

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS  
BOARD MEETING MINUTES  
May 21, 2024**

**MEMBERS PRESENT:**

Cinderella Norris, Chair  
R. Michael Pullen, Complaint Officer

**STAFF PRESENT:**

Catherine Pendergast, Administrator  
John Belisle, AAG  
Regina Ritchie, Licensing Supervisor  
Kaleigh Kennedy, Office Specialist I  
Shara Chesley, Office Specialist I

**MEMBERS ABSENT:**

**Location:** 76 Northern Avenue, Gardiner

**Start:** 9:02 a.m.

**Adjourn:** 9:17 a.m.

**CALL TO ORDER**

The meeting was called to order by Norris at 9:02 a.m.

**AGENDA MODIFICATIONS**

None

**MINUTES REVIEW AND APPROVAL**

A motion was made by Pullen and seconded by Norris to approve the minutes of the September 19, 2023 meeting as presented. Pullen and Norris voted in the affirmative. Motion carried.

**RULE REVIEW**

A motion was made by Pullen and seconded by Norris to initiate the APA rule making process and put proposed rule Chapter 13: Licensure of Landscape Architects out for public comment. Norris and Pullen voted in the affirmative. Motion carried.

A motion was made by Pullen and seconded by Norris to authorize staff to sign an agreement with the Council of Landscape Architectural Registration Boards (CLARB) to have CLARB manage the Board's Landscape Architect Registration Examination (L.A.R.E) candidates. Norris and Pullen voted in the affirmative. Motion carried.

**ADMINISTRATOR'S REPORT**

A motion was made by Norris and seconded by Pullen to make Pullen the National Council of Architectural Registration Board' voting delegate until a new delegate can be appointed. Norris and Pullen voted in the affirmative. Motion carried.

**PUBLIC COMMENT**

Maine Licensed Landscape Architect, Mark Johnson, expressed interest in becoming a Board Member.

**MEETING SCHEDULE**

The next meeting is currently scheduled for July 16, 2024.

**ADJOURN**

A motion was made by Pullen and seconded by Norris to adjourn. Norris and Pullen voted in the affirmative. Motion carried.

Being no further business, the meeting was adjourned at 9:17 a.m.