



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



JANET T. MILLS  
GOVERNOR

MIKE SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

**Medical Direction and Practices Board – September 20, 2023**  
**Conference Phone Number:** 1-646-876-9923 **Meeting Number:** 81559853848  
**Zoom Address:** <https://mainestate.zoom.us/j/81559853848>

**Minutes**

**Members present:** *Matt Sholl, Kate Zimmerman, Dave Saquet, Beth Collamore, Mike Bohanske, Seth Ritter, Colin Ayer, Bethany Nash, Rachel Williams, Tim Pieh, Benjy Lowry, Kelly Meehan-Coussee,*

**Members Absent:** *Pete Tilney, Emily Wells*

**MEMS Staff:** *Chris Azevedo, Melissa Adams, Jason Oko, Anna Massefski, Taylor Parmenter, Darren Davis, Ashley Moody, Megan Salois, Robert Gaspy, Jason Cooney, Anthony Roberts, Soliana Goldrich,*

**Stakeholders:** *Scott Smith, Chip Getchell, Dr. Norm Dinerman, Joanne Lebrun, Rick Petrie, Jessica Page, Michael Reeney, Sean Donaghue, AJ Gagnon, John Kooistra, Steve Almquist, Dr. Kevin Kendall, Stephen Smith, Patrick Underwood, Matt Tavares, Rob Sharkey, Jeremy Ogden*

- 1) Introductions – 0930-0935 –Sholl
  - a. Dr. Sholl calls the meeting to order at 0932 and takes roll.
- 2) August 2023 MDPB Minutes – 0935-0940
  - a. Approval of the August minutes are tabled until the September meeting.
- 3) State Update – 0940-0955 - Director Hurley
  - a. Director Hurley is unavailable to give his update.
  - b. Dr. Sholl reads a written pass down from Director Hurley to the group
    - i. Maine EMS should be releasing a document this week that will cover the stabilization funding.
    - ii. Regarding MOUD RFP, this is going out for re-posting in the near future, due to inadequate submissions.
  - c. Jason Cooney
    - i. The Rules comment period for Chapter 21 opens today and closes 20 Oct 2023. Public commentary may be submitted by accessing the link in the “Latest News” section of the Maine EMS website.
  - d. Jason Oko
    - i. Thanks are given to all Regional Medical Directors who have submitted their data use agreements.
  - e. Dr. Pieh asks if there is an update on rulemaking regarding EMS Regional changes, staffing, support, etc.?
    - i. Jason Cooney gives an update on the rulemaking process regarding the regions.

- 4) Special Circumstances Protocol Review
  - a. No new submissions for Special Circumstances Protocols.
  - b. Update re: Special Circumstances Protocol from last month – Sholl
    - i. Dr. Sholl discusses. This protocol was approved after the group met with the patient’s parents.
  
- 5) Alternate Devices – NONE
  
- 6) Pilot Projects – 1000 – 1020
  - a. Delta – Monthly Report
    - i. Chip Getchell gives the monthly report for Delta Ambulance, while Dr. Sholl shares his screen with the group.
    - ii. Discussion amongst the group.
  - b. Jackman – Quarterly Report – *Due October 2023*
  - c. MMO – Quarterly Report – *Due Sept 2023*
    - i. Sean Donaghue and Dr. Sholl give the report, while Dr. Sholl shares his screen with the group.
  
- 7) UPDATE – Medication Shortages – 1020-1040 - Nash/All
  - a. Dr. Nash
    - i. Ketamine still unavailable
    - ii. Shortages with glucagon – expect different packaging
    - iii. Reminder to look at your vials when you get them. Similar packaging may be confusing regarding which medication you actually have.
    - iv. Emergency syringes are still in short supply.
    - v. Discussion by the group.
    - vi. Dr. Nash adds from the ZOOM chat:
      1. Racemic epinephrine is on back order as well. We tried to order some in preparation of another “triple-demec” and were unable to do so. Plain injectable epi and saline still works though.
  
- 8) Emerging Infectious Diseases – 1040 – 1050 – Sholl
  - a. Discussion – interest in developing a Masking White Paper
    - i. Dr. Sholl relates that local cases of COVID are increasing. State data is not available as we are no longer tracking all cases. Also, we are approaching the time of year when we start seeing spikes in cases of influenza.
    - ii. Dr. Sholl discusses the possibility of developing and distributing a clinical bulletin. Discussion by the group.
    - iii. Dr. Sholl queries the group regarding re-issuing the original masking operational bulletin from April.
      1. Jason Oko discusses options for re-distribution of the bulletin.
      2. Dr. Sholl can work offline on modifications and additions to the original operational bulletin. Jason Oko will send Dr. Sholl a copy of the original to update.
      3. The group agrees with the plan of action.
  
