

MAINE DEPARTMENT
OF EDUCATION (DOE)

Assessment Lunch & Learn Office Hours

February 12, 2025

Please post questions you may have in the chat box – we will work to answer them during the session and add them to a Q&A document.

We will begin shortly.

Presented by: The Assessment Team



The Maine DOE Assessment Team

Jodi Bossio-Smith, Director of Assessment

Krista Averill, Assessment Coordinator

Daniella Crone, Office Specialist

Mechelle Ganglfinger, Assessment Coordinator

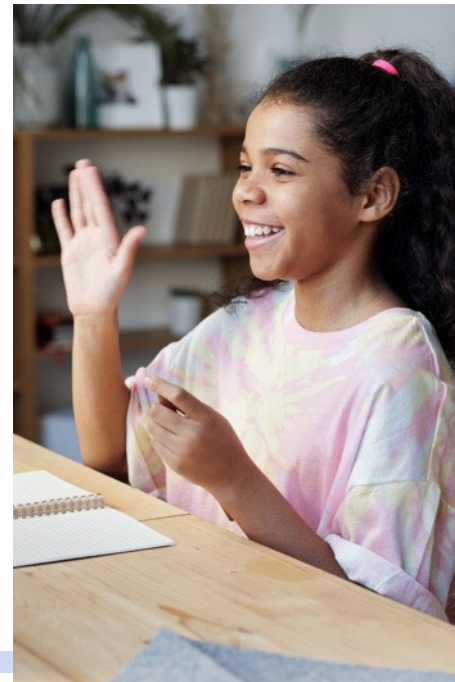
Leah Jarvis, Business Analyst

Dr. Regina Lewis, NAEP State Coordinator

Today's Agenda

- Reminder: Level 2 Technical Assistance
- RFP/Assessment Update
- Maine Through Year
- Maine Science
- National and International Assessments
- ACCESS & Alternate ACCESS: Timeline and Next Steps
- MSAA
- Questions & Answers

Mission & Vision



To promote the best learning opportunities for all Maine students by providing information, guidance, and support to our schools, educators, and leaders and by providing adequate and equitable school funding and resources.

Technical Assistance – Overview & Update

- Currently we have Level 1 (voluntary) and Level 3 (identified) rolled out.
- **Introducing Level 2** -
 - Assigned based on a 10-year, randomly selected cohort cycle
 - Assessment observations to be conducted by SAU and school personnel with support from members of the Assessment Team

*** Observation of assessment administration is part of federal requirements under the Every Student Succeeds Act (2015). Evidence of observations must be provided during the Assessment Peer Review Process*

Levels of Technical Assistance

- ❑ **Level 1** – voluntary participation
 - ❑ Collaborative feedback for Maine DOE as well as for SAU & Schools
 - ❑ When possible, A-Team member observes in person
- ❑ **Level 2** – randomly selected cohort cycle
- ❑ **Level 3** – identified due to concerns related to assessment security or participation

RFP for a Statewide Assessment in Reading and Mathematics - Update

- Part of the feedback received was around the RFP document itself
- Currently developing a timeline and plan for the RFP
- Intention is to renew current Maine Through Year Program for an additional two years
- Feedback from the field and revision will take time, and work is starting now

Maine Through Year Assessment

Optional Winter Administration: Timeline

Now – February 28: Acacia – MAP Growth sync is on

February 13 at 8:00 PM: Last daily change roster file is generated based on student information in Synergy. Any student demographic changes that are made in Synergy after this date/time will need to be submitted to Krista.Averill@maine.gov to be updated manually.

