removed from HVAC system, and locate exhaust downwind and away from air intakes and other points of entry into building.

F. Clean the following components by removing surface contaminants and deposits:

1. Air outlets and inlets (registers, grilles, and diffusers).
2. Supply, return, and exhaust fans including fan housings, plenums (except ceiling supply and return plenums), scrolls, blades or vanes, shafts, baffles, dampers, and drive assemblies.
3. Air-handling unit internal surfaces and components including mixing box, coil section, air wash systems, spray eliminators, condensate drain pans, humidifiers and dehumidifiers, filters and filter sections, and condensate collectors and drains.
4. Coils and related components.
5. Return-air ducts, dampers, actuators, and turning vanes except in ceiling plenums and mechanical equipment rooms.
6. Supply-air ducts, dampers, actuators, and turning vanes.
7. Dedicated exhaust and ventilation components and makeup air systems.

G. Mechanical Cleaning Methodology:

1. Clean metal duct systems using mechanical cleaning methods that extract contaminants from within duct systems and remove contaminants from building.
2. Use vacuum-collection devices that are operated continuously during cleaning. Connect vacuum device to downstream end of duct sections so areas being cleaned are under negative pressure.
3. Use mechanical agitation to dislodge debris adhered to interior duct surfaces without damaging integrity of metal ducts, duct liner, or duct accessories.
4. Clean fibrous-glass duct liner with HEPA vacuuming equipment; do not permit duct liner to get wet. Replace fibrous-glass duct liner that is damaged, deteriorated, or delaminated or that has friable material, mold, or fungus growth.
5. Clean coils and coil drain pans in accordance with NADCA ACR. Keep drain pan operational. Rinse coils with clean water to remove latent residues and cleaning materials; comb and straighten fins.
6. Provide drainage and cleanup for wash-down procedures.
7. Antimicrobial Agents and Coatings: Apply EPA-registered antimicrobial agents if fungus is present. Apply antimicrobial agents in accordance with manufacturer's written instructions after removal of surface deposits and debris.

3.9 STARTUP

- A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

3.10 DUCT SCHEDULE

- A. Fabricate ducts with galvanized sheet steel except as otherwise indicated and as follows:

1. Fabricate all ducts to achieve SMACNA pressure class, seal class, and leakage class as indicated below.
- B. Supply Ducts:
1. Ducts Connected to Constant-Volume Air-Handling Units:
 - a. Pressure Class: Positive 2-inch wg.
 - b. Minimum SMACNA Seal Class: C.
 - c. SMACNA Leakage Class for Rectangular: 8.
 2. Ducts Connected to Equipment Not Listed Above:
 - a. Pressure Class: Positive 3-inch wg.
 - b. Minimum SMACNA Seal Class: A.
 - c. SMACNA Leakage Class for Rectangular: 8.
 - d. SMACNA Leakage Class for Round and Flat Oval: 4.
- C. Return Ducts:
1. Ducts Connected to Air-Handling Units:
 - a. Pressure Class: Positive or negative 2-inch wg.
 - b. Minimum SMACNA Seal Class: C.
 - c. SMACNA Leakage Class for Rectangular: 8.
 2. Ducts Connected to Equipment Not Listed above:
 - a. Pressure Class: Positive or negative 3-inch wg.
 - b. Minimum SMACNA Seal Class: A.
 - c. SMACNA Leakage Class for Rectangular: 8.
 - d. SMACNA Leakage Class for Round and Flat Oval: 4.
- D. Exhaust Ducts:
1. Ducts Connected to Air-Handling Units:
 - a. Pressure Class: Positive or negative 2-inch wg.
 - b. Minimum SMACNA Seal Class: C if negative pressure, and A if positive pressure.
 - c. SMACNA Leakage Class for Rectangular: 8.
 - d. SMACNA Leakage Class for Round and Flat Oval: 8.
- E. Outdoor-Air (Not Filtered, Heated, or Cooled) Ducts:
1. Ducts Connected to Air-Handling Units:
 - a. Pressure Class: Positive or negative 2-inch wg.
 - b. Minimum SMACNA Seal Class: A.
 - c. SMACNA Leakage Class for Rectangular: 8.
 - d. SMACNA Leakage Class for Round and Flat Oval: 4.

F. Liner:

1. Supply-Air Ducts: Flexible elastomeric, 1-1/2inch thick.
2. Return-Air Ducts: Flexible elastomeric, 1-1/2inch thick.
3. Exhaust-Air Ducts: Flexible elastomeric, 1 inch thick.

G. Elbow Configuration:

1. Rectangular Duct - Requirements for Different Velocities: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
 - a. Velocity 1000 fpm or Lower:
 - 1) Radius Type RE 1 with minimum 0.5 radius-to-diameter ratio.
 - 2) Mitered Type RE 4 without vanes.
 - b. Velocity 1000 to 1500 fpm:
 - 1) Radius Type RE 1 with minimum 1.0 radius-to-diameter ratio.
 - 2) Radius Type RE 3 with minimum 0.5 radius-to-diameter ratio and two vanes.
 - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
 - c. Velocity 1500 fpm or Higher:
 - 1) Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
 - 2) Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
 - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
2. Rectangular Duct Requirements for All Velocities: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
 - a. Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
 - b. Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
 - c. Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
3. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."
 - a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.

- 1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
- 2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.
- 3) Velocity 1500 fpm or Higher: 1.5 radius-to-diameter ratio and five segments for 90-degree elbow.
- 4) Radius-to Diameter Ratio: 1.5.

H. Branch Configuration:

1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."
 - a. Rectangular Main to Rectangular Branch: 45-degree entry.
 - b. Rectangular Main to Round Branch: Conical spin in.
2. Round and Flat Oval: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.
 - a. Velocity 1000 fpm or Lower: 90-degree tap.
 - b. Velocity 1000 to 1500 fpm: Conical tap.
 - c. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION 233113

SECTION 233300 - AIR DUCT ACCESSORIES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Manual volume dampers.
2. Control dampers.
3. Turning vanes.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. For duct silencers, include pressure drop, dynamic insertion loss, and self-generated noise data. Include breakout noise calculations for high-transmission-loss casings.

B. Sustainable Design Submittals:

1. Product data showing compliance with ASHRAE 62.1.

C. Shop Drawings: For duct accessories. Include plans, elevations, sections, details, and attachments to other work.

1. Detail duct accessories' fabrication and installation in ducts and other construction. Include dimensions, weights, loads, and required clearances; and method of field assembly into duct systems and other construction. Include the following:
 - a. Special fittings.
 - b. Manual volume damper installations.
 - c. Control-damper installations.

1.3 INFORMATIONAL SUBMITTALS

A. Source quality-control reports.

1.4 CLOSEOUT SUBMITTALS

A. Operation and maintenance data.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Comply with NFPA 90A and NFPA 90B.
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

2.2 MANUAL VOLUME DAMPERS

- A. Standard, Steel, Manual Volume Dampers:
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Air Balance; MESTEK, Inc.
 - b. Greenheck Fan Corporation.
 - c. Ruskin; Air Distribution Technologies, Inc.; Johnson Controls, Inc.
 - 2. Performance:
 - a. Leakage Rating Class III: Leakage not exceeding 40 cfm/sq. ft. against 1-inch wg differential static pressure.
 - 3. Construction:
 - a. Linkage out of airstream.
 - b. Suitable for horizontal or vertical airflow applications.
 - 4. Frames:
 - a. Hat-shaped, 16-gauge-thick, galvanized sheet steel.
 - b. Mitered and welded corners.
 - c. Flanges for attaching to walls and flangeless frames for installing in ducts.
 - 5. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Stiffen damper blades for stability.
 - d. Galvanized Stainless steel; 16 gauge thick.
 - 6. Blade Axles: Galvanized steel.
 - 7. Bearings:
 - a. Stainless steel sleeve.

- b. Dampers mounted with vertical blades to have thrust bearing at each end of every blade.
 8. Tie Bars and Brackets: Galvanized steel.
 9. Locking device to hold damper blades in a fixed position without vibration.
- B. Jackshaft:
1. Size: 0.5-inch diameter.
 2. Material: Galvanized-steel pipe rotating within pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.
 3. Length and Number of Mountings: As required to connect linkage of each damper in multiple-damper assembly.
- C. Damper Hardware:
1. Zinc-plated, die-cast core with dial and handle, made of 3/32-inch- thick zinc-plated steel, and a 3/4-inch hexagon locking nut.
 2. Include center hole to suit damper operating-rod size.
 3. Include elevated platform for insulated duct mounting.

2.3 CONTROL DAMPERS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
1. American Warming and Ventilating (AWV); Mestek, Inc.
 2. Greenheck Fan Corporation.
 3. Ruskin; Air Distribution Technologies, Inc.; Johnson Controls, Inc.
- B. General Requirements:
1. Unless otherwise indicated, use parallel-blade configuration for two-position control, equipment isolation service, and when mixing two airstreams. For other applications, use opposed-blade configuration.
 2. Factory or field assemble multiple damper sections to provide a single damper assembly of size required by the application.
- C. Performance:
1. AMCA Certification: Test and rate in accordance with AMCA 511.
 2. Leakage:
 - a. Class IA: Leakage shall not exceed 3 cfm/sq. ft. against 1-inch wg differential static pressure.
 - b. Class I: Leakage shall not exceed 4 cfm/sq. ft. against 1-inch wg differential static pressure.
 - c. Class II: Leakage shall not exceed 10 cfm/sq. ft. against 1-inch wg differential static pressure.

- d. Class III: Leakage shall not exceed 40 cfm/sq. ft. against 1-inch wg differential static pressure.
3. Pressure Drop: 0.05 inch wg at 1500 fpm across a 24-by-24-inch damper when tested in accordance with AMCA 500-D, Figure 5.3.
4. Velocity: Up to 3000 fpm.
5. Temperature: Minus 25 to plus 180 deg F.
6. Pressure Rating: Damper close-off pressure equal to fan shutoff pressure with a maximum blade deflection of 1/200 of blade length.

D. Construction:

1. Linkage out of airstream.
2. Suitable for horizontal or vertical airflow applications.
3. Frames:
 - a. Hat, U, or angle shaped.
 - b. 18-gauge- thick stainless steel.
 - c. Mitered and welded corners.
 - d. Flanges for attaching to walls and flangeless frames for installing in ducts.
4. Blades:
 - a. Multiple blade with maximum blade width of 8 inches.
 - b. Opposed-blade design.
 - c. Galvanized steel.
 - d. 16-gauge- thick single skin or 14-gauge- thick air foil dual skin.
5. Blade Edging Seals:
 - a. Replaceable PVC.
 - b. Inflatable seal blade edging, or replaceable rubber seals.
6. Blade Jamb Seal: Flexible stainless steel, compression type.
7. Blade Axles: 1/2-inch diameter; stainless steel.
8. Blade-Linkage Hardware: Zinc-plated steel and brass; ends sealed against blade bearings. Linkage mounted out of air stream.
9. Bearings:
 - a. Stainless steel sleeve.
 - b. Dampers mounted with vertical blades to have thrust bearings at each end of every blade.

E. Damper Actuator - Electric:

1. Electric - 120 V ac.
2. UL 873, plenum rated.
3. Fully modulating.
 - a. Sufficient motor torque and spring torque to drive damper fully open and fully closed with adequate force to achieve required damper seal.

- b. Minimum 90-degree drive rotation.
 - 4. Clockwise or counterclockwise drive rotation as required for application.
 - 5. Environmental Operating Range:
 - a. Temperature: Minus 40 to plus 130 deg F.
 - b. Humidity: 5 to 95 percent relative humidity noncondensing.
 - 6. Environmental enclosure: NEMA 2.
 - 7. Actuator to be factory mounted and provided with a single-point wiring connection.
- F. Controllers, Electrical Devices, and Wiring:
- 1. Comply with requirements for electrical devices and connections specified in Section 230923 "Direct Digital Control (DDC) System for HVAC."
 - 2. Electrical Connection: 115 V, single phase, 60 Hz.

2.4 TURNING VANES

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
- 1. Aero-Dyne Sound Control Co.
 - 2. CL WARD & Family Inc.
 - 3. Ductmate Industries, Inc; a DMI company.
 - 4. Duro Dyne Inc.
 - 5. DynAir; a Carlisle Company.
 - 6. Elgen Manufacturing.
 - 7. Ward Industries; a brand of Hart & Cooley, LLC.
- B. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figure 4-3, "Vaness and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
- C. Vane Construction:
- 1. Single wall for ducts up to 48 inches wide and double wall for larger dimensions.

2.5 MATERIALS

- A. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
- 1. Galvanized Coating Designation: G60.
 - 2. Exposed-Surface Finish: Mill phosphatized.
- B. Stainless Steel Sheets: Comply with ASTM A480/A480M, Type 304, and having a No. 2 Insert finish designation finish for concealed ducts and No. 2 finish for exposed ducts.

