

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS  
BOARD MEETING MINUTES  
July 16, 2024**

**MEMBERS PRESENT:**

Cinderella Norris, Chair  
R. Michael Pullen, Complaint Officer  
Mark Johnson  
Kristen Damuth

**STAFF PRESENT:**

Catherine Pendergast, Administrator  
John Belisle, AAG  
Kaleigh Kennedy, Office Specialist I  
Shara Chesley, Office Specialist I

**MEMBERS ABSENT:** None

**Location:** 76 Northern Avenue, Gardiner

**Start:** 9:00 a.m.

**Adjourn:** 9:18 a.m.

**CALL TO ORDER**

The meeting was called to order by Chair Norris at 9:00 a.m.

**AGENDA MODIFICATIONS**

None

**MINUTES REVIEW AND APPROVAL**

A motion was made by Pullen and seconded by Johnson to approve the minutes of the May 21, 2024 meeting as amended to add that Mark Johnson, who expressed interest in becoming a Board Member, is a Maine Licensed Landscape Architect. Norris, Pullen, and Johnson voted in the affirmative. Damuth abstained. Motion carried.

**RULE REVIEW**

A motion was made by Norris and seconded by Pullen to adopt the Basis Statement and Summary and Responses to Comments and Small Business Impact Statement. Unanimous.

A motion was made by Johnson and seconded by Pullen to adopt Chapter 13: Licensure of Landscape Architects. Unanimous.

**ADMINISTRATOR'S REPORT**

Board members discussed the need for additional Board members.

**PUBLIC COMMENT**

None.

**MEETING SCHEDULE**

The next meeting is currently scheduled for September 17, 2024.

**ADJOURN**

A motion was made by Johnson and seconded by Pullen to adjourn. Unanimous.

Being no further business, the meeting was adjourned at 9:18 a.m.