

Meeting Date: **May 28, 2020**

Meeting Time: **1:00 PM - 2:00 PM**

Meeting Location: **Virtual Meeting**

Attendees

Board Members Present:

Matthew Dunlap

Tim Poulin

Kelly Hokkanen

Anne Davis

Michael Cyr

Jeremy Cluchey

Dawanna Pease

Chris Pinkham

Kathy Montejo

Dan Andrews (non-voting member)

Guests and State Agency Members:

Fred Brittan, OIT

Jason Tourtelotte, OIT

InforME Staff:

Kimberly Duplisea

The meeting was called to order at 1:03 PM.

1. Welcome

2. Adoption of January Minutes

Motion: Tim Poulin motioned to accept the January 2020 Meeting Minutes as presented.

Second: Chris Pinkham

Vote: Unanimous

3. Discussion & Voting Items

A. *Office of Securities, Online Licensing Schedule A, Schedule B and Statement of Work*

- Dan Andrews presented this service. It is a routine addition to the online licensing platform with standard pricing.

Motion: Tim Poulin motioned to approve the service as presented.

Second: Chris Pinkham

Vote: Unanimous

4. Other Business

A. InforME / NIC COVID-19 Response

- Dan Andrews presented information about the things that portal staff has seen relating to COVID-19 including service usage, website analytics, and how we have assisted agencies and municipalities. For example, demand for some sites has increased by 25,000% or more over the same period in 2019. Infrastructure has been quadrupled and new tools such as a content delivery network were implemented to ensure that all users can access web content quickly.

B. First Quarter General Manager's Report

- The General Manager's report was included for reference.

5. Adjournment 1:36 PM

Motion: Tim Poulin motioned to adjourn the meeting

Second: Anne Davis

Vote: Unanimous

6. Next Board Meeting Dates

- June 25, 2020: 1:00 PM to 3:00 PM