



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION  
BOARD OF COUNSELING PROFESSIONALS LICENSURE  
76 NORTHERN AVENUE  
GARDINER, MAINE 04345

Joan Cohen  
Commissioner

**Board of Counseling Professionals Licensure  
Public Board Meeting  
Monday, January 27, 2025**

**MINUTES**

**MEMBERS PRESENT**

Jennifer King, Board Chair  
Angela Blier, Vice Chair (remote)  
Holly Cavna, Complaint Officer  
Joanne Grant (remote)  
Ellen Grunblatt  
Lisa-Ann Henry  
Carolyn Silsby, Public Member

**STAFF PRESENT**

Megan Hudson-MacRae, Assistant Attorney General  
Kristina Halvorsen, Board Administrator  
George Morgan, Board Investigator  
Jessica Cirello, Professional Licensing Supervisor

**CALL TO ORDER**

Board Chair, Jennifer King, called the meeting to order at 9:04 a.m.

**MINUTES REVIEW AND APPROVAL**

Review and approval of the November 25, 2024 minutes.

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to approve the minutes as written.

**Vote: 5 in favor, 2 abstained: Jennifer King and Lisa-Ann Henry.**

**COMPLAINT PRESENTATIONS**

2024-COU-20402

A motion was made by Angela Blier and seconded by Ellen Grunblatt to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 6 in favor, 1 abstained: Holly Cavna.**

2024-COU-20403

A motion was made by Ellen Grunblatt and seconded by Lisa-Ann Henry to dismiss the complaint due to the lack of evidence of a violation of Board laws or rules.

**Vote: 6 in favor, 1 abstained: Holly Cavna.**

2024-COU-20404

A motion was made by Carolyn Silsby and seconded by Jennifer King to preliminarily deny the pending LCPC application due to the applicant's failure to demonstrate completion of the supervised work experience and supervision hour requirements.

**Vote: 6 in favor, 1 abstained: Holly Cavna.**

### **COMPLAINT COMPLIANCE ITEMS**

2024-COU-19811 Quarterly Report Review

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to approve the reports as submitted.

**Vote: 6 in favor, 1 abstained: Lisa-Ann Henry.**

### **ELECTION OF OFFICERS**

Board Chair

A motion was made by Ellen Grunblatt and seconded by Lisa-Ann Henry to nominate Jennifer King as Board Chair, Angela Blier as Vice Chair and Holly Cavna as Complaint Officer.

**Vote: 7 in favor.**

### **ADMINISTRATOR'S REPORT**

Board Administrator, Kristina Halvorsen, discussed the licensing dashboard, created by Board staff, which details licensing and application numbers and trends. Kristina is working on gathering data on how many endorsement licensees are physically working in Maine versus how many are only providing telehealth services.

Board members discussed the barriers that initial licensing and examination fees can cause for graduating applicants.

The Counseling Compact and the future updates needed to be compliant with the compact were also discussed.

### **OPPORTUNITY FOR PUBLIC COMMENT**

Armand Vachon thanked the Board for allowing him to attend today's meeting.

**ADJOURNMENT**

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to adjourn the meeting at 10:05 a.m.

**Vote: 7 in favor.**