ANNUAL SHELLFISH MANAGEMENT REVIEW for the period January 1st to December 31st, 20XX

Shellfish Conservation Budget Worksheet

To be completed by the Municipal Clerk.

INSTRUCTIONS

This worksheet should be completed by the Town Clerk and returned to the Shellfish Committee as soon as possible. The information provided is required by DMR regulation (Chpt. 7.30.4.) and will be used in the preparation of the Annual Shellfish Management Review.

- This page should be filled out using information for the last complete calendar year.
- Under the License Receipt section, if fees are waived based on age (under or over a certain age), do not list them as a separate category unless that category is designated in your ordinance (e.g., Senior Resident). Any license issued should be included it the number listed under the "sold" heading for the particular license.
- The items under the heading "Receipts Independent of License Fees" represent funds independent of license fee receipts although a portion of the "Accounts Carried Forward" may contain funds from license fees not spent during the previous year. If the Warden or Management Activities are funded solely from license sales receipts, then "0" should be entered for those items in this section.
- All funds utilized for the shellfish program should be reported even if they are not a part
 of the shellfish account (e.g., warden salaries are a part of the enforcement budget in
 some municipalities).
- All blanks should be filled in to ensure that no information is inadvertently left out; please use "0", "-" or "n/a" where appropriate. The form will be returned if fields are blank.

Should you have any questions regarding the completion of this worksheet, do not hesitate to contact the Marine Resource Scientist for your region: To find your Marine Resource Scientist, please visit our website https://www.maine.gov/dmr/fisheries/shellfish/nearshore-marine-resources-program.

