January 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 31	January 1 Holiday	2 AP received by 4:00 Load Payroll Overnight	3	4 Last Day JV's @ noon Run STACAP overnight	5 Post Profit Transfer Close Period #6	6
7	8 EOM reports in FORTIS	9 AP received by 4:00 Load Payroll Overnight	10	11	12	13
14	15 Holiday	16 AP received by 4:00 Load Payroll Overnight	17	18	19	20
21	22	23 AP received by 4:00 Load Payroll Overnight DEP finance charge job	24	25	26	27
28	29	30 AP received by 4:00 Load Payroll Overnight	31	February 1	2	3

February 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 28	29	30 AP received by 4:00 Load Payroll Overnight	31	February 1	2	3
4	5 Last Day JV's @ noon Run STACAP overnight	6 AP received by 4:00 Load Payroll Overnight Post Profit Transfer Close Period #7	7 EOM reports in FORTIS	8	9	10
11	12	13 AP received by 4:00 Load Payroll Overnight	14	15	16	17
18	19 Holiday	20 AP received by 4:00 Load Payroll Overnight	21	22	23	24
25	26	27 AP received by 4:00 Load Payroll Overnight DEP finance charge job	28	29	March 1	2

March 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 25	26	27 AP received by 4:00 Load Payroll Overnight	28	29	March 1	2
3	4	5 AP received by 4:00 Load Payroll Overnight Last Day JV's @ noon Run STACAP overnight	6 Post Profit Transfer Close Period #8	7 EOM reports in FORTIS	8	9
10	11	12 AP received by 4:00 Load Payroll Overnight	13	14	15	16
17	18	19 AP received by 4:00 Load Payroll Overnight	20	21	22	23
24	25	26 AP received by 4:00 Load Payroll Overnight DEP finance charge job	27	28	29	30
31						

April 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 31	April 1	2 AP received by 4:00 Load Payroll Overnight	3 Last Day JV's @ noon Run STACAP overnight	4 Post Profit Transfer Close Period #9	5 EOM reports in DocuWare	6
7	8	9 AP received by 4:00 Load Payroll Overnight	10	11	12	13
14	15 Holiday	16 AP received by 4:00 Load Payroll Overnight	17	18	19	20
21	22	23 AP received by 4:00 Load Payroll Overnight DEP Finance charge job	24	25	26	27
28	29	30 AP received by 4:00 Load Payroll Overnight	May 1	2	3	4

May 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 28	29	30	May 1	2	3	4
		AP received by 4:00 Load Payroll Overnight			Last Day JV's @ noon Run STACAP overnight	
5	6	7	8	9	10	11
	Post Profit Transfer Close Period #10	AP received by 4:00 Load Payroll Overnight EOM reports in DocuWare				
12	13	14	15	16	17	18
		AP received by 4:00 Load Payroll Overnight				
19	20	21	22	23	24	25
		AP received by 4:00 Load Payroll Overnight				
26	27	28	29	30	31	June 1
	Holiday	AP received by 4:00 Load Payroll Overnight DEP Finance charge job				

June 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 26	27	28 AP received by 4:00 Load Payroll Overnight	29	30	31	June 1
2	3	4 AP received by 4:00 Load Payroll Overnight	5 Last Day JV's @ noon Run STACAP overnight	6 Post Profit Transfer Close Period #11	7 EOM reports in DocuWare	8
9	10	11 AP received by 4:00 Load Payroll Overnight	12	13	14	15
16	17 AP received by 4:00	18 Load Payroll Overnight	19 Holiday	20	21	22
23 30	24 AP received by 12:00	25 Load Payroll Overnight DEP Finance charge job	26	27	28	29

July 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 30	July 1	2	3	4	5	6
	AP received by 4:00	Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Holiday	State Offices Closed	
7	8	9	10	11	12	13
	Post Profit Transfer Close Period #12	AP received by 4:00 Load Payroll Overnight EOM reports in DocuWare				
14	15	16	17	18	19	20
		AP received by 4:00 Load Payroll Overnight				
21	22	23	24	25	26	27
		AP received by 4:00 Load Payroll Overnight DEP Finance charge job				
28	29	30	31	August 1	2	3
		AP received by 4:00 Load Payroll Overnight				

August 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 28	29	30 AP received by 4:00 Load Payroll Overnight	31	August 1	2	3
4	5 Last Day JV's @ noon Run STACAP overnight	6 AP received by 4:00 Load Payroll Overnight Post Profit Transfer Close Period #1	7 EOM reports in DocuWare	8	9	10
11	12	13 AP received by 4:00 Load Payroll Overnight	14	15	16	17
18	19	20 AP received by 4:00 Load Payroll Overnight	21	22	23	24
25	26	27 AP received by 4:00 Load Payroll Overnight DEP Finance charge job	28	29	30	31

September 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 1	2 Holiday	3 AP received by 4:00 Load Payroll Overnight	4	5 Last Day JV's @ noon Run STACAP overnight	6 Post Profit Transfer Close Period #2	7
8	9 EOM reports in DocuWare	10 AP received by 4:00 Load Payroll Overnight	11	12	13	14
15	16	17 AP received by 4:00 Load Payroll Overnight	18	19	20	21
22	23	24 AP received by 4:00 Load Payroll Overnight DEP Finance charge job	25	26	27	28
29	30	October 1 AP received by 4:00 Load Payroll Overnight	2	3	4	5

October 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 29	30	October 1 AP received by 4:00 Load Payroll Overnight	2	3 Last Day JV's @ noon Run STACAP overnight	4 Post Profit Transfer Close Period #3	5
6	7 EOM reports in DocuWare	8 AP received by 4:00 Load Payroll Overnight	9	10	11	12
13	14 Holiday	15 AP received by 4:00 Load Payroll Overnight	16	17	18	19
20	21	22 AP received by 4:00 Load Payroll Overnight	23	24	25	26
27	28 DEP Finance charge job	29 AP received by 4:00 Load Payroll Overnight	30	31	November 1	2

November 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 27	28	29 AP received by 4:00 Load Payroll Overnight	30	31	November 1	2
3	4	5 AP received by 4:00 Load Payroll Overnight Last Day JV's @ noon Run STACAP overnight	6 Post Profit Transfer Close Period #4	7 EOM reports in DocuWare	8	9
10	11 Holiday	12 AP received by 4:00 Load Payroll Overnight	13	14	15	16
17	18	19 AP received by 4:00 Load Payroll Overnight	20	21	22 AP received by 4:00	23
24	25 DEP Finance charge job	26 Load Payroll Overnight	27	28 Holiday	29 Holiday	30

December 24

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 1	2	3	4	5	6	7
		AP received by 4:00 Load Payroll Overnight	Last Day JV's @ noon Run STACAP overnight	Post Profit Transfer Close Period #5	EOM reports in DocuWare	
8	9	10	11	12	13	14
		AP received by 4:00 Load Payroll Overnight				
15	16	17	18	19	20	21
		AP received by 4:00 Load Payroll Overnight				
22	23	24	25	26	27	28
	AP received by 4:00	Load Payroll Overnight DEP Finance charge job	Holiday			
29	30	31	January 1	2	3	4
		Load Payroll Overnight	Holiday			