



STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
REAL ESTATE COMMISSION  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

Janet T. Mills  
Governor

Anne L. Head  
Commissioner

**Public Board Meeting**  
**June 20, 2024**  
**AGENDA**

**Location:** 76 Northern Ave. Gardiner, ME 04330

**Room:** Central Conference Room

Information regarding virtual attendance to this meeting will be posted on the Board's website at:  
<https://www.maine.gov/pfr/professionallicensing/professions/real-estate-commission/home/board-meeting-information>

**Time:** 9:00 a.m.

**Contact:** Shara Chesley, (207) 624-8521  
[Shara.Chesley@maine.gov](mailto:Shara.Chesley@maine.gov)

- I. CALL TO ORDER**
- II. AGENDA MODIFICATIONS AND APPROVAL**
- III. MINUTES REVIEW AND APPROVAL**  
Review and approval of May 15, 2024, minutes
- IV. PROPOSED DISMISSALS**  
2021-REC-17585  
2021-REC-17594
- V. PROPOSED CONSENT AGREEMENTS**  
2024-REC-19884  
2024-REC-20045  
2024-REC-20050  
2024-REC-20071  
2024-REC-20088  
2024-REC-20089
- VI. DIRECTOR'S REPORT**  
Application Issue
- VII. PUBLIC COMMENT**  
*Under this item, the Commission will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Commission. While the Commission members cannot take action on any issues presented, the Commission will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Chair, a time limit on comments may be set.*

**VIII. MEETING SCHEDULE**

Next meeting scheduled for July 24, 2024.

**IX. ADJOURNMENT**

**Minutes of the Maine Real Estate Commission Meeting  
May 15, 2024**

<b><u>MEMBERS PRESENT</u></b>	<b><u>STAFF PRESENT</u></b>
Edie Fontaine, Chair	Catherine Pendergast, Director
Leanne Nichols, Vice Chair	Jeffrey Hill, Deputy Director
Jane B. Towle	Lisa Wilson, AAG
Forrest C. Peterson	Regina Ritchie, Professional Licensing Supervisor
Charles Brawn	Meghan Corbett, Field Investigator
	Kaleigh Kennedy, Office Specialist I
<b><u>MEMBERS ABSENT</u></b>	Shara Chesley, Office Specialist I

**Location:** 76 Northern Ave Gardiner, ME

**Start:** 9:00 a.m.

**Adjourn:** 9:17 a.m.

**I. CALL TO ORDER**

The meeting was opened by Chair Fontaine at 9:00 a.m.

**II. AGENDA MODIFICATIONS**

None

**III. MINUTES REVIEW AND APPROVAL**

A motion was made by Nichols and seconded by Towle to approve the minutes of the March 21, 2024, meeting. Unanimous.

**IV. DECISION AND ORDER**

A motion was made by Fontaine and seconded by Nichols to approve the Decision and Order for case number 2024-REC-19761 as presented. Unanimous.

**V. PROPOSED DISMISSALS**

A motion was made by Nichols and seconded by Brawn to approve the dismissal of case numbers 2021-REC-17576; and 2024-REC-19729. Unanimous.

**VI. CONSENT AGREEMENTS**

A motion was made by Nichols and seconded by Brawn to approve the proposed consent agreements for case numbers: 2024-REC-19884; 2024-REC-19886; 2024-REC-19931; 2024-REC-19960; 2024-REC-19961; 2024-REC-19966; 2024-REC-19968; 2024-REC-19969; and 2024-REC-19996. Unanimous.

Nichols recused and was put in a breakout room.

A motion was made by Fontaine and seconded by Brawn to approve the proposed consent agreement for case number 2024-REC-19949.

Nichols returned from the breakout room to the meeting.

**VII. DIRECTOR'S REPORT**

The Director presented an update on Public Law 585- An Act Regarding Disclosure of Flood Risk by Sellers of Real Estate which will be effective August 9, 2024. No action was taken.

The board discussed fraud and other scams occurring in real estate transactions. No action was taken.

**VIII. PUBLIC COMMENT**

None.

**IX. MEETING SCHEDULE**

The next meeting is currently scheduled for Thursday, June 20, 2024.

**X. ADJOURNMENT**

A motion was made by Towle and seconded by Brawn to adjourn the meeting at 9:17 a.m. Unanimous.

DRAWN