

Meeting Date: **March 21, 2022**

Meeting Time: **1:00 PM – 3:00 PM**

Meeting Location: **Virtual Meeting**

Attendees

Board Members Present:

Fred Brittian, Chair

Shenna Bellows

Tim Poulin

Michael Cyr

Jeremy Cluchey

Adam Fisher

Anne Head

Chris Pinkham

Kathy Montejo

Dan Andrews (non-voting member)

Guests and State Agency Members:

Jason Tourtelotte, MainelT

InforME/NIC Staff:

Tony Brodie, InforME, NIC Maine

Kimberly Duplisea, InforME, NIC Maine

The meeting was called to order at 1:02 PM.

1. Welcome & Introductions

2. Adoption of January Minutes

Motion: Tim Poulin motioned to accept the minutes as presented.

Second: Jeremy Cluchey

Vote: Unanimous

3. Other Business

Strategic Planning Review

Chair Fred Brittan discussed strategic planning for InforME. Due to the new contract, the strategic planning session was postponed in 2021. The 2022 strategic planning session will be held in the summer of 2022 and will be facilitated by a third party.

The current goals are available for review on the InforME website and include information about ensuring InforME remains self-sustaining, about marketing InforME services, keeping InforME services secure and promoting services to the public. Board members will review the existing strategic plan which is available on the InforME website.

SOS Bellows asked if user feedback will be incorporated into this planning session. SOS Bellows asked if it would be helpful for senior leadership to ask for feedback. SOS Bellows asked: What does success look like? Dan Andrews spoke that success is showing progress, ongoing feedback is incorporated, and the document is a living document that continually changes as information is provided.

Adjournment 1:38 PM

Next Board Meeting Date

- April 21, 2022: 1:00 PM - 3:00 PM