

Meeting Date: **June 24, 2021**

Meeting Time: **1:00 PM – 3:00 PM**

Meeting Location: **Virtual Meeting**

## **Attendees**

### **Board Members Present:**

Fred Brittian, Chair

Anne Davis

Kelly Hokkanen

Michael Cyr

Tim Poulin

Chris Pinkham

Shenna Bellows

Dan Andrews (non-voting member)

### **Guests and State Agency Members:**

Ann Lamore, BMV

Emily Cook, SOS

Richard Thompson, DAFS

Jason Tourtelotte, MainelT

Dawwna Pease, MainelT

### **InforME/NIC Staff:**

Tony Brodie

Kimberly Duplisea

**The meeting was called to order at 1:01 PM.**

## **1. Welcome & Introductions**

## **2. Adoption of April Minutes**

The adoption of the meeting minutes from April was tabled until the next board meeting.

## **3. Other Business and Discussion Items**

### *A. RFP Update*

A public update on the RFP including an extension of the RFP deadline and bidder's questions and answers was provided by Richard Thompson.

### *B. Drupal Environment Updates*

Dan Andrews provided an overview of the InforME Drupal website hosting environment including actions for change management.

### *C. Citizen Experience Initiatives*

Fred Brittian provided an update on enhancing the citizen experience through a citizen one-stop. This will include a citizen authenticating database, privacy governance, and structural data analysis and architecting around record and data types.

### *D. Vacant Board Seats*

Fred Brittian described the current state of the seats for board members. Several names will be submitted to the Governor for selection for the vacant board seats.

## **4. Adjournment 1:50PM**

## **5. Next Board Meeting**

- July 22, 2021: 1:00 PM - 3:00 PM