February 14: Administration window closes

February 24-28: [SAU Data Cleanup](#) Window

March 14: Last day to run Operational Reports (except for the Student Score Data File) for the Winter 2025 admin

March 24: Winter 2025 Student Score Data File CSV becomes available for each SAU

Required Spring Administration: Timeline

March 24: Acacia opens to SAUs for the spring administration

March 24 – June 6: Acacia – MAP Growth sync is on

April 14 – May 30: Administration window

June 2-6: SAU Data Cleanup Window

Anticipated July 7: Spring 2025 Student Score Data File CSV becomes available for each SAU

Anticipated July 14: Spring 2025 Individual Student Reports become available

Register for Remaining 2024-25 NWEA PL Offerings

Applying Classroom Assessment Standards*

- Session 1: What existing frameworks can guide teachers' classroom assessment practices and inform decisions?
 - March 20, 3:00-4:30 PM
- Session 2: What are the main components of quality assessment practices?
 - April 3, 3:00-4:30 PM

Using Achievement Level Descriptors to Ensure Classroom Rigor

- February 27, 3:00-4:30 PM

**Participants may attend either session or both sessions. Attendance at session 1 is not necessary for attendance at session 2.*

Register for Remaining 2024-25 NWEA PL Offerings

Balanced Assessment Systems for Leaders*

- Session 1: What are the main definitions and attributes of an effective, balanced assessment system?
 - March 5, 11:30 AM -12:30 PM
 - March 11, 3:30-4:30 PM
- Session 2: What are best practices for comprehensive assessment planning and improving student outcomes?
 - March 25, 3:30-4:30 PM
 - April 2, 11:30 AM – 12:30 PM

Triangulating Data for Instructional Insights

- March 24, 3:00-4:30 PM

**Participants may attend either session or both sessions. Attendance at session 1 is not necessary for attendance at session 2.*

Maine Through Year Assessment: *Whom do I contact?*

NWEA Maine Partner Support

(855) 430-1777

techsupport@nwea.org

- Technical issues with the Acacia platform
- Technical issues with the State Solutions Secure Browser
- Technical issues with the MARC (MAP Growth) platform, including rostering in MARC

Maine DOE MEDMS Support Team

MEDMS.Support@maine.gov

(207) 624-6896

- Help determining if a student is eligible for the Maine Through Year Assessment, based on information entered by the SAU into Synergy

Maine DOE Assessment Team

Krista.Averill@maine.gov

(207) 215-6528

- Questions related to assessment content, accessibility, scoring, and reporting
- Policy-related questions
- Any problems that NWEA Maine Partner Support or the MEDMS Support Team are not able to resolve – For NWEA Partner Support, if you have a case number, please provide.

Maine Science Assessment

Spring Administration: Timeline (Part 1)

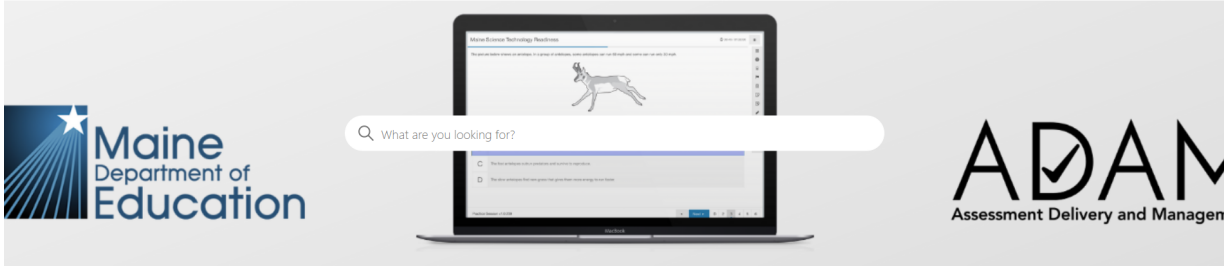
Task/Activity	Start	Finish
District Assessment Coordinator (DAC) ADAM accounts open.	2/5/25	9/5/25
DACs able to add supports/accommodations and create additional proctor groups for high school.	2/25/25	4/17/25
DACs communicate access information to their returning Technology Coordinators & School Assessment Coordinators (SACs).	2/25/25	5/22/25
Training modules available at the Maine Science Zendesk Support Page .	3/3/25	N/A*
Assessment Coordinator Manual, Proctor User Guide, Accessibility Guide posted at the Maine Science Zendesk Support Page .	3/3/25	N/A*
High School paper order window opens, standard and large print: Request for Paper-Based Assessment	2/21/25	3/12/25
Support call center open regular hours: 7:30am – 4:00pm EST. Toll Free Number: 855-544-0842	3/10/25	3/21/25
Grades 5 & 8 paper order window opens, standard and large print: Request for Paper-Based Assessment	3/18/25	4/4/25
Approved high school paper materials arrive at schools.	3/21/25	3/21/25
Support call center open extended hours: 6:30am – 6:00pm EST. Toll Free Number: 855-544-0842	3/24/25	4/17/25

