



# OFFICE OF CANNABIS POLICY

DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

## Maine Adult Use of Cannabis Program Manufacture of Non-Cannabis Products Supplemental Facility Plan

This Manufacture of Products Not Containing Cannabis Supplemental Facility Plan shall be deemed part of the Maine Adult Use Cannabis Establishment’s Manufacturing Facility Plan and is part of the official Plan of Record. This document and use of this template are required. Although the applicant or licensee may submit additional documents for reference, the Facility Plan is designed to be a succinct, standalone document.

<b>Section 1. Applicant/Licensee Information.</b>			
Legal Business Name:	License Number: AMF		
Physical Address of Facility:	City:	State:	Zip:
<b>Notice</b>			
<p>OCP shall keep on file a copy of all facility plans, as well as copies of certifications of testing facilities. The most recent plan, whether submitted with the application for a cannabis establishment license, or by the subsequent approval of an application to change, shall be the Plan of Record with which the licensee must comply. OCP’s Compliance Division will have access to all plans and will review all plans prior to an inspection or investigation. Failure to comply with the Plan of Record may lead to enforcement action.</p> <p>Any changes to the Facility Plan must be approved. The licensee shall submit an Application to Change an Official Plan of Record to OCP 30 days prior to any material change. OCP may deny an Application for Change to an Official Plan of Record if the changes requested are in violation of 28-B MRS, this Rule, conditions required for local approval or other applicable laws or rules.</p>			
<b>Signature – This Plan of Record cannot be accepted without a signature</b>			
Any information contained within this Plan of Record or otherwise found, obtained, or maintained by OCP, shall be accessible to law enforcement agents of this or any other state, the government of the United States, or any foreign country.			
Authorizing Business Representative’s Signature:		Date:	
Printed Name:	Email Address:	Phone Number:	

<b>Section 2. Manufacture of non-cannabis products facility premises information</b>
<ul style="list-style-type: none"> <li>○ Indicate on the facility diagram provided with the Manufacturing Facility Plan, the portion of the licensed premises that is licensed as a food establishment by DACF;</li> <li>○ Indicate on the facility diagram provided with the Manufacturing Facility Plan, any areas of the premises where non-cannabis products will be received, manufactured, packaged, labeled or stored separate from any cannabis;</li> <li>○ Indicate on the facility diagram provided with the Manufacturing Facility Plan, any areas of the premises where equipment, chemical, ingredients, or other items to be used for both adult use cannabis and non-cannabis products manufacturing will be used and stored.</li> </ul>

- Indicate on the facility diagram provided with the Manufacturing Facility Plan, any areas used to store equipment, supplies or non-cannabis ingredients used to produce, package or label both cannabis and non-cannabis products.

**Section 3. Manufacture of non-cannabis products activities**

**A. Processes, Methods and Materials**

1. List all extraction equipment and other supplies to be used for manufacturing of both cannabis products and non-cannabis products:
2. Describe the cleaning and sanitation methods that will be employed to ensure that no cannabis residue remains on any surface or equipment used in the food establishment to manufacture non-cannabis products:
3. Describe how ingredients that will be used to manufacture non-cannabis products will be physically separated from cannabis, cannabis concentrate and cannabis products, including a clear indication of any areas used to store equipment, supplies or non-cannabis ingredients used to produce, package or label both cannabis and non-cannabis:
4. Describe how the licensee will ensure that each shared piece of extraction or manufacturing equipment is not used simultaneously or contemporaneously to manufacture cannabis and non-cannabis products, with the purpose of ensuring that adult use cannabis, cannabis concentrate and cannabis products are not intermingled with non-cannabis products: