



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL & OCCUPATIONAL REGULATION
BOARD OF COUNSELING PROFESSIONALS LICENSURE
76 NORTHERN AVENUE
GARDINER, MAINE 04345

Anne L. Head
Commissioner

**Board of Counseling Professionals Licensure
Public Board Meeting
Monday, July 29, 2024**

MINUTES

MEMBERS PRESENT

Jennifer King, Board Chair
Angela Blier, Vice Chair (remote)
Holly Cavna, Complaint Officer
Joanne Grant (remote)
Ellen Grunblatt
Carolyn Silsby, Public Member

STAFF PRESENT

Megan Hudson-MacRae, Assistant Attorney General
Kristina Halvorsen, Board Administrator
George Morgan, Board Investigator
Jessica Cirello, Professional Licensing Supervisor

CALL TO ORDER

Board Chair, Jennifer King, called the meeting to order at 9:03 a.m.

MINUTES REVIEW AND APPROVAL

Review and approval of the June 24, 2024 minutes.

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to approve the minutes as written.

Vote: 6 in favor.

COMPLAINT PRESENTATIONS

2023-COU-19378

A motion was made by Ellen Grunblatt and seconded by Joanne Grant to dismiss this complaint due to the lack of evidence of a violation of Board laws or rules.

Vote: 5 in favor, 1 abstained: Holly Cavna.

2024-COU-20002

A motion was made by Carolyn Silsby and seconded by Jennifer King to set this matter for an adjudicatory hearing and offer a consent agreement, in lieu of a hearing, citing Board rules Chapter 8-A 4(2) (sexual relationship), 2(1) A & B (dual relationship) and 5(1) (client records), with: a reprimand; a revocation of licensure; and preconditions for any future applications, which will include: the agreement that the licensee will not reapply for licensure for at least 1 year; will engage in 12 months of supervision, meeting once a month, with a Maine licensed clinical mental health professional who will submit a final report of the supervision along with the supervision dates; and the completion of at least 12 hours of continuing education (in-person or synchronous online) in addition to the standard continuing education requirements for licensure, that will include 6 hours focusing on ethics (including record keeping) and 6 hours focusing on dual relationships and will be documented by completion certificates and course outlines.

Vote: 5 in favor, 1 abstained: Holly Cavna.

Break: 10:27 a.m.-10:32 a.m.

2024-COU-20031

A motion was made by Ellen Grunblatt and seconded by Angela Blier to set this matter for an adjudicatory hearing and offer a consent agreement, in lieu of a hearing, citing Board rules Chapter 8-A 2(1)A (dual relationship), with: a reprimand; a minimum of 12 months of probation, with 1 hour of supervision a month, focusing on boundaries, dual relationships and disclosures with any AAMFT approved supervisor who has been licensed at least 5 years and is in good standing, who will submit quarterly and final reports to the Board for approval; and the notification to the licensee's employer of this consent agreement.

Vote: 5 in favor, 1 abstained: Holly Cavna.

ENDORSEMENT CLARIFICATION

Examinations and Educational Credit Hours

The Board will address these clarifications in future rulemaking sessions.

APPLICATION REVIEW

Initial Application: Jennifer Carinne Reid

A motion was made by Holly Cavna and seconded by Carolyn Silsby to table this review and request additional information regarding what license the applicant is currently pursuing and what educational requirements are missing.

Vote: 6 in favor.

COMPACT COMMISSION RULES DISCUSSION

Board Administrator, Kristina Halvorsen, will gather additional information for the Board to consider.

ADMINISTRATOR'S REPORT

Board Administrator, Kristina Halvorsen, discussed creating a rulemaking subcommittee to support the Board's rulemaking process. There is also a potential candidate for the Board's educational seat.

OPPORTUNITY FOR PUBLIC COMMENT

Jeri Stevens thanked the Board for all their hard work.

ADJOURNMENT

A motion was made by Holly Cavna and seconded by Ellen Grunblatt to adjourn the meeting at 12:25 p.m.

Vote: 6 in favor.