*Modules, manuals, and guides will be available until updated for the next school year.

Spring Administration: Timeline (Part 2)

Task/Activity	Start	Finish
High school administration window	4/2/25	4/17/25
High school - Submit special consideration requests in NEO. (Instructions)	4/2/25	4/17/25
High school paper materials return window.	4/3/25	4/24/25
Support call center open regular hours: 7:30am – 4:00pm EST. Toll Free Number: 855-544-0842	4/18/25	5/2/25
Approved grades 5 & 8 paper materials arrive at schools.	5/1/25	5/1/25
Support call center open extended hours: 6:30am – 6:00pm EST. Toll Free Number: 855-544-0842	5/5/25	5/23/25
Grades 5 & 8 administration window	5/12/25	5/23/25
Grades 5 & 8 - Submit special consideration requests in NEO. (Instructions)	5/12/25	5/23/25
Grades 5 & 8 paper materials return window.	5/13/25	5/30/25

Zendesk Support Page Updates



Getting Started in
ADAM

Pre-Administration
Tasks

During the
Administration

Scoring and Reporting

Request Help
[Click here to open a request form for questions, suggestions and issues.](#)

Promoted articles

[ADAM Lockdown Browser Installation](#)
[Create, Edit, and Remove Other ADAM Users](#)

[Device and System Requirements](#)
[Key Dates](#)

[Set Up Your ADAM User Account](#)

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Create, Edit, and Remove Other ADAM Users

Key Dates

Getting Started in ADAM

Follow

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★ Device and System Requirements

★ Set Up Your ADAM User Account

★ Create, Edit, and Remove Other ADAM Users

How Do I Get My SAC User ID and Password for ADAM?

Is There a Package and Config File for JAMF Distribution of the Lockdown Browser?

How Do I Uninstall the Lockdown Browser?

Call us

ADAM for New District Assessment Coordinators (DACs)

- An updated DAC file was provided to the vendor earlier this academic year. HOWEVER, there have been DAC changes since that file that may not be reflected in ADAM.
- If you are the identified DAC for your SAU in NEO and did NOT receive an automated email from the ADAM platform, you were likely updated as the DAC after Maine DOE had sent the DAC file earlier this academic year.
- Two solution options:
 - Reach out to the Maine Science Support Desk by utilizing the Request Help button on the [Zendesk page](#).
 - Reach out to Krista.Averill@maine.gov to have your account created.

Request Help

Click here to open a request form for questions, suggestions and issues.

Maine Science Assessment: *Whom do I contact?*

Kite Service Desk

Kite-support@ku.edu

(855) 277-9752

- Accessing reports from Spring 2023 and Spring 2024
- DACs creating user accounts

Maine DOE Assessment Team

Krista.Averill@maine.gov

(207) 215-6528

- Questions related to assessment content, accessibility, scoring, and reporting
- Policy-related questions
- Any problems that Kite Service Desk or Maine Science Support Desk is not able to resolve

Maine Science Support Desk

<https://mescience.zendesk.com/hc/en-us>

Request Help

Click here to open a request form for questions, suggestions and issues.

