

ESEA Demographics Report

Report Details

Reporting Timeframe: **Open Date:** 5/15 **Due Date:** 6/15

Who should report: RSUs, CSDs, MSADs, Municipal school units, Maine Indian Education, Charter schools, State Operated schools, and Private schools that accept publicly funded students.

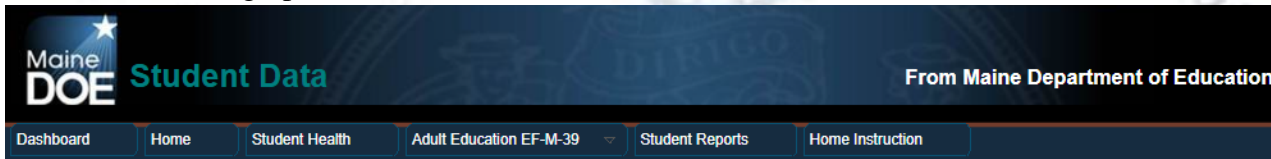
Description: The ESEA Demographics Report is an aggregation of students enrolled on 05/27 for participation in state assessments during the current assessment administration. This report includes student demographic categories for assessment and accountability purposes.

Completion Instructions:

To access this report, you will [log into NEO](#). (An active NEO account AND Student Data permission are required).

Then go to Student Data, then Student Reports, you will see these two reports.

- Certification Report will load the district aggregate totals and allow the Superintendent to certify the data.
- Detail Report will load **all** district students that have been entered to Synergy to show their expected tests and demographics.



Student Data Reports Dashboard

Reporting Area :

[Create New Report](#)

Reporting Area	Report Name	Report Description	Navigation
Assessment	Alternate Assessments (MSAA/MSAA Science/ACCESS for ELLs)	List of students who are eligible to participate in alternate assessments.	Edit View Report
Assessment	English Language Proficiency ACCESS for ELLs - Grades K-12	Lists students eligible to participate in the English Language Proficiency Assessment - ACCESS for ELLs or Alternate Access for ELLs.	Edit View Report
Assessment	ESEA Demographics Certification Report	Aggregation of students enrolled on 05/27/2022 for participation in state assessments during the 2022 assessment administration. This report includes student demographic categories for assessment and accountability purposes.	Edit View Report
Assessment	ESEA Demographics Detail Report	Details of students enrolled on 05/27/2022 for state assessments during the 2022 assessment administration. This report includes student demographic categories for assessment and accountability purposes.	Edit View Report
Assessment	NWEA Mathematics & Reading – Grades 3-8, 2nd & 3rd year HS	List of students that are eligible to participate in the NWEA Mathematics & Reading – Grades 3-8, 2nd & 3rd year HS.	Edit View Report

Click on 'View Report' for 'The ESEA Demographics Certification Report'. Then select your district under the Reporting Organization dropdown which will load your district data:

ESEA Demographics Certification Report

Data for Collection Year:

Submission Due Date:

Content Area: Data Management Team

DOE Contact: [Katherine Warren](#) (2076246716)

Reporting Organization :

Accountability Date :

[View Details - Attending](#) [View Details - Responsible](#)

	Science		Math		ELA		ACCESS for ELLs	
	Attending	Responsible	Attending	Responsible	Attending	Responsible	Attending	Responsible
Sex								
Female								
Male								
FullAcademicYear								
District Full Academic Year								
School Full Academic Year								
Ethnicity								
American Indian or Alaska Native								
Asian								
Black or African American								
Hispanic/Latino								
Two or more races								
Native Hawaiian or Other Pacific Islander								
White								
Grades								
PK								
KG								
01								
02								
03								

04									
05									
06									
07									
08									
09									
10									
11									
12									
EL Status									
EL									
EL (Monitoring 1 Year)									
EL (Monitoring 2 Year)									
EL (Monitoring 3 Year)									
EL (Monitoring 4 Year)									
NON-EL									
Other Accountability Indicators									
Alternate Assessment Students									
Economically Disadvantaged									
ELA Exempt									
Foster Care									
Homeless									
Migrant									
Military									
Special Considerations									
Special Ed									
Title 1A ELA									
Title 1A Math									

Certification
I attest that the data above is complete and accurate.

The report is segmented into 4 columns, 1 for each type of assessment: Science, Math, ELA, & ACCESS for ELLs. The rows indicate the total counts of students identified in Synergy for that demographic group.

Important things to note:

- The Report only tracks students enrolled with the SAU on May 27th. If they exit the district prior to this date, they will not be on the report.
- The total demographic counts on the certification page only include your District Full Academic Year students. Full Academic Year means that they were enrolled with your district continuously from October 1st to May 27th.
- Only the Superintendent will be able to click the ‘Certify and Submit to DOE’ button.

Detail Report Instructions:

Using the ESEA Demographic Detail Report link on the Student Report dashboard will load the individual student-level data for your district:

Student Data Reports Dashboard

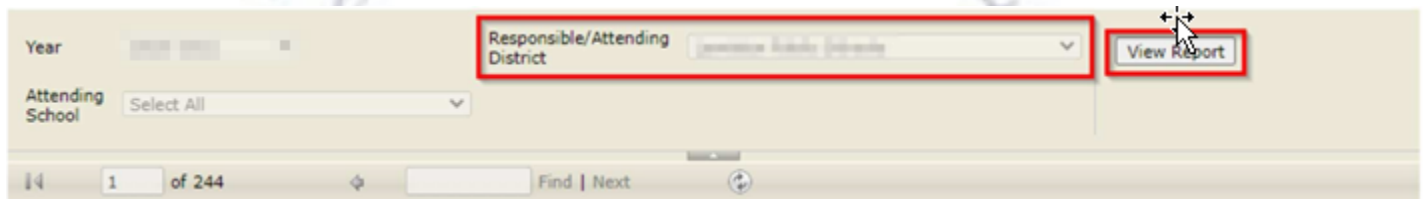
Reporting Area :

[Create New Report](#)

Search:

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Select your district and/or school you wish to view, and click View Report to load the data:



The report will display **all** students in the district, regardless if they are in a testing grade or not. You may use the filters of search box to locates students, or you may use the disk icon in the navigation bar to download the data as a spreadsheet:



Clicking the floppy disc icon will allow you to export the entire report to a program like excel

ESEA Demographics Detail Report
 Accountability Date: 05/15/2021

Report Filter Criteria:

Year	Responsible/Attending District	Attending School	Report Date	Date as of
	ALL			

Results Grid:

Year	Attending District	Attending School	Responsible District	Last Name	First Name	Middle Initial	State Student ID	Grade	District Full Academic Year	School Full Academic Year	Date of Birth	Sex	Ethnicity	EL Status	Years in EL
2020	06			...	M			
2020	07			...	M			
2020	12			...	M			
2020	16			...	M			
2020	04			...	M			
2020	07			...	M			
2020	06			...	M			
2020	07			...	M			
2020	06			...	M			
2020	06			...	M			
2020	07			...	M			

If changes are needed, they can be done directly in Synergy and this report will update automatically within an hour and a half. Once everything looks correct, the Superintendent can click on ‘Submit/Certify’.

Contact Information

MEDMS Helpdesk:
 Email: medms.helpdesk@maine.gov Phone: (207) 624-6896