

Meeting Date: **April 22, 2021**

Meeting Time: **1:00 PM – 3:00 PM**

Meeting Location: **Virtual Meeting**

## **Attendees**

### **Board Members Present:**

Fred Brittian  
Shenna Bellows  
Kathy Montejo  
Anne Head  
Jeremy Cluchey  
Chris Pinkham  
Anne Davis  
David Simsarian  
Michael Cyr  
Tim Poulin  
Adam Fisher  
Dan Andrews (non-voting member)

### **Guests and State Agency Members:**

Tim Peabody, IFW  
Ann Lamore, BMV  
Richard Thompson, DAFS  
Dawnna Pease, OIT  
Jason Tourtelotte, OIT  
Lindsey Kendall, Procurement Services  
Joe Zrioka, Procurement Services

### **InforME/NIC Staff:**

Tony Brodie  
Kimberly Duplisea  
Dominic Eramo

**The meeting was called to order at 1:01 PM.**

## 1. Welcome & Introductions

## 2. Adoption of March Minutes

Motion: Chris Pinkham motioned to accept the minutes as presented.

Second: Tim Poulin

Vote: Unanimous

## 3. Other Business

### *A. Partner Spotlight – Maine Department of Inland Fisheries & Wildlife*

Dan Andrews introduced Kim Duplisea and Dominic Eramo from InforME to provide a summary of the services and partnership between InforME and the Department of Inland Fisheries and Wildlife. Ten services exist that streamline processes for both public users and IF&W including Game Tagging.

Tim Peabody, Deputy Commissioner from IF&W also provided details about the partnership. He provided some information about the importance and evolution of Game Tagging, for example, and how it helps manage the game species of Maine. He also provided some information about how intuitive IF&W and InforME has made the online services.

### *B. Q1 General Manager's Report*

Dan Andrews provided an overview of the first quarter General Manager's report including visitor metrics which are about 3 to 4 million views more per month than first quarter in 2020, top search terms, mobile traffic, and top viewed content on the site. He also provided an overview of services including municipal services usage and participation, campground reservations opening days, driver's license renewal and replacement, and credit card payment processing services.

### *C. Executive Session*

The board convened an executive session. Dan Andrews, Kim Duplisea, Dominic Eramo and Tony Brodie recused themselves from the meeting while executive

session was held. Richard Thompson, Lindsey Kendall, and Joe Zroika were given permission to attend the executive session.

Motion: Chris Pinkham motioned to convene an executive session.

Second: Tim Poulin

Vote: Unanimous

*D. Board Vacancies*

Chair of the Board Fred Brittan described the current state of the seats for board members.

**2. Adjournment 2:25 PM**

Motion: Tim Poulin motioned to adjourn the meeting.

**3. Next Board Meeting Dates**

- May 27, 2021: 1:00 PM - 3:00 PM