Call Center Opens March 10, 2025:

(855) 544-0842

- Technical issues with the ADAM platform
- Creating classes and assigning supports/accommodations in ADAM

Note: High School “administrations” in ADAM will become available on February 25th

National and International Assessments

Wrapping up 2024 and moving forward

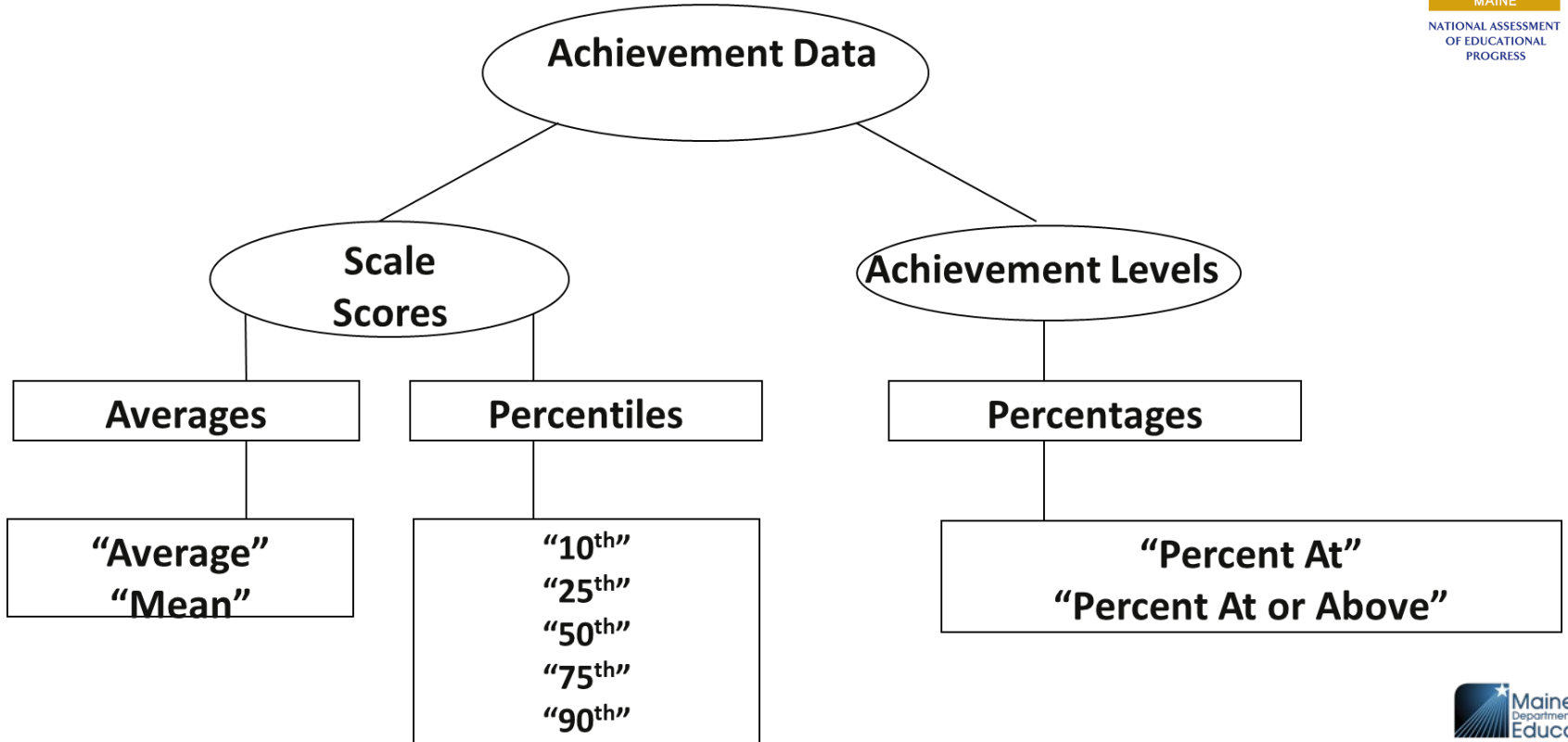
NAEP 2024 Release

The NAEP results were released as the Nation's Report Card on January 29, 2025!