- C. Aluminum Sheets: Comply with ASTM B209, Alloy 3003, Temper H14; with mill finish for concealed ducts and standard, one-side bright finish for exposed ducts.
- D. Extruded Aluminum: Comply with ASTM B221, Alloy 6063, Temper T6.
- E. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless steel ducts.
- F. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install duct accessories in accordance with applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116 for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless steel accessories in stainless steel ducts, and aluminum accessories in aluminum ducts.
- C. Where multiple damper sections are necessary to achieve required dimensions, provide reinforcement to fully support damper assembly when fully closed at full system design static pressure.
- D. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts. Where dampers are installed in ducts having duct liner, install dampers with hat channels of same depth as liner, and terminate liner with nosing at hat channel.
 - 1. Install steel volume dampers in steel ducts.
 - 2. Install aluminum volume dampers in aluminum ducts.
- E. Set dampers to fully open position before testing, adjusting, and balancing.
- F. Install test holes at fan inlets and outlets and elsewhere as indicated and as needed for testing and balancing.
- G. Install duct access doors on sides of ducts to allow for inspecting, adjusting, and maintaining accessories and equipment at the following locations:
 - 1. On both sides of duct coils.
 - 2. Upstream from duct filters.
 - 3. At outdoor-air intakes and mixed-air plenums.
 - 4. At drain pans and seals.
 - 5. Downstream from manual volume dampers, control dampers, backdraft dampers, and equipment.

6. Adjacent to and close enough to fire or smoke dampers, to reset or reinstall fusible links. Access doors for access to fire or smoke dampers having fusible links shall be pressure relief access doors and shall be outward operation for access doors installed upstream from dampers and inward operation for access doors installed downstream from dampers.
 7. At each change in direction and at maximum 50-ft. spacing.
 8. Upstream from turning vanes.
 9. For grease ducts, install at locations and spacing as required by NFPA 96.
 10. Control devices requiring inspection.
 11. Elsewhere as indicated.
- H. Install access doors with swing against duct static pressure.
- I. Access Door Sizes:
1. One-Hand or Inspection Access: 8 by 5 inches.
 2. Two-Hand Access: 12 by 6 inches.
 3. Head and Hand Access: 18 by 10 inches.
 4. Head and Shoulders Access: 21 by 14 inches.
 5. Body Access: 25 by 14 inches.
 6. Body plus Ladder Access: 25 by 17 inches.
- J. Label access doors according to Section 230553 "Identification for HVAC Piping and Equipment" to indicate the purpose of access door.
- K. Install flexible connectors to connect ducts to equipment.
- L. For fans developing static pressures of 5 inches wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- M. Install duct test holes where required for testing and balancing purposes.
- N. Install thrust limits at centerline of thrust, symmetrical on both sides of equipment. Attach thrust limits at centerline of thrust and adjust to a maximum of 1/4-inch movement during start and stop of fans.

3.2 FIELD QUALITY CONTROL

- A. Tests and Inspections:
1. Operate dampers to verify full range of movement.
 2. Inspect locations of access doors, and verify that size and location of access doors are adequate to perform required operation.
 3. Operate fire, smoke, and combination fire and smoke dampers to verify full range of movement and that proper heat-response device is installed.
 4. Inspect turning vanes for proper and secure installation, and verify that vanes do not move or rattle.
 5. Operate remote damper operators to verify full range of movement of operator and damper.

END OF SECTION 233300

SECTION 233713.13 - AIR DIFFUSERS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Ceiling diffusers - rectangular and square face.
2. Diffusers - perforated face.

B. Related Requirements:

1. Section 233300 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to diffusers.

1.2 ACTION SUBMITTALS

- A. Product data.

1.3 INFORMATIONAL SUBMITTALS

- A. Source quality-control reports.

PART 2 - PRODUCTS

2.1 CEILING DIFFUSERS - RECTANGULAR AND SQUARE FACE

A. Ceiling Diffuser - Rectangular and Square:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Nailor Industries Inc.
 - b. Price Industries Limited.
 - c. Titus; brand of Johnson Controls International plc, Global Products.
2. Description: Square ceiling diffuser with round or rectangular duct collar and a series of curved louvers to provide discharge parallel to ceiling surface.
3. Source Limitations: Obtain from single source from single manufacturer.
4. Material: Stainless steel.
5. Finish: Baked enamel, white.
6. Face Size: 24 by 24 inches or 12 by 12 inches.
7. Face Style: Three cone.
8. Mounting: Surface.

9. Pattern: Fixed.
10. Dampers: Combination damper and grid.
11. Accessories:
 - a. Equalizing grid.
 - b. Plaster ring.
 - c. Safety chain.
 - d. Wire guard.
 - e. Sectorizing baffles.
 - f. Manual remote balancing damper operator.

2.2 SOURCE QUALITY CONTROL

- A. Verification of Performance: Rate diffusers in accordance with ASHRAE 70.

PART 3 - EXECUTION

3.1 INSTALLATION OF AIR DIFFUSERS

- A. Install diffusers level and plumb.
- B. Ceiling-Mounted Outlets and Inlets: For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.
- C. Install diffusers with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.2 ADJUSTING

- A. After installation, adjust diffusers to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713.13

SECTION 233713.23 - REGISTERS AND GRILLES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Grilles - fixed-blade face.

B. Related Requirements:

1. Section 233300 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to registers and grilles.
2. Section 233713.13 "Air Diffusers" for various types of air diffusers.

1.2 ACTION SUBMITTALS

- A. Product data.

1.3 INFORMATIONAL SUBMITTALS

- A. Source quality-control reports.

PART 2 - PRODUCTS

2.1 GRILLES

A. Grilles - Fixed-Blade Face:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Nailor Industries Inc.
 - b. Price Industries Limited.
 - c. Titus; brand of Johnson Controls International plc, Global Products.
2. Material: Stainless steel.
3. Finish: Baked enamel, white Insert finish.
4. Face-Blade Arrangement: Fixed-face blade position, horizontally spaced 3/4 inch apart.
5. Core Construction: Integral.
6. Frame: 1 inch wide.
7. Mounting: Concealed.

2.2 SOURCE QUALITY CONTROL

- A. Verification of Performance: Rate registers and grilles in accordance with ASHRAE 70.

PART 3 - EXECUTION

3.1 INSTALLATION OF REGISTERS AND GRILLES

- A. Install registers and grilles level and plumb.
- B. Outlets and Inlets Locations: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.
- C. Install registers and grilles with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.2 ADJUSTING

- A. After installation, adjust registers and grilles to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713.23

SECTION 237223.19 - PACKAGED INDOOR FIXED PLATE ENERGY RECOVERY UNITS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Packaged, indoor, fixed-plate, total energy-recovery units.

1.2 ACTION SUBMITTALS

A. Product Data:

1. For each type of product.

B. Sustainable Design Submittals:

1. Product data showing compliance with ASHRAE 62.1.

C. Shop Drawings: For packaged, indoor, fixed-plate, energy-recovery units.

1. Include plans, elevations, sections, details, and mounting details.
2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
3. Include diagrams for power, signal, and control wiring.

1.3 INFORMATIONAL SUBMITTALS

A. Field quality-control reports.

1.4 CLOSEOUT SUBMITTALS

A. Operation and maintenance data.

1.5 COORDINATION

A. Coordinate sizes and locations of concrete bases with actual equipment provided.

1.6 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of packaged, indoor, fixed-plate, energy-recovery units that fail in materials or workmanship within specified warranty period.
 - 1. Warranty Period for Packaged Energy-Recovery Units: Two years.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of air-handling units and components.
- B. ASHRAE Compliance:
 - 1. Applicable requirements in ASHRAE 62.1.
 - 2. Capacity ratings for fixed-plate energy-recovery units shall comply with ASHRAE 84.
- C. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1.
- D. Comply with ASTM E84 or UL 723.

2.2 PACKAGED, INDOOR, FIXED-PLATE TOTAL ENERGY-RECOVERY UNITS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - 1. Greenheck Fan Corporation.
 - 2. RenewAire LLC.
 - 3. Systemair USA.
- B. Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
- C. Housing: Manufacturer's standard construction with corrosion-protection coating and exterior finish, gasketed, hinged access doors or removable panels with neoprene gaskets for inspection and access to internal parts, minimum 1-inch thick thermal insulation, knockouts for electrical connections, exterior drain connection, and lifting lugs.
- D. Fixed-Plate Total Heat Exchanger:
 - 1. Casing: Galvanized steel.
 - 2. Plates: Evenly spaced and sealed and arranged for cross-flow.
 - a. Plate Material: Chemically treated paper or polymer membrane with selective hydroscopicity and moisture permeability, and gas barrier properties.

- E. Supply and Exhaust Fans: Forward-curved centrifugal fan with spring isolators of 1-inch static deflection.
 - 1. Motor and Drive: Belt driven with fixed sheaves.
 - 2. Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements for motors specified in Section 230500 "Common Work Results for HVAC."
 - 3. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.

- F. Filters:
 - 1. Description: Flat, nonpleated or Pleated factory-fabricated, self-supported, disposable air filters with holding frames.
 - 2. UL Compliance: Comply with UL 900.
 - 3. Media: Interlaced glass fibers sprayed with nonflammable adhesive.
 - 4. Filter Media Frame: Beverage board with perforated metal retainer, or metal grid, on outlet side.
 - 5. Filter Mounting Frames: Arranged with access doors or panels on both sides of unit. Filters shall be removable from one side or lift out from access plenum.

- G. Wiring: Fabricate units with space within housing for electrical conduits. Wire motors and controls, so only external connections are required during installation.
 - 1. Indoor Enclosure: NEMA 250, Type 12 enclosure contains relays, starters, and terminal strip.
 - 2. Include nonfused disconnect switches.

- H. Controls:
 - 1. Control Panel: Solid-state, programmable, microprocessor-based control unit for wall mounting.
 - 2. Starting relay, factory mounted and wired, and manual motor starter for field wiring.
 - 3. Dirty filter switch.
 - 4. Low-Voltage Transformer: Integral transformer to provide control voltage to unit from primary incoming electrical service.

2.3 SOURCE QUALITY CONTROL

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by an NRTL, and marked for intended location and application.

- B. Fan Performance Rating: Comply with AMCA 211 and label fans with AMCA-certified rating seal. Factory test fan performance for airflow, pressure, power, air density, rotation speed, and efficiency according to AMCA 210/ASHRAE 51.

- C. Fan Sound Ratings: Comply with AMCA 301 or AHRI 260 (IP). Air-handling unit fan sound ratings shall comply with AMCA 301 or AHRI 260 (IP).

- D. UL Compliance:

1. Packaged fixed plate energy recovery units shall comply with requirements in UL 1812; or UL 1815.
2. Electric Coils: Comply with UL 1995.

PART 3 - EXECUTION

3.1 INSTALLATION OF PACKAGED, INDOOR, FIXED-PLATE ENERGY-RECOVERY UNITS

- A. Examine casing insulation materials and filter media before packaged, indoor, fixed-plate, energy-recovery unit installation. Replace with new insulation materials and filter media that are wet, moisture damaged, or mold damaged.
- B. Install packaged, indoor, fixed-plate, energy-recovery units, so supply and exhaust airstreams flow in opposite directions.
 1. Install access doors in both supply and exhaust ducts, both upstream and downstream, for access to interior components.
 2. Install removable panels or access doors between supply and exhaust ducts on building side for bypass during startup.
 3. Access doors and panels are specified in Section 233300 "Air Duct Accessories."
- C. Equipment Mounting:
 1. Comply with requirements for vibration-isolation devices specified in Section 230548.13 "Vibration Controls for HVAC."
- D. Suspended Units: Suspend and brace units from structural-steel support frame, using threaded steel rods and spring hangers. Comply with requirements for vibration-isolation devices specified in Section 230548.13 "Vibration Controls for HVAC."
- E. Install units with clearances for service and maintenance.
- F. Do not operate fan system until filters (temporary or permanent) are in place. Replace temporary filters used during construction and testing with new, clean filters.

3.2 DUCTWORK CONNECTIONS

- A. Comply with requirements for ductwork according to Section 233113 "Metal Ducts."
- B. Connect duct to units with flexible connections. Comply with requirements in Section 233300 "Air Duct Accessories."
- C. Isolation Dampers: Install isolation dampers according to Section 230923.12 "Control Dampers."

3.3 ELECTRICAL CONNECTIONS

- A. Install electrical devices furnished with units but not factory mounted.

- B. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."
- C. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."
- D. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.
- E. Install nameplate for each electrical connection, indicating electrical equipment designation and circuit number feeding connection.
 - 1. Nameplate shall be laminated acrylic or melamine plastic signs with a black background and engraved white letters at least 1/2 inch high.

3.4 CONTROL CONNECTIONS

- A. Install control and electrical power wiring to field-mounted control devices.
- B. Connect control wiring according to Section 260523 "Control-Voltage Electrical Power Cables."

