



MAINE DEPARTMENT
OF EDUCATION

Child Nutrition Annual Financial Report May 16 , 2024

Presented by: Jodi Truman, Financial Specialist

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Annual Financial Report

Today we will be reviewing the Annual Financial Report (AFR) located in CNPWeb within the Forms tab, Program Year 2024. The AFP is filed after your final claim has been Approved for F2024 in CNPWeb. Deadline for submission is September 1st.



All Child Nutrition funds should be reported separately in the Districts/ Sponsors accounting software. DOE provides MEFS numbers for each of our revenue streams to help with this process. You should work with your business office on how your expenses are recorded in your system. When completing the Annual Financial Report, the responsibility is with the Foods Service department. The business office can be included but there must be a division of duties for program integrity. We encourage you to work together in this process.

Income Section

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Totals	School Lunch	Afterschool Snack Service	School Breakfast	Special Milk Program	Seamless Waiver Supper	Fresh Fruit & Vegetable Pgm FFVP	Summer Food Service Pgm SFSP	Child & Adult Care Food Pgm CACFP	(Non-Federal) Other Food Service	
(1) Sales to Children	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>				<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(2) Sales to Adults	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(3) Loans/Interest	<input type="text" value="0.00"/>									
(4) State Revenue Match	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>								
(5) Federal Reimbursement	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	
(6) Other Income	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(7) Rebates	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>				<input type="text" value="0.00"/>
(8) Income Totals	Total (A)	Total (B)	Total (C)	Total (D)	Total (E)	Total (F)	Total (G)	Total (H)	Total (I)	Total (J)
	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>

Annual Financial Report: Program Year 2024

Reporting Income and Expenses for the following Programs and Time frames:

- SNP Program Year 2024 July 1, 2023 – June 30, 2024
- SFSP Program Year 2023 June, July, August 2023
- CACFP AT-Risk After School Meals Program
 - Program Year 2023 July, August, September and
 - Program Year 2024 October 2023 – June 2024.

Financial Worksheet

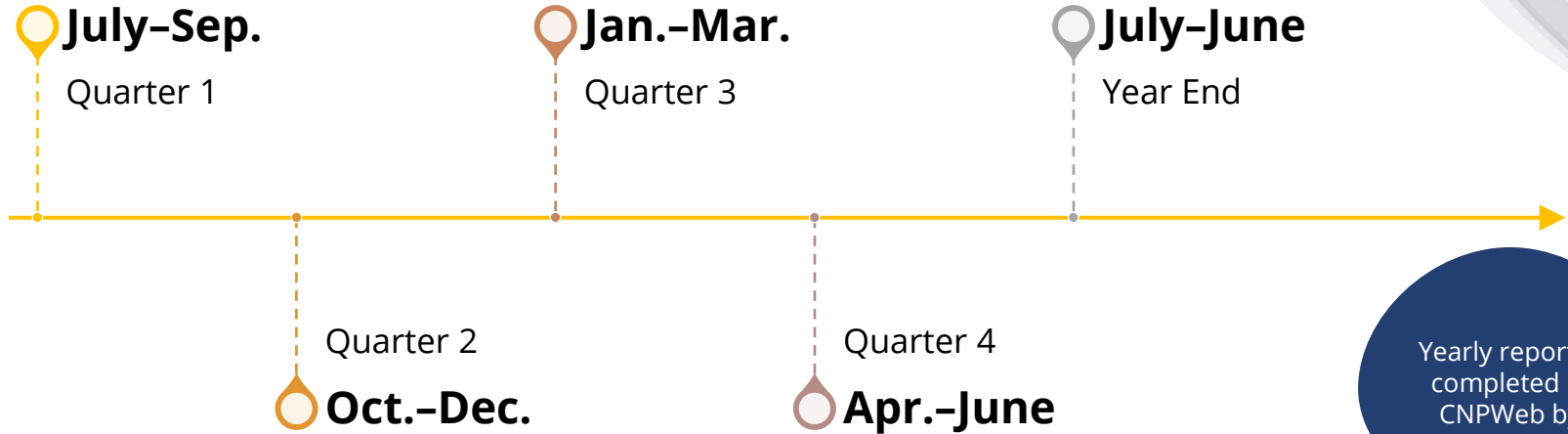
Maintaining a financial worksheet throughout the school year will help complete the Annual Report in a timely manner.