Highlights and resources are available on the [Nation's Report Card website](#).

- Explore the results of the [mathematics](#) and [reading](#) assessments.
- Download a [summary of the results](#).

NAEP 2024

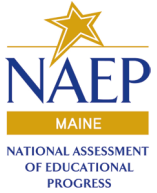


NAEP 2024 – Scale Scores



- **Cannot compare scores across content areas**
 - Can't compare Mathematics scores to Reading scores
- **Cannot compare scores across grades**
 - Can't compare grade 4 to grade 8
- **Misconceptions**
 - scale score = raw score
 - state scale score comparisons

NAEP 2024 - Subscales



- **Reading**

- Literary
- Informational

- **Mathematics**

- Number Sense, Properties, and Operations
- Measurement
- Geometry and Spatial Sense
- Data Analysis, Statistics, and Probability
- Algebra and Functions



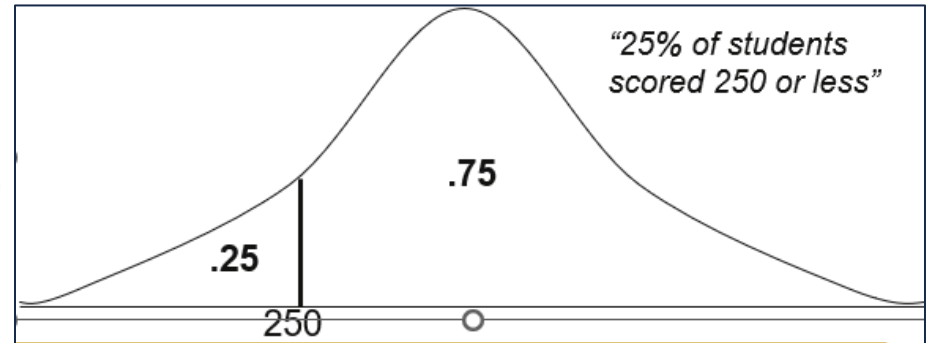
NAEP 2024 - Percentiles

Percent of distribution falling at or below a specific scale score

- Allows for more insight into characteristics of the distribution of student scale score

Example

- Score of 250 is at the 25th percentile
- 25% of the data has a value of 250 or less
- 75% of the data has a value of more than 250



NAEP 2024 – Achievement Levels

- **Categorical scale allows for specific statistics**
 - Advanced | Proficient | Basic | Below Basic
- **Reported as percentages**
- **Discrete or cumulative**
 - Discrete: 37% of students scored at Proficient
 - Cumulative: 43% of students scored at or above Proficient (37% scored Proficient and 6% scored Advanced)

NAEP 2024 – Achievement Levels

NAEP Basic

Partial mastery of prerequisite knowledge and skills that are fundamental for performance at the *NAEP Proficient* level

NAEP Proficient

Solid academic performance for each NAEP assessment – Students reaching this level have demonstrated competency over challenging subject matter

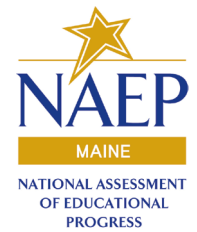
NAEP Advanced

Superior performance beyond *NAEP Proficient*

***NAEP Proficient* achievement level does not represent grade level proficiency as determined by other assessment standards (e.g., state or district assessments)**

Examples of NAEP Achievement Level Descriptions

For more visit: https://nces.ed.gov/nationsreportcard/tdw/analysis/describing_achiev.aspx



