Upload Documents In Applicant Event

These documents apply only to one event.

Add Documents To An Event

Applicant Event Profile Document

Applicant Event Profile Document Upload – Pop Up

Portal

Applicant Eve

4332DR-TX (4332DR) / Glenville - PD

Search...

Filename

EDIT Glenville PDMG009 Pay Poli
REMOVE

EDIT Maint Report.docx
REMOVE

10

Showing 1 to 2 of 2 entries

Upload Applicant Event Profile Documents

Drag and drop a file here, or click here to select a file

Drag and drop file in this box or Click to Select Document

Documents Pending Upload

ℹ To begin uploading a document, either drag and drop a file into the area above or click the area above to upload a file manually.

Note: You may not upload the document to the Applicant event profile that matches an existing document with same document area.

aded Date

0/2018 08:22 AM CDT

3/2018 04:18 PM CDT

⬆ UPLOAD PENDING DOCUMENTS   ⊘ CANCEL

Document Upload – Pop Up

Step 1: Click to select document

Step 2: Click **Open**

Edit Document Information

Edit Document Information – Pop Up Box

Grants Portal

- Dashboard
- My Organization
  Bananatown (8790)
  - Organization Profile
  - Organization Personnel
  - Applicant Event Profiles
  - Exploratory Calls
  - Recovery Scoping Meetings
  - Projects
  - Damages
  - Work Order Requests
  - Work Orders
- My Tasks
- Calendar
- Utilities
- Resources
- Intelligence

Projects

406 Mitigation Profile

EHP Profile

Documents

History

Process Document

⚠ CAUTION: Document will be uploaded to the **Applicant event profile**.

Filename *

RPA.docx

Description

Category Filter (*Optional*)

All

Category *

Select...

SAVE   CANCEL

Step 1: Type description

Step 2: Click to select type of document

Step 3: Click **Save**

Manage Documents In Applicant Event

These documents apply only to one event.

Locate Documents Uploaded To An Event

Manage Applicant Event Profile Document

Click **Manage**

Edit Upload Document Information

Click **Edit**

Edit Applicant Event Profile Document

Grants Portal

- Dashboard
- My Organization
  Bananatown (8790)
- Organization Profile
- Organization Personnel
- Applicant Event Profile
- Exploratory Calls
- Recovery Scoping Meetings
- Projects
- Damages
- Work Order Requests
- Work Orders
- My Tasks
- Calendar
- Utilities
- Resources
- Intelligence

Applican...

EDIT   RPA.docx
REMOVE

10

Showing 1 to 1 of 1 entries

Edit Document

Step 1: Edit information

Filename	RPA.docx
Description	RPA
Types	All
Category	× Request for Public Assistance (RPA)

SAVE CHANGES   CANCEL

Step 2: Click **Save Changes**

Remove Documents

Delete Document Confirmation Pop-Up Box

Grants Portal

- Dashboard
- My Organization
  - Bananatown (8790)
  - Organization Profile
  - Organization Personnel
  - Applicant Event Profiles
  - Exploratory Calls
  - Recovery Scoping Meetings
  - Projects
  - Damages
  - Work Order Requests
  - Work Orders
- My Tasks
- Calendar
- Utilities
- Resources
- Intelligence

Applicant Event Pr

4337DR-FL (4337DR) / Bananatown (8790) / Man

Search...

	Filename	Description	Size	Category	Uploa
EDIT / REMOVE	RPA.docx	RPA	11.5 KB	Request for Public Assistance (RPA)	06/04

10

Showing 1 to 1 of 1 entries

Confirm Delete

Are you sure you would like to remove this document?

YES   NO

Click **Yes** to Delete document