

Maine Board of Licensure of Water System Operators

Meeting Minutes

~ Friday, February 2, 2024 – 9:00 am ~
Meeting via Zoom / In-Person

Members Present via In-Person:

- Mary Bowers – (Chair), NTNC Representative, Waterworks Mgmt. LLC
- Keith Levasseur – (Vice Chair), Class III Representative, Sanford Water District
- Brian McBride – Class IV Representative, York Water District
- Amy Lachance – Director, Maine DHHS, Drinking Water Program
- Shaun Yeatts – Educator Representative, Bath Water District
- Louis (Rob) Durgin – Water System Management Representative, Dover-Foxcroft Water District

Members Present via Zoom: *(no vote)

- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District
- Suzanne Yerina – VSWS Representative, Haley Ward, Inc

Members Absent:

- Kerry Smart – Class II Representative, Alfred Water District

Board Coordinator and Clerk:

- David Welch – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

Guests:

- Maraquita Hollman, DWP PWI Mgr.
- Roger Paradis, Portland WD, Rep.

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Meeting called to order at **9:00 AM** by Mary Bowers.

1. Introduction of Board Members
  - a. 6 members In-Person present, 2 members Zoom present, 1 member absent, 2 guests
2. Approve meeting minutes

Motion to accept the minutes – **Friday, September 22, 2023**

❖ 1<sup>st</sup>: Keith Levasseur    2<sup>nd</sup>: Brian McBride    Vote: 7 yea / 0 nay / 1 abstained

\*Brian Tarbuck - abstained – absent from last meeting

3. Public Comment
  - a. None
4. New Business
  - a. Election of Officers for 2024 – Chair, Vice Chair, Secretary
    - i. Mary Bowers – Chair
    - ii. Susan Yerina – Vice Chair
    - iii. Brian Tarbuck – Secretary

Motion to accept slate of officers

❖ 1<sup>st</sup>: Brian Tarbuck    2<sup>nd</sup>: Brian McBride    Vote: Unanimous

- b. Set meeting dates for 2024
  - i. Quarterly Meetings: **Feb 02 / May 10 / Aug 09 / Nov 01**
- c. Guest: Roger Paradis, Portland Water District –
  - i. Seeking an appeal for Nathan Caldwell of a DWP decision to deny a one-time extension of past due exam date (7-29-2022)
    - 1. Portland Water District Office lost paperwork causing application to be late and exam results past due (exam results acceptable for one year after taken).

Motion to agree with the appeal, subject to the contingency, that if the consultation with the AAG (Margaret Machaiek, AAG) determines that the Board does not have the authority to make this decision then the decision is null and void.

❖ 1<sup>st</sup>: Amy Lachance      2<sup>nd</sup>: Brian Tarbuck      Vote: yea 7 / nay 1

**Table until next meeting (5-10-24).**

\*Waiting on AAG guidance on Board’s rules of process for past due examinations to count towards licensure.

- 2. David Welch will notify Margaret Machaiek, AAG for guidance

- d. Budget Update – David Welch, Licensing Coordinator
  - i. Board discussed, Budget Update 2024
- e.

- 5. Old Business
  - a. None

Motion to adjourn.

❖ 1<sup>st</sup>: Keith Levasseur      2<sup>nd</sup>: Shaun Yeatts      Vote: Unanimous

ADJOURNED – **10:26 AM**

**\*\*Next scheduled meeting: Friday, May 10, 2024**