	<i>NAEP Basic</i>	<i>NAEP Proficient</i>	<i>NAEP Advanced</i>
Grade 4 Math	locate whole numbers on a number line	apply basic properties of operations to solve problems	understand and use inverse operations and use simple ratios
Grade 8 Math	demonstrate understanding of scientific notation	solve problems involving capacity, area, and weight	reason abstractly using multiple steps of addition and subtraction in context
Grade 4 Reading	sequence or categorize events from the story	provide a reason why a particular detail is important to the story	distinguish the theme of a text
Grade 8 Reading	determine the meaning of words using context from one section of the text	provide a reasonable opinion supported by some evidence from the text	interpret descriptive or figurative language and how it impacts the meaning of the text

National and International Assessments - NAEP



NAEP Resources for Everyone!

[The NAEP Data Explorer](#) – student scores, demographics, locations, jurisdictions and well as contextual data collected through the school, teacher, and student surveys.

[The NAEP Questions Tool](#) – contains released items from the various subjects and administration years of the suite of NAEP assessments. Teachers can use the items individually for instruction or administration. Try out the NAEP assessment items using this tool or the more streamlined Take NAEP Now tool.

[The NAEP Item Maps](#) – This useful resource lists the measurement targets of the NAEP Items by difficulty for the available years and subjects. Direct links are provided to released items and student performance when available. You can identify a skill of interest from this resource and link directly to the item as it was administered to the student.

FMI or request a demonstration: [Regina Lewis, regina.lewis@maine.gov](mailto:regina.lewis@maine.gov)



ACCESS and Alternate ACCESS

Maine's general and alternate assessments of English language proficiency

Coordinator: Mechelle Ganglfinger

ACCESS Timeline

- **Assessment Window: January 6th – February 28th 2025**

Additional materials ordering is open to SAUs through February 21st, 2025

3/11/25: SAU deadline for return of secure and test materials to DRC.

4/30/25: Reports available in WIDA AMS

5/16/25 - 5/19/25: Printed reports available in SAUs

ACCESS Timeline

- **Assessment Window: January 6th – February 28th 2025**

The testing window for ACCESS for ELLs and WIDA Alternate ACCESS ends on **Friday, February 28, 2025**. Districts and schools should ensure that all students scheduled to test have done so by this date.

You can monitor the completion of testing in [WIDA AMS](#) by utilizing the Operational Dashboard in Reporting Services.

ACCESS Timeline

- The Operational Dashboard has two views to help monitor:

- 1. Test Status** - Allows user to see the daily and weekly online test status and percentage complete for the selected administration. This can be helpful to see the overall Not Started, In Progress, and Completed tests.

- To access Test Status:

- Log in to [WIDA AMS](#).

- Select the **Download Student and Status Reports** tile on the landing page, or select **My Applications**, then **Reporting Services**.

- Select **Operational Dashboard**, then **Test Status**.

- If you do not see these options, the menu may be collapsed. Select the three-line icon (hamburger button) in the top left of the screen to expand the menu.

- Enter the Registration Window, District, and School, if applicable.

ACCESS Timeline

Student Status - Displays all students with an online registration. This view provides the test status for each registered student, along with other related testing information, including student demographics, accommodations, and test start and end dates/times.

- To access Student Status:
 - Log in to [WIDA AMS](#).
 - Select the **Download Student and Status Report** tile on the landing page, or select **My Applications**, then **Reporting Services**.
 - Select **Operational Dashboard**, then **Student Status**.
 - If you do not see these options, the menu may be collapsed. Select the three-line icon (hamburger button) in the top left of the screen to expand the menu.
 - Enter the Registration Window, District, and School, if applicable.
 - Use the filters and the search bar to further refine the list, if needed.

This report can also be downloaded by selecting the **xlsx** button to export the data to Excel.

WIDA ACCESS & Alternate ACCESS

Whom do I contact?