CHILD NUTRITION FINANCIAL REPORTING											Green-Enter Data	Yellow-Locked	Red-No Data								
Income																					
	TOTALS	School Lunch	After School Snacks	School Breakfast	Special Milk	Seamless Waiver Supper	FFVP	Summer Program	CACFP	A la Carte	NOTES										
	Sales to Children	\$ -																			
	Sales to Adults	\$ -																			
	Loans/Interest	\$ -																			
	State Revenue Match	\$ -																			
	Federal Reimbursement	\$ -																			
	Other Income	\$ -																			
	Rebates	\$ -																			
	TOTAL INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -											
Expenses																					
	TOTALS	School Lunch	After School Snacks	School Breakfast	Special Milk	Seamless Waiver Supper	FFVP	Summer Program	CACFP	A la Carte	NOTES										
	Food Expense	\$ -																			
	Labor Direct	\$ -																			
	Equipment \$300 or less	\$ -																			
	Equipment More than \$300	\$ -																			
	Other	\$ -																			
	Indirect Cost	\$ -																			
	TOTAL EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -											

Financial Management – A Financial worksheet of the school nutrition programs will help establish and maintain financial accountability and integrity of the programs.

A financial worksheet has been developed to assist you in completing the Annual Report. This worksheet can be found on the CN website [Financial Information | Department of Education \(maine.gov\)](https://www.maine.gov/education/financial-information)

Reporting Periods



Yearly report is completed in CNPWeb by September 1st

<	>	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Yearly	+
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Annual Financial Report and Financial Worksheet Income Section

Income Section

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Totals	School Lunch	After-school Snack Service	School Breakfast	Special Milk Program	Seamless Waiver Supper	Fresh Fruit & Vegetable Pgm FFVP	Summer Food Service Pgm SFSP	Child & Adult Care Food Pgm CACFP	(Non-Federal) Other Food Service	
(1) Sales to Children	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(2) Sales to Adults	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(3) Loans/Interest	<input type="text" value="0.00"/>									
(4) State Revenue Match	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>								
(5) Federal Reimbursement	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(6) Other Income	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(7) Rebates	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(8) Income Totals	Total (B)	Total (C)	Total (D)	Total (E)	Total (F)	Total (G)	Total (H)	Total (I)	Total (J)	
	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>

CHILD NUTRITON FINANCIAL REPORTING											Green-Enter Data	Yellow-Locked	Red No Data								
REVISED SY 2022																					
Income															Seamless Waiver Supper						
	TOTALS	School Lunch	After School Snacks	School Breakfast	Special Milk																
Sales to Children	\$ -																				
Sales to Adults	\$ -																				
Loans/Interest																					
State Revenue Match	\$ -																				
Federal Reimbursement	\$ -																				
Other Income	\$ -																				
Rebates	\$ -																				
TOTAL INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Annual Financial Report – Reporting Child Nutrition Income

Income Section										
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
Totals	School Lunch	Afterschool Snack Service	School Breakfast	Special Milk Program	Seamless Waiver Supper	Fresh Fruit & Vegetable Pgm FFVP	Summer Food Service Pgm SFSP	Child & Adult Care Food Pgm CACFP	(Non-Federal) Other Food Service	
(1) Sales to Children										
0.00	0.00	0.00	0.00	0.00				0.00	0.00	
(2) Sales to Adults										
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(3) Loans/Interest										
0.00										
(4) State Revenue Match										
0.00	0.00									
(5) Federal Reimbursement										
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
(6) Other Income										
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(7) Rebates										
0.00	0.00	0.00	0.00	0.00	0.00					0.00
(8) Income Totals										
0.00	Total (B) 0.00	Total (C) 0.00	Total (D) 0.00	Total (E) 0.00	Total (F) 0.00	Total (G) 0.00	Total (H) 0.00	Total (I) 0.00	Total (J) 0.00	

CNPWeb

State Revenue Match and Federal Reimbursement Income

Sponsor Summary

[Redacted] Schools (2)