- 9) 2023 Protocol review process – 1050 - 1250 – All
  - a. Timeline review – Sholl/Zimmerman/Collamore
  - b. Follow Up – MDPB Deliverables
    - i. Dr. Sholl discusses deliverables:
      1. Change Documents – Completed
      2. Review Protocol Mock-Up’s – Completed
      3. White Papers – Completed

4. OLMC Document – Completed
  5. Summary Change Document – Completed
  6. FAQ's – to begin once the education starts
  7. Formulary – Pending – BN and MS – Updates
    - a. Dr. Nash relates that the updates for this are almost complete.
  8. Hospital Slides – Pending - Discussion
  9. Education – Updates
- c. Discussion – Timeline of Go-Live Date – MS/CA
- i. Dr. Sholl shares his screen and discusses work progress to this points.
  - ii. Dr. Sholl discusses extending the timeline for education and protocol roll-out with the group.
  - iii. Dr. Sholl proposes roll-out date for the actual medical protocols on 31 Jan 2024.
    1. Discussion by the group regarding the new go-live date.
    2. Darren Davis asks regarding the statutory go-live date for the Naloxone Leave-Behind protocol. Dr. Sholl advises off-line discussion.
      - a. Darren Davis asks if a clinician who took protocol education before the go-live date could perform the protocols. Dr. Sholl replies that historically it has been more effective to not have a rolling go-live date for all the protocols. However, doing so for this specific protocol is worth discussing off-line.
  - iv. The group agrees to the 31 Jan 2024 go-live date for protocol updates.
- d. Discussion – Delivery of Protocol Education
- i. Dr. Sholl discusses tentative dates for doing the webinar and in-person education.
    1. Coordinating MDPB availability with potential dates should be done offline.
    2. Discussion of doing an in-person protocol roll-out.
- e. Discussion of beginning to hold live monthly meetings by the group.
- i. Dr. Sholl discusses the potential for conducting both in-person and blended monthly meetings.
  - ii. Dr. Sholl proposes committing to one in-person meeting once per quarter. Discussion by the group.

**Old Business – 1250 – 1300**

- 1) **Ops** – Director Hurley/Ops Team Members
  - a. No report.
- 2) **Education** – A Koplovsky/C Azevedo
  - a. Chris Azevedo
    - i. The Education committee met this month. Topics included PIFT and Student Minimum Competencies (portfolios) which will be a requirement at the AEMT level as of 1 July 2024. Also, there is discussion and work going on in support for “Re-Entry” candidates for EMS licensure. There will possibly be a re-issue of the Cardiac Arrest Newsletter for the fall.
- 3) **QI** – C Getchell/J Oko
  - a. Chip Getchell
    - i. The QI committee did not meet last month. The next meeting is today. The meeting topic will be work on the Pediatric Newsletter.
- 4) **Community Paramedicine** – B. Lowry/J Oko
  - a. No report.
- 5) **EMSC** – M Minkler, R Williams
  - a. Dr. Williams – rescheduled September meeting to October. York is closing its OB capability.

- 6) **TAC** – K Zimmerman, A Moody
  - a. Ashley Moody - The next meeting is 24 Oct 2023. Looking for input from a Trauma system user. If you know someone, have them contact me or Dr. Zimmerman.
- 7) **MSA** – K Zimmerman, A Moody
  - a. Ashley Moody
    - i. Meeting same day as TAC on 24 Oct 2023. If you have neurologist interested in stroke care. Vacancy for EMS clinician. See Ashley or Kate.
- 8) **Cardiovascular Council** - A Moody
  - a. No report.
- 9) **Data Committee** – D. Davis/K Meehan-Coussee
  - a. Dr. Meehan-Coussee
    - i. The Data committee still has 3 open positions. Interested parties should reach out to committee members. Continuing to work on NEMSIS update.
  - b. Jason Oko – Regarding NEMSIS transition, we’ve been hosting weekly open forum for discussion. Information is on our website.
- 10) **Maine Heart Rescue** – M Sholl, C Azevedo
  - a. No report.
- 11) **Other Items**
  - a. Dr. Norm Dinerman
    - i. Tom Judge is transitioning from his role as CEO of LifeFlight of Maine. Please wish him well and let him know the impact he’s had on LFOM and EMS in the state.
- 12) **Next meeting:**
  - a. The next meeting will be Wednesday, 18 Oct 2024.
- 13) **Adjournment:**
  - a. Motion to adjourn made by Dr. Sholl and seconded by Colin Ayer.
  - b. Meeting adjourned at 1133 hours.