WIDA Client Services Center

1-866-276-7735

Help@WIDA.us

- WIDA Secure Portal account creation
- Assessment training modules
- Self-paced e-learning resources

Data Recognition Corporation (DRC)

1-855-787-9615

WIDA@datarecognitioncorp.com

- WIDA AMS account creation
- Technical issues with the WIDA AMS platform, including finding students, assigning accommodations, and creating test sessions
- Technical issues with the installation of the DRC lockdown browser

Maine DOE Assessment Team

(207) 242-4244

mestelle.ganglfinger@maine.gov

- Questions related to assessment coordination, administration, and accessibility
- Policy-related questions
- Fixing a student who appears on your assessment roster in NEO but does not appear in WIDA AMS
 - *Please wait at least 36 hours after making the update in Synergy.*
- Any problems that WIDA and DRC Customer Services are unable to answer

MSAA

Maine's alternate assessments based on alternate academic achievement standards in reading, math and science (AA-AAAS)

Coordinator: Mechelle Ganglfinger

2024-2025 Important Dates

2/18/25: MSAA System goes live for Spring 2025. SAU TC accounts have been added for all SAUs who responded to the TC Survey. If your SAU needs to have a TC added to the MSAA platform, please reach out to Mechelle Ganglfinger at mechelle.ganglfinger@maine.gov

2/18/25 - 4/25/25: Training Modules for TCs and TAs available in the MSAA System.

3/1/25: Final check by MSAA TC to communicate with local data manager, administrative assistant or appropriate colleague to confirm that all students who are eligible for alternate assessment participation via the IEP have been accurately flagged in Synergy State Edition.

3/10/25 – 4/25/25: Administration window for the Multi-State Alternate Assessment in ELA/Literacy, Math, and Science.

7/14/25 - 9/5/25: Online reporting window for 2025 MSAA and MSAA Science.

Important TC Responsibilities

- Complete Test Coordinator Training
- Register Test Administrators
 - Create Classrooms
- Check student registration
 - Make grade changes when needed
- Monitor Test Administrators
 - Ensure TSA & Trainings have been completed
 - Observe a testing session
- Monitor Student Test Progress
 - Apply early stopping rule when needed
 - Notify State Coordinator regarding student transfers
 - Report inappropriate test practices
 - Shred all testing material

Required Training Modules

All Test Coordinators (TCs) and Test Administrators (TAs) must complete the required training modules, including the end of series quiz with a qualifying score of 80% or higher.

TCs who are also serving as TAs do not need to complete both the TA and TC training module series.

These TCs should complete the following:

- All six TC training modules
- TA training module #5, “Accessibility and Accommodations”
- TA quiz with a qualifying score
- MSAA Science module (if administering science)

Upcoming Professional Learning Opportunity

MSAA Training for Alternate Assessment Test Coordinators and Test Administrators

Monday, February 24, 2025, 3:15pm-4:15pm

Presentation Description: TCs and TAs will develop understanding of the various components of the MSAA and MSAA Science. Participants will learn responsibilities before, during and after assessment. Participants' questions related to administrative tasks and platform features will be addressed.

[Registration Link: MSAA Training for Alternate Assessment](#)

Multi-State Alternate Assessment

Whom do I contact?

MSAA Service Desk

866-834-8879

MSAAServiceCenter@cognia.org

[Live Chat available](#)

- Issues with the platform
- Questions around account permissions/creation
- Mandatory training modules and quiz
- Help logging in

Maine DOE Assessment Team

(207) 242-4244

mestelle.ganglfinger@maine.gov

- Questions related to assessment coordination, administration, and accessibility
- Policy-related questions
- Fixing a student who appears on your assessment roster in NEO but does not appear in the MSAA Platform
 - *Please wait at least 36 hours after making the update in Synergy.*
- Any problems that MSAA Service Desk is unable to answer

**Assessment Team
Lunch 'n' Learn Office Hours**

Q&A



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Find Us Online!



www.maine.gov/doe



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