



STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
**BOARD OF LICENSURE OF ARCHITECTS,
LANDSCAPE ARCHITECTS AND INTERIOR
DESIGNERS**
35 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0035

Janet T. Mills
Governor

Anne L. Head
Commissioner

**Public Board Meeting
Tuesday, July 16, 2024
AGENDA**

Location: 76 Northern Avenue Gardiner, ME 04345

Time: 9:00 a.m.

Room: Central Conference Room

Information regarding virtual attendance to this meeting will be posted on the Board's website at:
[Board of Licensure for Architects, Landscape Architects and Interior Designers - Board Meeting Information | Office of Professional and Occupational Regulation \(maine.gov\)](#)

Contact: Kaleigh Kennedy- 207-624-8522 or Kaleigh.Kennedy@Maine.gov

I. CALL TO ORDER

II. AGENDA MODIFICATIONS

III. MINUTES REVIEW AND APPROVAL

Review and Approval of May 21, 2024 Minutes

IV. RULEMAKING

Presentation of Basis Statement and Summary and Response to Comments for proposed rulemaking:
Repeal and Replace Chapter 13: Licensure of Landscape Architects
Potential to vote to adopt

V. ADMINISTRATOR'S REPORT

VI. PUBLIC COMMENT

Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint, including any applications or complaints discussed at this meeting. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair, a time limit on comments may be set.

VII. MEETING SCHEDULE

Next meeting scheduled for September 17, 2024

VIII. ADJOURNMENT

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
May 21, 2024**

MEMBERS PRESENT:

Cinderella Norris, Chair
R. Michael Pullen, Complaint Officer

STAFF PRESENT:

Catherine Pendergast, Administrator
John Belisle, AAG
Regina Ritchie, Licensing Supervisor
Kaleigh Kennedy, Office Specialist I
Shara Chesley, Office Specialist I

MEMBERS ABSENT:

Location: 76 Northern Avenue, Gardiner

Start: 9:02 a.m.

Adjourn: 9:17 a.m.

CALL TO ORDER

The meeting was called to order by Norris at 9:02 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Norris to approve the minutes of the September 19, 2023 meeting as presented. Pullen and Norris voted in the affirmative. Motion carried.

RULE REVIEW

A motion was made by Pullen and seconded by Norris to initiate the APA rule making process and put proposed rule Chapter 13: Licensure of Landscape Architects out for public comment. Norris and Pullen voted in the affirmative. Motion carried.

A motion was made by Pullen and seconded by Norris to authorize staff to sign an agreement with the Council of Landscape Architectural Registration Boards (CLARB) to have CLARB manage the Board's Landscape Architect Registration Examination (L.A.R.E) candidates. Norris and Pullen voted in the affirmative. Motion carried.

ADMINISTRATOR'S REPORT

A motion was made by Norris and seconded by Pullen to make Pullen the National Council of Architectural Registration Board' voting delegate until a new delegate can be appointed. Norris and Pullen voted in the affirmative. Motion carried.

PUBLIC COMMENT

Mark Johnson expressed interest in becoming a Board Member.

MEETING SCHEDULE

The next meeting is currently scheduled for July 16, 2024.

ADJOURN

A motion was made by Pullen and seconded by Norris to adjourn. Norris and Pullen voted in the affirmative. Motion carried.

Being no further business, the meeting was adjourned at 9:17 a.m.