3.5 FIELD QUALITY CONTROL

- A. Testing Agency:
 - 1. Owner will engage a qualified testing agency to perform tests and inspections.
- B. Perform tests and inspections.
- C. Tests and Inspections:
 - 1. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
 - 2. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- D. Packaged, indoor, fixed-plate, energy-recovery units will be considered defective if it does not pass tests and inspections.
- E. Prepare test and inspection reports.

3.6 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain air-to-air energy-recovery units.

END OF SECTION 237223.19

SECTION 237416.13 - PACKAGED, LARGE-CAPACITY, ROOFTOP AIR-CONDITIONING UNITS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Packaged, large-capacity, rooftop air conditioning units.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of rooftop air conditioning unit.

B. Sustainable Design Submittals:

1. Product data showing compliance with ASHRAE 62.1.
2. Product Data: For energy performance.

C. Shop Drawings: For each packaged, large-capacity, rooftop air-conditioning units.

1. Include plans, elevations, sections, and mounting details.
2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
3. Include diagrams for power, signal, and control wiring.

D. Sample Warranty: For manufacturer's warranty.

E. Product Certificates: Submit certification that specified equipment will withstand wind forces identified in "Performance Requirements" Article and in Section 230548 "Vibration and Seismic Controls for HVAC."

F. Source quality-control reports.

G. System startup reports.

1.3 CLOSEOUT SUBMITTALS

A. Operation and Maintenance Data: For packaged, large-capacity, rooftop air conditioning units to include in emergency, operation, and maintenance manuals.

1.4 WARRANTY

A. Warranty: Manufacturer agrees to repair or replace components of outdoor, semi-custom, air-handling unit that fail in materials or workmanship within specified warranty period.

1. Warranty Period: 1 year(s) from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by an NRTL, and marked for intended location and application.
- B. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of RTUs and components.
- C. ASHRAE 62.1 Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and Startup."
- D. ASHRAE 15 Compliance: For refrigeration system safety.
- E. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."
- F. UL Compliance: Comply with UL 1995.

2.2 PACKAGED, LARGE-CAPACITY, ROOFTOP AIR-CONDITIONING UNITS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 1. Daikin Applied.
 2. Trane.
 3. YORK; brand of Johnson Controls International plc, Building Solutions North America.
- B. Unit Casings:
 1. General Fabrication Requirements for Casings: Formed and reinforced double-wall insulated panels, fabricated to allow removal for access to internal parts and components, with joints between sections sealed.
 2. Double-Wall Construction:
 - a. Outside Casing Wall: Galvanized steel, minimum 18 gauge thick with manufacturer's standard finish, with pitched roof panels and knockouts with grommet seals for electrical and piping connections and lifting lugs.
 - b. Inside Casing Wall: G90-coated galvanized steel, 0.034 inch thick.
 - c. Floor Plate: G90 galvanized steel, minimum 18 gauge thick.
 - d. Casing Insulation:
 - 1) Materials: Injected polyurethane foam insulation.
 - 2) Insulation Thickness: 1 inch.

- 3) Thermal Break: Provide continuity of insulation with no through-casing metal in casing walls, floors, or roof of unit.
 3. Airstream Surfaces: Surfaces in contact with airstream shall comply with requirements in ASHRAE 62.1.
 4. Static-Pressure Classifications:
 - a. For Unit Sections Upstream of Fans: Minus 2-inch wg.
 - b. For Unit Sections Downstream and Including Fans: 2-inch wg.
 - c. Locations and Applications:
 - 1) Fan Section: Inspection and access panels.
 - 2) Coil Section: Inspection and access panels.
 - 3) Damper Section: Inspection and access panels.
 - 4) Filter Section: Inspection and access panels large enough to allow periodic removal and installation of filters.
 - 5) Mixing Section: Doors.
 - d. Service Light: 100-W vaporproof fixture with switched junction box located outside adjacent to door.
 - 1) Locations: Each section accessed with door
5. Condensate Drain Pans:
 - a. Location: Each type of cooling coil.
 - b. Construction:
 - 1) Single-wall, stainless steel sheet.
 - c. Drain Connection:
 - 1) Located at lowest point of pan and sized to prevent overflow. Terminate with threaded nipple on one end of pan.
 - 2) Minimum Connection Size: NPS 1.
 - d. Slope: Minimum 0.125-in./ft. slope, to comply with ASHRAE 62.1, in at least two planes to collect condensate from cooling coils (including coil piping connections, coil headers, and return bends) and from humidifiers and to direct water toward drain connection.
 - e. Pan-Top Surface Coating for Galvanized-Steel Drain Pans: Asphaltic waterproofing compound.
 - f. Units with stacked coils shall have an intermediate drain pan to collect condensate from top coil.

C. Fans, Drives, and Motors:

1. Fan and Drive Assemblies: Statically and dynamically balanced and designed for continuous operation at maximum-rated fan speed and motor horsepower.

2. Supply-Air Fans: Centrifugal, rated according to AMCA 210; galvanized or painted steel; mounted on solid-steel shaft.
 - a. Shafts: With field-adjustable alignment.
 - 1) Turned, ground, and polished hot-rolled steel with keyway.
 - b. Shaft Bearings:
 - 1) Heavy-duty, self-aligning, pillow-block type with an L-50 rated life of minimum 100,000 hours according to ABMA 9.
 - c. Housings: Formed- and reinforced-steel panels to form curved scroll housings with shaped cutoff and spun-metal inlet bell.
 - 1) Bracing: Steel angle or channel supports for mounting and supporting fan scroll, wheel, motor, and accessories.
 - d. Centrifugal Fan Wheels: Inlet flange, backplate, and shallow blades with inlet and tip curved forward in direction of airflow and mechanically fastened to flange and backplate; steel or aluminum hub swaged to backplate and fastened to shaft with setscrews.
 - e. Mounting: For internal vibration isolation. Factory-mount fans with manufacturer's standard vibration isolation mounting devices having a minimum static deflection of 1 inch.
 - f. Shaft Lubrication Lines: Extended to a location outside the casing.
 - g. Flexible Connector: Factory fabricated with a fabric strip minimum 3-1/2 inches wide, attached to two strips of minimum 2-3/4-inch-wide by 0.028-inch-thick, galvanized-steel sheet.
 - 1) Flexible Connector Fabric: Glass fabric, double coated with neoprene. Fabrics, coatings, and adhesives shall comply with UL 181, Class 1.
3. Drives, Direct: Factory-mounted, direct drive.
4. Drives, Belt: Factory-mounted, V-belt drive, with adjustable alignment and belt tensioning, and with 1.5 service factor based on fan motor.
 - a. Pulleys: Cast iron or cast steel with split, tapered bushing, dynamically balanced at the factory.
 - b. Belts: Oil resistant, non-sparking and nonstatic; in matched sets for multiple-belt drives.
 - c. Belt Guards: Comply with requirements specified by OSHA and fabricate according to SMACNA's "HVAC Duct Construction Standards"; 0.146-inch-thick, 3/4-inch diamond-mesh wire screen, welded to steel angle frame; prime coated.
5. Condenser-Coil Fan: Variable-speed propeller, mounted on shaft of permanently lubricated multispeed motors.
6. Relief-Air Fan: Propeller, shaft mounted on permanently lubricated motor.
7. Motors:

- a. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.
- b. Enclosure Type: Open, dripproof.
- c. Enclosure Materials: Cast iron.

- d. Efficiency: Premium efficient as defined in NEMA MG 1.
- e. Motor Pulleys: Adjustable pitch for use with 5-hp motors and smaller; fixed pitch for use with motors larger than 5 hp. Select pulley size so pitch adjustment is at the middle of adjustment range at fan design conditions.
- f. Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in electrical Sections.

D. Coils:

1. General Requirements for Coils:

- a. Comply with AHRI 410.
- b. Fabricate coils section to allow removal and replacement of coil for maintenance and to allow in-place access for service and maintenance of coil(s).
- c. Coils shall not act as structural component of unit.

2. Supply-Air Refrigerant Coil:

- a. Tubes: Copper.
- b. Fins:
 - 1) Material: Copper.
 - 2) Fin Spacing: Maximum 12 fins per inch.
- c. Fin and Tube Joints: Mechanical bond.
- d. Headers: Seamless-copper headers with brazed connections.
- e. Frames: Stainless steel.
- f. Ratings: Designed, tested, and rated according to ASHRAE 33 and AHRI 410.
 - 1) Working Pressure: Minimum 300 psig.

3. Electric-Resistance Heating Coils: Comply with UL 1995.

- a. Casing Assembly: Slip-in type with galvanized-steel frame.
- b. Open Heating Elements: Resistance wire of 80 percent nickel and 20 percent chromium supported and insulated by floating ceramic bushings recessed into casing openings, fastened to supporting brackets, and mounted in galvanized-steel frame.
- c. Overtemperature Protection: Disk-type, automatically resetting, thermal-cutout, safety device; serviceable through terminal box without removing heater from coil section.
- d. Secondary Protection: Load-carrying, manually resetting or manually replaceable, thermal cutouts; factory wired in series with each heater stage.
- e. Control Panel: Unit mounted with disconnecting means and overcurrent protection.

- 1) Magnetic] contactor.
- 2) Solid-state, stepless pulse controller.
- 3) Toggle switches, one per step.
- 4) Step controller.
- 5) Time-delay relay.
- 6) Pilot lights, one per step.
- 7) Airflow proving switch.

E. Refrigerant Circuit Components:

1. Compressor: Hermetic, variable speed scroll, mounted on vibration isolators; with internal overcurrent and high-temperature protection, internal pressure relief.
2. Refrigeration Specialties:
 - a. Refrigerant: R-410A.
 - b. Expansion valve with replaceable thermostatic element.
 - c. Refrigerant filter/dryer.
 - d. Manual-reset high-pressure safety switch.
 - e. Automatic-reset low-pressure safety switch.
 - f. Minimum off-time relay.
 - g. Automatic-reset compressor motor thermal overload.
 - h. Brass service valves installed in compressor suction and liquid lines.
 - i. Low-ambient kit high-pressure sensor.
 - j. Four-way reversing valve with a replaceable magnetic coil, thermostatic expansion valves with bypass check valves, and a suction line accumulator.

F. Air Filtration:

1. Particulate air filtration is specified in Section 234100 "Particulate Air Filtration."
2. Panel Filters:
 - a. Description: Flat, non-pleated factory-fabricated, self-supported, disposable air filters with holding frames.
 - b. Filter Unit Class: UL 900.
 - c. Media: Interlaced glass, synthetic or cotton fibers coated with nonflammable adhesive and antimicrobial coating.
 - d. Filter-Media Frame: Beverage board with perforated metal retainer, or metal grid, on outlet side.
3. Bag Filter:
 - a. Description: Factory-fabricated, dry, extended-surface, self-supporting filters with holding frames in steel, basket-type retainers.
 - b. Filter Unit Class: UL 900.
 - c. Media: Fibrous material, with antimicrobial coating, constructed so individual pockets are maintained in tapered form by flexible internal supports under rated-airflow conditions.
 - d. Filter-Media Frame: Galvanized steel.

4. Cartridge Filters:
 - a. Description: Factory-fabricated, adhesive-coated disposable, packaged air filters with media perpendicular to airflow, and with holding frames.
 - b. Filter Unit Class: UL 900.
 - c. Media: Fibrous material, with antimicrobial coating, constructed so individual pleats are maintained in pleated form under rater-airflow conditions by corrugated aluminum separators.
 - d. Filter Media Frame: Galvanized steel.
5. Adhesive, Sustainability Projects: As recommended by air-filter manufacturer and with a VOC content of 80 g/L or less.

G. Dampers:

1. Comply with requirements in Section 230923.12 "Control Dampers."
2. Outdoor- and Return-Air Dampers: Low-leakage, double-skin, airfoil-blade, galvanized-steel dampers with compressible jamb seals and extruded-vinyl blade edge seals in opposed-blade arrangement with zinc-plated steel operating rods rotating in sintered bronze or nylon bearings mounted in a single galvanized-steel frame, and with operating rods connected with a common linkage. Leakage rate shall not exceed 4 cfm/sq. ft. at 1-inch wg and 8 cfm/sq. ft. at 4-inch wg rated in accordance with AMCA 500D.)
3. Barometric relief dampers.
4. Electronic Damper Operators:
 - a. Direct-coupled type designed for minimum 60,000 full-stroke cycles at rated torque.
 - b. Electronic damper position indicator shall have visual scale indicating percent of travel and 2- to 10-V dc, feedback signal.
 - c. Operator Motors:
 - 1) Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements for motors specified in Section 230500 "Common Work Results for HVAC."
 - 2) Size to operate with sufficient reserve power to provide smooth modulating action or two-position action.
 - 3) Permanent Split-Capacitor or Shaded-Pole Type: Gear trains completely oil immersed and sealed. Equip spring-return motors with integral spiral-spring mechanism in housings designed for easy removal for service or adjustment of limit switches, auxiliary switches, or feedback potentiometer.
 - d. Nonspring-Return Motors for Dampers Larger Than 25 Sq. Ft. (2.3 sq. m): Size for running torque of 150 in. x lbf and breakaway torque of 300 in. x lbf.
 - e. Spring-Return Motors for Dampers Larger Than 25 Sq. Ft. (2.3 sq. m): Size for running and breakaway torque of 150 in. x lbf.
 - f. Size dampers for running torque calculated as follows:
 - 1) Parallel-Blade Damper with Edge Seals: 7 inch-lb/sq. ft. of damper.
 - 2) Opposed-Blade Damper with Edge Seals: 5 inch-lb/sq. ft. of damper.
 - 3) Parallel-Blade Damper without Edge Seals: 4 inch-lb/sq. ft. of damper.
 - 4) Opposed-Blade Damper without Edge Seals: 3 inch-lb/sq. ft. of damper.