Checklist		Applications		Forms		Activities		Claims		Payments		Users	
York County													
Open Balance Transactions			Lunch	Breakfast	Snack	Milk	Match	FFVP	Produce	Total Payable			
Total Open Transactions			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Batch Number	Date	Lunch	Breakfast	Snack	Milk	Match	FFVP	Produce	Total Payment				
> 1279	1/8/2024	5,234.61	1,821.38	0.00	0.00	10,167.55	0.00	0.00	17,223.54				
> 1274	12/11/2023	6,443.81	2,402.36	0.00	0.00	11,056.70	0.00	1,245.38	21,148.25				
> 1268	11/10/2023	6,073.60	2,376.02	0.00	0.00	12,441.80	0.00	0.00	20,891.42				
> 1262	10/12/2023	5,229.48	2,128.36	0.00	0.00	12,660.45	0.00	0.00	20,018.29				
> 1253	9/12/2023	460.82	154.18	0.00	0.00	1,180.10	0.00	0.00	1,795.10				
Total Payments			23,442.32	8,882.30	0.00	0.00	47,506.60	0.00	1,245.38	81,076.60			



Income – State Revenue Match Maine Reimbursement Funds for Meals

- Listed as “Match ”under the “Payment Tab” in CNPWeb
- Breakout Breakfast and Lunch using the totals from the “Claims Tab” in CNPWeb

Sponsor Summary

Checklist	Applications	Forms	Activities	Claims		
Open Balance Transactions		Lunch	Breakfast	Snack	Milk	Match
Total Open Transactions		0.00	0.00	0.00	0.00	0.00
Batch Number	Date	Lunch	Breakfast	Snack	Milk	Match

Lunch Reimbursement	Lunches Served	Rate	Reimb Amount
Regular Free Lunch	795	4.3300	3,442.35
Regular Reduced-Price Lunch	161	3.9300	632.73
Regular Paid Lunch	2,405	0.4800	1,154.40
Total Lunches Served	3,361		5,229.48
State Reduced Lunch Reimbursement	161	0.4000	64.40
State Paid Lunch Reimbursement	2,405	3.8500	9,259.25
Total Lunch Reimbursement	3,361		14,553.13
Breakfast Reimbursement	Breakfasts Served	Rate	Reimb Amount
Regular Free Breakfast	501	2.2800	1,142.28
Regular Reduced-Price Breakfast	166	1.9800	328.68
Regular Paid Breakfast	1,730	0.3800	657.40
Total Regular Breakfast	2,397		2,128.36
State Reduced Breakfast Reimbursement	166	0.3000	49.80
State Paid Breakfast Reimbursement	1,730	1.9000	3,287.00
Total Breakfast Reimbursement	2,397		5,465.16

Summary of Claim amount for month. Viewed by the \$ icon.

Annual Financial Report:

(4) State Revenue Match	0.00	0.00										
(5) Federal Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(5) Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Income – Federal Reimbursement for Meals

- Listed as “Breakfast” and “Lunch” under the Payment Tab in CNPWeb
- Breakfast and Lunch amount totals from the Claims Tab in CNPWeb

Sponsor Summary						
Checklist	Applications	Forms	Activities	Claims		
Open Balance Transactions		Lunch	Breakfast	Snack	Milk	Match
Total Open Transactions		0.00	0.00	0.00	0.00	0.00
Batch Number	Date	Lunch	Breakfast	Snack	Milk	Match

Lunch Reimbursement	Lunches Served	Rate	Reimb Amount
Regular Free Lunch	795	4.3300	3,442.35
Regular Reduced-Price Lunch	161	3.9300	632.73
Regular Paid Lunch	2,405	0.4800	1,154.40
Total Lunches Served	3,361		5,229.48
State Reduced Lunch Reimbursement	161	0.4000	64.40
State Paid Lunch Reimbursement	2,405	3.8500	9,259.25
Total Lunch Reimbursement	3,361		14,553.13
Breakfast Reimbursement	Breakfasts Served	Rate	Reimb Amount
Regular Free Breakfast	501	2.2800	1,142.28
Regular Reduced-Price Breakfast	166	1.9800	328.68
Regular Paid Breakfast	1,730	0.3800	657.40
Total Regular Breakfast	2,397		2,128.36
State Reduced Breakfast Reimbursement	166	0.3000	49.80
State Paid Breakfast Reimbursement	1,730	1.9000	3,287.00
Total Breakfast Reimbursement	2,397		5,465.16

Summary of Claim amount for month. Viewed by the \$ icon.