EXAMPLE

SHELLFISH CONSERVATION BUDGET

Commercial Resident 20 20 \$ 4000 Nonresident 2 2 \$ 800 Senior Resident - - \$ 0 Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Junior/Student Nonresident - - \$ 0 Other - - \$ 0 Recreational Resident No Limit 156 \$ 1560 Nonresident 10% 16 \$ 320 Daily/Weekly/Monthly Resident - - \$ 0 Daily/Weekly/Monthly Nonresident - - \$ 0 Senior Resident - - \$ 0 Senior Resident - - \$ 0 Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Junior/Student Nonresident - - \$ 0 Other - \$ 0 \$ 0 Receipts Independen	License Receipts	Allocation	Sold	Funds Received
Nonresident 2	Commercial			
Senior Resident	Resident	<u>20</u>	20	\$
Senior Nonresident	Nonresident	2	2	\$ 800
Junior/Student Resident	Senior Resident			\$0
Dunior/Student Nonresident	Senior Nonresident			\$0
Recreational Resident No Limit 156 \$ 1560 Nonresident 10% 16 \$ 320 Daily/Weekly/Monthly Resident - - \$ 0 Daily/Weekly/Monthly Nonresident - - \$ 0 Senior Resident - - \$ 0 Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Junior/Student Nonresident - - \$ 0 Other - \$ 0 0 SUBTOTAL (1) \$ 6680 8 Receipts Independent of License Fees Shellfish Conservation Account Carried Forward \$ 0 9 Funds Raised for Warden \$ 5000 9 9 Funds Raised for Management Activities \$ 1000 9 Fines \$ 300 9 Other \$ 300 9 SUBTOTAL (2) \$ 6300 9 Disbursements \$ 200 9 Warden Salary \$ 8000 9	Junior/Student Resident			\$0
Recreational No Limit 156 \$ 1560 Nonresident 10% 16 \$ 320 Daily/Weekly/Monthly Resident - - \$ 0 Daily/Weekly/Monthly Nonresident - - \$ 0 Senior Resident - - \$ 0 Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Junior/Student Nonresident - - \$ 0 Other - - \$ 0 SUBTOTAL (1) \$ 6680 Receipts Independent of License Fees Shellfish Conservation Account Carried Forward \$ 0 \$ 0 Funds Raised for Warden \$ 5000 \$ 5000 Fines \$ 300 \$ 1000 Other \$ 0 \$ 6300 SUBTOTAL (2) \$ 6300 \$ 8000 Disbursements \$ 200 \$ 200 Warden Salary \$ 8000 \$ 200 Mileage \$ 200 \$ 200 Clothing \$ 20 \$ 20 <td>Junior/Student Nonresident</td> <td></td> <td><u> </u></td> <td>\$0</td>	Junior/Student Nonresident		<u> </u>	\$0
Resident	Other		<u>-</u>	\$0
Resident				
Nonresident	Recreational			
Daily/Weekly/Monthly Resident - \$ 0 Daily/Weekly/Monthly Nonresident - \$ 0 Senior Resident - - \$ 0 Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Junior/Student Nonresident - - \$ 0 Other - - \$ 0 Other - - \$ 0 SUBTOTAL (1) \$ 6680 8 Receipts Independent of License Fees Shellfish Conservation Account Carried Forward \$ 0 Funds Raised for Warden \$ 5000 5000 Funds Raised for Management Activities \$ 1000 Fines \$ 300 0 Other \$ 300 Other \$ 6300 Disbursements Warden Salary \$ 8000 Mileage \$ 2500 Clothing	Resident	No Limit	156	\$ 1560
Daily/Weekly/Monthly Nonresident - \$ 0 Senior Resident - \$ 0 Senior Nonresident - \$ 0 Junior/Student Resident - \$ 0 Junior/Student Nonresident - \$ 0 Other - \$ 0 SUBTOTAL (1) \$ 6680 Receipts Independent of License Fees Shellfish Conservation Account Carried Forward \$ 0 Funds Raised for Warden \$ 5000 Funds Raised for Management Activities \$ 1000 Fines \$ 300 Other \$ 300 SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Surveys \$ 100	Nonresident	10%	16	\$ 320
Senior Resident - - \$ 0 Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Junior/Student Nonresident - - \$ 0 Other - - \$ 0 SUBTOTAL (1) \$ 6680 8 Receipts Independent of License Fees Shellfish Conservation Account Carried Forward \$ 0 Funds Raised for Warden \$ 5000 Funds Raised for Management Activities \$ 1000 Fines \$ 300 Other \$ 0 SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 20 <	Daily/Weekly/Monthly Resident			\$ 0
Senior Nonresident - - \$ 0 Junior/Student Resident - - \$ 0 Other - - \$ 0 SUBTOTAL (1) \$ 6680 Receipts Independent of License Fees Shellfish Conservation Account Carried Forward \$ 0 Funds Raised for Warden \$ 5000 Funds Raised for Management Activities \$ 1000 Fines \$ 300 Other \$ 300 SUBTOTAL (2) \$ 6300 Disbursements Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Daily/Weekly/Monthly Nonresiden	t	-	\$ <u> </u>
Junior/Student Resident	Senior Resident			\$ <u> </u>
Junior/Student Nonresident\$0Other\$0SUBTOTAL (1)\$6680Receipts Independent of License FeesShellfish Conservation Account Carried Forward\$0Funds Raised for Warden\$5000Funds Raised for Management Activities\$1000Fines\$300Other\$0SUBTOTAL (2)\$6300DisbursementsWarden Salary\$8000Mileage\$2500Clothing\$200Equipment\$300Training\$0Advertising/Notification\$125Supplies\$20Surveys\$100Seeding\$1000Miscellaneous\$75	Senior Nonresident	<u>-</u>		\$ <u> </u>