- 5) Dampers with 2- to 3-Inch wg (500 to 750 Pa) of Pressure Drop or Face Velocities of 1000 to 2500 fpm (5 to 13 m/s): Increase running torque by 1.5.
 - 6) Dampers with 3- to 4-Inch wg (750 to 1000 Pa) of Pressure Drop or Face Velocities of 2500 to 3000 fpm (13 to 15 m/s): Increase running torque by 2.0.
- g. Coupling: V-bolt and V-shaped, toothed cradle.
 - h. Overload Protection: Electronic overload or digital rotation-sensing circuitry.
 - i. Fail-Safe Operation: Mechanical, spring-return mechanism with external, manual gear release on nonspring-return actuators.
 - j. Power Requirements (Two-Position Spring Return): 120 V ac.
 - k. Power Requirements (Modulating): Maximum 10 VA at 24 V ac or 8 W at 24 V dc.
 - l. Proportional Signal: 2 to 10 V dc or 4 to 20 mA, and 2- to 10-V dc position feedback signal.
 - m. Temperature Rating: Minus 22 to plus 122 deg F.
 - n. Run Time: 30 seconds.

H. Electrical Power Connections:

1. Packaged, large-capacity, rooftop air conditioning unit is to have a single connection of power to unit with unit-mounted disconnect switch accessible from outside unit and control-circuit transformer with built-in overcurrent protection.

I. Controls:

1. Basic Unit Controls:

- a. Control-voltage transformer.
- b. Wall-mounted thermostat or sensor with the following features:
 - 1) Heat-cool-off switch.
 - 2) Fan on-auto switch.
 - 3) Fan-speed switch.
 - 4) Automatic changeover.
 - 5) Adjustable deadband.
 - 6) Exposed set point.
 - 7) Exposed indication.
 - 8) Degree F indication.
 - 9) Unoccupied-period-override push button.
 - 10) Data entry and access port to input temperature set points, occupied and unoccupied periods, and output room temperature, supply-air temperature, operating mode, and status.
- c. Annunciator Panel for Each Unit: Remote wall mounted.
 - 1) Lights to indicate power on, cooling, heating, fan running, filter dirty, and unit alarm or failure.

- 2) Digital display of outdoor-air temperature, supply-air temperature, return-air temperature, economizer damper position, indoor-air quality, and control parameters.
2. Controller: Electronic.
 - a. Controller shall have volatile-memory backup.
 - b. Safety Control Operation:
 - 1) Smoke Detectors: Stop fan and close outdoor-air damper if smoke is detected. Provide additional contacts for alarm interface to fire alarm control panel.
 - 2) Firestats: Stop fan and close outdoor-air damper if air greater than 130 deg F enters unit. Provide additional contacts for alarm interface to fire alarm control panel.
 - 3) Low-Discharge Temperature: Stop fan and close outdoor-air damper if supply air temperature is less than 40 deg F.
 - c. Supply Fan Operation:
 - 1) Occupied Periods: Run fan continuously.
 - 2) Unoccupied Periods: Cycle fan to maintain setback temperature.
 - d. Refrigerant Circuit Operation:
 - 1) Occupied Periods: Cycle or stage compressors to match compressor output to cooling load to maintain room temperature. Cycle condenser fans to maintain maximum hot-gas pressure. Operate low-ambient control kit to maintain minimum hot-gas pressure.
 - 2) Switch reversing valve for heating or cooling mode on air-to-air heat pump.
 - e. Electric-Heating-Coil Operation:
 - 1) Occupied Periods: Cycle coil to maintain room temperature.
 - 2) Unoccupied Periods: Energize coil to maintain setback temperature.
 - f. Fixed Minimum Outdoor-Air Damper Operation:
 - 1) Occupied Periods: Open to 25 percent.
 - 2) Unoccupied Periods: Close the outdoor-air damper.
 - g. Economizer Outdoor-Air Damper Operation:
 - 1) Morning building outdoor air flush cycles.
 - 2) Occupied Periods: Open to 25 percent fixed minimum intake, and maximum 100 percent of the fan capacity. Controller shall permit air-side economizer operation when outdoor air is less than 60 deg F. Use mixed-air and outdoor-air temperature to adjust mixing dampers. During economizer cycle operation, lock out cooling.
 - 3) Unoccupied Periods: Close outdoor-air damper and open return-air damper.

J. Roof Curbs:

1. Materials: Galvanized steel with corrosion-protection coating, watertight gaskets, and factory-installed wood nailer; complying with NRCA standards.
 - a. Curb Insulation and Adhesive: Comply with NFPA 90A or NFPA 90B.
 - 1) Materials: ASTM C 1071, Type I or II.
 - 2) Thickness: 1 inch.
 - b. Application: Factory applied with adhesive and mechanical fasteners to the internal surface of curb.
 - 1) Liner Adhesive: Comply with ASTM C916, Type I.
 - 2) Mechanical Fasteners: Galvanized steel, suitable for adhesive attachment, mechanical attachment, or welding attachment to duct without damaging liner when applied as recommended by manufacturer and without causing leakage in cabinet.
 - 3) Liner materials applied in this location shall have air-stream surface coated with a temperature-resistant coating or faced with a plain or coated fibrous mat or fabric depending on service air velocity.
 - 4) Liner Adhesive: Comply with ASTM C916, Type I.
2. Curb Dimensions: Height of 14 inches. Adaptable horizontal dimensions as required for existing roof openings.

K. Accessories:

1. Duplex, 115-V, ground-fault-interrupter outlet with 15-A overcurrent protection. Include transformer if required. Outlet shall be energized even if the unit main disconnect is open.
2. Filter differential pressure switch with sensor tubing on either side of filter. Set for final filter pressure loss.
3. Remote potentiometer to adjust minimum economizer damper position.
4. Return-air bypass damper.
5. Factory- or field-installed demand-controlled ventilation.

6. Coil guards of painted, galvanized-steel wire.
7. Concentric diffuser with white louvers and polished aluminum return grilles, insulated diffuser box with mounting flanges, and interior transition.
8. Vertical vent extensions to increase the separation between the outdoor-air intake and the flue-gas outlet.
9. Door switches to disable heating or reset set point when open.
10. Outdoor air intake weather hood.
11. Service Lights and Switch: Factory installed in fan section with weatherproof cover. Factory wire lights to a single-point field connection.

2.3 MATERIALS

A. Steel:

1. ASTM A36/A36M for carbon structural steel.

2. ASTM A568/A568M for steel sheet.
- B. Stainless Steel:
1. Manufacturer's standard grade for casing.
 2. Manufacturer's standard type, ASTM A240/A240M for bare steel exposed to airstream or moisture.
- C. Galvanized Steel: ASTM A653/A653M.
- D. Aluminum: ASTM B209.
- E. Corrosion-Resistant Coating: Coat with a corrosion-resistant coating capable of withstanding a 3000-hour salt-spray test according to ASTM B117.
1. Standards:
 - a. ASTM B117 for salt spray.
 - b. ASTM D2794 for minimum impact resistance of 100 in-lb.
 - c. ASTM B3359 for cross-hatch adhesion of 5B.
 2. Application: Spray.
 3. Thickness: 1 mil.
 4. Gloss: Minimum gloss of 60 on a 60-degree meter.

2.4 SOURCE QUALITY CONTROL

- A. AHRI Compliance:
1. Comply with AHRI 340/360 for testing and rating energy efficiencies for RTUs.
 2. Comply with AHRI 210/240 for testing and rating energy efficiencies for RTUs
 3. Comply with AHRI 270 for testing and rating sound performance for RTUs.
 4. Comply with AHRI 1060 for testing and rating performance for air-to-air exchanger.
- B. AMCA Compliance:
1. Comply with AMCA 11 and bear the AMCA-Certified Ratings Seal for air and sound performance according to AMCA 211 and AMCA 311.
 2. Damper leakage tested in accordance with AMCA 500-D.
 3. Operating Limits: Classify according to AMCA 99.

PART 3 - EXECUTION

- ### 3.1 INSTALLATION OF PACKAGED, LARGE-CAPACITY, ROOFTOP AIR-CONDITIONING UNITS
- A. Examine roughing-in for RTUs to verify actual locations of piping and duct connections before equipment installation.

- B. Roof Curb: Install on roof structure or concrete base, level and secure, according to NRCA's "NRCA Roofing Manual: Membrane Roof Systems." Install packaged, large-capacity, rooftop air-conditioning units on curbs and coordinate roof penetrations and flashing with roof construction specified in Section 077200 "Roof Accessories." Secure units to upper curb rail, and secure curb base to roof framing or concrete base with anchor bolts. Coordinate sizes and locations of roof curbs with actual equipment provided.
- C. Unit Support: Install unit level on structural curbs. Coordinate wall penetrations and flashing with wall construction. Secure packaged, large-capacity, rooftop air-conditioning units to structural support with anchor bolts.

3.2 PIPING CONNECTIONS

- A. Piping installation requirements are specified in other Sections. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Where installing piping adjacent to RTU, allow space for service and maintenance.
- C. Connect piping to unit mounted on vibration isolators with flexible connectors.
- D. Connect condensate drain pans using NPS 1-1/4, ASTM B88, Type M copper tubing. Extend to nearest equipment or roof drain. Construct deep trap at connection to drain pan and install cleanouts at changes in direction.
- E. Refrigerant Piping: Comply with applicable requirements in Section 232300 "Refrigerant Piping." Install shutoff valve and union or flange at each supply and return connection.

3.3 DUCT CONNECTIONS

- A. Comply with duct installation requirements specified in other HVAC Sections. Drawings indicate the general arrangement of ducts. The following are specific connection requirements:
 - 1. Install ducts to termination at top of roof curb.
 - 2. Remove roof decking only as required for passage of ducts. Do not cut out decking under entire roof curb.
 - 3. Connect supply ducts to RTUs with flexible duct connectors specified in Section 233300 "Air Duct Accessories."
 - 4. Install return-air duct continuously through roof structure.

3.4 ELECTRICAL CONNECTIONS

- A. Connect electrical wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."
- B. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."

- C. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.
- D. Install nameplate for each electrical connection, indicating electrical equipment designation and circuit number feeding connection.
 - 1. Nameplate shall be laminated acrylic or melamine plastic signs as specified in Section 260553 "Identification for Electrical Systems."
 - 2. Locate nameplate where easily visible.

3.5 CONTROL CONNECTIONS

- A. Install control and electrical power wiring to field-mounted control devices.
- B. Connect control wiring according to Section 260523 "Control-Voltage Electrical Power Cables."

3.6 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Perform the following tests and inspections:
 - 1. After installing RTUs and after electrical circuitry has been energized, test units for compliance with requirements.
 - 2. Inspect for and remove shipping bolts, blocks, and tie-down straps.
 - 3. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
 - 4. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- C. Packaged, large-capacity, rooftop air conditioning unit will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.

3.7 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain RTUs.

END OF SECTION 237416.13

SECTION 238126 - SPLIT-SYSTEM AIR-CONDITIONERS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Split-system air-conditioners.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Sustainable Design Submittals:
 - 1. Product Data: For refrigerants, indicating compliance with refrigerant management practices.
 - 2. Product Data: For energy performance.
- C. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
 - 1. Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.

1.3 INFORMATIONAL SUBMITTALS

- A. Warranty: Sample of special warranty.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.

1.5 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. ASHRAE Compliance:
 - 1. Fabricate and label refrigeration system to comply with ASHRAE 15, "Safety Standard for Refrigeration Systems."

2. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 4 - "Outdoor Air Quality," Section 5 - "Systems and Equipment," Section 6 - "Procedures," and Section 7 - "Construction and System Start-up."

- C. ASHRAE/IES Compliance: Applicable requirements in ASHRAE/IES 90.1.

1.6 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of split-system air-conditioning units that fail in materials or workmanship within specified warranty period.

