

ARPA Formula Grant Application Process



Two Step Process

1. Register your organization (your library) and user information (director or grant contact)
2. Apply for the grant



Grant Portal Page

<https://www.grantinterface.com/Home/Logon?urlkey=MSL>



Logon Page

Email Address*

janet.mckenney@maine.gov

Password*

••••••••

Log On

Create New Account

[Forgot your Password?](#)

Welcome to the Maine State Library Implementation's Online Portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.


Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.


Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact Stephanie Zurinski at stephanie.zurinski@maine.gov to receive your username.

Register Organization

Create New Account

If you already have an Account, click the 'Cancel Account Creation' button to go to the Logon page

 Using the browser's back button will delete your registration information.

 This registration process has multiple steps you must complete before you can apply.

Fields with an asterisk (*) are required.

Organization Information

Organization Name*

EIN / Tax ID (##-#####)*

DUNS Number (#####)*

State of Maine Vendor Number*

Web Site

Telephone Number (###-###-#### x###)*

Organization Email

Address 1*

Address 2

City*

State*

Postal Code*

Create User Account

Organization

Janet's Library ▾

User Information

Prefix (Mr, Mrs, Ms, etc.)*

Ms

First Name*

Janet

Last Name*

McKenney

Suffix (Sr, Jr, III, etc.)

Job Title*

Director

Email / Username*

Please be sure to use an email that you can access as it will become your user name.

✉ jmckenney@gmail.com

Telephone Number (###-###-#### x###)*

207-332-3724

Mobile Number (###-###-####)

Address 1*

Maine St

Address 2

City*

Augusta

State*

ME

Postal Code*

04333

Cancel

Change Password

Save

Executive Officer Question

Executive Officer Question

Are you the Library Director?*

- Yes
- No



Create a Password

Password

Passwords must be at least six characters long and may contain capital or lowercase letters, numbers, or any of the following special characters: !@#%*()*_

Password*


Confirm Password*

[← Previous](#)

[Create Account](#)



Application

 **Apply**

Quick Search

ARPA Grants- revised Accepting Submissions from 06/28/2021 to 09/03/2021; [Apply](#)

The American Rescue Plan Act of 2021 is a \$1.9 trillion economic stimulus passed by the 117th United States Congress and signed into law by President Joe Biden on March 11, 2021. **The Maine State Library has received \$2,294,177** in LSTA ARPA funds intended to help libraries recover from the economic and health effects of the pandemic and the ongoing recession.

These funds will be used on a variety of initiatives including formula funding grants to Maine's public libraries.

[Preview](#) [Send to GrantHub](#) [?](#)



Application

Public Profile

Process: ARPA Grants- revised

Contact Info

Request

Applicant:

Ms Janet McKenney
jmckenney@gmail.com
207-332-3724
Maine St
Augusta, ME 04333



Organization:

Janet's Library
01-9999999
207-332-3724
Maine st
augusta, ME 04333

[Contact Email History](#)

If your organization information does not appear correct, please contact the funder. Thank you.

Application

Question List

Due by 09/17/2021 11:45 PM EDT.

Fields with an asterisk (*) are required.

Introduction

Project Name*

Please list your library name - ARPA (e.g. My Public Library-ARPA).

Janet's Library - ARPA

State of Maine Vendor Code*

Thank you for applying for this library ARPA funding opportunity, grant number CFDA 45.310.

Only purchases made after March 15, 2021 are eligible.

For further information about the amount of the grant awarded to your library or for more details on allowable expenses, please view the [PDF](#) on the Maine State Library website's [ARPA Grant page](#).

∨ ARPA Funding Request

We request funding for the following categories:*

Please select one but no more than three of the funding category options below that are allowable for LSTA-ARPA. Expenses are allowable for purchases March 15, 2021 onward.

Please refer to the [MSL website](#) for more specific descriptions of allowable purchases in each group.

- Collections – Circulating or Take and Makes
- Collections – E-books/audio/video
- Collections - Print
- COVID Safety products
- HVAC Supplies/Solutions
- Other
- Programming
- Programming – Virtual
- Technology – Hardware
- Technology – Software

Comments

If you chose Other from the list above, please give us more details on what you plan to purchase with these funds.

Funding request amount*


Based on library survey results, each library has been allocated a specific amount of money for this grant. Please check the spreadsheet (URL Needed) to determine the amount your library has been granted.

∨ Acknowledgements

By submitting this application, the library agrees to:

- the 10% de minimus indirect cost associated with this grant.
- produce a short narrative report that includes budget amounts
- keep receipts and other grant related information for 7 years
- credit IMLS and the Maine State Library (see statement below) in all related publications and activities in conjunction with the use of the grant funds. "This grant is made possible by funding from the American Rescue Plan Act of 2021 as administered by the federal Institute of Museum and Library Services (IMLS) through the Maine State Library (IMLS grant number CFDA 45.310)."
- follow [federal guidelines](#) for use of the ARPA funds

Please type your name to indicate you understand and agree to the terms as stated above.*

 Due by 09/17/2021 11:45 PM EDT.

Abandon Request

Save Application

Submit Application

You may select multiple checkboxes. These will be activities that we will report on. Don't check all to cover your bases!

You can come back later and complete the application if you need to decide.

ARPA Funding Request

We request funding for the following categories:*
Please select one but no more than three of the funding category options below that are allowable for LSTA-ARPA. Expenses are allowable for purchases March 15, 2021 onward.

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- Collections - Print
- COVID Safety products
- HVAC Supplies/Solutions
- Other
- Programming
- Programming – Virtual
- Technology – Hardware
- Technology – Software

Comments
If you chose Other from the list above, please give us more details on what you plan to purchase with these funds.

Funding request amount*
Based on library survey results, each library has been allocated a specific amount of money for this grant. Please check the spreadsheet (URL Needed) to determine the amount your library has been granted.

\$ 2500.00

Acknowledgements

By submitting this application, the library agrees to:

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- produce a short narrative report that includes budget amounts
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Please type your name to indicate you understand and agree to the terms as stated above.*

Due by 09/17/2021 11:45 PM EDT.

Abandon Request Save Application Submit Application

Confirmation of Submitted Application

Confirmation Page


✔ Your Application has been submitted.

Continue




Dashboard


Applicant Dashboard

 Public Profile

Applicant:
Ms Janet McKenney
jmckenney@gmail.com
207-332-3724
Maine St
Augusta, ME 04333

 **Organization:**
Janet's Library
01-9999999
207-332-3724
Maine st
augusta, ME 04333

[Contact Email History](#)

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Active Requests **1**

Historical Requests **0**

▼ Janet's Library

Process: ARPA Grants- revised


Application	Submitted	06/29/2021
Decision	Undecided	


[View Application](#)

Sign out – Top right

Janet McKenney ▾

Janet's Library
Last Logon: 06/29/2021 10:04:12 AM

 [Edit My Profile](#)

 [Sign Out](#)

BOOKS DBON



Email Confirmations

- You will get an email when you submit your application
- You will get an email when the grant is approved



Other Info and Timeframe

- MSL Staff will check that the amount you request matches the amount of the formula grant before it is approved
- Once confirmed, we will approve your application.
- We will process approved applications over to MSL accountants.
- They will draw funds down. Funds should arrive from the federal government in 2-3 days.
- We are hopeful the process will be two weeks or less.



Questions

Primary contact for questions

Janet.Mckenney@maine.gov

Contact regarding VC#s

Kimberly.R.Clark@maine.gov

Questions about the application web portal and issues,
contact Stephanie.Zurinski@maine.gov