Annual Financial Report:

(5) Federal Reimbursement
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00

Account Summary from Business Office

ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/JUL TO EOY

FUND 0600

ACCOUNT ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
600 1215 LOCAL FUNDS-SNP	.00	600	.00	100,000.00	-100,000.00	-100,000.00
600 1620 DAILY SALES NON-REIMB-SNP	.00	600	.00	44,446.50	-44,446.50	-44,446.50
600 1630 SPECIAL FUNCTIONS	.00	600	.00	5,809.17	-5,809.17	-5,809.17
600 1996 REFUNDS/REBATES/EQUIPSALE-SNP	.00	600	.00	467.38	-467.38	-467.38
600 3250 STATE FUNDS-SNP	.00	600	.00	340,847.93	-340,847.93	-340,847.93
600 3251 LOCAL PRODUCE SNP	.00	600	.00	3,996.56	-3,996.56	-3,996.56
600 3254 BREAKFAST REDUCED STATE SNP	.00	600	.00	2,346.50	-2,346.50	-2,346.50
600 3258 BREAKFAST PAID STATE SNP	.00	600	.00	92,214.16	-92,214.16	-92,214.16
600 4549 SUMMER FOOD SERVICE REVENUE	.00	600	.00	35,320.90	-35,320.90	-35,320.90
600 4551 FED SUBSIDY-LUNCH-REG-SNP	.00	600	.00	104,072.30	-104,072.30	-104,072.30
600 4553 FED SUBSIDY-LUNCH-FREE-SNP	.00	600	.00	76,791.32	-76,791.32	-76,791.32
600 4554 FED SUBSIDY-BREAKFAST SNP	.00	600	.00	55,257.78	-55,257.78	-55,257.78
600 4557 PEBT SNP	.00	600	.00	1,884.00	-1,884.00	-1,884.00
600 4561 SUPPLY CHAIN ASSISTANCE FUNDIN	.00	600	.00	33,263.50	-33,263.50	-33,263.50
TOTALS FOR FUND 0600						
SCHOOL NUTRITION PROGRAM	.00		.00	896,718.00	-896,718.00	-896,718.00
REPORT TOTALS	.00		.00	896,718.00	-896,718.00	-896,718.00

MEFS Revenue Codes

[Financial Information | Department of Education \(maine.gov\)](#)

Financial Resources and Guidance

[Financial Management: A Course for School Nutrition Directors](#) (link to ICN)
[Indirect Costs Guidance for State Agencies & School Food Authorities](#) (FNS)
[Inventory Turnover Rate Calculation](#)

[MEFS Revenue Codes](#)

	Description from Payment	MEFS Revenue #	MEFS Fund #
CFDA	SNP Federal Funds for School Meals		
10.555	EDUC. SCHOOL NUTRITION, LUNCH (S.A.) Free and Reduced Meals	4553	2930
10.555	EDUC. SCHOOL NUTRITION, LUNCH (REG.) Paid Meals	4551	2930
10.553	EDUC. SCHOOL NUTRITION, BREAKFAST	4554	2930
10.582	FFVP PAYMENT	4559	2930
10.555	EDUC. SCHOOL NUTRITION, AFTERSCHOOL SNACK	4556	2930
10.556	EDUC. SCHOOL NUTRITION, MILK PROG.	4555	2930
	SFSP Federal Funds for Meals		
10.559	SFSP ADMINISTRATIVE	4549	2930
10.559	SFSP OPERATIONAL	4380	2930
	CACFP Federal Funds for Meals		
10.558	CHILD ADULT CARE, CENTER MEALS	4560	2930
10.558	CHILD ADULT CARE, FDCH MEALS	4560	2930
10.558	CHILD ADULT CARE, FDCH ADMIN	4560	2930
10.558	CHILD ADULT CARE, CIL	4560	2930
	State of Maine Funding for School Meals		
	EDUC. SCHOOL NUTRITION, LUNCH REDUCED STATE	3254	2930
	EDUC. SCHOOL NUTRITION, LUNCH PAID STATE	3250	2930
	EDUC. SCHOOL NUTRITION, BREAKFAST REDUCED STATE	3258	2930
	EDUC. SCHOOL NUTRITION, BREAKFAST PIAD STATE	3258	2930
	EDUC. SCHOOL NUTRITION, STATE FUNDS LUN/BRK	3250	2930
	MEALS PUBLICLY FUNDED STUDENTS PRIVIATE ACADEMIES	3250	2930
	Special: Federal Funding Grants		
10.579	School Meals Equipment Grant	4547	2930
10.555	Supply Chain Assistance	4561	2930
10.649	Local PEBT	4557	2930
10.185	Description: EDUC. SCHOOL NUTRITION, LOCAL PRODUCE (LFS) New 2024	4353	2930
	Special: Maine Funding		
	Local Produce - Maine	3251	2930
	LD1183 New Funding for Breakfast and Lunch	3256	2930

