

Identify Tasks to Complete



Identify Tasks to Complete

Grants Portal

Dashboard

My Organization Profile
Bananatown (8790)

General Information

STATE/TRIBE/TERRITORY	Florida	IS ACTIVE?	Yes
LEVEL 2	Bananatown	FEMA PA CODE	8790
TYPE	County Government	DUNS NUMBER	987654321
EIN NUMBER	--		

Personnel > MANAGE

Locations > MANAGE

Counties with Facility > MANAGE

Insurance Profile > UPLOAD INSURANCE DOCUMENTS HELP

Applicant Event Profiles >

My Organization: Bananatown (8790)

Organization Profile

Organization Personnel

Applicant Event Profiles

Exploratory Calls

Recovery Scoping Meetings

Projects

Damages

Work Order Requests

Work Orders

My Tasks

Calendar

Utilities

Resources

Intelligence

Click Notification Bell

DOWNLOAD EDIT

Crocker, Betty

Review Task to Complete

The screenshot shows the Grants Portal interface. At the top left is the 'Grants Portal' logo. On the right, there is a notification bell and the user name 'Crocker, Betty'. A left sidebar contains navigation options: Dashboard, My Organization (Bananatown (8790)), Organization Profile, Organization Personnel, Applicant Event Profiles, Exploratory Calls, Recovery Scoping Meetings, Projects, Damages, Work Order Requests, and Work Orders. The main content area is titled 'My Tasks' and includes an information banner: 'For any incomplete active tasks assigned to you, a REVIEW button or similar will be displayed. Clicking the button will direct you to the location in Grants Portal to complete the task.' Below this is a filter dropdown set to 'My Active Incomplete Tasks' and a search bar. A table lists tasks with columns: Personnel, Type, Description, Start Date, Age, Deadline, Last Action, and Note. One task is visible: 'Submit EEI to FEMA for Review' assigned to 'Crocker, Betty'. A blue 'REVIEW' button is located to the left of the task name. A red callout box with the text 'Click Review' points to this button. At the bottom of the table, it says 'Showing 1 to 1 of 1 entries (filtered from 5 total entries)' and includes 'Previous', '1', and 'Next' navigation buttons.

Personnel	Type	Description	Start Date	Age	Deadline	Last Action	Note
REVIEW Crocker, Betty	Submit EEI to FEMA for Review	Submit EEI - Completed Lane - Category B on [37584] BANANA TOWN EMP on Bananatown (8790) on 4337DR-FL (4337DR) for FEMA to Review	06/04/2019 12:45 PM AST	0d 3h	06/07/2019		

Locating Tasks Without Bell Notification

The screenshot shows the Grants Portal interface. The top navigation bar includes the logo, 'Grants Portal', and the user name 'Crocker, Betty'. The left sidebar contains a menu with 'My Tasks' selected. A red callout box points to the 'My Tasks' menu item with the text: 'Step 1: Click My Tasks to expand then click Tasks'. Another red callout box points to the 'REVIEW' button in the task list with the text: 'Step 2: Click Review'.

Grants Portal 🔔 1 👤 Crocker, Betty

My Tasks

For any incomplete active tasks assigned to you, a **REVIEW** button or similar will be displayed. Clicking the button will direct you to the location in Grants Portal to complete the task.

Filters ▼

Search... ?

	Personnel	Type	Description	Start Date	Age	Deadline	Last Action	Note
REVIEW	Crocker, Betty	Submit EEI to FEMA for Review	Submit EEI - Completed Lane - Category B on [37584] BANANA TOWN EMP on Bananatown (8790) on 4337DR-FL (4337DR) for FEMA to Review	06/04/2019 12:45 PM AST	0d 3h	06/07/2019		

Showing 1 to 1 of 1 entries (filtered from 5 total entries)

Previous 1 Next