1. Warranty Period:

- a. For Compressor: One year(s) from date of Substantial Completion.
- b. For Parts: One year(s) from date of Substantial Completion.
- c. For Labor: One year(s) from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 SPLIT-SYSTEM AIR-CONDITIONERS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:

1. Mitsubishi Electric & Electronics USA, Inc.
2. SANYO North America Corporation.
3. Samsung HVAC.
4. Trane.

- B. Indoor Units (5 tons (18 kW) or Less:

1. Concealed Evaporator-Fan Components:

- a. Chassis: Galvanized steel with flanged edges, removable panels for servicing, and insulation on back of panel.
- b. Insulation: Faced, glass-fiber duct liner.
- c. Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins and thermal-expansion valve. Comply with ARI 206/110.
- d. Fan: Forward-curved, double-width wheel of galvanized steel; directly connected to motor.
- e. Fan Motors:
 - 1) Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements specified in Section 230500 "Common Work Results for HVAC."
 - 2) Multitapped, multispeed with internal thermal protection and permanent lubrication.

- 3) Wiring Terminations: Connect motor to chassis wiring with plug connection.
 - f. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
 - g. Filters: Permanent, cleanable.
 - h. Condensate Drain Pumps:
 - 1) Provide with Aspen Mini-White condensate pump mounted below wall unit.
2. Wall-Mounted, Evaporator-Fan Components:
- a. Cabinet: Enameled steel with removable panels on front and ends in color selected by Architect, and discharge drain pans with drain connection.
 - b. Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins and thermal-expansion valve. Comply with ARI 206/110.
 - c. Fan: Direct drive, centrifugal.
 - d. Fan Motors:
 - 1) Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements specified in Section 230500 "Common Work Results for HVAC."
 - 2) Multitapped, multispeed with internal thermal protection and permanent lubrication.
 - 3) Enclosure Type: Totally enclosed, fan cooled.
 - 4) Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in electrical Sections.
 - 5) Mount unit-mounted disconnect switches on interior of unit.
 - e. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
 - f. Condensate Drain Pumps:
 - 1) Provide with Aspen Mini-White condensate pump mounted below wall unit.
 - g. Air Filtration Section:
 - 1) General Requirements for Air Filtration Section:
 - a) Comply with NFPA 90A.
 - b) Minimum MERV according to ASHRAE 52.2.
 - c) Filter-Holding Frames: Arranged for flat or angular orientation, with access doors on both sides of unit. Filters shall be removable from one side or lifted out from access plenum.
 - 2) Disposable Panel Filters:
 - a) Factory-fabricated, viscous-coated, flat-panel type.
 - b) Thickness: 2 inches.
 - c) MERV: 13.
 - d) Media: Interlaced glass fibers sprayed with nonflammable adhesive.
 - e) Frame: Galvanized steel, with metal grid on outlet side, steel rod grid on inlet side, and hinged; with pull and retaining handles.

C. Outdoor Units (5 tons (18 kW) or Less)

1. Air-Cooled, Compressor-Condenser Components:

- a. Casing: Steel, finished with baked enamel in color selected by Architect, with removable panels for access to controls, weep holes for water drainage, and mounting holes in base. Provide brass service valves, fittings, and gage ports on exterior of casing.
- b. Compressor: Hermetically sealed with crankcase heater and mounted on vibration isolation device. Compressor motor shall have thermal- and current-sensitive overload devices, start capacitor, relay, and contactor.
 - 1) Compressor Type: Scroll.
 - 2) Two-speed compressor motor with manual-reset high-pressure switch and automatic-reset low-pressure switch.
 - 3) Refrigerant: R-410A
 - 4) Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins and liquid subcooler. Comply with ARI 206/110.
- c. Heat-Pump Components: Reversing valve and low-temperature-air cutoff thermostat.
- d. Fan: Aluminum-propeller type, directly connected to motor.
- e. Motor: Permanently lubricated, with integral thermal-overload protection.
- f. Low Ambient Kit: Permits operation down to 45 deg F.
- g. Mounting Base: Polyethylene.

D. Accessories:

1. Thermostat: Low voltage with subbase to control compressor and evaporator fan.
2. Automatic-reset timer to prevent rapid cycling of compressor.
3. Refrigerant Line Kits: Soft-annealed copper suction and liquid lines factory cleaned, dried, pressurized, and sealed; factory-insulated suction line with flared fittings at both ends.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install units level and plumb.
- B. Install evaporator-fan components using manufacturer's standard mounting devices securely fastened to building structure.
- C. Equipment Mounting:
 1. Install ground-mounted, compressor-condenser components on polyethylene mounting base.
 2. Comply with requirements for vibration isolation devices specified in Section 230548.13 "Vibration Controls for HVAC."

- D. Install and connect precharged refrigerant tubing to component's quick-connect fittings. Install tubing to allow access to unit.

3.2 CONNECTIONS

- A. Piping installation requirements are specified in other Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

3.3 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
 - 1. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
 - 2. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
 - 3. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- C. Remove and replace malfunctioning units and retest as specified above.
- D. Prepare test and inspection reports.

3.4 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain units.

END OF SECTION 238126

SECTION 260519 - LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
1. Copper building wire.
 2. Connectors and splices.

1.2 ACTION SUBMITTALS

- A. Product Data:
1. Copper building wire.
 2. Connectors and splices.
- B. Product Schedule: Indicate type, use, location, and termination locations.

1.3 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

PART 2 - PRODUCTS

2.1 COPPER BUILDING WIRE

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
1. Alpha Wire; brand of Belden, Inc.
 2. Encore Wire Corporation.
 3. Service Wire Co.
 4. Southwire Company, LLC.
- B. Description: Flexible, insulated and uninsulated, drawn copper current-carrying conductor with an overall insulation layer or jacket, or both, rated 600 V or less.
- C. Standards:
1. Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and use.
 2. Conductor and Cable Marking: Comply with wire and cable marking according to UL's "Wire and Cable Marking and Application Guide."

- D. Conductors: Copper, complying with ASTM B3 for bare annealed copper and with ASTM B8 ASTM B496 for stranded conductors.
- E. Conductor Insulation:
 - 1. Type THHN and Type THWN-2. Comply with UL 83.
- F. Shield:
 - 1. Type TC-ER: Cable designed for use with ASDs, with oversized crosslinked polyethylene insulation, spiral-wrapped foil plus 85 percent coverage braided shields and insulated full-size ground wire, and sunlight- and oil-resistant outer PVC jacket.

2.2 CONNECTORS AND SPLICES

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. 3M Electrical Products.
 - 2. ABB, Electrification Business.
 - 3. Hubbell Utility Solutions; Hubbell Incorporated.
 - 4. Service Wire Co.
- B. Description: Factory-fabricated connectors, splices, and lugs of size, ampacity rating, material, type, and class for application and service indicated; listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and use.
- C. Jacketed Cable Connectors: For steel and aluminum jacketed cables, zinc die-cast with set screws, designed to connect conductors specified in this Section.
- D. Lugs: One piece, seamless, designed to terminate conductors specified in this Section.
 - 1. Material: Copper.
 - 2. Type: One hole with standard long barrels.
 - 3. Termination: Compression.

PART 3 - EXECUTION

3.1 CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders:
 - 1. Copper; solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- B. Branch Circuits:
 - 1. Copper:
 - a. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.

3.2 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Service Entrance: Type THHN/THWN-2, in raceway.
- B. Exposed Branch Circuits, Including in Crawlspace: Type THHN/THWN-2, in raceway.
- C. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Type THHN/THWN-2, in raceway.

3.3 INSTALLATION, GENERAL

- A. Complete raceway installation between conductor and cable termination points in accordance with Section 260533.13 "Conduits for Electrical Systems" prior to pulling conductors and cables.
- B. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- C. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.
- D. Support cables according to Section 260529 "Hangers and Supports for Electrical Systems."

3.4 CONNECTIONS

- A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A-486B.
- B. Make splices, terminations, and taps that are compatible with conductor material.
- C. Wiring at Outlets: Install conductor at each outlet, with at least of slack.

3.5 IDENTIFICATION

- A. Identify and color-code conductors and cables.
- B. Identify each spare conductor at each end with identity number and location of other end of conductor, and identify as spare conductor.

3.6 SLEEVE AND SLEEVE-SEAL INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Install sleeves and sleeve seals at penetrations of exterior floor and wall assemblies.

3.7 FIRESTOPPING

- A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly.

3.8 FIELD QUALITY CONTROL

- A. Tests and Inspections:

- 1. After installing conductors and cables and before electrical circuitry has been energized, test service entrance and feeder conductors for compliance with requirements.
- 2. Perform each of the following visual and electrical tests:
 - a. Inspect exposed sections of conductor and cable for physical damage and correct connection according to the single-line diagram.
 - b. Test bolted connections for high resistance using one of the following:
 - 1) A low-resistance ohmmeter.
 - 2) Calibrated torque wrench.
 - 3) Thermographic survey.
 - c. Inspect compression-applied connectors for correct cable match and indentation.
 - d. Inspect for correct identification.
 - e. Inspect cable jacket and condition.
 - f. Insulation-resistance test on each conductor for ground and adjacent conductors. Apply a potential of 500 V(dc) for 300 V rated cable and 1000 V(dc) for 600 V rated cable for a one-minute duration.
 - g. Continuity test on each conductor and cable.
 - h. Uniform resistance of parallel conductors.

- B. Cables will be considered defective if they do not pass tests and inspections.

- C. Prepare test and inspection reports to record the following:

- 1. Procedures used.
- 2. Results that comply with requirements.
- 3. Results that do not comply with requirements, and corrective action taken to achieve compliance with requirements.

END OF SECTION 260519

SECTION 260529 - HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Support systems.
2. Mounting, anchoring, and attachment components.
3. Installation of fabricated metal supports.

B. Related Requirements:

1. Section 055000 "Metal Fabrications" specifies site-fabricated metal supports referenced by this Section.

1.2 DELEGATED DESIGN SERVICES

- A. Delegated Design Professionals: Engage qualified structural professional engineer to design hangers and supports for electrical systems.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for the following:
 - a. Slotted support systems, hardware, and accessories.
 - b. Clamps.
 - c. Hangers.
 - d. Sockets.
 - e. Eye nuts.
 - f. Fasteners.
 - g. Anchors.
 - h. Saddles.
 - i. Brackets.
2. Include rated capacities and furnished specialties and accessories.

B. Shop Drawings: For fabrication and installation details for electrical hangers and support systems.

1. Hangers. Include product data for components.
2. Slotted support systems.
3. Equipment supports.

4. Vibration Isolation Base Details: Detail fabrication including anchorages and attachments to structure and to supported equipment. Include adjustable motor bases, rails, and frames for equipment mounting.
- C. Delegated Design Submittals: For hangers and supports for electrical systems.
1. Include design calculations and details of hangers.

1.4 INFORMATIONAL SUBMITTALS

- A. Welding certificates.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Surface-Burning Characteristics: Comply with ASTM E84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
1. Flame Rating: Class 1.
 2. Self-extinguishing according to ASTM D635.

2.2 SUPPORT SYSTEMS

- A. Steel Slotted Support Systems:
1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Cooper B-line; brand of Eaton, Electrical Sector.
 - b. Flex-Strut Inc.
 - c. G-Strut.
 - d. Metal Ties Innovation.
 2. Standard Features: Preformed steel channels and angles with minimum 13/32 inch diameter holes at a maximum of 8 inch on center in at least one surface.
 - a. Referenced Standard: MFMA-4 factory-fabricated components for field assembly.
 - b. Material for Channel, Fittings, and Accessories: Galvanized steel.
 - c. Channel Width: Selected for applicable load criteria.
 - d. Metallic Coatings: Hot-dip galvanized after fabrication and applied according to MFMA-4.
 - e. Nonmetallic Coatings: Manufacturer's standard PVC, polyurethane, or polyester coating applied according to MFMA-4.
 - f. Painted Coatings: Manufacturer's standard painted coating applied according to MFMA-4.

- g. Protect finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

B. Conduit and Cable Support Devices:

- 1. Standard Features: Steel hangers, clamps, and associated fittings, designed for types and sizes of raceway or cable to be supported.

C. Support for Conductors in Vertical Conduit:

- 1. Standard Features: Factory-fabricated assembly consisting of threaded body and insulating wedging plug or plugs for nonarmored electrical conductors or cables in riser conduits. Plugs must have number, size, and shape of conductor gripping pieces as required to suit individual conductors or cables supported. Body must be made of malleable iron.

D. Structural Steel for Fabricated Supports and Restraints:

- 1. Standard Features: ASTM A36/A36M steel plates, shapes, and bars; black and galvanized.

2.3 MOUNTING, ANCHORING, AND ATTACHMENT COMPONENTS

A. Concrete Inserts:

- 1. Standard Features: Steel or malleable-iron, slotted support system units are similar to MSS Type 18 units and comply with MFMA-4 or MSS SP-58.

B. Clamps for Attachment to Steel Structural Elements:

- 1. Standard Features: MSS SP-58 units are suitable for attached structural element.

C. Through Bolts:

- 1. Standard Features: Structural type, hex head, and high strength. Comply with ASTM F3125/F3125M, Grade A325.

D. Toggle Bolts:

- 1. Standard Features: All steel springhead type.

E. Hanger Rods:

- 1. Standard Features: Threaded steel.