Annual Financial Report and Financial Worksheet Expense Section

Expenses Section

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Totals	School Lunch	After-school Snack Service	School Breakfast	Special Milk Program	Seamless Waiver Supper	Fresh Fruit & Vegetable Pgm FFVP	Summer Food Service Pgm SFSP	Child & Adult Care Food Pgm CACFP	(Non-Federal) Other Food Service
(9) Food Expense										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(10) Labor Direct Preparation										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(11) Equipment \$300 or less										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(12) Equipment - More than \$300										
\$	0.00									
(13) Other										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(14) Indirect Costs										
\$	0.00									
(15) Expense Total										
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Expenses											NOTES	
	TOTALS	School Lunch	After School Snacks	School Breakfast	Special Milk	Seamless Waiver Supper	FFVP	Summer Program	CACFP	A la Carte		
Food Expense	\$ -											
Labor Direct	\$ -											
Equipment \$300 or less	\$ -											
Equipment More than \$300	\$ -											
Other	\$ -											
Indirect Cost	\$ -											
TOTAL EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

July
August
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
June
Yearly
+

Annual Financial Report – Reporting Child Nutrition Expenses

Expenses Section

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Totals	School Lunch	Afterschool Snack Service	School Breakfast	Special Milk Program	Seamless Waiver Supper	Fresh Fruit & Vegetable Pgm FFVP	Summer Food Service Pgm SFSP	Child & Adult Care Food Pgm CACFP	(Non-Federal) Other Food Service
(9) Food Expense										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(10) Labor Direct Preparation										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(11) Equipment \$300 or less										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(12) Equipment - More than \$300										
\$	0.00									
(13) Other										
\$	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
%		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(14) Indirect Costs										
\$	0.00									
(15) Expense Total										
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Calculate and Save

Top of Form
Income Section
Expenses Section
Net Income / Loss
Account Balance
Average Meal Cost Calculations
Certification 4
Internal Use Only
Bottom of Form
<input type="button" value="✕ Calculate"/> <input type="button" value="✕ Exit"/> <input type="button" value="Save"/>

Once you have entered your data press the calculate button. This does NOT add up you're "A" columns for you but on line 8 and 15 B-J the system does add those columns.

The Save button will tell you if you have errors in calculations. All errors must be fixed before submission.

Account Balance

Account Balance

(16) Beginning Balance	(20) Accounts Payable
<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(17) Income Total	(21) Accounts Receivable
<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(18) Expense Total	(22) Balance of Accounts
<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(19) Ending Balance	
<input type="text" value="0.00"/>	



- #16. Beginning balance as of July 1, 2023
- #17. Total from A8 Income Total
- #18. Total from A15 Expense Total
- #19. Ending Balance $\#16 + \#17 - \#18 = \text{Total}$
- #20. Any bills that have not been paid from FY2024
- #21. Any revenue that has not been posted FY2024
- #22. Balance of Accounts: $\#19 - \#20 + \#21 = \text{Total}$

Balance to high reports are generated from the results

Average Per Meal Cost



	(A)	(B)	(C)	(D)
	School Lunch	Afterschool Snack Service	School Breakfast	Supper
(23) Average Without Indirect Cost	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
(24) Average With Indirect Cost	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>

By entering the number of meals served for the month of reporting, an average meal cost is determined for

- Lunch
- After School Snacks
- Breakfast

Certification



Certification

(25) Select the last month for which a claim was submitted for the Program Year:

(26) Prepared by: Phone Number: Ext:

(27) I certify to the best of my knowledge and belief, this statement is true and correct in all respects, that records are available to support it, and that it is in accordance with the terms of existing agreement(s).

Checklist	Applications	Forms	Activities	Claims	Payments	Users
York County						
Form Name	Revision	Status	Date Approved	Action		
FFVP Acton Elementary School (3)	0	Approved	4/20/2023			
October Survey	0	Approved	11/16/2022			
Annual Financial Report	0	Pending Approval				
Verification Summary		Complete	11/9/2022			
Verification Results		Complete	11/18/2022			

Questions ??

Email jodi.Truman@maine.gov or

Phone: (207) 624 - 6877





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