

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
September 19, 2023**

MEMBERS PRESENT:

Cinderella Norris, Vice-Chair
R. Michael Pullen, Complaint Officer
Lori LaRochelle

STAFF PRESENT:

Catherine Pendergast, Administrator
John Belisle, AAG
Jen Maddox, Office Specialist I
Shara Chesley, Office Specialist I

MEMBERS ABSENT: William Bisson

Location: 221 State Street, Augusta

Start: 9:19 a.m.

Adjourn: 9:48 a.m.

CALL TO ORDER

The meeting was called to order by Norris at 9:19 a.m.

AGENDA MODIFICATIONS

None

MINUTES REVIEW AND APPROVAL

A motion was made by Pullen and seconded by Larochelle to approve the minutes of the July 18, 2023 meeting as presented. Larochelle, Pullen and Norris voted in the affirmative. Motion carried.

COMPLAINTS

A. 2023-ARC-19180

A motion was made by Larochelle and seconded by Norris to dismiss the complaint. Larochelle and Norris voted affirmative, Pullen abstained. Motion carried.

ADMINISTRATOR'S REPORT

- A. Communication – Stamp Requirements – The Board discussed the stamping of technical submissions.
- B. Rulemaking Update – The Board was notified that Board rules were adopted effective September 15, 2023.

PUBLIC COMMENT

None.

MEETING SCHEDULE

The next meeting is currently scheduled for November 21, 2023.

ADJOURN

A motion was made by Larochelle and seconded by Pullen to adjourn. Larochelle, Pullen and Norris voted in the affirmative. Motion carried.

Being no further business, the meeting was adjourned at 9:48 a.m.