PART 3 - EXECUTION

3.1 SELECTION OF HANGERS AND SUPPORTS

- A. Maximum Support Spacing and Minimum Hanger Rod Size for Raceways: Space supports for EMT, IMC, and ERMC as required by NFPA 70. Minimum rod size must be 1/4 inch in diameter.
- B. Multiple Raceways or Cables: Install trapeze-type supports fabricated with steel slotted support system, sized so capacity can be increased by at least 25 percent in future without exceeding specified design load limits.
 - 1. Secure raceways and cables to these supports with two-bolt conduit clamps.
- C. Spring-steel clamps designed for supporting single conduits without bolts may be used for 1-1/2 inch and smaller raceways serving branch circuits and communication systems above suspended ceilings, and for fastening raceways to trapeze supports.

3.2 INSTALLATION OF HANGERS AND SUPPORTS

- A. Comply with manufacturer's published instructions.
- B. Reference Standards for Installation: Unless more stringent installation requirements are specified in the Contract Documents or manufacturer's published instructions, comply with the following:
 - 1. Electrical Construction: ICC IBC, ICC IFC, NFPA 1, NFPA 70, and NECA NEIS 1.
 - 2. Hot Work: NFPA 51B.
 - 3. Installation of Steel Conduit: NECA NEIS 101.
 - 4. Installation of Metal Cable Tray Systems: NECA NEIS 105.
 - 5. Consult Architect for resolution of conflicting requirements.
- C. Special Installation Techniques:
 - 1. Raceway Support Methods: In addition to methods described in NECA NEIS 1, EMT and ERMC may be supported by openings through structure members, in accordance with NFPA 70.
 - 2. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination must be weight of supported components plus 200 lb.
 - 3. Mounting and Anchorage of Surface-Mounted Equipment and Components: Anchor and fasten electrical items and their supports to building structural elements by the following methods unless otherwise indicated by code:
 - a. To Wood: Fasten with lag screws or through bolts.
 - b. To New Concrete: Bolt to concrete inserts.
 - c. To Masonry: Approved toggle-type bolts on hollow masonry units and expansion anchor fasteners on solid masonry units.

- d. To Existing Concrete: Expansion anchor fasteners.
 - e. Instead of expansion anchors, powder-actuated driven threaded studs provided with lock washers and nuts may be used in existing standard-weight concrete 4 inch thick or greater. Do not use for anchorage to lightweight-aggregate concrete or for slabs less than 4 inch thick.
 - f. To Light Steel: Sheet metal screws.
 - g. Items Mounted on Hollow Walls and Nonstructural Building Surfaces: Mount cabinets, panelboards, disconnect switches, control enclosures, pull and junction boxes, transformers, and other devices on slotted-channel racks attached to substrate.
4. Drill holes for expansion anchors in concrete at locations and to depths that avoid the need for reinforcing bars.
- D. Interfaces with Other Work:
- 1. Provide vibration controls with hangers and supports.
 - 2. Touchup Finishes:
 - a. Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 - 1) Apply paint by brush or spray to provide minimum dry film thickness of 2.0 mils.
 - b. Cleaning and touchup painting of field welds, bolted connections, and abraded areas of shop paint on miscellaneous metal.
 - c. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A780.
 - 3. Installation of Fabricated Metal Supports:
 - a. Provide site-fabricated metal supports.
 - b. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor electrical materials and equipment.
 - c. Field Welding: Comply with AWS D1.1/D1.1M. Submit welding certificates.
 - 4. Installation of Concrete Bases:
 - a. Provide concrete bases of dimensions indicated, but not less than 4 inch larger in both directions than supported unit, and so anchors will be a minimum of 10 bolt diameters from edge of the base.
 - b. Use 3000 psi, 28-day compressive-strength concrete.
 - c. Anchor equipment to concrete base as follows:
 - 1) Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.

- 2) Install anchor bolts to elevations required for proper attachment to supported equipment.
- 3) Install anchor bolts according to anchor-bolt manufacturer's written instructions.

END OF SECTION 260529

SECTION 260533.13 - CONDUITS FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Type EMT duct raceways and elbows.
2. Type ERMC duct raceways, elbows, couplings, and nipples.
3. Type FMC duct raceways.
4. Type LFMC duct raceways.
5. Fittings for conduit, tubing, and cable.
6. Joint compounds.
7. Solvent cements.

B. Related Requirements:

1. Section 078413 "Penetration Firestopping" specifies firestopping referenced by this Section.
2. Section 260529 "Hangers and Supports for Electrical Systems" specifies conduit hangers and supports referenced by this Section.

1.2 REFERENCES

A. Abbreviations and Acronyms for Electrical Raceway Types:

1. EMT: Electrical metallic tubing.
2. ERMC: Electrical rigid metal conduit.
3. FMC: Flexible metal conduit.
4. LFMC: Liquidtight flexible metal conduit.

B. Definitions:

1. Conduit: A structure containing one or more duct raceways.
2. Duct Bank: An arrangement of conduit providing one or more continuous duct raceways between two points.
3. Duct Raceway: A single enclosed raceway for conductors or cable.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

B. Field quality-control reports.

1.4 INFORMATIONAL SUBMITTALS

- A. Manufacturer's published instructions.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Products or components listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.

2.2 TYPE EMT DUCT RACEWAYS AND ELBOWS

- A. UL FJMX - Steel Electrical Metal Tubing (EMT-S) and Elbows:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Allied Tube & Conduit; Atkore International.
 - b. Western Tube; Zekelman Industries.
 - c. Wheatland Tube; Zekelman Industries.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN FJMX; including UL 797.
3. Standard Features:
 - a. Material: Steel.
 - b. Exterior Coating: Zinc.
 - c. Interior Coating: Zinc with organic top coating.
 - d. Minimum Trade Size: Metric designator 21 (trade size 3/4).
4. Other Available Features Required by the Project:
 - a. Colors: none.

2.3 TYPE ERMC DUCT RACEWAYS, ELBOWS, COUPLINGS, AND NIPPLES

- A. UL DYWV - Galvanized Steel Electrical Rigid Metal Conduit (ERMC-S-G), Elbows, Couplings, and Nipples:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. ABB, Electrification Business.
 - b. Allied Tube & Conduit; Atkore International.
 - c. Calconduit; Atkore International.
 - d. Patriot Aluminum Products, LLC.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN DYWV; including UL 6A.
3. Standard Features:
 - a. Material: Galvanized steel.
 - b. Minimum Trade Size: Metric designator 21 (trade size 3/4).
4. Other Available Features Required by the Project:
 - a. Colors: none.

2.4 TYPE FMC DUCT RACEWAYS

A. UL DXUZ - Flexible Metal Conduit (FMC):

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Electri-Flex Company.
 - b. Penn Aluminum Conduit & EMT; Penn Aluminum International LLC; Berkshire Hathaway.
 - c. Topaz Lighting & Electric.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN DXUZ; including UL 1.
3. Standard Features:
 - a. Material: Steel.
 - b. Minimum Trade Size: Metric designator 21 (trade size 3/4).
4. Other Available Features Required by the Project:
 - a. Colors: none.

2.5 TYPE LFMC DUCT RACEWAYS

A. UL DXHR - Liquidtight Flexible Metal Conduit (LFMC):

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. ABB, Electrification Business.
 - b. Anaconda Sealtite; Anamet Electrical, Inc.
 - c. Electri-Flex Company.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN DXHR; including UL 360.
3. Standard Features:
 - a. Material: Steel.
 - b. Minimum Trade Size: Metric designator 21 (trade size 3/4).
4. Other Available Features Required by the Project:
 - a. Colors: none.

2.6 FITTINGS FOR CONDUIT, TUBING, AND CABLE

A. UL FKA V - Fittings for Type EMT Duct Raceways:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Allied Tube & Conduit; Atkore International.
 - b. Appleton; Emerson Electric Co., Automation Solutions.
 - c. Southwire Company, LLC.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN FKA V; including UL 514B.
3. Standard Features:
 - a. Material: Steel.
 - b. Coupling Method: Raintight compression coupling.
 - c. Expansion and Deflection Fittings: UL 651 with flexible bonding jumper.

B. UL DWTT - Fittings for Type ERMC, Duct Raceways:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. ABB, Electrification Business.
 - b. Penn Aluminum Conduit & EMT; Penn Aluminum International LLC; Berkshire Hathaway.
 - c. Southwire Company, LLC.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN DWTT; including UL 514B.
3. Standard Features:
 - a. Material: Steel.
 - b. Coupling Method: Raintight compression coupling with distinctive color gland nut.
 - c. Expansion and Deflection Fittings: UL 651 with flexible bonding jumper.

C. UL ILNR - Fittings for Type FMC Duct Raceways:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. American Fittings Corp. (AMFICO).
 - b. Liquid Tight Connector Co.
 - c. Southwire Company, LLC.
2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN ILNR; including UL 514B.

D. UL DXAS - Fittings for Type LFMC and Type LFNC Duct Raceways:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Arlington Industries, Inc.
 - b. Liquid Tight Connector Co.

2. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. UL CCN DXAS; including UL 514B.

PART 3 - EXECUTION

3.1 SELECTION OF CONDUITS FOR ELECTRICAL SYSTEMS

- A. Unless more stringent requirements are specified in the Contract Documents or manufacturer's published instructions, comply with NFPA 70 for selection of duct raceways. Consult Architect for resolution of conflicting requirements.
- B. Outdoors:
 1. Exposed and Subject to Severe Physical Damage: ERMCM.
 2. Exposed and Subject to Physical Damage: ERMCM.
 3. Exposed and Not Subject to Physical Damage: Corrosion-resistant EMT.
 4. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): LFMC.
- C. Indoors:
 1. Exposed and Subject to Severe Physical Damage: ERMCM.
 2. Exposed and Subject to Physical Damage: EMT.
 3. Exposed and Not Subject to Physical Damage: EMT.
 4. Damp or Wet Locations: Corrosion-resistant EMT.
 5. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC.
- D. Duct Fittings: Select fittings in accordance with NEMA FB 2.10 guidelines.
 1. ERMCM and IMC: Provide threaded-type fittings unless otherwise indicated.

3.2 INSTALLATION OF CONDUITS FOR ELECTRICAL SYSTEMS

- A. Comply with manufacturer's published instructions.
- B. Reference Standards for Installation: Unless more stringent installation requirements are specified in the Contract Documents or manufacturer's published instructions, comply with the following:
 1. Electrical Construction: ICC IBC, ICC IFB, NFPA 1, NFPA 70, and NECA NEIS 1.
 2. Electrical Safety: NFPA 70E.
 3. Grounding and Bonding: NECA NEIS 331 and Article 250 of NFPA 70.
 4. Work in Confined Spaces: NFPA 350.
 5. Type EMT-S: Article 358 of NFPA 70 and NECA NEIS 101.
 6. Type FMC-S: Article 348 of NFPA 70 and NECA NEIS 101.
 7. Type LFMC: Article 350 of NFPA 70 and NECA NEIS 101.
 8. Expansion Fittings: NEMA FB 2.40.

9. Consult Architect for resolution of conflicting requirements.

C. Special Installation Techniques:

1. General Requirements for Installation of Duct Raceways:

- a. Complete duct raceway installation before starting conductor installation.
- b. Install no more than equivalent of three 90-degree bends in conduit run except for control wiring conduits, for which no more than equivalent of two 90-degree fewer bends are permitted. Support within 12 inch of changes in direction.
- c. Make bends in duct raceway using large-radius preformed ells except for parallel bends. Field bending must be in accordance with NFPA 70 minimum radii requirements. Provide only equipment specifically designed for material and size involved.
- d. Support conduit within 12 inch of enclosures to which attached.
- e. Install duct sealing fittings at accessible locations in accordance with NFPA 70 and fill them with listed sealing compound. For concealed duct raceways, install fitting in flush steel box with blank cover plate having finish similar to that of adjacent plates or surfaces. Install duct sealing fittings in accordance with NFPA 70.
- f. Install devices to seal duct raceway interiors at accessible locations. Locate seals so no fittings or boxes are between the seal and the following changes of environments. Seal interior of duct raceways at the following points:
 - 1) Where conduits pass from warm to cold locations, such as boundaries of refrigerated spaces.
 - 2) Conduit extending from interior to exterior of building.
 - 3) Conduit extending into pressurized duct raceway and equipment.
 - 4) Conduit extending into pressurized zones that are automatically controlled to maintain different pressure set points.
 - 5) Where otherwise required by NFPA 70.
- g. Do not install duct raceways or electrical items on "explosion-relief" walls or rotating equipment.
- h. Do not install conduits within 2 inch of the bottom side of a metal deck roof.
- i. Keep duct raceways at least 6 inch away from parallel runs of flues and steam or hot-water pipes. Install horizontal duct raceway runs above water and steam piping.
- j. Cut conduit perpendicular to the length. For conduits metric designator 53 (trade size 2) and larger, use roll cutter or a guide to make cut straight and perpendicular to the length. Ream inside of conduit to remove burrs.
- k. Install pull wires in empty duct raceways. Provide polypropylene or monofilament plastic line with not less than 200 lb tensile strength. Leave at least 12 inch of slack at both ends of pull wire. Cap underground duct raceways designated as spare above grade alongside duct raceways in use.
- l. Install duct raceways square to the enclosure and terminate at enclosures without hubs with locknuts on both sides of enclosure wall. Install locknuts hand tight, plus one-quarter turn more.
 - 1) Termination fittings with shoulders do not require two locknuts.