Other-\$0SUBTOTAL (1)\$6680Receipts Independent of License FeesShellfish Conservation Account Carried Forward\$0Funds Raised for Warden\$5000Funds Raised for Management Activities\$1000Fines\$300Other\$0SUBTOTAL (2)\$6300Disbursements\$8000Warden Salary\$8000Mileage\$2500Clothing\$200Equipment\$300Training\$0Advertising/Notification\$125Supplies\$20Surveys\$100Seeding\$1000Miscellaneous\$75	Junior/Student Resident	<u>-</u>	-	\$ <u> </u>
SUBTOTAL (1) Receipts Independent of License Fees Shellfish Conservation Account Carried Forward Funds Raised for Warden Funds Raised for Management Activities Fines Other SUBTOTAL (2) SUBTOTAL (3) SUBTOTAL (4) SUBTOTAL (5) SUBTOTAL (6) SUBTOTAL (7) SUBTOTAL (8) SUBTOTAL (9) SUBTOTAL (9) SUBTOTAL (10) SUBTOTAL (1	Junior/Student Nonresident		<u>-</u>	\$ <u> </u>
Receipts Independent of License Fees Shellfish Conservation Account Carried Forward Funds Raised for Warden Funds Raised for Management Activities Fines Other SUBTOTAL (2) SUBTOTAL (2) SUBTOTAL (2) Signature 1 Subarsements Warden Salary Mileage Clothing Signature 1 Equipment Fraining Advertising/Notification Surveys Seeding Miscellaneous Subarsements Subarsements Subarsem	Other			\$ <u> </u>
Receipts Independent of License Fees Shellfish Conservation Account Carried Forward Funds Raised for Warden Funds Raised for Management Activities Fines Other SUBTOTAL (2) SUBTOTAL (2) SUBTOTAL (2) Signature 1 Subarsements Warden Salary Mileage Clothing Signature 1 Equipment Fraining Advertising/Notification Surveys Seeding Miscellaneous Subarsements Subarsements Subarsem				
Shellfish Conservation Account Carried Forward \$ 0 Funds Raised for Warden \$ 5000 Funds Raised for Management Activities \$ 1000 Fines \$ 300 Other \$ 0 SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 1000 Seeding \$ 1000 Miscellaneous \$ 75	SUBTOTAL (1)			\$ <u>6680</u>
Funds Raised for Warden \$ 5000 Funds Raised for Management Activities \$ 1000 Fines \$ 300 Other \$ 0 SUBTOTAL (2) SUBTOTAL (2) \$ 6300 Disbursements Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Receipts Independent of License Fo	ees		
Funds Raised for Management Activities \$ 1000 Fines \$ 300 Other \$ 0 SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Shellfish Conservation Account Care	ried Forward		\$ <u> </u>
Fines \$ 300 Other \$ 0 SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Funds Raised for Warden			\$ <u>5000</u>
Other \$ 0 SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Funds Raised for Management Acti	vities		\$ <u>1000</u>
SUBTOTAL (2) \$ 6300 Disbursements \$ 8000 Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Fines			\$ <u>300</u>
Disbursements Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Other			\$ <u> </u>
Disbursements Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75				
Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	SUBTOTAL (2)			\$ <u>6300</u>
Warden Salary \$ 8000 Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75				
Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Disbursements			
Mileage \$ 2500 Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Warden Salary			\$ <u>8000</u>
Clothing \$ 200 Equipment \$ 300 Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Mileage			
Training \$ 0 Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Clothing			\$ <u>200</u>
Advertising/Notification \$ 125 Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Equipment			\$ 300
Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Training			\$ <u>0</u>
Supplies \$ 20 Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75	Advertising/Notification			\$ 125
Surveys \$ 100 Seeding \$ 1000 Miscellaneous \$ 75				
Seeding \$ 1000 Miscellaneous \$ 75	• •			
Miscellaneous \$ <u>75</u>	•			
	_			
·	SUBTOTAL (3)			\$ 12,220

Town

SHELLFISH CONSERVATION BUDGET

License Receipts	Allocation	Sold	Funds Received
Commercial			
Resident			
Nonresident			
Senior Resident			
Senior Nonresident			
Junior/Student Resident			
Junior/Student Nonresident			
Other			
Recreational			
Resident			
Nonresident			
Daily/Weekly/Monthly Resident			
Daily/Weekly/Monthly Nonresident			
Senior Resident			
Senior Nonresident			
Junior/Student Resident			
Junior/Student Nonresident			
Other			
SUBTOTAL (1)			
(2)			
Receipts Independent of License Fe	es		
Shellfish Conservation Account Carr			
Funds Raised for Warden	ica i oi wara		
Funds Raised for Management Activ	vitios		
Fines	ities		
Other			
Other			
SUPTOTAL (2)			
SUBTOTAL (2)			
Dish assessed			
Disbursements			
Warden Salary			
Mileage			
Clothing			
Equipment			
Training			
Advertising/Notification			
Supplies			
Surveys			
Seeding			
Miscellaneous			
SUBTOTAL (3)			