2. Types ERM and IMC:

- a. Threaded Conduit Joints, Exposed to Wet, Damp, Corrosive, or Outdoor Conditions: Apply listed compound that maintains electrical conductivity to threads of duct raceway and fittings before making up joints. Follow compound manufacturer's published instructions.
3. Types FMC, LFMC, and LFNC:
 - a. Provide a maximum of 36 inch of flexible conduit forequipment subject to vibration, noise transmission, or movement; and for transformers and motors.
4. Stub-ups to Above Recessed Ceilings:
 - a. Provide EMT for duct raceways.
 - b. Provide a conduit bushing or insulated fitting to terminate stub-ups not terminated in hubs or in an enclosure.
5. Duct Raceway Terminations at Locations Subject to Moisture or Vibration:
 - a. Provide insulating bushings to protect conductors, including conductors smaller than 4 AWG. Install insulated throat metal grounding bushings on service conduits.
6. Duct Fittings: Install fittings in accordance with NEMA FB 2.10 guidelines.
 - a. EMT: Provide setscrew, fittings. Comply with NEMA FB 2.10.
 - b. Flexible Conduit: Provide only fittings listed for use with flexible conduit type. Comply with NEMA FB 2.20.
7. Expansion-Joint Fittings:
 - a. Install type and quantity of fittings that accommodate temperature change listed for the following locations:
 - 1) Outdoor Locations Not Exposed to Direct Sunlight: 125 deg F temperature change.
 - 2) Outdoor Locations Exposed to Direct Sunlight: 155 deg F temperature change.
 - 3) Indoor Spaces Connected with Outdoors without Physical Separation: 125 deg F temperature change.
 - b. Install fitting(s) that provide expansion and contraction for at least 0.00041 inch per foot of length of straight run per deg F of temperature change for PVC conduits. Install fitting(s) that provide expansion and contraction for at least 0.000078 inch per foot of length of straight run per deg F of temperature change for metal conduits.
 - c. Install expansion fittings at locations where conduits cross building or structure expansion joints.
 - d. Install expansion-joint fitting with position, mounting, and piston setting selected in accordance with manufacturer's published instructions for conditions at specific location at time of installation. Install conduit supports to allow for expansion movement.

8. Duct Raceways Penetrating Rooms or Walls with Acoustical Requirements: Seal duct raceway openings on both sides of rooms or walls with acoustically rated putty or firestopping.
9. Identification: Provide labels for conduit assemblies, duct raceways, and associated electrical equipment.

D. Interfaces with Other Work:

1. Firestop penetrations of fire-rated floor and wall assemblies.
2. Provide conduit hangers and supports.

3.3 FIELD QUALITY CONTROL OF CONDUITS FOR ELECTRICAL SYSTEMS

A. Tests and Inspections:

1. Perform manufacturer's recommended tests and inspections.
2. Conduit Placement:
 - a. Verify that hangers and supports for conduits are attached to structure.
 - b. Verify that nuts on bolts or hanger rods are secure.
 - c. Verify that space between raceways and cored holes are filled with non-shrinking grout or other approved material indicated on the Drawings and the Specifications.
 - d. Verify that expansion devices are installed at locations indicated on the Drawings and the Specifications.
 - e. Verify that ends are cut square to provide flush-butting surfaces when spliced and inside edges are free of burrs that could impede installation of cables.
 - f. Verify minimum separation of utilities, or that approved mechanical protection has been provided to surrounding conduit(s) where minimum separation cannot be achieved.

B. Nonconforming Work:

1. Conduit will be considered defective if it does not pass tests and inspections.
2. Remove and replace defective units and retest.

C. Field Quality-Control Reports: Collect, assemble, and submit test and inspection reports.

3.4 CLEANING

- A. Verify that bentonite or other drilling fluids are contained and removed, and site is restored to its original or improved condition.

3.5 PROTECTION

A. Protect coatings, finishes, and cabinets from damage and deterioration.

1. Repair damage to galvanized finishes with zinc-rich paint recommended by manufacturer.
2. Repair damage to PVC coatings or paint finishes with matching touchup coating recommended by manufacturer.

END OF SECTION 260533.13

SECTION 262416 - PANELBOARDS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Panelboards.
2. Disconnecting and overcurrent protective devices.

B. Related Requirements:

1. Section 260529 "Hangers and Supports for Electrical Systems" specifies concrete bases and supports for panelboards installed by this Section.
2. Section 260553 "Identification for Electrical Systems" specifies electrical equipment labels and warning signs installed by this Section.

1.2 DEFINITIONS

A. MCCB: Molded-case circuit breaker.

B. VPR: Voltage protection rating.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product. In addition to information identified in Section 013300 "Submittal Procedures," submit the following:

1. Product Listing: Include copy of unexpired approval letter, on letterhead of qualified electrical testing agency, certifying product's compliance with specified listing criteria.

B. Shop Drawings: For each panelboard and related equipment:

1. Include dimensioned plans, elevations, sections, and details.
2. Show tabulations of installed devices with nameplates, conductor termination sizes, equipment features, and ratings.
3. Detail enclosure types including mounting and anchorage, environmental protection, knockouts, corner treatments, covers and doors, gaskets, hinges, and locks.
4. Detail bus configuration, current, and voltage ratings.
5. Short-circuit current rating of panelboards and overcurrent protective devices.

C. Field quality-control reports.

1.4 INFORMATIONAL SUBMITTALS

- A. Panelboard Schedules: For installation in panelboards.
- B. Manufacturer's published instructions.
- C. Field Reports:
 - 1. Manufacturer's field reports for field quality-control support.
 - 2. Field reports for voltage monitoring and adjusting.
 - 3. Field reports for infrared scanning.

1.5 CLOSEOUT SUBMITTALS

- A. Warranty documentation.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Spare parts.
- B. Special tools.

1.7 QUALIFICATIONS

- A. Low-Voltage Electrical Testing and Inspecting Agency: Entities possessing active credentials from a qualified electrical testing laboratory recognized by authorities having jurisdiction.
 - 1. On-site electrical testing supervisors must have documented certification and experience with testing electrical equipment in accordance with NETA testing standards.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Remove loose packing and flammable materials from inside panelboards; install temporary electric heating (250 W per panelboard) to prevent condensation.
- B. Handle and prepare panelboards for installation in accordance with NECA 407 and NEMA PB 1.

1.9 WARRANTY

- A. Special Installer Extended Warranty: Installer warrants that fabricated and installed panelboards perform in accordance with specified requirements and agrees to repair or replace components or products that fail to perform as specified within extended-warranty period.
 - 1. Extended-Warranty Period: Two years from date of Substantial Completion; full coverage for labor, materials, and equipment.

- B. Special Manufacturer Extended Warranty: Manufacturer warrants that panelboards perform in accordance with specified requirements and agrees to provide repair or replacement of components or products that fail to perform as specified within extended-warranty period.
 - 1. Initial Extended-Warranty Period: Four years from date of Substantial Completion; full coverage for labor, materials, and equipment.
 - 2. Follow-On Extended-Warranty Period: Five years from date of Substantial Completion; prorated coverage for materials that failed because of transient voltage surges only, free on board origin, freight prepaid.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Products or components listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
- B. Fabricate and test panelboards in accordance with IEEE 344 to withstand seismic forces specified in Section 018123 "Facility Seismic and Wind Criteria."
- C. Product Selection for Restricted Space: Drawings indicate maximum dimensions for panelboards including clearances between panelboards and adjacent surfaces and other items. Comply with indicated maximum dimensions.
- D. Comply with NEMA PB 1.
- E. Enclosures: Surface-mounted, dead-front cabinets.
 - 1. Rated for environmental conditions at installed location.
 - a. Indoor Dry and Clean Locations: UL 50E, Type 1.
 - b. Indoor Locations Subject to Dust, Falling Dirt, and Dripping Noncorrosive Liquids: UL 50E, Type 12.
 - 2. Height: 7 ft maximum.
 - 3. Front: Secured to box with concealed trim clamps. For surface-mounted fronts, match box dimensions; for flush-mounted fronts, overlap box. Trims must cover live parts and may have no exposed hardware.
 - 4. Hinged Front Cover: Entire front trim hinged to box and with standard door within hinged trim cover. Trims must cover live parts and may have no exposed hardware.
 - 5. Finishes:
 - a. Panels and Trim: Steel and galvanized steel, factory finished immediately after cleaning and pretreating with manufacturer's standard two-coat, baked-on finish consisting of prime coat and thermosetting topcoat.
 - b. Back Boxes: Same finish as panels and trim.
- F. Phase, Neutral, and Ground Buses:

1. Material: Hard-drawn copper, 98 percent conductivity.
 - a. Plating must run entire length of bus.
 - b. Bus must be fully rated for entire length.
2. Interiors must be factory assembled into unit. Replacing switching and protective devices may not disturb adjacent units or require removing main bus connectors.
3. Equipment Ground Bus: Adequate for feeder and branch-circuit equipment grounding conductors; bonded to box.

G. Conductor Connectors: Suitable for use with conductor material and sizes.

1. Material: Hard-drawn copper, 98 percent conductivity.
2. Terminations must allow use of 75 deg C rated conductors without derating.
3. Size: Lugs suitable for indicated conductor sizes, with additional gutter space, if required, for larger conductors.
4. Main and Neutral Lugs: Mechanical type, with lug on neutral bar for each pole in panelboard.
5. Ground Lugs and Bus-Configured Terminators: Mechanical type, with lug on bar for each pole in panelboard.

H. Quality-Control Label: Panelboards or load centers must be labeled, by qualified electrical testing laboratory recognized by authorities having jurisdiction, for use as service equipment with one or more main service disconnecting and overcurrent protective devices. Panelboards or load centers must have meter enclosures, wiring, connections, and other provisions for utility metering. Coordinate with utility company for exact requirements.

I. Future Devices: Panelboards or load centers must have mounting brackets, bus connections, filler plates, and necessary appurtenances required for future installation of devices.

1. Percentage of Future Space Capacity: 20 percent.

J. Panelboard Short-Circuit Current Rating:

1. Fully rated to interrupt symmetrical short-circuit current available at terminals. Assembly listed, by qualified electrical testing laboratory recognized by authorities having jurisdiction, for 100 percent interrupting capacity.
 - a. Panelboards and overcurrent protective devices rated 240 V or less must have short-circuit ratings as shown on Drawings, but not less than 10 000 A(rms) symmetrical.
 - b. Panelboards and overcurrent protective devices rated above 240 V and less than 600 V must have short-circuit ratings as shown on Drawings, but not less than 14 000 A(rms) symmetrical.

2.2 PANELBOARDS

A. UL QEUY - Distribution Panelboard:

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Eaton.
 - b. Square D; Schneider Electric USA.
2. Source Limitations: Obtain products from single manufacturer.
3. Listing Criteria: Investigated, labeled, and marked by qualified electrical testing laboratory in accordance with guide information and standards specified for the following UL product categories:
 - a. Distribution Type Panelboards: UL CCN QEUY; including UL 67 and NEMA PB 1.
4. Standard Features:
 - a. Doors: Secured with vault-type latch with tumbler lock; keyed alike.
 - 1) For doors more than 36 inch high, provide two latches, keyed alike.
 - b. Mains: Circuit breaker.
 - 1) Location: Top.
 - c. Branch Overcurrent Protective Devices for Circuit-Breaker Frame Sizes 125 A and Smaller: Bolt-on circuit breakers.
 - d. Branch Overcurrent Protective Devices for Circuit-Breaker Frame Sizes Larger Than 125 A: Bolt-on circuit breakers.

2.3 DISCONNECTING AND OVERCURRENT PROTECTIVE DEVICES

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 1. Eaton.
 2. Square D; Schneider Electric USA.
- B. MCCB: Comply with UL 489, with interrupting capacity to meet available fault currents.
 1. Thermal-Magnetic Circuit Breakers:
 - a. Inverse time-current element for low-level overloads.
 - b. Instantaneous magnetic trip element for short circuits.
 - c. Adjustable magnetic trip setting for circuit-breaker frame sizes 250 A and larger.
 2. MCCB Features and Accessories:
 - a. Standard frame sizes, trip ratings, and number of poles.
 - b. Breaker handle indicates tripped status.

- c. Lugs: Compression style, suitable for number, size, trip ratings, and conductor materials.
- d. Undervoltage Trip: Set to operate at 35 to 75 percent of rated voltage with field-adjustable 0.1- to 0.6-second time delay.
- e. Rating Plugs: Three-pole breakers with ampere ratings greater than 150 A must have interchangeable rating plugs or electronic adjustable trip units.
- f. Multipole units enclosed in single housing with single handle.

2.4 MAINTENANCE MATERIAL ITEMS

- A. Spare Parts: Furnish to Owner spare parts, for repairing panelboards and related equipment, that are packaged with protective covering for storage on-site and identified with labels describing contents. Include the following:
 - 1. Keys: Two spares for each type of panelboard cabinet lock.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify actual conditions with field measurements prior to ordering panelboards to verify that equipment fits in allocated space in, and comply with, minimum required clearances specified in NFPA 70.
- B. Receive, inspect, handle, and store panelboards in accordance with NECA 407 and/or NEMA PB 1.1.
- C. Examine panelboards before installation. Reject panelboards that are damaged, rusted, or have been subjected to water saturation.
- D. Examine elements and surfaces to receive panelboards for compliance with installation tolerances and other conditions affecting performance of the Work.
- E. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Comply with manufacturer's published instructions.
- B. Reference Standards:
 - 1. Panelboards: Unless more stringent requirements are specified in Contract Documents or manufacturers' published instructions, comply with NECA 407 and/or NEMA PB 1.1.
 - 2. Consult Architect for resolution of conflicting requirements.
- C. Special Techniques:
 - 1. Equipment Mounting:

- a. Attach panelboard to vertical finished or structural surface behind panelboard.
 2. Temporary Lifting Provisions: Remove temporary lifting eyes, channels, and brackets and temporary blocking of moving parts from panelboards.
 3. Provide mounting and anchoring devices.
 4. Mount top of trim 6 ft Insert height above finished floor unless otherwise indicated.
 5. Mount panelboard cabinet plumb and rigid without distortion of box.
 6. Install overcurrent protective devices and controllers not already factory installed.
 - a. Set field-adjustable, circuit-breaker trip ranges.
 - b. Tighten bolted connections and circuit breaker connections using calibrated torque wrench or torque screwdriver in accordance with manufacturer's published instructions.
 7. Make grounding connections and bond neutral for services and separately derived systems to ground. Make connections to grounding electrodes, and connections to separate ground bars.
 8. Install filler plates in unused spaces.
 9. Arrange conductors in gutters into groups and bundle and wrap with wire ties.
- D. Interfaces with Other Work:
1. Coordinate layout and installation of panelboards and components with other construction that penetrates walls or is supported by them, including electrical and other types of equipment, raceways, piping, encumbrances to workspace clearance requirements, and adjacent surfaces. Maintain required workspace clearances and required clearances for equipment access doors and panels.

3.3 IDENTIFICATION

- A. Identify field-installed conductors, interconnecting wiring, and components.
- B. Install warning signs.
- C. Panelboard Nameplates: Label each panelboard with nameplate.
- D. Device Nameplates: Label each branch circuit device in power panelboards with nameplate.
- E. Panelboard Label: Manufacturer's name and trademark, voltage, amperage, number of phases, and number of poles must be located on interior of panelboard door.
- F. Breaker Labels: Faceplate must list current rating, UL and IEC certification standards, and AIC rating.
- G. Circuit Directory:
 1. Provide directory card inside panelboard door, mounted in transparent card holder.
 - a. Circuit directory must identify specific purpose with detail sufficient to distinguish it from other circuits.

3.4 FIELD QUALITY CONTROL

- A. Administrant for Low-Voltage Electrical Tests and Inspections:
 - 1. Engage owner and qualified low-voltage electrical testing and inspecting agency to administer and perform tests and inspections.
- B. Acceptance Testing Preparation:
 - 1. Test insulation resistance for each panelboard bus, component, connecting supply, feeder, and control circuit.
 - 2. Test continuity of each circuit.
- C. Nonconforming Work:
 - 1. Panelboards will be considered defective if they do not pass tests and inspections.
 - 2. Remove and replace defective units and retest.
- D. Field Quality-Control Reports: Collect, assemble, and submit test and inspection reports.
 - 1. Include certified report that identifies panelboards included and that describes scanning results, with comparisons of two scans. Include notation of deficiencies detected, remedial action taken, and observations after remedial action.

3.5 ADJUSTING

- A. Adjust moving parts and operable components to function smoothly, and lubricate as recommended by manufacturer.
- B. Set field-adjustable circuit-breaker trip ranges.

3.6 PROTECTION

- A. Temporary Heating: Prior to energizing panelboards, apply temporary heat to maintain temperature in accordance with manufacturer's published instructions.

END OF SECTION 262416

SECTION 262913.03 - MANUAL AND MAGNETIC MOTOR CONTROLLERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Manual motor controllers.
 - 2. Enclosures.
 - 3. Accessories.
 - 4. Identification.

1.3 DEFINITIONS

- A. CPT: Control power transformer.
- B. MCCB: Molded-case circuit breaker.
- C. MCP: Motor circuit protector.
- D. NC: Normally closed.
- E. OCPD: Overcurrent protective device.
- F. SCCR: Short-circuit current rating.
- G. SCPD: Short-circuit protective device.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.
- B. Shop Drawings: For each type of magnetic controller.
 - 1. Include plans, elevations, sections, and mounting details.
 - 2. Indicate dimensions, weights, required clearances, and location and size of each field connection.

3. Wire Termination Diagrams and Schedules: Include diagrams for signal, and control wiring. Identify terminals and wiring designations and color-codes to facilitate installation, operation, and maintenance. Indicate recommended types, wire sizes, and circuiting arrangements for field-installed wiring, and show circuit protection features. Differentiate between manufacturer-installed and field-installed wiring.
4. Include features, characteristics, ratings, and factory settings of individual overcurrent protective devices and auxiliary components.

C. Product Schedule: List the following for each enclosed controller:

1. Each installed magnetic controller type.
2. NRTL listing.
3. Factory-installed accessories.
4. Nameplate legends.
5. SCCR of integrated unit.
6. For each combination magnetic controller include features, characteristics, ratings, and factory setting of the SCPD and OCPD.
 - a. Listing document proving Type 2 coordination.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For testing agency.
- B. Field quality-control reports.

1.6 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For magnetic controllers to include in operation and maintenance manuals.
 1. In addition to items specified in Section 017823 "Operation and Maintenance Data," include the following:
 - a. Routine maintenance requirements for magnetic controllers and installed components.
 - b. Manufacturer's written instructions for testing and adjusting circuit breaker and MCP trip settings.
 - c. Manufacturer's written instructions for setting field-adjustable overload relays.

1.7 QUALITY ASSURANCE

- A. Testing Agency Qualifications: Accredited by NETA.
 1. Testing Agency's Field Supervisor: Certified by NETA to supervise on-site testing.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Store controllers indoors in clean, dry space with uniform temperature to prevent condensation. Protect controllers from exposure to dirt, fumes, water, corrosive substances, and physical damage.
- B. If stored in areas subject to weather, cover controllers to protect them from weather, dirt, dust, corrosive substances, and physical damage. Remove loose packing and flammable materials from inside controllers; connect factory-installed space heaters to temporary electrical service.

1.9 FIELD CONDITIONS

- A. Ambient Environment Ratings: Rate equipment for continuous operation under the following conditions unless otherwise indicated:
 - 1. Ambient Temperature: Not less than -5 deg F and not exceeding 104 deg F.
 - 2. Altitude: Not exceeding 6600 feet for electromagnetic and manual devices.
 - 3. The effect of solar radiation is not significant.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and use.
- B. UL Compliance: Fabricate and label magnetic motor controllers to comply with UL 508 and UL 60947-4-1.
- C. NEMA Compliance: Fabricate motor controllers to comply with ICS 2.

2.2 MANUAL MOTOR CONTROLLERS

- A. Motor-Starting Switches (MSS): "Quick-make, quick-break" toggle or push-button action; marked to show whether unit is off or on.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to the following:
 - a. Eaton.
 - b. Rockwell Automation, Inc.
 - c. Siemens Industry, Inc., Energy Management Division.
 - d. Square D; Schneider Electric USA.
 - 2. Standard: Comply with NEMA ICS 2, general purpose, Class A.
 - 3. Configuration: Nonreversing.
 - 4. Surface mounting.

5. Red pilot light.

2.3 ENCLOSURES

- A. Comply with NEMA 250, type designations as indicated on Drawings, complying with environmental conditions at installed location.
- B. The construction of the enclosures shall comply with NEMA ICS 6.
- C. Controllers in hazardous (classified) locations shall comply with UL 1203.

2.4 ACCESSORIES

- A. General Requirements for Control Circuit and Pilot Devices: NEMA ICS 5; factory installed in controller enclosure cover unless otherwise indicated.
 1. Push Buttons, Pilot Lights, and Selector Switches: Standard-duty, except as needed to match enclosure type. Heavy-duty or oil-tight where indicated in the controller schedule.
 - a. Push Buttons: As indicated in the controller schedule.
 - b. Pilot Lights: As indicated in the controller schedule.
- B. Motor protection relays shall be with solid-state sensing circuit and isolated output contacts for hardwired connections.
 1. Phase-failure.
- C. Sun shields installed on fronts, sides, and tops of enclosures installed outdoors and subject to direct and extended sun exposure.

2.5 IDENTIFICATION

- A. Controller Nameplates: Baked enamel signs or laminated acrylic or melamine plastic signs, for each compartment, mounted with corrosion-resistant screws.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and space conditions for compliance with requirements for motor controllers, their relationship with the motors, and other conditions affecting performance of the Work.

3.2 INSTALLATION

- A. Comply with NECA 1.

- B. Wall-Mounted Controllers: Install magnetic controllers on walls with tops at uniform height indicated, and by bolting units to wall or mounting on lightweight structural-steel channels bolted to wall. For controllers not at walls, provide freestanding racks complying with Section 260529 "Hangers and Supports for Electrical Systems" unless otherwise indicated.
- C. Floor-Mounted Controllers: Install controllers on cast-in-place concrete equipment base(s). Comply with requirements for equipment bases and foundations specified in Section 033000 "Cast-in-Place Concrete."
- D. Comply with requirements for seismic control devices specified in Section 260548.16 "Seismic Controls for Electrical Systems."
- E. Maintain minimum clearances and workspace at equipment according to manufacturer's written instructions and NFPA 70.
- F. Wiring within Enclosures: Bundle, lace, and train conductors to terminal points with no excess and without exceeding manufacturer's limitations on bending radii. Install lacing bars and distribution spools.
- G. Setting of Overload Relays: Select and set overloads on the basis of full-load current rating as shown on motor nameplate. Adjust setting value for special motors as required by NFPA 70 for motors that are high-torque, high-efficiency, and so on.

3.3 IDENTIFICATION

- A. Identify system components, wiring, cabling, and terminals. Comply with requirements for identification specified in Section 260553 "Identification for Electrical Systems."

3.4 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.
- B. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- C. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and equipment installations, including connections.
- D. Tests and Inspections:
 - 1. Comply with the provisions of NFPA 70B, "Testing and Test Methods" Chapter.
 - 2. Visual and Mechanical Inspection:
 - a. Compare equipment nameplate data with drawings and specifications.
 - b. Inspect physical and mechanical condition.
 - c. Inspect anchorage, alignment, and grounding.
 - d. Verify the unit is clean.
 - e. Inspect contactors:
 - 1) Verify mechanical operation.

- 2) Verify contact gap, wipe, alignment, and pressure are according to manufacturer's published data.
 - f. Motor-Running Protection:
 - 1) Verify overload element rating is correct for its application.
 - 2) If motor-running protection is provided by fuses, verify correct fuse rating.
 - g. Inspect bolted electrical connections for high resistance using one of the two following methods:
 - 1) Use a low-resistance ohmmeter. Compare bolted connection resistance values with values of similar connections. Investigate values that deviate from those of similar bolted connections by more than 50 percent of the lowest value.
 - 2) Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method according to manufacturer's published data or NETA ATS Table 100.12. Bolt-torque levels shall be according to manufacturer's published data. In the absence of manufacturer's published data, use NETA ATS Table 100.12.
 - h. Verify appropriate lubrication on moving current-carrying parts and on moving and sliding surfaces.
3. Electrical Tests:
- a. Perform insulation-resistance tests for one minute on each pole, phase-to-phase and phase-to-ground with switch closed, and across each open pole. Insulation-resistance values shall be according to manufacturer's published data or NETA ATS Table 100.1. In the absence of manufacturer's published data, use Table 100.5. Values of insulation resistance less than those of this table or manufacturer's recommendations shall be investigated and corrected.
 - b. Measure fuse resistance. Investigate fuse-resistance values that deviate from each other by more than 15 percent.
 - c. Test motor protection devices according to manufacturer's published data.
 - d. Test circuit breakers as follows:
 - 1) Operate the circuit breaker to ensure smooth operation.
 - 2) For adjustable circuit breakers, adjust protective device settings according to the coordination study. Comply with coordination study recommendations.
- E. Motor controller will be considered defective if it does not pass tests and inspections.
- F. Prepare test and inspection reports.

END OF SECTION 262913.03